

NOTICE OF SPECIAL MEETING
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Tuesday
June 14, 2011
6:00 PM

Facilities Operations Center
Conference Room C
1300 Potrero Avenue
Richmond, CA 94804

MEETING AGENDA

PURPOSE OF THIS SPECIAL MEETING OF THE BOARD OF EDUCATION: As a result of the long interval between the two regular meetings in June, the Board needs to act on routine matters regarding summer construction projects. Delaying the approval of these items until the regular meeting would cause a two-week delay in initiating projects that must be completed before the first day of school on August 23.

A. OPENING PROCEDURES

- A.1 Call to Order**
- A.2 Pledge of Allegiance**
- A.3 Roll Call**

B. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI B.1 Madera Modulars Site Work Project Award of Contract**

Comment:

The Board has approved the grade configuration change at Madera Elementary School to add 6th grade to the site. There is no space available in the main buildings. The next step is to add modular buildings to house the students on site. This project includes site work, electrical and other utilities and all connections to the buildings to complete the installation. The modulars are being purchased under a separate contract already approved by the Board.

Hamilton + Aitken Architects have prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 8, 2011. Three Contractors submitted bids. They are as follows: ERA Construction \$159,000; AWC Inc. \$154,900; and, AM Woo Construction \$149,000.

The lowest responsive, responsible bidder is AM Woo Construction, at \$149,000.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$149,000. Funded by the Measure J Bond, under the Madera Elementary School Project budget.

***CI B.2 Mira Vista Modularity Site Work Project Award of Contract**

Comment:

The Board has approved the grade configuration change at Mira Vista Elementary School to go to a K-8 configuration at the site. The 7th grade has been accomplished last year, and included the addition of a modular building with middle school library. There is no space available in the main buildings to house the additional 8th grade students. The next step is to add modular buildings to house the students on site. This project includes site work, electrical and other utilities and all connections to the buildings to complete the installation. The modularity are being purchased under a separate contract already approved by the Board.

DLM Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 8, 2011. Three Contractors submitted bids. They are as follows: WR Forde \$173,000; AM Woo Construction \$124,000; and, Calico \$104,889.

The lowest responsive, responsible bidder is Calico, at \$104,889.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$104,889. Funded by the Measure J Bond, under the Mira Vista Elementary School Project budget.

***CI B.3 Crespi Administration Building Fire Completion Project Award of Contract**

Comment:

There are a number of items required to complete the construction of the fire damaged Administration Building at Juan Crespi Middle School. First, there are elements needed to complete the internal configuration of the reconstructed building to make it more functional for staff. Second, there are a number of items needed to return the existing spaces which housed the Administration temporarily to their previous condition. For example, there are a number of low-voltage systems components which serviced the temporary Administration, but which now need to be removed, and all impacted finishes patched and repaired.

HY Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 2, 2011. Five Contractors submitted bids. They are as follows: Streamline Builders \$250,000; Michael G. McKim \$233,308.78; A&E Emaar \$190,000; CF Contracting \$189,800; and ERA Construction \$168,900.

The lowest responsive, responsible bidder is ERA Construction, at \$168,900.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$168,900. Funded by the Fire Insurance Fund and the Special Reserve for Capital Facilities, Fund 40.

C. **THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – Tuesday, June 28, 2011

D. **ADJOURNMENT**

* The public may only address items which are marked with an asterisk (*).

The Governing Board welcomes and encourages public comment. Members of the public may comment on items included on this agenda; however, we ask that you limit your comments to 2 minutes so that as many as possible may be heard. The total time for public comment for each item is limited to no more than 30 minutes. (Education Code §35145.5, Government Code §54954.3)

Special Accommodations: *Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.*

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 14, 2011
From: Bill Fay **Agenda Item:** CI, B.1
Associate Superintendent for Operations
Subject: Madera Modularity Site work Project Award of Contract

Background Information:

The Board has approved the grade configuration change at Madera Elementary School to add 6th grade to the site. There is no space available in the main buildings. The next step is to add modular buildings to house the students on site. This project includes site work, electrical and other utilities and all connections to the buildings to complete the installation. The modularity are being purchased under a separate contract already approved by the Board.

Hamilton + Aitken Architects have prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 8, 2011. Three Contractors submitted bids. They are as follows: ERA Construction \$159,000; AWC Inc. \$154,900; and, AM Woo Construction \$149,000.

The lowest responsive, responsible bidder is AM Woo Construction, at **\$149,000**.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: **\$149,000.** Funded by the Measure J Bond, under the Madera Elementary School Project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 14, 2011
From: Bill Fay **Agenda Item:** CI B.2
Associate Superintendent for Operations
Subject: Mira Vista Modulars Site work Project Award of Contract

Background Information:

The Board has approved the grade configuration change at Mira Vista Elementary School to go to a K-8 configuration at the site. The 7th grade has been accomplished last year, and included the addition of a modular building with middle school library. There is no space available in the main buildings to house the additional 8th grade students. The next step is to add modular buildings to house the students on site. This project includes site work, electrical and other utilities and all connections to the buildings to complete the installation. The modulars are being purchased under a separate contract already approved by the Board.

DLM Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 8, 2011. Three Contractors submitted bids. They are as follows: WR Forde \$173,000; AM Woo Construction \$124,000; and, Calico \$104,889.

The lowest responsive, responsible bidder is Calico, at **\$104,889**.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: \$104,889. Funded by the Measure J Bond, under the Mira Vista Elementary School Project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 14, 2011
From: Bill Fay **Agenda Item:** CI B.3
Associate Superintendent for Operations
Subject: Crespi Administration Building Fire Completion Project Award of Contract

Background Information:

There are a number of items required to complete the construction of the fire damaged Administration Building at Juan Crespi Middle School. First, there are elements needed to complete the internal configuration of the reconstructed building to make it more functional for staff. Second, there are a number of items needed to return the existing spaces which housed the Administration temporarily to their previous condition. For example, there are a number of low-voltage systems components which serviced the temporary Administration, but which now need to be removed, and all impacted finishes patched and repaired.

HY Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on June 2, 2011. Five Contractors submitted bids. They are as follows: Streamline Builders \$250,000; Michael G. McKim \$233,308.78; A&E Emaar \$190,000; CF Contracting \$189,800; and ERA Construction \$168,900.

The lowest responsive, responsible bidder is ERA Construction, at **\$168,900**.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: **\$168,900.** Funded by the Fire Insurance Fund and the Special Reserve for Capital Facilities, Fund 40.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____