

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
July 13, 2011

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JULY 13, 2011**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:45 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption (Public Comment)**

* **B.6 Minutes: June 28, 2011**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Acceptance of Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements as detailed, dated July 13, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated July 13, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2010-11 school years are summarized, dated July 13, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll & Vendor Warrants issued during the month of June are:

Total of payroll warrants (June 2011):	\$14,560,456
Total of vendor warrants (June 2011):	\$27,911,717

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.5 Adoption of Resolution No. 13-1112: Replacement of Outdated Warrant**

Comment:

Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Gloria Bravo. Staff recommends replacement of the stale dated warrant.

Recommendation:

Recommend approval to replace the outdated warrant

Fiscal Impact:

None

***CI C.6 Annual Renewal of Continuing Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed, dated July 13, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.7 Notice of Completion: Bid W068264 De Anza High School Interim Warming Kitchen**

Comment:

Substantial completion notice has been received for: Bid W068264.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

B-Side, Inc. Bid W068264 De Anza High School Interim Warming Kitchen.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.8 Community Budget Advisory Committee Charter**

Comment:

The Community Budget Advisory Committee (CBAC) is submitting the revised charter for approval of the Board. The Committee has re-written the charter over the course of two meetings and has adopted the revision presented. The strikethrough format provides information as to the current wording and proposed changes to the charter. The main addition to the charter provides the option of alternates for all members of the committee. Once approved, the final format will be presented back to the CBAC.

Recommendation:

Adopt Revised CBAC Charter

Fiscal Impact:

None

***CI C.9 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.10 2010-11 Consolidated Application for Funding Categorical Aid Programs, Part I**

Comment:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report includes information about Title I Program Improvement schools. Expulsion, suspension and truancy data are also included.

A copy of the document is available at the front desk of the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 for review.

Recommendation:
Recommend Approval

Fiscal Impact:
Categorical Revenue

***CI C.11 Ratification and Approval of Engineering Services Contracts**

Comment:
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:
Ratify and approve contracts as noted

Fiscal Impact:
Total for this action: \$66,140. Funding sources as noted.

***CI C.12 Ratification and Approval of Negotiated Change Orders**

Comment:
Staff is seeking ratification of change orders on the following current District construction projects: Helms Middle School Demolition and Site work; and, DeAnza HS Replacement Campus. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted change order for the Pinole Middle School Modernization project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:
Ratify negotiated change orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$543,907.30

***CI C.13 Hercules Middle High School New Building Approval of Architect and Contract for Master Planning**

Comment:

A new Classroom Building for Hercules Middle High School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District needs to engage in a Programming and Master Planning process to determine project priorities and configuration for a new building at the site.

District staff conducted an Architect selection process for this work that included interviews and a design charette with four pre-qualified District architectural firms. HY Architects was recommended by the Site Committee.

At its meeting of June 14, 2011, the Facilities Subcommittee of the Board approved a recommendation to the full Board that HY Architects be selected for this project.

Recommendation:

Approve HY Architects as the Architect for the new Classroom Building at Hercules Middle High School and approve fee for Programming and Master Planning services.

Fiscal Impact:

\$179,382. For Architectural services and reimbursable expenses. Current work is to be funded by the Measure J Bond, under the Hercules Middle High School Project budget. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

***CI C.14 Kennedy High School ADA Compliance Project Award of Contract**

Comment:

The District is continuing with planned renovations at the Kennedy High School campus. One major area of focus is access compliance work. The major element of this project is construction of a new elevator tower at the main classroom building to provide for full access to the second level. The project also includes lifts at the Multi-Purpose building and performing arts areas. The project includes the replacement of doors and upgrade to hardware systems throughout the campus.

Powell & Partners/HMC Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on July 6, 2011. Four Contractors submitted bids. One bid was declared non-responsive due to missing required documents. The remaining bids are as follows: Vila Construction \$1,030,697; S&H Construction \$957,000; and, CF Contracting \$836,880.

The lowest responsive, responsible bidder is CF Contracting, at **\$836,880**.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$836,880. Funded by the Measure J Bond, under the Kennedy High School Renovations Project budget.

***CI C.15 Montalvin Manor Elementary School New Building Approval of Architect and Contract for Architectural and Engineering Services**

Comment:

A new Classroom Building for Montalvin Manor Elementary School has been included in the Measure D 2010 Bond Program adopted budget. This project will serve to increase the student capacity at the site and will provide for adjacent future school consolidation to be handled with permanent construction.

The Facilities Subcommittee of the Board approved a recommendation to the full Board that Baker Vilar Architects be selected for this project. Baker Vilar has worked with staff and the Principal to prepare a preliminary plan for the project. It is appropriate at this time for the Architect to prepare construction documents.

Recommendation:

Approve Baker Vilar Architects as the Architect for the new Classroom Building at Montalvin Manor Elementary School and approve contract for Architectural and Engineering services.

Fiscal Impact:

\$511,590. For Architectural services and reimbursable expenses. Current work is to be funded by the Measure J Bond, under the Montalvin Manor Elementary School Project budget. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

***CI C.16 Approval of Stege Elementary School Master Plan**

Comment:

Stege Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District has engaged in a Master Planning process to determine project priorities and configuration of a replacement school at the site. This process included numerous meetings with Stege staff and teachers.

Powell and Partners Architects is the Master Plan Architect for Stege. They will present the proposed master plan.

The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of June 14, 2011.

Recommendation:

Approve proposed Stege Elementary School Master Plan

Fiscal Impact:

\$30,000,000 is the estimated total project cost for Stege. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

***CI C.17 Ratification of Previously Authorized Staff Awarded Contract: Ohlone Elementary School West Campus Phase I**

Comment:

The following construction contract was approved by the Board at the regularly scheduled meeting of June 28, 2011. This action was taken prior to the resolution of a Bid Protest in order to expedite the start of the work. In this case, the Board authorized staff to issue the Notice of Award upon successful resolution of the Bid Protest received. Staff and legal counsel reviewed the Bid Protest, the responses of the low bidder, and additional correspondence from the protesting bidder. The protest has no merit and is based upon speculation regarding Zovich's subcontractor listings. It has been determined by staff and confirmed with counsel that Zovich Construction's bid is the lowest responsive, responsible bid. Subsequent to this determination, staff issued the Notice of Award to Zovich Construction on June 30, 2011.

The Education Code requires the Board to ratify this award action by staff. It is recommended that the Board ratify the staff's issuance of the Notice of Award to the Contractor on this project:

Zovich Construction. Ohlone Elementary West Campus Phase I Project. Contract award: **\$16,961,000.** Bid Protest resolved. Authorization to award at the Board meeting of June 28, 2011.

Recommendation:

Ratify previously authorized staff awarded contract.

Fiscal Impact:

No additional fiscal impact, ratification of staff action only.

***CI C.18 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2011 through June 30, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.19 Resolution Nos. 01-1112 through 12-1112: Board of Education Annual Resolutions for the 2011-2012 School Year**

Comment:

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1112 through 12-1112, for the 2011-2012 school year.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.20 Meeting Dates for 2012**

Comment:

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2012.

The recommended are as follows:

January 4, 18	July 11, 25
February 1, 15	August 15
March 7, 21	September 5, 19
April 4, 25	October 10, 24
May 9, 23	November 14, 28
June 13, 27	December 12

Recommendation:
Recommend Approval

Fiscal Impact:
None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Achievement Gap**

Comment:

The single greatest challenge and the most important problem in West Contra Costa Unified School District is the achievement gap between the higher performing Asian, Filipino and white students compared with lower performing Latino and African American students. The gap exists on all measures of learning including standardized tests scores, student grades, grade point average, completion of the UC/CSU “A through G” courses and graduation rates. African American students are over represented in discipline measures and in placement in special education. While there has been a moderate reduction in the achievement gap over the last five years, the achievement gap remains substantial.

Staff will review strategies and practices that have been employed to close the gap and review practices that have led to more success in closing the gap in other districts.

Recommendation:

That the Board discuss the staff presentation and provide direction for additional strategies to close the achievement gap

Fiscal Impact:

Unknown at this time

* **D.2 Assessed Valuation**

Comment:

The District has received a letter from the Contra Costa County Tax Assessors Office setting the Assessed Valuation for the properties within the District. This information is one of the variables that sets the tax levy for the General Obligation (GO) Bond debt of the District. Staff will provide information on the estimated tax levy for the District as it relates to the GO Bond debt.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Linked Learning – Multiple Pathways	
Safety Committee	
Special Education Citizens Advisory Committee	
Youth Commission	

* **D.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Dolly Felix passed away in June of this year. She retired in 1993 after serving as a teacher, athletic coach and athletic director at John F. Kennedy High School. Ms. Felix will be remembered as a kind, caring, and

encouraging individual who was always ready to help people in academics, athletics or the teaching profession.

Wilma Balentine recently passed away. She was an Instructional Assistant for Special Education students at Stewart Elementary School. Ms. Balentine began in 1961 serving as a volunteer, an aide, a lunch supervisor, ELD aide, RSP aide, and after-school leader. She worked every day at Stewart for 50 years.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:
For Information Only

Fiscal Impact:
None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Board Policy 5126 Update to Include Biliteracy Awards**

Comment:

Biliteracy awards recognize and value the biliteracy skills of all students, prepare our students with 21st century skills, affirm the value of diversity and honor the multiple cultures and languages of our community. A Biliteracy Awards program would present biliteracy awards to graduating high school, 8th grade and 6th grade students who demonstrate proficiency in one or more languages in addition to English.

Provided is Board Policy (BP) 5126 with draft additions addressing Biliteracy Awards.

Recommendation:
Board to approve changes to BP 5126 to include language for the Seal of Biliteracy award.

Fiscal Impact:
None

G. DISCUSSION ITEMS

* **G.1 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:
For Information Only

Fiscal Impact:
None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – July 27, 2011

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

July 13, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Administrative Appointments for the 2011-2012 school year:

Principal, Elementary School
Vice Principal, Middle School
Principal, High School
Assistant Principal, High School
K-12 Instructional Specialist
Principal, Adult Education
Vice Principal, Adult Education
Principal, Alternative Education
Coordinator of Education Services
Special Education, Administrator

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Ann Reinlagen, **Agenda Item:** A.6
Assistant Superintendent Human Resources
Subject: Administrative Appointments for the 2011-2012 School Year

Background Information:

The following administrative appointments will be reported for the 2011-2012 school year:

Principal, Elementary School
Vice Principal, Middle School
Principal, High School
Assistant Principal, High School
K-12 Instructional Specialist
Principal, Adult Education
Vice Principal, Adult Education
Principal, Alternative Education
Coordinator of Education Services
Special Education, Administrator

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.6

June 28, 2011

A. CLOSED SESSION

B. OPENING PROCEDURES

President Charles Ramsey called the meeting to order at 5:30 PM. The Board recessed into Closed Session. President Ramsey called the Public Session to order at 6:34 PM.

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Charles Ramsey, Tony Thurmond

Board Members Absent: Elaine Merriweather

Staff Present: Magdy Abdalla, Director Facilities Construction; Patricia Calvert, Director Human Resources; Steve Collins, SELPA Director; Rosa Cornejo, Staff Secretary, Susan Dunlap, Coordinator Ed Services; Bill Fay, Associate Superintendent Operations; Erin Fleming, Director Classified Personnel; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Linda Jackson, Executive Director; Ken McDaniel, Maintenance Supervisor; Emily Millar, Director Employee Relations; Lynn Potter, Director Ed Services; Nia Rashidchi, Assistant Superintendent Educational Services; Bill Savidge, District Engineering Officer

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the June 28, 2011 recommendation to approve expulsion case #001.

Motion: Mr. Medrano moved to ratify the action taken in Closed Session regarding the recommendation of June 28, 2011 for expulsion case #001. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the following administrative appointments for 2011-2012:

Executive Director Business Services - Martin Coyne
Middle School Principal - Denise VanHook, Pinole Middle School

Motion: Mr. Thurmond moved to ratify the action taken in Closed Session regarding administrative appointments for 2011-2012. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

B.5 Agenda Review and Adoption

MOTION: Mr. Thurmond moved approval of the agenda with moving items F.1, F.4, F.2 and F.3 to follow B.6. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond, and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

B.6 Minutes: June 1, 2011; June 14, 2011

MOTION: Ms. Kronenberg moved approval of the Minutes of June 1, 2011 and June 14, 2011. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond, and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

F.1 Resolution No. 76-1011: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2011-2012

Public Comment:

None

Board Comment:

None

MOTION: Mr. Thurmond moved approval of Resolution No. 76-1011: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2011-2012. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

F.4 Shining Crescent Charter School Petition

Executive Director Linda Jackson presented information on the revised charter school petition and the staff recommendation for the denial of the petition. Ms. Nabeehah Sabree-Shakir spoke on behalf of Shining Crescent Charter School. She shared her experiences as an educator and the research they have done to develop the educational program to address the linguistic and cultural needs of all children. She assured that they will follow all guidelines as dictated by the law with methodology that is sound and based on research. Mr. Jawaid Ijaz also spoke on behalf of the charter school. He assured the Board that Shining Crescent will follow all the guidelines of the CDE curriculum. He also stated that since filing the petition, the fiscal position has changed and the proposal is now to open the school for the 2012-13 school year. He believed Shining Crescent has a sound educational program and fiscal position to make the operation a success.

Public Comment:

None

Board Comment:

Mr. Thurmond asked what the charter school would require to have a successful educational program. Ms. Jackson responded that the petition needed to address 16 elements required by the state. Mr. Thurmond requested an example. Ms. Jackson read a part of the petition regarding the intent of the charter to educate the students in the language of Punjabi, Arabic, Urdu and Hindi. She explained that the petition needed to address the needs of largest population of second language learners in WCCUSD – Spanish speakers. She also mentioned that the petition language does not adequately address the services for Special Education students.

MOTION: Mr. Medrano moved approval of the recommendation to adopt the proposed findings of fact and deny the Petition. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and with Ms. Merriweather absent. Motion carried 4-0-0-1.

MOTION: Ms. Kronenberg motioned to move agenda item G.1 to follow F.4 Shining Crescent Charter School Petition. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond, and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

G.1 Manzanita Charter School MOU - Demand for Review

Executive Director Linda Jackson gave an extensive progress update of the charter petition renewal regarding the Board's 2010 renewal of the Manzanita petition pending the findings. She also said the charter needed to address five findings and has not been able to do so in over 12 months since the charter received conditional approval from the Board. Two particular elements that have not come to an agreement are those regarding the Special Education Memorandum of Understanding and the Operational Memorandum of Understanding.

Public Comment:

Linda Lozito, Marisela Claveria

Board Comment:

Mr. Medrano asked if Manzanita was in compliance with 504 in previous years. Ms. Jackson responded that there was an administrative agreement that was not signed. Mr. Medrano wanted to know why. Ms. Jackson clarified the difference between a 504 plan and Special Education Services. President Ramsey asked Mr. Collins for his comments. Mr. Collins provided clarification between Special Education Services and the general education 504 Plan, saying there is no contractual agreement between the Charter and the District for required special education services and that 504 services are general education, not a special education function.

Mr. Medrano asked for clarification of what is being asked of Manzanita. Mr. Collins clarified and explained the difference between Special Ed Services and a 504 Plan.

Mr. Thurmond asked how a public school handles 504 Plans. Mr. Collins explained the District process for 504 Plans. Dr. Harter also responded that this item has been brought to the Board's attention since Manzanita is not in compliance. If steps are not taken by July 5th, the California Department of Education would be notified that the school is not in compliance and then bring an item to the Board to start the revocation process. Mr. Thurmond said he does not want to see the charter school revoked over a dispute. He asked for the history of rationale for District charter school policy. Dr. Harter clarified. Mr. Thurmond asked during the past years of operation how has it been handled. Mr. Collins responded that in the few cases the District has provided the services. Mr. Thurmond asked if it is prohibited that the District provides the services or does the letter specify that the charter must provide the services. Ms. Jackson stated that there is no law that prohibits the District from providing the services. Mr. Collins restated that the law is very clear that the District is only mandated to provide Special Ed Services and not Section 504 as that is a general education responsibility. By law there must be an MOU between the charter school and the district for Special Education Services.

Mr. Medrano clarified that the dispute could be resolved by a signed MOU.

President Ramsey asked if it was stated in the application process that they must provide 504 services. Ms. Jackson responded.

Mr. Thurmond said he does not want to see the Board revoke a charter over a mistake of the law.

Ms. Kronenberg said she understood that there was an irregularity in the process and an incomplete application was accepted from Manzanita. The issue has arisen now because the District is standardizing the process of charter schools and making sure that the rules apply equally to all charter schools. Ms. Jackson confirmed.

President Ramsey said he is in the position that the charter would need to be revoked once they have been given notice of the practices and regulations. He thanked Ms. Jackson for seeing the irregularities and trying to clear it up. He stated that his position is if Manzanita cannot come into an agreement that he would move forward with revocation. He asked the other board members of their position. Mr. Medrano agreed with the revocation if there is no agreement. Ms. Kronenberg also agreed.

Mr. Thurmond said he would like the parties to come to an agreement. He stated once again that it would be unsatisfactory to him to see the charter revoked over a dispute around a law that clearly has been invidious. He would like to see a resolution and does not support revoking of the charter.

F.2 Public Hearing and Adoption of the 2011-12 Budget / Public Hearing for Tier III Programs

Ms. Gamba gave an update on the State's budget adoption. She also gave an in depth presentation of the 2011-2012 budget.

Public Comment:

Marge Essel, Al Kirkman, Al Miller, Kristen Pursley, John Woo

Board Comment:

President Ramsey had questions about furlough days. Ms. Gamba explained. President Ramsey said he wanted to make sure the Board Members fully understood what they are voting for. He stated that if the District receives more revenue that they will revisit class size reduction for the 2012-13 budget. Ms. Gamba stated that if the funds become available they can revisit those priorities.

Mr. Medrano asked about the District debt payments and final payoff. Ms. Gamba responded.

Mr. Thurmond asked for clarification on furlough days. Ms. Gamba clarified. He commended the staff for putting the budget together and minimizing the loss expected and for maintaining reserves to take care of programs that are required. He said he is thankful that we can keep programs such as K-3 class sizes, adult education and Resource Officers. He said he is committed to bringing back programs if funds become available.

President Ramsey said he was unclear whether class size reduction will be eliminated. Ms. Gamba explained about how the reserve would be used.

Ms. Kronenberg discussed the District long-term debt. Ms. Gamba explained how payments have been made over the years.

Mr. Medrano thanked staff for putting the budget together.

President Ramsey opened public hearing.

Public Comment:

None

President Ramsey made a statement about midyear cuts that they would come back and other budget adoptions. Superintendent Harter explained that the Board was only voting on the 2011-2012 budget and the 2012-2013 and 2013-2014 projections as required by the County and State. President Ramsey wanted it stated for the record that if these projections are realized there will be no veto actions. Superintendent Harter confirmed that the Board is only voting on approval of the 2011-2012 budget.

President Ramsey closed the public hearing.

MOTION: Mr. Medrano moved approval of the Adoption of the 2011-12 Budget. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

F.3 Community Outreach for Possible Parcel Tax

Superintendent Harter spoke of seeking approval for a community outreach regarding a possible parcel tax. He asked the Board to appoint a subcommittee to help select a polling firm and consulting firm to conduct a survey and provide outreach services regarding the feasibility of the measure to renew or extend the current parcel tax.

Public Comment:

Al Kirkman

Board Comment:

President Ramsey appointed Mr. Medrano and Ms. Kronenberg to the committee.

MOTION: Mr. Thurmond moved approval of Community Outreach for a Possible Parcel Tax. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

F.5 Public Hearing – Notice of the West Contra Costa Unified School District’s intent to apply to the California Department of Education for a waiver to EC 48660 and EC 48916.1 to expand the Harbor Way Community Day School to K-8

Mr. Greer asked for a public hearing in order to establish Harbour Way Community Day school as a K-8 school. He explained that when the school was originally chartered it was as a K-5. In conversations with the CDE it was recommended to convert it into a K-8 since the District has two other K-8 models.

Public Comment:

None

Board Comment:

None

MOTION: Mr. Medrano moved approval of the West Contra Costa Unified School District's intent to apply to the California Department of Education for a waiver to EC 48660 and EC 48916.1 to expand the Harbor Way Community Day School to K-8. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and no absences. Motion carried 4-0-0-1.

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment

Al Kirkman, Martin Snider, Jim Trombley

MOTION: Ms. Kronenberg motioned to move agenda item D.2 and D.3 to follow E.2, WCCUSD Public Comment. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond, and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

D.2 Seal of Biliteracy Awards Report

Ms. Susan Dunlap gave a brief presentation on the Seal of Biliteracy.

Public Comment:

Martin Snider

Board Comment:

Mr. Medrano suggested collaboration with the State or UC Berkeley in order to gauge the ability of students in reading in a world language other than English. He said he would like the District to stamp a seal on transcripts and diplomas with this distinction.

Mr. Thurmond said he appreciated the efforts of the program. He shared his experience of being a student that learned a world language in school. He saw the importance to start learning a world language at an early age and would like to provide more opportunities for students.

Ms. Kronenberg mentioned discussion of this at the Academic Subcommittee.

D.3 Standing Reports

Public Employee Local 1. Richard Leung introduced their newest member, Sheila Mitchells. Ms. Mitchells shared a little of her background.

Citizens' Bond Oversight Committee. Chairperson Robert Studdiford reported on the last meeting where the committee toured Pinole Middle School. They also reviewed the Engineering Officer's report and project timelines.

Linked Learning. Mr. Medrano reported on the successful Academy Awards ceremony held at Craneway Pavilion where students were recognized for their work in various academies. He commented about a conference he attended in Palo Alto and the information he got on building and strengthening academies. He announced the introduction of a multiple pathway in Multi Media, Performing Arts and Engineering at Helms Middle School. Ms. Kronenberg announced that the Hospitality program at Hercules High will have the opportunity to provide mentorship from teachers at Cornell University.

Youth Commission. Mr. Thurmond reported that the Youth Commission will reconvene next school year.

Facilities Subcommittee. Mr. Medrano reported on the June 14th meeting. The next meeting will be July 18, 4:00 pm.

Safety Committee. Mr. Thurmond reported that the last meeting was held at the City of Richmond Emergency Services building where they had a presentation on how to respond to natural disasters. He thanked the members of the committee. The next meeting is scheduled for September 14 at 6:00 PM at King Elementary.

Ivy League Connection. Ms. Kronenberg reported on the students that are already on the East Coast. Other groups are getting ready to leave for Brown and Vanderbilt. She said that she and President Ramsey had opportunity to spend

time with the students recently at Cornell. President Ramsey reported that they had a very successful opening ceremony.

C. BUSINESS ITEMS

- C.1 Acceptance of Grants/Awards/Agreements**
- C.2 Acceptance of Donations**
- C.3 Approval of Fund Raising Activities**
- C.4 Contracted Services**
- C.5 Summary of Payroll and Vendor Warrant Reports**
- C.6 Agreements for Nonpublic, Nonsectarian School/Agency Services**
- C.7 Resolution No. 77-1011 Temporary Borrowing Between Funds**
- C.8 Routine Personnel Changes - Certificated**
- C.9 Routine Personnel Changes – Classified**
- C.10 Acceptance of Contracts for Placement of Student Teachers**
- C.11 Approve Job Descriptions: Attendance/Enrollment Technician, Classroom Support Aide**
- C.12 Approve Job Description: Food Service Warehouse Supervisor**
- C.15 Ratification and Approval of Negotiated Change Orders**
- C.16 Approval of Construction Management Services for ongoing Bond Projects**
- C.17 Ratification of Staff Awarded Contracts for Summer Projects**
- C.19 Collins Elementary Parking and Driveway Project Award of Contract**

MOTION: Mr. Medrano moved approval of Consent Items C.1 – C.12 and C-19. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent Motion carried 4-0-0-1.

C.13 County Office of Education / Making Waves Academy Charter School

Public Comment:
Al Kirkman

Board Comment:
None

MOTION: Mr. Medrano moved approval of Consent Item C.13, County Office of Education / Making Waves Academy Charter School Special Education Memorandum of Understanding. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent Motion carried 4-0-0-1.

C.14 Ratification and Approval of Engineering Services Contracts

Board Comments

President Ramsey wanted clarification on the contract regarding the Facilities Operations Center (FOC), and using bond monies for an office building. Mr. Fay explained that typically bonds monies are used to support the bond program and the contract would fall under that description. Mr. Savidge also explained the renovations needed and explained that in 2005 they used bonds funds but at this time they could find funding elsewhere.

Mr. Thurmond said he had no problem supporting the FOC but wanted to keep funds in front of schools as much as possible. He made a motion to approve the item excluding the contract for FOC since they can find a funding stream elsewhere.

President Ramsey also had questions about the Pinole Middle School field's project, the Peres dental clinic and the supplemental survey for Pinole Valley High. Staff responded with clarification

MOTION: Mr. Thurmond moved approval of Consent Item C.14, Ratification and Approval of Engineering Services Contracts excluding the contract for the FOC. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

C.18 Ohlone Elementary Reconstruction Award of Contract for Construction

Mr. Fay read the following revision in to the record:

The last project in the Measure J Bond is the reconstruction of Ohlone Elementary School. The original campus was constructed using modular buildings and is far beyond its useful life. The Board approved the Master Plan for reconstruction in April of 2008. The project schedule was impacted by funding constraints, but at this time there are adequate funds available to complete the project. *Powell and Partners Architects prepared plans and specifications for the project. Phase I includes new classrooms, administration, library and support spaces. It includes demolition of portions of the existing campus and playgrounds, driveways, site work, and utilities.*

The District conducted a public bid process for the project. Bids were opened on June 23, 2011. *Seven Contractors submitted bids. They are as follows: BRCO Constructors \$22,710,000; Arntz Builders \$18,053,400; Lathrop Construction Associates \$17,865,000; Amoroso \$17,663,100; Alten Construction \$17,544,000; West Bay Builders \$17,233,900; and, Zovich Construction \$16,961,000. The lowest responsive, responsible bidder is Zovich Construction at \$16,961,000.*

The District has received a bid protest on this project which is being reviewed with counsel. In consideration of the timing for the beginning of construction, and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective upon the successful resolution of the Bid Protest, to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification by the Board at a future meeting.

Recommendation: *Authorize staff to issue the Notice of Award for this contract, after successful conclusion of the Bid Protest, to the lowest responsive, responsible bidder.*

Fiscal Impact: *\$16,961,000.* Funded from the Ohlone Elementary Project Budget under the Measure J Bond.

Board Comments:

President Ramsey asked about the scope of work. Representatives from the architectural firm responded.

MOTION: Mr. Thurmond moved approval of Consent Item C.18, Ohlone Elementary Reconstruction Award of Contract for Construction. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Bond Finance Report

Ms. Gamba introduced the Bond Finance Team of Mr. Dave Olson and Mr. Jeff Baratta and asked them to discuss tax rates and bonds.

Public Comment:

None

Board Comment:

President Ramsey asked Mr. Olson what his recommendation would be regarding the refunding of bonds and his rationale. Mr. Olson responded with information about a level of savings that should be present for taxpayers in order to move forward with a refunding program. Mr. Olson indicated a margin of savings should be considered from 3%-6% savings. President Ramsey asked for input from the Board members.

The Board made a compromise and agreed that a 4% savings would be preferred before triggering a refunding activity for the bonds. Mr. Olson wanted clarification that the direction of the Board would prefer to be able to do a refunding to impact the 2011-2012 tax rates. President Ramsey responded that the Board wanted this done as soon as possible. Ms. Gamba said that the Board needed to state its purpose, either about tax rates for 2011-12, the taxpayer's savings or both. If it is to be both, the Board needs to accomplish the refunding prior to setting the tax rates in August of 2011, for the new tax bill that will be coming out. This would require a faster track to get the refunding done. If it is about saving taxpayers money then there is not a need to fast track the refunding and meeting the margin of savings would be the trigger to permit a refunding at the time this savings level can be achieved. President Ramsey stated that the Board is concerned about both issues; saving taxpayer's money and staying within the tax rates. Ms. Gamba clarified that the first criteria to meet would be the 4%. President Ramsey agreed that the 4% savings is what the

Board is directing. President Ramsey asked about the sales of Measure D 2010 bonds. Mr. Olson responded. Mr. Baratta confirmed.

D.2 Seal of Biliteracy Awards Report
This item was moved to follow E.2.

D.3 Standing Reports
This item was moved to follow D.2.

D.4 In Memory of Members of the School Community
Superintendent Harter recognized contributions of members of the community who have passed away.

Public Comment:
None

Board Comment:
None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report
This item was moved to follow F.5.

E.2 WCCUSD Public Comment
This item was moved to follow E.1.

F. ACTION ITEMS

F.1 Resolution No. 76-1011: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2011-2012
This item was moved to follow G.1.

F.2 Public Hearing and Adoption of the 2011-12 Budget / Public Hearing for Tier III Programs
This item was moved to follow F.1.

F.3 Community Outreach for Possible Parcel Tax
This item was moved to follow F.2.

F.4 Shining Crescent Charter School Petition
This item was moved to follow B.6 Minutes.

F.5 Public Hearing – Notice of the West Contra Costa Unified School District's intent to apply to the California Department of Education for a waiver to EC 48660 and EC 48916.1 to expand the Harbor Way Community Day School to K-8
This item was moved to follow F.3.

G. DISCUSSION ITEMS
This item was moved to follow F.4.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT
President Ramsey adjourned the meeting in memory of Sylvester Greenwood.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – July 13, 2011

K. ADJOURNMENT

President Ramsey adjourned the meeting at 10:30 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:rc

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated July 13, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS


Project Name	Project Amount for Budget Period	Funding Agency	Comments
Infant Discretionary Funds Grant Resource # 6515	\$10,406 7/1/10 - 9/30/11	California Department of Education - Special Education Division, Grants	Special Ed PCA # 24462-01
Irene Scully Family Foundation - Verde Resource # 9595	\$323,083 7/1/11 - 6/30/12	Irene Scully Family Foundation	To support an instructional specialist, four grad tutors and a resource teacher

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated July 13, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
July 13, 2011 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
PG&E Corporation Campaign For The Community	Special Administrative Account	\$202.00	Hanna Ranch Elementary
PG&E Corporation Campaign For The Community	Picnic & Aquarium supplies	\$75.00	Cameron School


*Estimated values for the non-cash donations are provided by the donor
Donation Précis 071311

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2011- 2012 school year are summarized on the attached sheet dated July 13, 2011.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 13, 2011 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Hercules High School	Selling Jamba Juice	Mrs. Whitlock
Hercules High School	Selling Class Sweaters	Mrs. Whitlock
Hercules High School	Garage Sale	Mrs. Whitlock
Hercules High School	Car Wash	Mrs. Whitlock
Hercules High School	Barbeque	Mrs. Whitlock
Pinole Valley High	Selling Water, Iced Tea & Chips	ELAC Parents & Mrs. Landeros

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll & Vendor Warrants issued during the month of June.

Total of payroll warrants (June 2011): \$14,560,456
Total of vendor warrants (June 2011): \$27,911,717

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District

Month of : June 2011

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	624656	625540	1,910,045	38,594,785	40,504,829
Variable	623374	624655	933,763	18,681,683	19,615,446
Special	625541	625758	655,902	1,336,747	1,992,649
Reg. EFT	305525	307696	6,371,350	114,306,494	120,677,844
Var. EFT	304218	305524	834,107	18,020,269	18,854,376
Special EFT	307697	308934	3,852,467	3,619,780	7,472,247
Typed	297302	297313	16,874	411,577	428,451
BENEFITS				130,698	130,698
Cancelled	Various	Various	(14,051)	(311,325)	(325,376)
Totals			14,560,456	194,790,707	209,351,163

Salary detail is available upon request in the Payroll office.


 Cheryl Lewis, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT
DATE: June 2, 2011

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	439014	439109	4,652,844	83,875,555	88,528,399
7706	CAFETERIA	439038	439286	96,981	4,672,670	4,769,651
7707	CHILD DEVELOPMENT	439023	439262	3,011	201,737	204,748
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	439057	439131	5,518	4,885,967	4,891,485
7710	BUILDING	439017	439315	1,533,254	80,725,653	82,258,907
7711	CAPITAL FACILITIES	439151	439151	1,480	1,413,025	1,414,505
7712	SELF INSURANCE PROPERTY & LIABILITY	439193	439193	5,079	3,122,926	3,128,005
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	439050	439306	5,955	125,544	131,499
7770	ADULT EDUCATION	439122	439204	2,517	251,253	253,770
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING				54,128,300	54,128,300
	TOTALS			6,306,639	233,440,453	239,747,092

Christine Jones
Prepared By

J. Gano
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT
DATE: June 8, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	439319	439539	1,016,956	88,528,399	89,545,355
7706	CAFETERIA	439335	439529	150,534	4,769,651	4,920,185
7707	CHILD DEVELOPMENT	439390	439390	737	204,748	205,485
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				4,891,485	4,891,485
7710	BUILDING	439326	439537	757,422	82,258,907	83,016,329
7711	CAPITAL FACILITIES				1,414,505	1,414,505
7712	SELF INSURANCE PROPERTY & LIABILITY	439392	439456	24,453	3,128,005	3,152,458
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION	439337	439511	9,079	253,770	262,849
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING				54,128,300	54,128,300
	TOTALS			1,959,181	239,747,092	241,706,273

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT

DATE: June 15, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	439566	439855	1,931,259	89,545,355	91,476,614
7706	CAFETERIA	439581	439842	103,292	4,920,185	5,023,477
7707	CHILD DEVELOPMENT	439601	439784	6,346	205,485	211,831
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	439766	439766	24,795	4,891,485	4,916,280
7710	BUILDING	439565	439851	697,783	83,016,329	83,714,112
7711	CAPITAL FACILITIES				1,414,505	1,414,505
7712	SELF INSURANCE PROPERTY & LIABILITY	439583	439791	25,833	3,152,458	3,178,291
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION	439642	439642	347	262,849	263,196
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING				54,128,300	54,128,300
	TOTALS			2,789,655	241,706,273	244,495,928

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT

DATE: June 22, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	439915	440265	2,273,127	91,476,614	93,749,741
7706	CAFETERIA	439921	440258	130,699	5,023,477	5,154,176
7707	CHILD DEVELOPMENT	440192	440192	60	211,831	211,891
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	440074	440149	47,339	4,916,280	4,963,619
7710	BUILDING	439924	440261	4,007,219	83,714,112	87,721,331
7711	CAPITAL FACILITIES				1,414,505	1,414,505
7712	SELF INSURANCE PROPERTY & LIABILITY	440004	440004	870	3,178,291	3,179,161
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION	440010	440212	6,443	263,196	269,639
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING				54,128,300	54,128,300
	TOTALS			6,465,757	244,495,928	250,961,685

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT

DATE: June 29, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	440270	440400	1,873,573	93,749,741	95,623,314
7706	CAFETERIA	440278	440652	71,056	5,154,176	5,225,232
7707	CHILD DEVELOPMENT	440280	440645	58,038	211,891	269,929
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	440305	440578	66,207	4,963,619	5,029,826
7710	BUILDING	440269	440656	2,709,638	87,721,331	90,430,969
7711	CAPITAL FACILITIES	440541	440541	1,080	1,414,505	1,415,585
7712	SELF INSURANCE PROPERTY & LIABILITY				3,179,161	3,179,161
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION	440341	440645	4,083	269,639	273,722
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING				54,128,300	54,128,300
	TOTALS			4,783,675	250,961,685	255,745,360

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT

DATE: June 10, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				95,623,314	95,623,314
7706	CAFETERIA				5,225,232	5,225,232
7707	CHILD DEVELOPMENT				269,929	269,929
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				5,029,826	5,029,826
7710	BUILDING				90,430,969	90,430,969
7711	CAPITAL FACILITIES				1,415,585	1,415,585
7712	SELF INSURANCE PROPERTY & LIABILITY				3,179,161	3,179,161
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION				273,722	273,722
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING	439540	439564	960,913	54,128,300	55,089,213
	TOTALS			960,913	255,745,360	256,706,273

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2010-2011

PAYMENT

DATE: June 17, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				95,623,314	95,623,314
7706	CAFETERIA				5,225,232	5,225,232
7707	CHILD DEVELOPMENT				269,929	269,929
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				5,029,826	5,029,826
7710	BUILDING				90,430,969	90,430,969
7711	CAPITAL FACILITIES				1,415,585	1,415,585
7712	SELF INSURANCE PROPERTY & LIABILITY				3,179,161	3,179,161
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				131,499	131,499
7770	ADULT EDUCATION				273,722	273,722
7785	DEFERRED MAINTENANCE				37,823	37,823
7701	PAYROLL REVOLVING	439856	439914	4,645,897	55,089,213	59,735,110
	TOTALS			4,645,897	256,706,273	261,352,170

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: July 13, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Adoption of Resolution No.13-1112 Replacement of Outdated Warrant

Background Information: Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Gloria Bravo. Staff recommends replacement of the stale dated warrant.

Recommendation: Recommend approval to replace the outdated warrant

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO.13-1112
REPLACEMENT OF OUTDATED WARRANT
July 13, 2011

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type: Payroll Check
Payee: Gloria Bravo
Check No.: 060315
Amount: \$519.61
Issue Date: March 10, 2009

PASSED AND ADOPTED on the 13th day of June, 2011, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.


Bruce Harter
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Annual Renewal of Continuing Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated July 13, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CONTINUING CONTRACTED SERVICES

The following continuing services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONTRACTOR NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Associate Superintendent Educational Services	7/1/2011 Thru 6/30/12	Riverside Publishing	\$102,203 No Child Left Behind	For use of internet based assessment and instructional tools which are accessible through the URL and other sites owned or operated by Edusoft and West Contra Costa Unified School District.
Associate Superintendent K-12	7/1/2011 Thru 6/30/12	City Of Richmond	\$876,000 Security	Provide School Resource Officers for schools in Richmond.
Accociate Superintendent K-12	7/1/2011 Thru 6/30/12	City of Hercules	\$160,000 Security	Provide School Resource Officers for schools in Hercules.
Accociate Superintendent K-12	7/1/2011 Thru 6/30/12	City of El Cerrito	\$420,000 Security	Provide School Resource Officers for schools in El Cerrito.
Accociate Superintendent K-12	7/1/2011 Thru 6/30/12	City of Pinole	\$320,000 Security	Provide School Resource Officers for schools in Pinole.
Accociate Superintendent K-12	7/1/2011 Thru 6/30/12	Office of the Sheriff	\$201,735 Security	Provide School Resource Officers for schools in County Areas.
Business Services	7/1/2011 Thru 6/30/12	Kronick, Moskovitz	\$270,000 General Legal	To provide miscellaneous legal services including general legal matters and the Orrick litigation matter. This will impact students and staff throughout the West Contra Costa Unified School District.
Central Copy Department	7/1/2011 Thru 6/30/12	Oce North America Inc.	\$250,500 Copy Central	Lease and Maintenance agreement for printing equipment in the District Print Shop.
Facilities	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$71,712 Capital Facilities	Continuing contract for 11 District Leased Modular's on the Hercules Middle School Campus.
Facilities	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$50,047 Capital Facilities	Continuing contract for 6 Modular's Located at 2465 Dolan Way North Campus.
Facilities/Bond Program	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$83,400 Measure J	Continuing contracts on Bond Leased Modular's located at Pinole Middle School Campus.
Facilities/Bond Program	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$94,955 Measure J	Continuing contract for 19 Modular's Located at Ford Elementary School.
Facilities/Bond Program	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$129,200 Measure J	Continuing contract for 6 Bond Leased Modular's on the Leadership Public School temporary campus.
Facilities/Bond Program	7/1/2011 Thru 6/30/12	Mobile Modular Management Corporation	\$53,641 Measure J	Continuing contract for 7 Bond Leased Modular's at Gompers High School.

CONTINUING CONTRACTED SERVICES

The following continuing services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONTRACTOR NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Human Resources	7/1/2011 Thru 6/30/12	Department of Justice	\$66,000 Personnel Services	Pre-employment fingerprint processing.
Human Resources	7/1/2011 Thru 6/30/12	Atkinson, Andelson, Loya, Rudd & Romo	\$50,000 General Legal	To provide miscellaneous legal services including but not limited to general legal matters and employment matters. This will impact students and staff throughout the West Contra Costa Unified School District.
Human Resources Special Education	7/1/2011 Thru 6/30/12	Fagen Friedman & Fulfrost	\$425,000 General Legal	To provide miscellaneous legal services including general legal matters, general student matters, special education and collective bargaining. This will impact students and staff throughout the West Contra Costa Unified School District.
Human Resources	7/1/2011 Thru 6/30/12	Garcia, Calderon & Ruiz	\$50,000 General Legal	To provide miscellaneous legal services including general legal matters, including but not limited to personnel and collective bargaining. This will impact students and staff throughout the West Contra Costa Unified School District.
Human Resources	7/1/2011 Thru 6/30/12	Liebert, Cassidy & Whitmore	\$50,000 General Legal	To provide miscellaneous legal services including but not limited to general legal matters and employment matters. This will impact students and staff throughout the West Contra Costa Unified School District.
Information Technology	7/1/2011 Thru 6/30/12	Blackboard Incorporated	\$117,278 Data Processing Services	Provide Blackboard Connect Ed Services to send notifications home to parents/guardians. Customer can send unlimited anytime messages to parents, administrators, faculty, staff & board members.
Information Technology	7/1/2011 Thru 6/30/12	Sungard Bi-Tech Inc	\$275,400 Data Processing Services	Bi-Tech management License and Support Agreement - Business & Human Resource Software
Information Technology	7/1/2011 Thru 6/30/12	Uptime Resources	\$90,000 Data Processing Services	Service Agreement to provide printer supplies and services as stated in proposal entitled "Total Printer management".
Information Technology	7/1/2011 Thru 6/30/12	Sprint	\$160,000 Utilities Communication	For Nextel/Sprint cell phone services for the West Contra Costa Unified School District.
Information Technology	7/1/2011 Thru 6/30/12	CDW-G	\$146,124 Data Processing Services	District Microsoft Volume License
Information Technology	7/1/2011 Thru 6/30/12	Pearson	\$135,000 Data Processing Services	Maintenance for Powerschool. Final amount determined by student enrollment.
Information Technology	7/1/2011 Thru 6/30/12	Follett	\$50,401 ARRA	Maintenance for the Follett/Destiny Library Program.

CONTINUING CONTRACTED SERVICES

The following continuing services are recommended for approval.


<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONTRACTOR NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
K-Adult	7/1/2011 Thru 6/30/12	Lozano Smith	\$50,000 General Legal	To provide miscellaneous legal services including general legal matters, student discipline, and employee issues and charter school. This will impact students and staff throughout the West Contra Costa Unified School District.
Maintenance & Operations	7/1/2011 Thru 6/30/12	Flyers	\$165,000 Maintenance Vehicle	Encumber funds for renewal of continuing contract to purchase fuel for district vehicles and additional supplies for the 2011-12 year. Fuel purchased via "card lock system".
Maintenance & Operations	7/1/2011 Thru 6/30/12	Golden Bear Transfer Station	\$50,000 Operations Utilities	Continuing contract for the disposal of trash for the West Contra Costa Unified School District Maintenance and Operations Departments
Maintenance & Operations	7/1/2011 Thru 6/30/12	Siemens Building Technologies	\$56,646 Security	Perform the required annual test and inspection of the fire alarm system, Using NFPA recommended functional test frequencies and methods.
Maintenance & Operations	7/1/2011 Thru 6/30/12	Communication Service Company	\$78,360 Security	Contract services for annual monitoring of all West Contra Costa USD sites for the fire alarm.
Maintenance & Operations	7/1/2011 Thru 6/30/12	Richmond Sanitary	\$460,000	Continuing contract for the disposal of trash for the West Contra Costa Unified School District Maintenance and Operations Departments.
Operations	7/1/2011 Thru 6/30/12	Dannis, Woliver, Kelley	\$185,000 General Legal Capital Facilities Bond Measures	To provide miscellaneous legal services including general legal matters, real property and construction matters, bond and facilities issues, and charter schools. This will impact students and staff throughout the West Contra Costa Unified School District.
Operations	7/1/2011 Thru 6/30/12	Orbach, Huff & Suarez	\$260,000 General Legal Capital Facilities Bond Measure	To provide miscellaneous legal services including general legal matters, real property and construction matters. This will impact students and staff throughout the West Contra Costa Unified School District.
Risk management-liability	7/1/2011 Thru 6/30/12	Keenan and Associates	\$460,000 Self Insurance	Premiums for adjusters and investigators, settlement actions or MRL fire claim and Attorney Legal fees.
Risk management-liability	7/1/2011 Thru 6/30/12	Northern California Relief	\$1,374,873 Self Insurance	Premiums for property liability, electronic data processing equipment, crime, equipment breakdown and excess liability.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.7

Subject: Notice of Completion: Bid W068264 De Anza High School Interim Warming Kitchen.

Background Information:

Substantial completion notice has been received for: Bid W068264.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

B-Side, Inc. Bid W068264 De Anza High School Interim Warming Kitchen.

Recommendation: Recommend approval of these notices of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 7/13/11.
5. The work done was: Project W068264 De Anza High School Interim Warming Kitchen.
6. The name and address of the contractor for such work of improvement was B-Side, Inc. 1940 Union Street #9, Oakland, CA 94607 Date of Contract: 1/06/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Suretec Insurance Company.
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: De Anza High School, 5000 Valley View Road, Richmond, CA 94803.

Dated: July 13, 2011

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 13, 2011, at Richmond, California.


Director, General Services
West Contra Costa USD

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.8

Subject: Community Budget Advisory Committee Charter

Background Information: The Community Budget Advisory Committee (CBAC) is submitting the revised charter for approval of the Board. The Committee has re-written the charter over the course of two meetings and has adopted the revision presented. The strikethrough format provides information as to the current wording and proposed changes to the charter. The main addition to the charter provides the option of alternates for all members of the committee. Once approved the final format will be presented back to the CBAC.

Recommendation: Adopt Revised CBAC Charter

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CHARTER

West Contra Costa Unified School District Community Budget Advisory Committee

Background

~~The Community Budget Advisory Committee (“the Committee”) was established because West Contra Costa Unified School District (“WCCUSD”) School Board Members were interested in a community-based advisory group to discuss budgetary issues. The West Contra Costa Unified School District (WCCUSD) Community Budget Advisory Committee (the Committee) is a School Board appointed community-based advisory group which discusses budgetary issues. The Committee, the Board President, and the District Superintendent assembled such a committee. The appointees initially consisted consists of five community eleven (11) members and two Board Members. The members have come to the conclusion that the Committee should be a Board appointed committee with a slightly different structure.~~

Proposal

Committee Purpose

- To **understand** the budget process for WCCUSD and public education as a whole
- To **communicate** information to the community about the budget process in a clear and transparent way including but not limited to informal dialogues
- To **advise and make recommendations** to the WCCUSD School Board on budgetary issues including overall priorities and revenue requirements based on its understanding of the budget process, and community feedback
- To **provide oversight** over the Measure D parcel tax passed in 2008 as required by the text of the measure

Membership

Composition

The Committee will be comprised of voting and non-voting members. There will be seven (7) voting members including one (1) teacher employed by WCCUSD, one (1) classified employee of WCCUSD, one (1) site principal, at least one (1) business leader, and at least one (1) parent of a child enrolled in the district. The additional two (2) voting members shall be a parent, business leader or community member. The non-voting members of the Committee will consist of two (2) members of the WCCUSD Board of Trustees appointed by the President of the Board of Trustees and two (2) staff members appointed by the Superintendent. A meeting quorum will consist of four (4) out of the seven (7) voting members. All voting positions may have designated alternates who may vote in the absence of a committee member.

Selection

Members of the Committee will be selected by the Committee based on Self-Nomination Forms approved by the Committee. The Self-Nomination Forms will be submitted to the Committee in October and April or when vacancies occur. The Committee will select new Committee members, including alternate members, in November and May. The selections will then be subject to ratification by the School Board.

Persistent Vacancies

If, after 6 months, no candidates apply who fulfill the requirement described in the **Composition** section above, then the Committee may choose any candidate to fulfill the unfilled slot.

Terms

The term for voting members will be two (2) years. The term will start on January 1st for three (3) members and July 1st for four (4) members. To stagger the terms properly, two (2) of the four (4) community members ratified for terms starting July 1, 2009 shall have special one-year terms.

Meetings

Meetings will be held ~~at least once a month~~ monthly excluding December, February and June. The standard meeting time will be from 6:30 p.m. to 8:30 p.m. on the fourth (4th) ~~Tuesday~~ Thursday of the month. The standard meeting place will be the Adult Education Alvarado Campus. Meeting dates, locations, and agendas will be posted on the WCCUSD website at least 72 hours prior to the scheduled meeting.

Officers

The Committee will elect its own officers. The elected officers will be a chairperson and a vice chairperson. The positions will be elected each year in January. The term of office for both positions will be one (1) year.

Chairperson

The duties of the chairperson (the "Chair") will be

- Preparing for the meetings (including preparing agendas)
- Facilitating the meetings by ensuring that each member has the ability to contribute to the discussion
- Ensuring a fair hearing for community participants
- Making a presentation to the School Board every 3 months

Vice Chairperson

The duties of the vice chairperson will be

- Assisting the Chair in facilitating meetings
- Filling in for the Chair when necessary

Staff Support

WCCUSD staff will provide necessary clerical and technical support to the Committee.

Parcel Tax Oversight

The new Measure D parcel tax that begins on July 1, 2009 requires "oversight by the Community Budget Advisory Committee." The Committee already has a broad advisory role over all operating budget issues including parcel tax expenditures. This required oversight role does not limit the existing scope of the Committee.

Parcel tax oversight will be exercised through (1) reviewing the expenditures of Measure D funds for compliance and (2) educating the public in how the parcel tax operates. For review, each year the Committee will receive, either at the same time or separately, a list of proposed Measure D parcel tax expenditures for the next fiscal year and a list of the actual parcel tax expenditure for the current year and previous years. Each year, the Committee will formally communicate to the School Board whether the Committee believes the current-year and planned uses of parcel tax funds can each be reasonably associated with a designated purpose set forth in Measure D. The Committee will also generally review the implementation of all aspects of the parcel tax. For education, the Committee will schedule one or more presentations each year to discuss the parcel tax including actual expenditures and the details of the parcel tax.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Ann Reinlagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.9

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

July 13, 2011

FOR INFORMATION ONLY

CERTIFICATED BOARD CHANGES**TERMINATED/RETIRED**

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>SITE</u>	<u>POSITION</u>	<u>STATUS</u>	<u>TERM DATE</u>
PITTS	MARGARET	PINOLE MIDDLE	ENGLISH	RESIGNATION	6/10/2011
ELIZABETH	KATZ	DEJEAN MIDDLE	MATH SEI	RESIGNATION	6/10/2011
DANIEL	O'REILLY	PINOLE MIDDLE	SCIENCE SEI	RESIGNATION	6/10/2011
LEONARDO	TAMAYO TORRES	HERCULES MIDDLE	SOCIAL SCIENCE SEI	RESIGNATION	6/10/2011
LILLIE	TURNER	DEJEAN MIDDLE	ENGLISH SEI	RESIGNATION	6/10/2011
JACOB	MULLIN	CRESPI	RSP SEI	RESIGNATION	6/10/2011
CHARLOTTE	STEELE	PORTOLA MIDDLE	SOCIAL SCIENCE SEI	RESIGNATION	6/10/2011
CATHERINE	FLORESCA	KENNEDY HIGH	ELA SEI	RESIGNATION	6/10/2011
D'ANDREA	ROBINSON	MURPHY	K SEI	RESIGNATION	6/10/2011
BRIDGET	KEATING	WILSON	NSH SEI	RESIGNATION	6/10/2011
JOYCE	AIDI	RIVERSIDE	1ST SEI	RESIGNATION	6/10/2011
JEANNETTE	GROGAN	DOVER	1ST SEI	RETIREMENT	6/10/2011
MICHAEL	WATTS	MIRA VISTA	2ND SEI	RETIREMENT	6/10/2011
ROSALIND	SIMPSON	HIGHLAND	NSH SEI	RESIGNATION	6/10/2011
JIMMY	LOPEZ	DOVER	4TH SEI	RESIGNATION	6/10/2011
NANCY	AGUIRRE	DOVER	6TH SEI	RESIGNATION	6/10/2011
NATASHA	MOORE	STEGE	3RD SEI	RESIGNATION	6/10/2011
LOWELLA	LEANO	PSC	SPEECH	RESIGNATION	6/11/2011
CAROL	GALLEGOS	FAIRMONT/HARDING	SPEECH	RESIGNATION	6/11/2011
KATHRENE	HATZKE	OLINDA	PRINCIPAL	RESIGNATION	6/27/2011
KENNETH	GARDNER	VISTA HIGH	PRINCIPAL	RESIGNATION	6/30/2011

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Nia Rashidchi **Agenda Item:** CI C.10
Assistant Superintendent Educational Services
Subject: 2010-11 Consolidated Application for Funding Categorical Aid Programs, Part I

Background Information:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report includes information about Title I Program Improvement schools. Expulsion, suspension and truancy data are also included.

A copy of the document is available at the front desk of the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 for review.

Recommendation: Recommend Approval

Fiscal Impact: Categorical revenue

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$66,140.** Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Leadership Public Schools/Gompers High School Measure J Bond	July 2011 thru August 2013	HMC/Beverly Prior Architects	\$47,000	Architectural and Engineering services to provide for future installation of photovoltaic system in project.
Harding Elementary School DSA Closeout Process Measure J Bond	July 2011 thru September 2011	Oakley & Oakley Structural Engineers	Hourly, not to exceed \$10,000.	Structural and Civil Engineering services to complete DSA Closeout documentation for Harding Modernization.
Stewart Elementary School Restroom Wall Repair Project Measure J Bond	June 2011 thru October 2011	Interactive Resources	\$9,140	Additional services for added scope of work and two more restrooms in project.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of change orders on the following current District construction projects: Helms Middle School Demolition and Site work; and, DeAnza HS Replacement Campus. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted change order for the Pinole Middle School Modernization project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated change orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$543,907.30.**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

July 13, 2011 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Pinole Middle School	Alpha Bay Builders, Inc.	\$9,570,735.00	\$1,056,241.70	\$0.00	\$4,110.30	\$1,060,352.00	11.08%	\$10,631,087.00	14
2	Helms MS Demo and Site Work	Evans Brothers	\$2,442,000.00	\$26,814.00	\$147,032.00	\$0.00	\$173,846.00	7.12%	\$2,615,846.00	2
3	De Anza HS Replacement Campus	Wright Contracting, Inc.	\$62,508,000.00	\$427,511.00	\$392,765.00	\$0.00	\$820,276.00	1.31%	\$63,328,276.00	9

Pending Board Actions	Ratifications	\$539,797.00
	Approvals	\$4,110.30
	Total Board Action	\$543,907.30

Note: the proposed Board action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board approval is the portion of the change order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Hercules Middle High School New Building Approval of Architect and Contract for Master Planning

Background Information: A new Classroom Building for Hercules Middle High School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District needs to engage in a Programming and Master Planning process to determine project priorities and configuration for a new building at the site.

District staff conducted an Architect selection process for this work that included interviews and a design charette with four pre-qualified District architectural firms. HY Architects was recommended by the Site Committee.

At its meeting of June 14, 2011, the Facilities Subcommittee of the Board approved a recommendation to the full Board that HY Architects be selected for this project.

Recommendation: Approve HY Architects as the Architect for the new Classroom Building at Hercules Middle High School and approve fee for Programming and Master Planning services.

Fiscal Impact: \$179,382. For Architectural services and reimbursable expenses. Current work is to be funded by the Measure J Bond, under the Hercules Middle High School Project budget. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Kennedy High School ADA Compliance Project Award of Contract

Background Information:

The District is continuing with planned renovations at the Kennedy High School campus. One major area of focus is access compliance work. The major element of this project is construction of a new elevator tower at the main classroom building to provide for full access to the second level. The project also includes lifts at the Multi-Purpose building and performing arts areas. The project includes the replacement of doors and upgrade to hardware systems throughout the campus.

Powell & Partners/HMC Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on July 6, 2011. Four Contractors submitted bids. One bid was declared non-responsive due to missing required documents. The remaining bids are as follows: Vila Construction \$1,030,697; S&H Construction \$957,000; and, CF Contracting \$836,880. The lowest responsive, responsible bidder is CF Contracting, at **\$836,880**.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: **\$836,880.** Funded by the Measure J Bond, under the Kennedy High School Renovations Project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Montalvin Manor Elementary School New Building Approval of Architect and Contract for
Architectural and Engineering Services.

Background Information:

A new Classroom Building for Montalvin Manor Elementary School has been included in the Measure D 2010 Bond Program adopted budget. This project will serve to increase the student capacity at the site and will provide for adjacent future school consolidation to be handled with permanent construction.

The Facilities Subcommittee of the Board approved a recommendation to the full Board that Baker Vilar Architects be selected for this project. Baker Vilar has worked with staff and the Principal to prepare a preliminary plan for the project. It is appropriate at this time for the Architect to prepare construction documents.

Recommendation: Approve Baker Vilar Architects as the Architect for the new Classroom Building at Montalvin Manor Elementary School and approve contract for Architectural and Engineering services.

Fiscal Impact: \$511,590. For Architectural services and reimbursable expenses. Current work is to be funded by the Measure J Bond, under the Montalvin Manor Elementary School Project budget. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.16
Associate Superintendent for Operations
Subject: Approval of Stege Elementary School Master Plan

Background Information:

Stege Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District has engaged in a Master Planning process to determine project priorities and configuration of a replacement school at the site. This process included numerous meetings with Stege staff and teachers.

Powell and Partners Architects is the Master Plan Architect for Stege. They will present the proposed master plan.

The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of June 14, 2011.

Recommendation: Approve proposed Stege Elementary School Master Plan.

Fiscal Impact: \$30,000,000 is the estimated total project cost for Stege. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.17
Associate Superintendent for Operations
Subject: Ratification of Previously Authorized Staff Awarded Contract: Ohlone Elementary School West Campus Phase I.

Background information:

The following construction contract was approved by the Board at the regularly scheduled meeting of June 28, 2011. This action was taken prior to the resolution of a Bid Protest in order to expedite the start of the work. In this case, the Board authorized staff to issue the Notice of Award upon successful resolution of the Bid Protest received. Staff and legal counsel reviewed the Bid Protest, the responses of the low bidder, and additional correspondence from the protesting bidder. The protest has no merit and is based upon speculation regarding Zovich's subcontractor listings. It has been determined by staff and confirmed with counsel that Zovich Construction's bid is the lowest responsive, responsible bid. Subsequent to this determination, staff issued the Notice of Award to Zovich Construction on June 30, 2011.

The Education Code requires the Board to ratify this award action by staff. It is recommended that the Board ratify the staff's issuance of the Notice of Award to the Contractor on this project:

1. **Zovich Construction.** Ohlone Elementary West Campus Phase I Project. Contract award: **\$16,961,000.** Bid Protest resolved. Authorization to award at the Board meeting of June 28, 2011.

Recommendation: Ratify previously authorized staff awarded contract.

Fiscal Impact: No additional fiscal impact, ratification of staff action only.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** CI C.18
Associate Superintendent of Operations
Subject: Williams Lawsuit Complaints Quarterly Report

Background Information

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2011 through June 30, 2011.

Recommendation:

Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____



Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code 35186(d)]

District: West Contra Costa Unified School District

Person completing this form: Bill Fay Title: Assoc. Supt. of Operations

Quarterly Report Submission Date: *(check one)*

- April 30, 2011 (Jan-Mar 2011)
- July 31, 2011 (Apr-Jun 2011)
- October 31, 2010 (Jul-Sep 2010)
- January 31, 2011 (Oct-Dec 2010)

Date for information to be reported publicly at governing board meeting: July 13, 2011

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
CAHSEE/Valenzuela Intensive Instruction & Services	0	0	0
Facilities Conditions	2	1	1
TOTALS	2	1	1

Dr. Bruce Harter

 Print Name of District Superintendent

 Signature of District Superintendent
 July 7, 2011

 Date

Please return completed form to Karen Rice, Projects Manager
 CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523
 FAX: (925) 942-3454 E-MAIL: krice@cccoe.k12.ca.us

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bruce Harter, Superintendent **Agenda Item:** CI C.19
Subject: Resolution Nos. 01-1112 through 12-1112: Board of Education Annual Resolutions for the 2011-2012 School Year

Background Information:

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1112 through 12-1112, for the 2011-2012 school year.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 01-1112

Fiscal Agents

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized as fiscal agents for the West Contra Costa Unified School District effective July 1, 2011.

Superintendent

Associate Superintendent
Business Services

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 02-1112

Transmittal of Funds

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any **one** of the following persons:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

LISA ERWIN
EXECUTIVE DIRECTOR, BUSINESS SERVICES

MARTIN COYNE
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

be authorized to sign checks drawn on the General Fund Deposit account in the Mechanics Bank, Mira Vista Branch, for payment to the Contra Costa County Treasurer for the purpose of transmitting District funds effective July 1, 2011.

Superintendent

Executive Director, Business Services/Bond

Associate Superintendent
Business Services

Executive Director, Business Services

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 03-1112
Designation of District Disbursing Officer**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER
SUPERINTENDENT OF SCHOOLS**

be designated as District Disbursing Officer and authorized to sign checks for all District accounts, for all vendor and payroll checks except those manually prepared checks currently referenced in the designated Annual Board Resolution No. 5 effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 04-1112

Deposits - Collections

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Superintendent of Schools of Contra Costa County be authorized to make deposits of collections received by this District, prepare deposit permits for such collections and make statements under oath in connection therewith required by Section 26901 of the Government Code.

IT IS FURTHER RESOLVED AND HEREBY ORDERED that the following persons:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

LISA ERWIN
EXECUTIVE DIRECTOR, BUSINESS SERVICES

MARTIN COYNE
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

are authorized to sign the collection advice certificate requesting County Superintendent to prepare deposit permits for the District effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 05-1112

Revolving Cash Account

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Revolving Cash Account be \$70,000 and that any **two** of the following persons be authorized to sign checks drawn on said account:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

LISA ERWIN
EXECUTIVE DIRECTOR, BUSINESS SERVICES

MARTIN COYNE
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

with such expenditures to be ratified by the Board of Education at least once a month effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 06-1112
Purchase Order and Contract Signatures**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

BILL FAY
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

DAVID JOHNSTON
DIRECTOR OF GENERAL SERVICES

or designee, be authorized to sign purchase orders and contracts of the West Contra Costa Unified School District that are duly approved or ratified by the Board of Education in its approval of regular monthly report of expenditures effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth day of January 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 07-1112
Inter-District Attendance Agreements**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

WENDELL GREER
ASSOCIATE SUPERINTENDENT, K-ADULT OPERATIONS

be authorized to sign all inter-district attendance agreements with other school districts during the fiscal year effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 08-1112

Federal and State Projects - Authorized Agents

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

BILL FAY
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

or

LISA ERWIN
EXECUTIVE DIRECTOR, BUSINESS SERVICES

or

MARTIN COYNE
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

be authorized to act as fiscal agents of the West Contra Costa Unified School District in all matters pursuant to the application of any Federal or State project applications as may be submitted by the District effective July 1, 2011.

Superintendent

Associate Superintendent
Business Services

Associate Superintendent
Operations

Executive Director
Business Services

Executive Director
Business Services/Bond

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 09-1112

Real Property for Facility Programs - Authorized Agent

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

BILL FAY
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to sign for real property transactions related to the West Contra Costa Unified School District's facilities program in all matters pursuant to the State School Building Aid Projects.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COST UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 10-1112

SIR Liability Insurance

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

ANN REINHAGEN
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to settle all District liability claims under a \$50,000 limit as duly negotiated by the District's claims adjuster and the District's legal counsel effective July 1, 2011.

PASSED AND ADOPTED this Thirteenth day of July 2011 at the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 11-1112
Excused Absence for Religious Instruction**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

In accordance with Education Code §46014, pupils, with written consent of their parents or guardian, may be excused from school in order to participate in religious exercise or to receive moral and religious instruction at their respective places of worship or at other suitable places away from school property designated by the religious group, church, or denomination subject to the following conditions:

1. Each pupil so excused shall attend school at least the minimum school day for his/her grade.
2. No pupil shall be excused from school for such purposes on more than four (4) days per school month.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 12-1112
Verification of Illness or Quarantine Absence**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any of the following employees of the District shall make verification of illness or quarantine absence:

1. Superintendent
2. School or Public Health Nurse
3. Guidance Consultant
4. Physician
5. Principal
6. Teacher
7. Attendance Supervisor (5CCR421)
8. School Secretary or Clerk or other qualified employee assigned by the District Superintendent or Principal to make verification.

Verification of illness or quarantine absence shall be made by any of the following procedures:

1. By telephone conversation giving complete information:
 - a. Name of person being called
 - b. Name of pupil concerned
 - c. Name of authorized school person receiving or placing call
 - d. Date of call
 - e. Date of absence
2. By written note from parents
3. By visiting the pupil's home or by other reasonable method which establishes the fact that the pupil was actually ill or quarantined.

PASSED AND ADOPTED this Thirteenth day of July 2011 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bruce Harter **Agenda Item:** CI C.20
Superintendent
Subject: Meeting Dates for 2012

Background Information:

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2012.

The recommended are as follows:

January 4, 18	July 11, 25
February 1, 15	August 15
March 7, 21	September 5, 19
April 4, 25	October 10, 24
May 9, 23	November 14, 28
June 13, 27	December 12

Recommendation:

Recommend Approval

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bruce Harter **Agenda Item:** D.1
Superintendent
Subject: Achievement Gap

Background Information:

The single greatest challenge and the most important problem in West Contra Costa Unified School District is the achievement gap between the higher performing Asian, Filipino and white students compared with lower performing Latino and African American students. The gap exists on all measures of learning including standardized tests scores, student grades, grade point average, completion of the UC/CSU "A through G" courses and graduation rates. African American students are over represented in discipline measures and in placement in special education. While there has been a moderate reduction in the achievement gap over the last five years, the achievement gap remains substantial.

Staff will review strategies and practices that have been employed to close the gap and review practices that have led to more success in closing the gap in other districts.

Recommendation:

That the Board discuss the staff presentation and provide direction for additional strategies to close the achievement gap

Fiscal Impact: Unknown at this time

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: D.2

Subject: Assessed Valuation

Background Information: The District has received a letter from the Contra Costa County Tax Assessors Office setting the Assessed Valuation for the properties within the district. This information is one of the variables that sets the tax levy for the General Obligation (GO) Bond debt of the district. Staff will provide information on the estimated tax levy for the district as it relates to the GO Bond debt.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bruce Harter **Agenda Item:** D.3
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Dolly Felix passed away in June of this year. She retired in 1993 after serving as a teacher, athletic coach and athletic director at John F. Kennedy High School. Ms. Felix will be remembered as a kind, caring, and encouraging individual who was always ready to help people in academics, athletics or the teaching profession.

Wilma Balentine recently passed away. She was an Instructional Assistant for Special Education students at Stewart Elementary School. Ms. Balentine began in 1961 serving as a volunteer, an aide, a lunch supervisor, ELD aide, RSP aide, and after-school leader. She worked every day at Stewart for 50 years.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 13, 2011

From: Nia Rashidchi
Assistant Superintendent, Educational Services

Agenda Item: F.1

Subject: Board Policy 5126 Update to include Biliteracy Awards

Background Information:

Biliteracy Awards recognize and value the biliteracy skills of all students, prepare our students with 21st century skills, affirm the value of diversity and honor the multiple cultures and languages of our community. A Biliteracy Awards program would present biliteracy awards to graduating high school, 8th grade and 6th grade students who demonstrate proficiency in one or more languages in addition to English.

Attached please find Board Policy (BP) 5126 with draft additions addressing Biliteracy Awards.

Recommendation: Board to approve changes to BP 5126 to include language for the Seal of Biliteracy award.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa USD

Board Policy

Award For Achievement

BP 5126

Students

The Governing Board encourages excellence as a goal for all students and wishes to publicly recognize students for unique or exemplary achievements in academic, extracurricular or community service activities. The purpose of such awards shall be consistent with school goals.

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque or cash gift.

The Superintendent or designee shall develop procedures for the appropriate selection of student award recipients.

Merit Diplomas

At graduation from high school, special recognition shall be awarded to those students whose academic achievements have been outstanding.

The Superintendent or designee shall identify high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

Biliteracy Awards

In order to recognize and encourage linguistic proficiency and cultural literacy, the district shall present a biliteracy award to each graduating high school student 8th grade student and 6th grade student who demonstrates proficiency in speaking, reading and writing in one or more languages in addition to English. The Superintendent or designee shall approve applications for the award based on a review of student qualifications in accordance with district-established criteria.

(cf. 6142.2 – World/Foreign Language Instruction)

(cf. 6174 – Education for English Language Learners)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51450-51455 Golden State Seal Merit Diploma

CODE OF REGULATIONS, TITLE 5
876 Golden State Seal Merit Diploma

Management Resources:

WEB SITES

California Department of Education, Golden State Seal Merit Diploma:

<http://www.cde.ca.gov/ta/tg/sr/meritdiploma.asp>

CSBA: <http://www.csba.org>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
adopted: July 13, 2011 Richmond, California

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 13, 2011
From: Bill Fay **Agenda Item:** G.1
Associate Superintendent for Operations
Subject: Project Status Report

Background Information:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

PROJECT STATUS REPORT

De Anza High School - Replacement Campus

Period Ending: 6/29/2011

Scope: Replacement Campus

Construction Status:

Architect: DLM Architects
 Project Manager: Jose Chapa, SGI Construction Management
 Project Engineer: Marc Alojapan, SGI Construction Management
 Contractor: Wright Contracting Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr: Keith Holtslander

Contract Status:

Notice to Proceed:	05/17/2010	Original	Approved	Projected
Construction Schedule (days):	1,080			
Original Completion Date:	05/01/2013			
Projected Completion:	05/01/2013			

Buildings:

Building 1	Administration & Library
Building 2 & 3	Theater & Arts/Delta School
Building 4	Special Education
Building 5	Science
Building 6 & 7	Classrooms
Building 8	Gymnasium
Building 9	Cafeteria
Building 11, 12, & 13	Lobby, Breezeway, & Entrance Structure

Progress This Period:

- Building 1--Install Roof Insulation/Sheathing
- Building 1--Install Interior Wall Framing & MEP Rough-Ins
- Building 2, 3, & 4--Install Interior/Exterior Wall Framing & MEP Rough-Ins
- Building 2, 3, 4, 5, 6, & 7--Install Structural Steel & Metal Roof Deck
- Building 7--Install Metal 2nd Floor Deck
- Building 8--Install Exterior Wall Sheathing
- Building 8 & 9--Install Built-Up Roof System
- Building 8 & 9--Install Interior/Exterior Wall Framing & MEP Rough-Ins
- Building 8 & 9--Install HVAC Ducts & Equipment
- Building 11--Frame Skylight & Install Metal Roof Deck
- Building 12--Pour Footings

Anticipated Progress Next Period:

- Building 1--Install Built-Up Roof System
- Building 1--Install Interior Wall Framing & MEP Rough-Ins Cont.
- Building 2, 3, 4, 5, 6, & 7--Install Interior/Exterior Wall Framing Cont.
- Building 2, 3, 4, 5, 6, & 7--Install MEP Rough-Ins Cont.
- Building 7--Pour 2nd Floor Slab
- Building 8 & 9--Install HVAC Ducts & Equipment Cont.
- Building 9--Install Wall Insulation & Drywall
- Building 11--Frame Skylights & Install Metal Roof Deck Cont.
- Building 12--Erect Structural Steel

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,080
Construction Calendar Days Elapsed:	408
Construction Calendar Days Remaining:	672
Percent of Contract Calendar Days Elapsed:	37%
Percent of Construction Completed:	36%

Percentage of Work Done **36%** **Total Project**

Proposed Changes:

General Comment:

Progress Photos: 6/29/2011



Building 7: Install Structural Steel



Building 8: Install Interior & Exterior Wall Framing



Building 6 & 7: Install Metal Roof Deck

PROJECT STATUS REPORT

Dover Elementary School -

Period Ending: 6/29/2011

Scope: Increment 2

Construction Status:

Architect: HY Architects, Inc.
 Project Manager: Robert Vargas, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Alten Construction, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr: Keith Holtslander

Contract Status:

Notice to Proceed: 06/15/2009

	Original	Approved	Projected
Construction Schedule (days):	1,110	119	1,229
Original Completion Date:	06/29/2012		
Projected Completion:	10/23/2012		

Buildings:

Progress This Period:

- Demolition of Sidewalk and Fences – COMPLETED.
- Removal of Trees – COMPLETED.
- Stockpile AB under paving – COMPLETED.
- Cap/Safe off water & sewer – COMPLETED.
- Stake Building Pads – COMPLETED.
- Building Pads for Buildings B & C – COMPLETED.
- Set batter boards – COMPLETED.
- Excavate footings – IN PROGRESS.
- Installation of SS Laterals – IN PROGRESS.

Anticipated Progress Next Period:

- Excavate Plumbing Trenching – IN PROGRESS.
- Excavate Electrical Trenching – IN PROGRESS.
- Install Underground Electrical – IN PROGRESS.
- Install Under Footings – IN PROGRESS.
- Install Reinforcing – IN PROGRESS.
- Install Anchor Bolts – IN PROGRESS.
- Installation of Water/Gas – IN PROGRESS.
- Installation of Storm Drain – IN PROGRESS.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,229
Construction Calendar Days Elapsed:	756
Construction Calendar Days Remaining:	473
Percent of Contract Calendar Days Elapsed:	61%
Percent of Construction Completed:	65%

Percentage of Work Done 65% Total Project

Phase 1--Demolition & Site Work	Increments 1 & 1A	100%
Phase 2--Building "A"	Increment 2	100%
Phase 3--Building "B" & "C"	Increment 3	22%
Phase 4--Demo & Playground	Increment 3	0%

Proposed Changes:

- None

General Comment:

- Rain on May 31st, June 1st, 2nd, 6th, 7th, 8th, 28th, 2011. Muddy conditions on June 20, 2011.
- Formal Schedule Recovery to be submitted.

Progress Photos: 6/29/2011



West Side of Site-Bldg. B & C Pad-COMPLETED



East Side of Site-Bldg. B & C Pad-COMPLETED



South Side of Site & Existing School Garden

PROJECT STATUS REPORT

ECHS - Multi-Use Sport Fields

Period Ending: 6/29/2011

Scope: Multi-Use Sport Fields

Construction Status:

Architect: WLC Architects
 Project Manager: Hector DeLeon, SGI Construction Management
 Project Engineer:
 Contractor: Michael Paul Company Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed: 02/21/2011
Original Approved Projected
 Construction Schedule (days): 180
 Original Completion Date: 8/22/2011
 Projected Completion: 9/2/2011

Buildings:

Synthetic Field Soccer, Baseball and Softball Synthetic Field
 Tennis Courts Five new Tennis Courts w Ball Wall
 Batting Cage New Batting Cage on Southeastern corner of project

Progress This Period:

- Lime treatment of the soil below base rock of the Artificial turf.
- Field Irrigation rough in nearing completion.
- Team room/Weight room relocated to allow for new batting cage installation.
- Temporary access road has been removed to proceed with the installation of the Tennis court retaining walls.
- School staff has been directed to use Ashbury Ave gates for access to football field.
- The contractor will escort maintenance and staff vehicles for access to the field.

Anticipated Progress Next Period:

- Dig form and pour curb on north side of project.
- Drill set and pour 5' o.c. 27 feet deep piers for Tennis court retaining wall.
- Low retaining walls around the Tennis courts to be completed.
- Drill and set fencing post for batting cage footings.
- Form and pour tennis court ramps and stairs.
- Install mow band and ready the field perimeter for geo fabric and field drainage.

Schedule Assessment/Update:

Construction Duration (Calendar Days): 180
 Construction Calendar Days Elapsed: 128
 Construction Calendar Days Remaining: 52
 Percent of Contract Calendar Days Elapsed: 71%
 Percent of Construction Completed: 38%

Percentage of Work Done 38% Total Project

Task	Percentage	Total Project
Site Demolitions	98%	2%
Grading	85%	3%
Utility Trenching and Installation	80%	8%
Retaining walls	25%	12%
Irrigation system installation	50%	10%
Fiber optic connection radio room	15%	3%

Proposed Changes:

ASI /FCD #4 Changes to the retaining wall supporting the tennis courts adjacent to Ashbury Ave. has been redesign to address the hidden condition of the soil bearing capacity. A new retaining wall using 18" diameter piers 27 feet deep at 5 feet on center has been engineered to address our soils condition..

General Comment:

The rain has impacted our project again this month. With the heavy rains progress has been slowed down. The Contractor is making every effort to increase men on site and combine various subcontractors working at the same time. We are currently working on a strategy to complete the project on time. However with 20 days lost to rain the schedule may slip.

Progress Photos: 6/29/2011



Main retaining wall complete behind baseball backstop



New tennis court retaining wall for new handicap ramp and stair



Existing access road removed and re-graded for tennis courts.

PROJECT STATUS REPORT

Ford Elementary School - Building

Period Ending: 6/29/2011

Scope: Pre-K, K-5 Elementary School with Computer Laboratory, Library, Administration, Kitchen, Multi-Purpose Room & Stage; with Playgrounds & Parking

Construction Status:

Architect: Sally Swanson Architects, Inc.
 Project Manager: Lewis Brower, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Alten Construction, Inc.
 Inspector: Mark Eriksen
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed: 10/12/2009

	Original	Approved	Projected
Construction Schedule (days):	600	89	689
Original Completion Date:	06/04/2011		
Projected Completion:	12/1/2011		

Buildings:

Site Development: Rough Site Work & Underground Utilities
 Building; Area A: Classrooms, Administration, Library, Computer Lab
 Building; Area B: Pre-Kindergarten, Kindergarten, Classrooms
 Building; Area C: Multi-Purpose Room, Stage, Kitchen
 Site Finish: Hardscape, Landscape, Irrigation, Accessories

Progress This Period:

- Area A - Stucco, Roofing, Sheetmetal, Painting, Ceiling Grid, Tile and Utilities continues. Casework has commenced.
- Area B - Stucco, Roofing, Sheetmetal, Painting, Ceiling Grid, Tile and Utilities continues.
- Area C - Stucco, Roofing, Sheetmetal, Ceiling Grid and Utilities continues. Painting underway.
- Site - Underground Utilities and Hardscape Development continues. Existing Sidewalk and Fence Demolition complete.

Anticipated Progress Next Period:

- Area A - Painting, Ceiling Grid and Tile Complete. Stucco, Roofing, Sheetmetal, Casework and Utilities continues. Flooring and Ceiling Finish (and other Finishes) will commence.
- Area B - Painting, Ceiling Grid and Tile Complete. Stucco, Roofing, Sheetmetal and Utilities continues. Casework and Flooring will commence.
- Area C - Painting and Ceiling Grid Complete. Stucco, Roofing, Sheetmetal and Utilities continues. Tile will commence.
- Site Work - Underground Utilities near completion. Hardscape Development Continues. Irrigation Sleeves (in Hardscape Development) commences.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	689
Construction Calendar Days Elapsed:	635
Construction Calendar Days Remaining:	54
Percent of Contract Calendar Days Elapsed:	92%
Percent of Construction Completed:	80%

Percentage of Work Done

80%

Total Project

Site Development	45%
Building; Area A	74%
Building; Area B	73%
Building; Area C	70%
Site Finish	20%

Proposed Changes:

Miscellaneous Issues attending AOR issued ASI's and GC RFI Process.

General Comment:

Progress continues well toward completion during the Fall of 2011.

Progress Photos: 6/29/2011



Stucco and Roof Construction Proceeds Well



Interior Painting Nears Completion



Bathroom Tile Finishes are Well Advanced

PROJECT STATUS REPORT

Helms Middle School - Building Demo and General Site Work

Period Ending: 6/29/2011

Scope: Building Demolition and General Site Work

Construction Status:

Architect: Baker Vilar Architects
 Project Manager: Elena Comrie, SGI Construction Management
 Project Engineer: Jemil Sahle, SGI Construction Management
 Contractor: Evan Brothers Inc.
 Inspector:

Contract Status:

Notice to Proceed: 08/23/2010

	Original	Approved	Projected
Construction Schedule (days):	300	10	310
Original Completion Date:	06/19/2011		
Projected Completion:	6/29/2011		

Buildings:

C Bldg	Abate 100% - Bldg Demo 100% - Slab/Foundation 100%
400 Bldg	Bldg Demo 100% - Slab/Foundation 100%
500 Bldg	Bldg Demo 100% - Slab/Foundation 100%
Gymnasium	Abate 100% - Bldg Demo 100% - Slab/Foundation 100%
Portables	Abate 100% - Bldg Demo 100% - Slab/Foundation N/A
600 Bldg	Bldg Demo 100% - Slab/Foundation N/A
Site Work	Grading - 100% - Dirt Berm - 100%
Winterization	Waddle installation 100% Hydroseed - 0%

Progress This Period:

- Off-haul of Contaminated soil from around Underground Storage Tank.
- Grading of the entire site.
- Earth Berm installed around the perimeter of the site.
- Installation of chain link fence.

Anticipated Progress Next Period:

- Apply Hydroseed onto the earth berm
- Punchlist items

Schedule Assessment/Update:

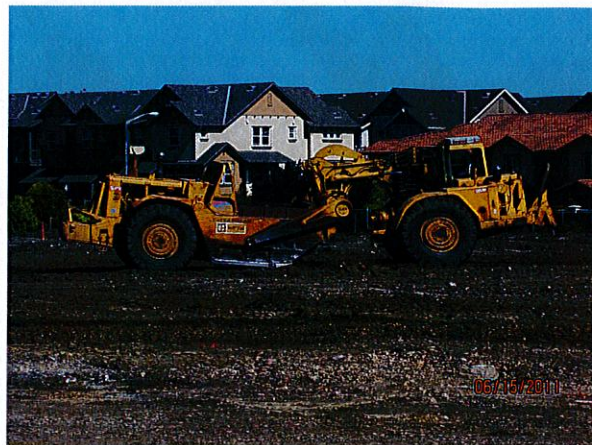
Construction Duration (Calendar Days):	310
Construction Calendar Days Elapsed:	310
Construction Calendar Days Remaining:	0
Percent of Contract Calendar Days Elapsed:	100%
Percent of Construction Completed:	99%

Percentage of Work Done **99%** **Total Project**

Proposed Changes:

General Comment:

Progress Photos: 6/29/2011



Grading of the site



Installing the drain inlet protection



Fence installed around the protected well

PROJECT STATUS REPORT

Kennedy High School - Concession Stand and Lights

Period Ending: 6/29/2011

Scope: Concession Stand and Lights

Construction Status:

Architect: Powell & Partners Architects
 Project Manager: Herman Blackmon Jr., Amanco, Inc.
 Project Engineer:
 Contractor: B-Side Construction
 Inspector: Brad Williamson

Contract Status:

Notice to Proceed:	4/4/2011		
		Original	Approved
Construction Schedule (days):	149		Projected
Original Completion Date:	10/28/2011		
Projected Completion:	11/28/2011		

Buildings:

Concession Stand

Progress This Period:

- Installation of Reinforcement Cages
- Concrete Pour of Foundation
- Concrete Pour of Stem Wall
- Electrical stub Ups
- Removed Conduit from Building Pad

Anticipated Progress Next Period:

- Sewer Tie-In
- Asphalt Patching
- Concrete Slab Pour
- Water Line Tie-In
- Electrical Rough-In for Slab and Walls
- Plumbing Rough-In for Slab and Walls
- Build CMU Block

Schedule Assessment/Update:

Construction Duration (Calendar Days):	210
Construction Calendar Days Elapsed:	89
Construction Calendar Days Remaining:	121
Percent of Contract Calendar Days Elapsed:	42%
Percent of Construction Completed:	24%

Percentage of Work Done **24%** **Total Project**

Proposed Changes:

- Install Musco Lights with Control Link and Pedestrian/Egress Lights

General Comment:

Progress Photos: 6/29/2011



Forming Stem Wall



Concrete Pour



Sanitary Sewer Trenching

PROJECT STATUS REPORT

King Elementary School - Increment 2 New Construction

Period Ending: 6/29/2011

Scope: Phase 1: Construction of new school buildings and site work; Phase 2: Teacher & Staff Move

Construction Status:

Architect: Quattrocchi Kwok Architects
 Project Manager: Alaric Robinson
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: West Bay Builders
 Inspector: Mark Eriksen
 WCCUSD Mgr: Andrew Mixer

Progress Photos: 6/29/2011



Downspout Install

Contract Status:

Notice to Proceed:	03/25/2009		
	Original	Approved	Projected
Construction Schedule (days):	720		129
Original Completion Date:	3/15/2011		
Projected Completion:	12/30/2011		

Buildings:

A	Single Story - classrooms, library and admin areas
B	Two Story - classrooms
C	Single Story - multi-use with stage and kitchen

Progress This Period:

All Buildings:

- Interior and exterior punch list, furniture delivery and install, teacher and staff move, down-spouts, stair treads, miscellaneous change order work; smoke damage remediation

Site:

- Remove perimeter fencing; landscaping at City sidewalk



Furniture Delivery & Assembly

Anticipated Progress Next Period:

All Buildings:

- Punch list, miscellaneous change order work, and training

Old Buildings:

- Abatement and demolition.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	826
Construction Calendar Days Remaining:	-106
Percent of Contract Calendar Days Elapsed:	114%
Percent of Construction Completed:	92%

Percentage of Work Done	92%	Total Project
--------------------------------	------------	----------------------

Proposed Changes:

General Comment:

Phase 1 - New school building work is 99% complete. Phase 2 - Staff move-in Complete. Existing building was turned over 6-22-11. Due to fire damage, the Main Building is with ATI for fire damage clean-up and abatement.



New AC Paving at 41st Street

PROJECT STATUS REPORT

Nystrom Elementary School - Multipurpose Room

Period Ending: 6/29/2011

Scope: Construction of a new 13,800 SF Multipurpose Room, demolition of existing upon completion, related site work and playground improvements

Construction Status:

Architect: Interactive Resources
 Project Manager: Sonya Perkins, SGI Construction Management
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: John Plane Construction
 Inspector: Kris Gilbert / Brad Williamson
 WCCUSD Mgr: Andrew Mixer

Progress Photos: 6/29/2011



Framing, Insulation, Drywall & Window Frames

Contract Status:

Notice to Proceed:	07/26/2010		
	Original	Approved	Projected
Construction Schedule (days):	515	9	
Original Completion Date:	12/23/2011		
Projected Completion:	1/2/2012		

Buildings:

Single Story Multi-use - library, classroom, computer lab & kitchens

Progress This Period:

Metal stud wall and ceiling framing, backing, batt insulation, drywall, electrical boxes and conduits rough-in, set switch gear, over-head plumbing and gas line, door frames, roof SBS membrane cap sheet, Tyvek at roof area, PG&E underground electrical and gas tie-in, layout for underground utilities including gas, storm drain and domestic water, rooftop HVAC units

Anticipated Progress Next Period:

Continuation of interior stud framing, insulation and drywall at walls and ceiling; tape and mud at drywall; electrical rough-in at walls and ceilings; install switch gear and panels; underground conduits and utilities including gas and storm drain and domestic water; Tyvek exterior walls and chicken wires; scratch and brown coat; exterior window frames, storefront frames and metal panels.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	524
Construction Calendar Days Elapsed:	338
Construction Calendar Days Remaining:	186
Percent of Contract Calendar Days Elapsed:	64%
Percent of Construction Completed:	62 %

Percentage of Work Done **62 %** **Total Project**

Proposed Changes:

Change Orders - #1 thru #5, processing CO #6.

General Comment:

Weekly updates to adjacent LPS High and Nystrom Elementary school principals regarding upcoming construction activities - no foreseeable class-disruptive activities noted.



Tyvek & Chicken Wire at Roof Wall



Underground Electrical Conduits

PROJECT STATUS REPORT

Pinole Middle School - Modernization Phase II

Period Ending: 6/29/2011

Scope: Modernization Phase II

Construction Status:

Architect: Powell & Partners Architects
 Project Manager: Steve Millar, Amanco, Inc.
 Project Engineer: Jeffery Feldman
 Contractor: Alpha Bay Builders, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr: Keith Holtlander

Contract Status:

Notice to Proceed:	10/05/2009			
		Original	Approved	Projected
Construction Schedule (days):	425			
Original Completion Date:	12/04/2010			
Projected Completion:	7/30/2011			

Buildings:

Building A Buildings A-1 thru A-5

Progress This Period:

- Stucco complete
- Roof Complete
- Commissioning 95% complete
- Exterior painting 50% complete
- Landscaping 25% complete

Anticipated Progress Next Period:

- Flooring complete
- Landscaping complete
- Signage complete
- Lunch shelter & covered walkway 60% complete
- Punch list complete

Schedule Assessment/Update:

Construction Duration (Calendar Days):	425
Construction Calendar Days Elapsed:	632
Construction Calendar Days Remaining:	-207
Percent of Contract Calendar Days Elapsed:	148%
Percent of Construction Completed:	95%

Percentage of Work Done 95% Total Project

Proposed Changes:

1. Lower desk in attendance office as per AOR design changed.
2. Dry wall electrical panel in TEP room to conceal from students.

General Comment:

Kitchen to be inspected by Health Department week of 7-25-2011.

Progress Photos: 6/29/2011



Entry Portico at front of school



Administration Office



Wash up area in Arts & Crafts room