

FINGERPRINTING AND EMPLOYEE BACKGROUND CHECK REQUIREMENTS

EDUCATION CODE SECTION 45125.1 PROVIDES IN RELEVANT PART:

- A. If the employees of an entity which has a contract with a school District to perform janitorial, administrative, landscape, transportation, food related or similar services may have any contact with students, those employees must have their fingerprints submitted to the Department of Justice;
- B. The Department of Justice shall determine whether the individuals have been arrested or convicted of a crime and notify the employer of the criminal history;
- C. An entity with a school District contract shall not permit an employee to come in contact with pupils until the Department of Justice ascertains that the employee has not been convicted of a felony as defined in *Education Code section 45122.1*;
- D. The entity must certify that none of its employees who may come into contact with pupils have been convicted of a felony as defined in *Education Code section 45122.1*.
- E. The entity must provide lists of the names of employees who may come in contact with pupils.

I am aware of the provisions of Education Code section 45125.1 which requires fingerprinting and background checks of school District Contractor's and subcontractor's employees, certification that employees with pupil contact have not committed a felony as defined in Education Code section 45122.1 and provision of lists of those employees to the school District. I will comply with such provisions before commencing the performance of the work of this contract. I will provide a new certification and a updated list in the event that during the course of the contract, new and different employees may come into contact with pupils.

Proper Name

Signature

Date

CERTIFICATE OF COMPLIANCE

With Education Code Section 45125.1

To: The Governing Board Of Education Of West Contra Costa Unified School District

I Certify That:

1. Each employee who may have contact with pupils has been fingerprinted;
2. The Department of Justice has provided a report on the criminal background of each employee;
3. No employee who may come into contact with pupils has been convicted of a crime as defined in *Education Code section 45122.2*; and
4. Attached is a list of the names of each employee who may come in contact with pupils.

Signature

Date

Company Name

The above must be signed and filed with the awarding body prior to performing any work under this contract
