

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
March 2, 2011

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
MARCH 2, 2011**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net/Documents/Board/boardinformation.aspx

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from North Campus High School

Comment:

A Student Board Representative from North Campus High School will attend the Board of Education meeting on March 2, 2011. We would like to recognize and commend their participation.

Recommendation:

For Information Only

Fiscal Impact:

None

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: February 9, 2011**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Acceptance of Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated March 2, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as detailed, dated March 2, 2011. Staff recommends acceptance of these donations.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2010-11 school year are detailed, dated March 2, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated March 2, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Community Budget Advisory Committee Amended Member Ratification**

Comment:
The Community Budget Advisory Committee (CBAC) met on February 17, 2011. This is an amendment to the expiration term of Greg Whaling, whose term will expire on June 30, 2012 and to amend the roster to include Board member Elaine Merriweather. The committee roster is subject to ratification by the School Board at a regular Board of Education meeting. Pending ratification, below is a complete list of the committee members and term dates. The CBAC is currently seeking members for the positions of Community Member and Business Leader.

COMMUNITY BUDGET ADVISORY COMMITTEE - MEMBERS			
MEMBER NAME	MEMBER TYPE	VOTING STATUS	TERM ENDING
Tammy Campbell*	Parent	Voting	June 30, 2012
Charles Johnson	Classified	Voting	December 31, 2012
Sue Kahn	Principal	Voting	December 31, 2012
Eduardo Martinez*, Vice Chair	Community Member	Voting	June 30, 2012
Erwin Reeves, Chair	Business Leader	Voting	June 30, 2011
Robert Studdiford	Parent	Voting	June 30, 2011
Greg Whaling*	Teacher	Voting	June 30, 2012
Antonio Medrano	Board	Non-Voting	
Elaine Merriweather	Board	Non-Voting	
Sheri Gamba	Business Services	Non-Voting	
Lisa Erwin	Business Services	Non-Voting	

*New term effective July 1, 2010

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.6 Resolution No. 54-1011: California Adult Education Week – March 15-19, 2011**

Comment:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.7 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$492,410. Funding sources as noted.

***CI C.8 Portola Middle School Temporary Campus Additional Site Work Award of Contract**

Comment:

There are a number of outstanding issues at the Portola Temporary Campus site which the District needs to address. These include inadequate, deteriorated drainage systems, fences and gates, exterior lighting, and site work. District staff initiated a remedial project to address these concerns and to complete the work on the perimeter areas of the campus.

HY Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. The project documents included a number of bid alternates to allow the District to assess the cost of work in different areas. Bids were opened on February 14, 2011. Ten contractors submitted bids. One bidder was declared non-responsive. They are as follows, including cost of the listed bid alternates: Bay Construction \$392,900; B Bros. \$330,400; Pleasanton Engineering \$372,000; Nema \$335,000; Riverview \$326,500; W.R. Forde \$307,000; CF Contracting \$304,200; Ghillotti Brothers \$303,553; and, Ray's Electric \$288,950.

The lowest responsive, responsible bidder is Ray's Electric, at \$288,950.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$288,950. Funded by the Measure J Bond, under the Portola Middle School Project budget.

***CI C.9 Approval of Pre-Qualified Hazardous Materials Consulting Firms for Measure D 2010 Projects**

Comment:

In preparation for the Measure D 2010 projects, District staff has completed a competitive selection process in order to pre-qualify hazardous materials consulting firms for assignment to upcoming projects. These consultants provide site surveys, prepare abatement plans and specifications, and monitor abatement activities for District construction projects. A Request for Qualifications and Proposals was prepared and circulated to area firms with experience in hazardous materials consulting services for California public schools. The District received Statements of Qualifications ("SOQ's) from interested firms and also received fee proposals for specific sites. District Facilities/Bond Program staff evaluated the SOQ's, and using a set of uniform criteria contained in the RFQ, has created a list of qualified firms from which the District may make selections for ongoing Measure D 2010 work. Additional firms may be qualified from time to time after submitting qualifications for review by the District. The recommended firms are as follows:

List of Qualified Firms:

MS Environmental Solutions, Inc.
RGA Environmental
SCA Environmental, Inc.

Recommendation:

Approve the listed firms as pre-qualified to provide hazardous materials consulting services as noted.

Fiscal Impact:

None at this time. Hazardous materials consulting fees will be budgeted and funded by the Measure J Bond, until such time as funds are available for projects under the Measure D 2010 bond.

***CI C.10 Resolution No. 57-1011: Read Across America - March 2, 2011**

Comment:

The West Contra Costa Unified School District and the Board of Education join with the United Teachers of Richmond in calling on the citizens of West Contra Costa to assure that every child is in a safe place reading with a caring adult on Tuesday, March 2, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Installation of Youth Commission**

Comment:

The West Contra Costa Unified School District Youth Commission was established by the Board of Education on January 7, 2009 as an opportunity to create a youth leadership advisory board to involve youth participation in the governance of the Board and for WCCUSD high school students to develop leadership skills. The Youth Commission has recently completed the selection process for new members.

Recommendation:

That the Board install the new members of the Youth Commission

Fiscal Impact:

None

*** D.2 More Inclusive Practices**

Comment:

Research has shown that students placed in the general education environment, show more academic and social/emotional growth than students in a self-contained classroom. Over the past five years the special education department has significantly increased the number of students that are provided services within the general education classroom. The April 2008 Certification Report stated that 36.65% of special education students were placed in special day classes. At the end of the 2009-10 school year, 27% were being served in special day classes.

The Special Education department will highlight some of their successful inclusive models in the District.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 Budget Report Update**

Comment:

The Governor’s budget report issued in mid-January indicates that the District may have an estimated \$11.6 million deficit in the 2011-12 school year. This would occur if the Legislature fails to place the measure to extend existing taxes on the State Ballot in June or if the voters fail to pass that measure. Staff will provide a budget update.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.4 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Linked Learning – Multiple Pathways	
Safety Committee	
Special Education Citizens Advisory Committee	
Youth Commission	

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time

limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Resolution No. 56-1011: Resolution of Intention to Reduce or Eliminate Particular Kinds of Services**

Comment:

Pursuant to Education Code Section 44955, the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff prior to March 15, 2011, in order to meet the necessary budget reductions for the 2011-2012 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

To be determined

* **F.2 Building Educated Leaders for Life (BELL) K-8 Summer Program**

Comment:

At the February 16, 2011 Board meeting, there was a thorough conversation regarding Building Educated Leaders for Life (BELL) and Summer Learning in WCCUSD. Bell is a non-profit that exists to transform the academic achievements, self-confidence, and life trajectories of children living in under-resourced, urban communities.

The BELL K-8 Summer Program offers day-long literacy and math instruction as well as enrichment courses to under-performing elementary and middle school students. The program also works to engage parents and positive adult role models from the community in the educational process, while working closely with school administration and faculty. BELL has a proven record of effectiveness that results in 3 or more months of academic growth in literacy and math. The BELL Summer program is a five-week summer learning experience that operates from Monday through Friday for 6.5 hours per day.

BELL will also partner with WCCUSD by providing \$977,257 to support the 2011 summer learning program. This joint effort between BELL and WCCUSD fully funds a comprehensive summer learning program for 2,000 students. There is no funding gap.

Recommendation:

Approve the contract with BELL

Fiscal Impact:

\$1,500,000.00 (Title I AARA categorical monies)

G. DISCUSSION ITEMS

* **G.1 Community Roots Academy Charter School**

Comment:

Community Roots Academy Charter School submitted a petition to West Contra Costa Unified School District (WCCUSD) on February 9, 2011 to establish an independent charter school. Pursuant to the Charter School Act of 1992 (the “Act”), Education Code Section 47600 et seq., the Legislature has charged local school boards with the responsibility of reviewing and acting on petitions for charter schools.

Education Code section 47605(b) requires the Board, within 30 days of submission of the petition, to hold a public hearing to receive public comment on the Petition. That is the purpose of this agenda item.

The Act also requires the Board to either grant or deny the Petition within 60 days of submission. Staff and legal counsel are receiving and analyzing information related to the Petition, as well as the operation and potential effects of the proposed charter school, and will make a recommendation as to the petition at a subsequent board meeting.

Recommendation:

Public hearing only at this time

Fiscal Impact:

To be determined

* **G.2 Project Status Report – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District’s Bond Program and for information regarding individual projects:

Engineering Officer’s Report – Verbal Presentation
Construction Status Reports – Current Construction Projects

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – March 16, 2011

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

March 2, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. Srago v. WCCUSD
2. WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

- a. Reassignment of Administrators

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

- a. Resolution No. 55-1011: Non-Reelection of Probationary Certificated Employees
- b. Release of Temporary Certificated Employees

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Bruce Harter
Superintendent

Agenda Item: A. 6

Subject: Reassignment of Administrators

Background Information:

The staff recommends to the Governing Board that notice be given to reassign 46 Administrators for the 2011-12 school year.

Adult Education, Principal	1.0 FTE
Alternative Education , Principal	2.0 FTE
Assistant Principals, Vice Principals (secondary)	15.0 FTE
Coordinator (Ed Services)	4.0 FTE
Elementary Principal	6.0 FTE
Elementary Vice Principal	2.0 FTE
K-12 Instructional Specialists	14.0 FTE
Project Administrator	1.0 FTE
Special Education, Administrator	1.0 FTE

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Ann Reinlagen, **Agenda Item:** A.9
Assistant Superintendent Human Resources
Subject: Resolution No. 55-1011 Non-Reelection of Probationary Certificated Employees

Background Information: In order to non-reelect probationary teachers, the Board must take action pursuant to Education Code Section 44929.21. Thereafter the Superintendent is authorized to send a notice to the identified probationary teachers.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 55-1011**

RESOLUTION OF NON-REELECTION OF PROBATIONARY CERTIFICATED EMPLOYEES

WHEREAS, Education Code section 44929.21 authorizes the Governing Board of the West Contra Costa Unified School District to give notice to probationary certificated employees of the Board's decision to reelect or non-reelect the employees for the next succeeding school year to such a position at any time on or before March 15th of the employee's second complete consecutive school year of employment by the District; and

WHEREAS, the employees are probationary certificated employees who have been employed during the 2010-2011 school year; and

WHEREAS, the Board of Education has received a recommendation from the District Superintendent or designee not to reelect these employees and

WHEREAS, the Board of Education has discussed the recommendation made by the District Superintendent or designee and concurs in said recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the West Contra Costa Unified School District hereby authorizes the District Superintendent or the Superintendent's designee to notify the identified employees of the Board of Education's decision not to reelect them for the 2011-2012 school year in accordance with the requirements of Education Code section 44929.21. The District Superintendent or the Superintendent's designee is further authorized to take any other actions necessary to consummate the intent of this Resolution.

Adopted by the Governing Board of the West Contra Costa Unified School District this 2nd day of March 2011.

AYES:

NOES:

ABSENT:

ABSTAIN:

Charles Ramsey, President
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Ann Reinhausen,
Assistant Superintendent Human Resources

Agenda Item: A.9

Subject: Release of Temporary Certificated Employees

Background Information: In order to release temporary teachers, the Board must take action pursuant to Education Code Section 44954. Thereafter the Superintendent must notice the identified temporary teachers.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from North Campus

Background Information:

A Student Board Representative from North Campus High School will attend the Board of Education on March 2, 2011. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
El Cerrito High School Library
540 Ashbury Avenue
El Cerrito, CA 94530**

February 9, 2011

A. Opening Procedures

President Charles Ramsey called the meeting to order at 6:30 PM

A.1 Pledge of Allegiance

President Ramsey led those in attendance in the pledge of allegiance.

A.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

A.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey

Board Members Absent: Tony Thurmond

Staff Present: Carol Butcher, Stewart School Principal; Steve Collins, SELPA Director; Bob Evans, DeAnza Principal; Bill Fay, Associate Superintendent for Operations; Sheri Gamba, Associate Superintendent for Business Services; Sylvia Greenwood, DeJean Principal; Wendell Greer, Associate Superintendent for Secondary Schools; Bruce Harter, Superintendent; Linda Jackson, Executive Director; Lyn Potter, Director Categorical and Instructional Support Services; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Executive Director; Jason Reimann, El Cerrito High Principal; Ann Reinlagen, Assistant Superintendent for Human Resources; Katie VonHusen, Pinole Middle School Principal; Guy Zakrevsky, Hercules Middle High School Principal

B. Public Comment

Jim Sanders

C. Improving Learning in Secondary Schools – Commitments and Single Plans for Student Achievement

President Ramsey asked Superintendent Harter to provide some introduction and background about the meeting. Assistant Superintendent Rashidchi provided the Board with an overview of the plan for the agenda with conversations designed for two major areas; the District Commitments, which include the core programs of the schools and the Single Plans for Student Achievement, which address the categorical or supplemental funding that schools receive.

After introductory remarks by Principals Reimann and Butcher, President Ramsey asked Board Member Kronenberg to describe her concerns about the Single Plans for Student Achievement. Ms. Kronenberg clarified that it was her intention in requesting this meeting that the Board would serve a helpful function in addressing the systemic barriers that principals identify as impacting their ability to improve student learning.

An extended discussion ensued and included all of the principals who were in attendance. Mr. Ramsey also called on Associate Superintendent Greer and Assistant Superintendent Rashidchi to weigh in on their perceptions of the system problems that the Board could address to provide additional support to secondary schools in improving student learning. The principals identified several barriers that they felt impeded their efforts to raise the achievement levels for all students and close the achievement gap. Board members Merriweather and Medrano asked questions of the principals and shared their insights and suggestions to the group.

Six areas emerged as key systemic challenges for middle and high schools in the District:

1. Articulation between elementary and middle schools and middle schools and high schools, was identified as a substantial issue. Principals noted that teachers needed time to confer with each other in their feeder patterns and by department to accelerate improved learning.
2. Alignment of instructional materials: Moving Into English (MIE) is the K-5 supplemental program to Open Court and Foro Abierto used to teach the ELD standards to English learners. Principals have expressed a

concern that this program is not having the impact that WCCUSD teachers and administrators want to see happen for English learners; current instruction with this program does not seem to meet the needs of EL students. Full use of the program to fidelity is challenging due to the complexity of matching program components to student proficiency levels.

3. The implementation of the collaboration time in schools where faculties have approved collaboration plans is problematic for principals in establishing and maintaining congruent and focused professional development.
4. The secondary master schedules represent another constraint for creating and sustaining support for students as well as time for teachers to work together.
5. The instructional day for middle school students is substantially shorter than high students. Middle schools struggle to provide the level of quality time that is required to teach students to reach the California standards. Principals advocated for increasing the amount of instructional time so that middle schools and high schools can be on the same schedules.
6. The teacher evaluation process has requirements and constraints that limit the principal's ability to provide accountability that is needed in their schools.

President Ramsey thanked all those who attended and reiterated that the purpose of the meeting had been to discuss the barriers to improving learning at our middle and high schools. He noted that the the meeting could have centered on the successes that are going on, but that would have been less helpful to the Board in considering policy changes that will be most supportive to the District's middle and high schools.

C. ADJOURNMENT


The meeting adjourned the meeting at 8:02 p.m.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated March 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS


Project Name	Project Amount for Budget Period	Funding Agency	Comments
Local Assistance Entitlements	\$5,774,513	California Department of Education - Special Education Division, Grants	Fund Special Education
Resource # 3310	7/1/10 - 9/30/11		PCA # 13379-01
Federal Preschool Grant	\$323,444	California Department of Education - Special Education Division, Grants	Fund Special Education Preschool Program
Resource # 3315	7/1/10 - 9/30/11		PCA # 13430-01
Preschool Local Entitlement	\$528,621	California Department of Education - Special Education Division, Grants	Fund Special Education Preschool Program
Resource # 3320	7/1/10 - 9/30/11		PCA # 13682-01
After School Education and Safety Program	(47,250) Amendment # 2	California Department of Education - After School Program Office	Reduction in 2010-2011 Funding
Resource # 6010	7/1/10 - 6/30/11		CPOA # 23939-EZ

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated March 2, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 March 2, 2011 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Chevron Humankind Matching Gift Program	Special Administrative Funds	\$59.23	Hanna Ranch Elementary
Save Mart Supermarkets	Special Administrative Funds	\$82.56	Lupine Elementary
General Mills Box Top For Education	Education Program	\$424.00	Lupine Elementary
Wells Fargo Foundation Matching Gift Program	Special Administrative Funds	\$84.00	Lupine Elementary
Mr. Scott Snedigar	Baseball Equipment	*\$1,125.00	Kennedy High
Wells Fargo Community Support Campaign	Supplies	\$156.00	Pinole Valley High

*Estimated values for the non-cash donations are provided by the donor
 Donation Précis 030211

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2010-11 school years are summarized on the attached sheet dated March 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
March 2, 2011 Board Meeting

APPROVAL OF FUND-RAISERS


<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Hercules High School	Concert for Music Boosters	Mrs. Calonico-Music Dept.
Sheldon Elementary	Shark Fest, Games, Music, Entertainment and Food	Sheldon PTA

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated March 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____


CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum Federal Project	2/1/11 Thru 3/31/11	Contra Costa County Office of Education C1130107	\$28,800 Title II	Increase existing contract of \$42,850 that has been providing the SB472 module training program for West Contra Costa Unified School District teachers. This increase is to provide initial Everyday Mathematics and refresher training for West Contra Costa Unified School District Elementary teachers.
Curriculum Local Project	2/17/11 Thru 6/30/11	Body Coding from A to Z R25420	\$30,000 Scully	Increase existing contract of \$30,000 that has been providing the development and support of a purposeful leveled plan of action using the various components of Reading and Language Arts for grades 4-6 at Verde Elementary School. This plan of action will support teachers in daily oral reading, reading comprehension, fluency, word knowledge and vocabulary as well as spelling and writing. This increase is to add an additional day of services per week to work with grades 4-6 in Reading Language Arts and Writing.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 1108 Bissell Avenue
 Richmond, California 94801-3135
 Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education  **Meeting Date:** March 2, 2011

From: Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** CI C.5

Subject: Community Budget Advisory Committee Amended Member Ratification

Background Information: The Community Budget Advisory Committee (CBAC) met on February 17, 2011. This is an amendment to the expiration term of Greg Whaling, whose term will expire on June 30, 2012 and to amend the roster to include Board member Elaine Merriweather. The committee roster is subject to ratification by the School Board at a regular Board of Education meeting. Pending ratification, below is a complete list of the committee members and term dates. The CBAC is currently seeking members for the positions of Community Member and Business Leader.

COMMUNITY BUDGET ADVISORY COMMITTEE - MEMBERS			
MEMBER NAME	MEMBER TYPE	VOTING STATUS	TERM ENDING
Tammy Campbell*	Parent	Voting	June 30, 2012
Charles Johnson	Classified	Voting	December 31, 2012
Sue Kahn	Principal	Voting	December 31, 2012
Eduardo Martinez*, Vice Chair	Community Member	Voting	June 30, 2012
Erwin Reeves, Chair	Business Leader	Voting	June 30, 2011
Robert Studdiford	Parent	Voting	June 30, 2011
Greg Whaling*	Teacher	Voting	June 30, 2012
Antonio Medrano	Board	Non-Voting	
Elaine Merriweather	Board	Non-Voting	
Sheri Gamba	Business Services	Non-Voting	
Lisa Erwin	Business Services	Non-Voting	

*New term effective July 1, 2010

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Wendell C. Greer **Agenda Item:** CI C.6
Associate Superintendent, K – Adult Operations
Subject: Resolution No. 54-1011: California Adult Education Week – March 15-19, 2011

Background Information:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**West Contra Costa Unified School District
Resolution No. 54-1011**

**Adult Education Week
March 15-19, 2011**

WHEREAS, from March 15 through March 19, 2011, the State of California will observe Adult Education Week; and

WHEREAS, West Contra Costa Adult School serves the changing economic and cultural needs of a vigorous, expanding community and provides for the unique needs of individuals in a diverse population; and

WHEREAS, West Contra Costa Adult School provides instruction to those in our community who need English as a Second Language and citizenship courses; and

WHEREAS, West Contra Costa Adult School, recognizing that to break the cycle of illiteracy we must focus on educating parents, provides programs in Family and Adult Literacy; and

WHEREAS, West Contra Costa Adult School provides a way for adults to complete high school studies in their own time and pace; and

WHEREAS, West Contra Costa Adult School provides instruction for parents and families, ranging from pre-birth classes through a wide spectrum of parent education and family literacy courses; and

WHEREAS, West Contra Costa Adult School provides career and technical education reflective of economic and regional opportunities and health, fitness and safety training improving quality of life concerns; and

WHEREAS, West Contra Costa Adult School provides programs especially designed for our older adult and disabled population; and

NOW THEREFORE, BE IT RESOLVED, that the Governing Board of the West Contra Costa Unified School District does hereby proclaim the week of March 15-19, 2011, Adult Education Week, salutes the administration, teachers and students of the West Contra Costa Adult School and honors their efforts and accomplishments.

PASSED AND ADOPTED, by the Board of Education of the West Contra Costa Unified School District on the 2nd day of March 2011, by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the Board of Education at a meeting held on March 2, 2011.

Charles Ramsey
President, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Bill Fay **Agenda Item:** CI C.7
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$492,410.** Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Facilities Operations Center District Administration Consolidation Special Reserve for Capital Facilities	February 2011 thru March 2011	Burks Toma Architects	\$2,980	As built drawings and preliminary space planning for staff consolidation.
Ford Elementary School New Campus Measure J Bond	March 2011 thru December 2011	Consolidated Engineering Labs	\$61,000	Material testing and inspection services.
Kennedy HS and Ohlone Elementary School Projects Measure J Bond	Retroactive fees + all future joint billings February 2011 thru August 2013	Powell & Partners Architects	\$92,430 Retroactive + 4.83% on remaining joint billings.	Administrative fee for coordinating services of associated architect on projects.
Pinole Valley High School Reconstruction Measure J Bond	March 2011 thru July 2011	Kleinfelder	\$231,000	Geotechnical services geologic hazards assessment for slope stability and earthquake fault.
Ford Elementary School New Campus Measure J Bond	March 2011 thru December 2011	Grossman Design Group	Hourly not to exceed \$105,000	Additional construction administration services

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Bill Fay **Agenda Item:** CI C.8
Associate Superintendent for Operations
Subject: Portola Middle School Temporary Campus Additional Site Work Award of Contract

Background Information:

There are a number of outstanding issues at the Portola Temporary Campus site which the District needs to address. These include inadequate, deteriorated drainage systems, fences and gates, exterior lighting, and site work. District staff initiated a remedial project to address these concerns and to complete the work on the perimeter areas of the campus.

HY Architects has prepared plans and specifications for the project. The District conducted a public bid process for the project. The project documents included a number of bid alternates to allow the District to assess the cost of work in different areas. Bids were opened on February 14, 2011. Ten contractors submitted bids. One bidder was declared non-responsive. They are as follows, including cost of the listed bid alternates: Bay Construction \$392,900; B Bros. \$330,400; Pleasanton Engineering \$372,000; Nema \$335,000; Riverview \$326,500; W.R. Forde \$307,000; CF Contracting \$304,200; Ghillotti Brothers \$303,553; and, Ray's Electric \$288,950.

The lowest responsive, responsible bidder is Ray's Electric, at **\$288,950**.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: **\$288,950.** Funded by the Measure J Bond, under the Portola Middle School Project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Bill Fay **Agenda Item:** CI C.9
Associate Superintendent for Operations
Subject: Approval of Pre-Qualified Hazardous Materials Consulting Firms for Measure D 2010 projects.

Background Information:

In preparation for the Measure D 2010 projects, District staff has completed a competitive selection process in order to pre-qualify hazardous materials consulting firms for assignment to upcoming projects. These consultants provide site surveys, prepare abatement plans and specifications, and monitor abatement activities for District construction projects. A Request for Qualifications and Proposals was prepared and circulated to area firms with experience in hazardous materials consulting services for California public schools. The District received Statements of Qualifications (“SOQ’s) from interested firms and also received fee proposals for specific sites. District Facilities/Bond Program staff evaluated the SOQ’s, and using a set of uniform criteria contained in the RFQ, has created a list of qualified firms from which the District may make selections for ongoing Measure D 2010 work. Additional firms may be qualified from time to time after submitting qualifications for review by the District. The recommended firms are as follows:

List of Qualified Firms:

MS Environmental Solutions, Inc.
RGA Environmental
SCA Environmental, Inc.

Recommendation:

Approve the listed firms as pre-qualified to provide hazardous materials consulting services as noted.

Fiscal Impact: None at this time. Hazardous materials consulting fees will be budgeted and funded by the Measure J Bond, until such time as funds are available for projects under the Measure D 2010 bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Bruce Harter, Superintendent **Agenda Item:** CI C.10
Subject: Resolution No. 57-1011: Read Across America - March 2, 2011

Background Information: The West Contra Costa Unified School District and the Board of Education join with the United Teachers of Richmond in calling on the citizens of West Contra Costa to assure that every child is in a safe place reading with a caring adult on Tuesday, March 2, 2011.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 57-1011

**READ ACROSS AMERICA
MARCH 2, 2011**

WHEREAS, the citizens of West Contra Costa County stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the employees of West Contra Costa Unified School District strive to provide significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well-being and long-term quality of life; and

WHEREAS, the West Contra Costa Unified School District has determined that the creativity and flexibility of its classroom teachers is a vital element in the ability of the District to foster a life-long love of reading among its students; and

WHEREAS, the teaching profession as represented by the National Education Association, the California Teachers Association, and the United Teachers of Richmond annually celebrate reading by sponsoring *Read Across America*; and

WHEREAS, *Read Across America*, a national celebration of Dr. Suess' birthday on March 2, 2011 promotes reading and adult involvement in the education of our community's students.

NOW, THEREFORE BE IT RESOLVED, that the Governing Board of the West Contra Costa Unified School District joins with the United Teachers of Richmond, CTA/NEA in calling on the citizens of West Contra Costa to assure that every child is in a safe place reading with a caring adult on March 2, 2011; and

BE IT FURTHER RESOLVED, that this body enthusiastically endorses *Read Across America* and the District-wide reading challenge that is integral to this year's celebration, and recommits our community to engage in programs and activities to make America's children the best readers in the world.

IN WITNESS THERETO, we, the West Contra Costa Unified School District Board of Education, do hereby adopt this resolution this second day of March 2011 by the following vote:

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on March 2, 2011.

Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Wendell Greer **Agenda Item:** D.1
Associate Superintendent K-Adult Schools
Subject: Installation of Youth Commission

Background Information:

The West Contra Costa Unified School District Youth Commission was established by the Board of Education on January 7, 2009 as an opportunity to create a youth leadership advisory board to involve youth participation in the governance of the Board and for WCCUSD high school students to develop leadership skills. The Youth Commission has recently completed the selection process for new members.

Recommendation:

That the Board install the new members of the Youth Commission

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Steve Collins
SELPA Director

Agenda Item: D.2

Subject: More Inclusive Practices

Background Information:

Research has shown that students placed in the general education environment, show more academic and social/emotional growth than students in a self-contained classroom. Over the past five years the special education department has significantly increased the number of students that are provided services within the general education classroom. The April 2008 Certification Report stated that 36.65% of special education students were placed in special day classes. At the end of the 2009-10 school year, 27% were being served in special day classes.

The Special Education department will highlight some of their successful inclusive models in the district.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: D.3

Subject: Budget Report Update

Background Information:

The Governor's budget report issued in mid-January indicates that the district may have an estimated \$11.6 Million deficit in the 2011-12 school year. This would occur if the Legislature fails to place the measure to extend existing taxes on the State Ballot in June or if the voters fail to pass that measure. Staff will provide a budget update.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Ann Reinlagen,
Assistant Superintendent Human Resources

Agenda Item: F.1

Subject: Resolution No. 56-1011: Resolution of Intention to Reduce or Eliminate Particular Kinds of Services

Background Information:

Pursuant to Education Code Section 44955, the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff prior to March 15, 2011, in order to meet the necessary budget reductions for the 2011-2012 school year.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 56-1011

RESOLUTION OF INTENTION TO REDUCE OR ELIMINATE PARTICULAR KINDS OF SERVICES

WHEREAS, the Governing Board of the West Contra Costa Unified School District has determined that it shall be necessary to reduce or discontinue the particular kinds of services of the District, as itemized in Exhibit "A," at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2010-11 school year the employment of certain certificated employees of the District as a result of this reduction or discontinuance in particular kinds of services;

WHEREAS, pursuant to Education Code section 44955 (b) the District may deviate from terminating or reappointing a certificated employee in order of least seniority to fill a demonstrated specific need for fully credentialed personnel and for personnel with the experience/competency to teach a specific course or course of study which others with more seniority do not possess. Deviation from terminating or reappointing in order of least seniority will include, but not be limited to:

1. Teachers who currently hold a Clear Bilingual, Cross-cultural, Language and Academic Development Certificate (BCLAD) authorization or prior equivalent and are currently assigned to teach in a bilingual classroom.
2. Teachers and other certificated staff members serving in the District's "Turnaround School," Lincoln Elementary, a school-wide Title I school that has been in Year 5 restructuring for three years. Lincoln Elementary is the only state-identified Tier 1 persistently lowest-achieving school within the District and it would be extremely harmful to the Lincoln students to layoff Lincoln teachers who have received extensive professional development and curriculum training to work with Lincoln students, developed relationships with students and who are devoted to this particular population of students.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is directed to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded project certificated employees in addition to those specifically granted to them by statute.

Adopted by the Governing Board of the West Contra Costa Unified School District this 2nd day of March, 2011.

AYES:

NOES:

ABSENT:

Charles Ramsey, President, Governing Board
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

EXHIBIT A

TO: Governing Board, West Contra Costa Unified School District

FROM: Bruce Harter, Superintendent

DATE: March 2, 2011

RE: Recommended Reduction in 2011-2012 Programs and Services for the
West Contra Costa Unified School District

The Superintendent recommends that the Governing Board adopt a resolution to reduce the programs and services for 2011-2012 as follows:

ELEMENTARY

Elementary K-6	26.00 FTE
----------------	-----------

Subtotal 26.0 FTE

SECONDARY

Art	1.00 FTE
Drama	1.00 FTE
Computer Applications	1.00 FTE
Counselors	4.00 FTE
English	6.00 FTE
French	1.00 FTE
Home Economics	1.00 FTE
Industrial Arts	1.00 FTE
Japanese	.20 FTE
Librarian	1.00 FTE
Math	4.00 FTE
Music	1.40 FTE
PE	4.00 FTE
Social Science	4.00 FTE
Science-Life	1.00 FTE
School Science (Middle)	1.00 FTE

Subtotal 32.60 FTE

DISTRICT-WIDE

Curriculum Specialist	2.00 FTE
English Language Development Coach	1.00 FTE
Instructional Support Reading & ELD Coach	8.40 FTE
Literacy Coach	2.80 FTE
Project Assistant – ELD	3.00 FTE
Project Assistant – State & Federal (at school sites)	1.80 FTE
Project Assistant – Staff Development	3.00 FTE

Psychologists	2.00 FTE
Teacher Intervention	6.60 FTE
Teacher Remediation	.20 FTE
Teacher on Special Assignment (at school sites)	6.60 FTE
Teacher Resource (Regular Education)	1.60 FTE

Subtotal 39.00 FTE

ADMINISTRATIVE:

Assistant Principals	8.00 FTE
Coordinator (Ed Services)	4.00 FTE
K-12 Instructional Specialist (Elementary)	7.00 FTE
K-12 Instructional Specialist (Middle School)	2.00 FTE
K-12 Instructional Specialist (Sr. High School)	5.00 FTE
Principal, Alternative Education	2.00 FTE
Principal Adult Education	1.00 FTE
Principal (Elementary)	1.00 FTE
Project Administrator	1.00 FTE
Special Education, Administrator	1.00 FTE
Vice Principals (Elementary)	2.00 FTE
Vice Principal (Secondary)	7.00 FTE

Subtotal 41.00 FTE

TOTAL 138.60 FTE

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Nia Rashidchi, Assistant Superintendent **Agenda Item:** F.2
Educational Services
Subject: Building Educated Leaders for Life (BELL) K-8 Summer Program

Background Information:

At the February 16, 2011 Board meeting, there was a thorough conversation regarding Building Educated Leaders for Life (BELL) and Summer Learning in WCCUSD. Bell is a non-profit that exists to transform the academic achievements, self-confidence, and life trajectories of children living in under-resourced, urban communities.

The BELL K-8 Summer Program offers day-long literacy and math instruction as well as enrichment courses to under-performing elementary and middle school students. The program also works to engage parents and positive adult role models from the community in the educational process, while working closely with school administration and faculty. BELL has a proven record of effectiveness that results in 3 or more months of academic growth in literacy and math. The BELL Summer program is a five-week summer learning experience that operates from Monday through Friday for 6.5 hours per day.

BELL will also partner with WCCUSD by providing \$977,257 to support the 2011 summer learning program. This joint effort between BELL and WCCUSD fully funds a comprehensive summer learning program for 2,000 students. There is no funding gap.

Recommendation:

Approve the contract with BELL

Fiscal Impact:

\$1,500,000.00 (Title I AARA categorical monies)

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 2, 2011

From: Wendell C. Greer
Associate Superintendent, K-Adult Operations

Agenda Item: G.1

Subject: Community Roots Academy Charter School

Background Information: Community Roots Academy Charter School submitted a petition to West Contra Costa Unified School District (WCCUSD) on February 9, 2011 to establish an independent charter school. Pursuant to the Charter School Act of 1992 (the "Act"), Education Code Section 47600 et seq., the Legislature has charged local school boards with the responsibility of reviewing and acting on petitions for charter schools.

Education Code section 47605(b) requires the Board, within 30 days of submission of the petition, to hold a public hearing to receive public comment on the Petition. That is the purpose of this agenda item.

The Act also requires the Board to either grant or deny the Petition within 60 days of submission. Staff and legal counsel are receiving and analyzing information related to the Petition, as well as the operation and potential effects of the proposed charter school, and will make a recommendation as to the petition at a subsequent board meeting.

Recommendation: Public Hearing only at this time.

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 2, 2011
From: Bill Fay **Agenda Item:** G.2
Associate Superintendent for Operations
Subject: Project Status Report – Facilities Planning and Construction

Background Information:

The following are provided for review of Facilities Planning and construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

PROJECT STATUS REPORT

De Anza High School - Replacement Campus

Period Ending: 2/10/2011

Scope: Replacement Campus

Construction Status:

Architect: DLM Architects
 Project Manager: Jose Chapa, SGI Construction Management
 Project Engineer: Marc Alojepan, SGI Construction Management
 Contractor: Wright Contracting Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	05/17/2010	Original	Approved	Projected
Construction Schedule (days):	1,080			
Original Completion Date:	05/01/2013			
Projected Completion:	05/01/2013			

Buildings:

Building 1	Administration & Library
Building 2 & 3	Theater & Arts/Delta School
Building 4	Special Education
Building 5	Science
Building 6 & 7	Classrooms
Building 8	Gymnasium
Building 9	Cafeteria
Building 11, 12, & 13	Lobby, Breezeway, & Entrance Structure

Progress This Period:

- Building 1--Erect Structural Steel
- Building 2, 3, & 4--Install Under-Slab Utilities, Gravel, & Water-Proofing
- Building 2--Pour Slab on Grade
- Building 5--Install Under-Slab Utilities
- Building 6--Install Footing Rebar & Pour Footings, Curbs, & Grade Beams
- Building 8--Erect Structural Steel & Trusses
- Building 8--Install Under-Slab Utilities, Gravel, & Water-Proofing
- Building 8--Pour Slab on Grade
- Building 8--Install 2nd Floor Metal Deck & 2nd Floor Slab Rebar
- Building 8--Pour 2nd Floor Slab & Install Metal Roof Deck
- Building 9--Install Exterior Wall Sheathing
- Building 11--Install Footing Rebar & Pour Footings, Curbs, & Grade Beams
- Building 11--Install Under-Slab Utilities, Gravel, & Water-Proofing

Anticipated Progress Next Period:

- Building 1 & 2--Erect Structural Steel
- Building 3 & 4--Pour Slab on Grade
- Building 5 & 6--Install Under-Slab Utilities Continuation
- Building 8--Erect Structural Steel & Trusses Continuation
- Building 8--Install Metal Roof Deck Continuation
- Building 9--Install Exterior Wall Sheathing Continuation
- Building 9--Install Roof Insulation/Sheathing & Built-Up Roof System
- Building 11--Install Under-Slab Utilities, Gravel, & Water-Proofing (Cont.)

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,080
Construction Calendar Days Elapsed:	269
Construction Calendar Days Remaining:	811
Percent of Contract Calendar Days Elapsed:	24%
Percent of Construction Completed:	22%

Percentage of Work Done	22%	Total Project
--------------------------------	------------	----------------------

Proposed Changes:

General Comment:

Progress Photos: 2/10/2011



Building 1 Structural Steel Installation



Building 2 Pour Slab on Grade



Building 8 Metal Roof Deck Installation

PROJECT STATUS REPORT

Dover Elementary School - Increment 2

Period Ending: 2/10/2011

Scope: Increment 2

Construction Status:

Architect: HY Architects, Inc.
 Project Manager: Robert Vargas, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Alten Construction, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	06/15/2009	Original	Approved	Projected
Construction Schedule (days):	1,110			
Original Completion Date:	06/29/2012			
Projected Completion:	06/29/2012			

Buildings:

Phase 2 Building "A"

Progress This Period:

- Install Flooring, Closets, TV Brackets, Doors/Hardware – COMPLETED.
- Installation of Ceiling Tiles – COMPLETED.
- Installation of Interior Lighting/Window Blinds – COMPLETED.
- Construction of Stair Risers and Treads – COMPLETED.
- Final Painting – COMPLETED.
- Elevator State Inspection – COMPLETED.
- Install/Test Chlorinated Domestic Water – COMPLETED.
- Installation of Exterior and Interior Signage – COMPLETED.
- Fire Alarm Testing, Fire Sprinkler Testing – COMPLETED.
- Pressure Test Seismic Gas – COMPLETED.
- Building Commissioning/TAB – COMPLETED.
- Drop off Zone & Faculty Parking Striping – COMPLETED.

Anticipated Progress Next Period:

- M & O Staff Training on Building Systems – IN PROGRESS.
- Final Building Punch List – IN PROGRESS.
- Furniture Move In – IN PROGRESS.
- Install Site Fencing – IN PROGRESS.
- Activation of Building Security Systems – IN PROGRESS.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,110
Construction Calendar Days Elapsed:	616
Construction Calendar Days Remaining:	494
Percent of Contract Calendar Days Elapsed:	55%
Percent of Construction Completed:	63%

Percentage of Work Done 63% Total Project

Phase 1--Demolition & Site Work	Increments 1 & 1A	100%
Phase 2--Building "A"	Increment 2	95%
Phase 3--Building "B" & "C"	Increment 2	0%
Phase 4--Demo & Playground	Increment 2	0%

Proposed Changes:

General Comment:

Progress Photos: 2/10/2011



Bldg "A" Exterior Signage, Drop Off Zone Striping



Bldg "A" (South) Corridor w Signage, Flooring, and Trim



Bldg "A" (North) Interior of Library

PROJECT STATUS REPORT

Ford Elementary School - Building

Period Ending: 2/10/2011

Scope: Pre-K, K-5 Elementary School with Computer Laboratory, Library, Administration, Kitchen, Multi-Purpose Room & Stage; with Playgrounds & Parking

Construction Status:

Architect: Kathleen Wong, Jim Fruit, Shao Chen; Sally Swanson Arch
 Project Manager: Lewis Brower, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Heather Chierici, Chris Chierici; Alten Construction, Inc.
 Inspector: Mark Eriksen

Progress Photos: 2/9/2011

Contract Status:

Notice to Proceed:	10/12/2009		
	Original	Approved	Projected
Construction Schedule (days):	600	18	618
Original Completion Date:	6/4/2011		
Projected Completion:	12/1/2011		



Area A: Exterior Waterproofing & Plaster Prep Advances

Buildings:

Site Development	Rough Site Work & Underground Utilities
Building; Area A	Classrooms, Administration, Library, Computer Lab
Building; Area B	Pre-Kindergarten, Kindergarten, Classrooms
Building; Area C	Kitchen, Multi-Purpose Room, Stage
Site Finish	Hardscape, Landscape, Irrigation, Accessories

Progress This Period:

- Area A - Placement of 2nd Layer of Roof Underlayment complete; Flashings & Window Frame Installation, Gutter Installation continues; Exterior Wall Waterproofing & Plaster Preparation underway.
- Area B - Placement of 2nd Layer of Roof Underlayment complete; Flashings & Window Frame Installation, Gutter Installation & Exterior Wall Waterproofing underway.
- Area C - Placement of 2nd Layer of Roof Underlayment & Exterior Molding nears completion, Exterior Waterproofing continues.
- Areas A, B & C - Interior Development of Architectural Features and Electrical, Plumbing, Mechanical and Sprinkler System Construction continues.
- Site - Flow-Through Planter Construction complete; Underground Utilities Construction continues; Rear Sidewalk Construction complete.



Area A: Ductwork Sequences with Interior Development

Anticipated Progress Next Period:

- Area A & B - Continue Exterior Wall Waterproofing, Gutter, Window Flashings & Frames; commence Window Installation; Continue Electrical, Mechanical, Plumbing and Fire Sprinkler System Construction.
- Area C - Complete Roof Underlayment & Exterior Molding Construction; continue Electrical, Mechanical, Plumbing and Fire Sprinkler Systems Construction; continue Exterior Waterproofing.
- Site - Continue Underground Utilities.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	618
Construction Calendar Days Elapsed:	496
Construction Calendar Days Remaining:	122
Percent of Contract Calendar Days Elapsed:	80%
Percent of Construction Completed:	65%

Percentage of Work Done

Total Project

Site Development	29%
Building; Area A	60%
Building Area B	52%
Building; Area C	45%
Site Finish	10%



Area C, Multi-Purpose Room: Sprinkler System Underway

Proposed Changes:

- Miscellaneous issues attending AOR issued ASI's and GC RFI Process.
- Impact of Adverse Weather & Site Conditions and possible relationship with Dimensional and Design issues remain under consideration.

General Comment:

- Enhanced Project Team coordination since late December have resulted in an increased rate of progress.

PROJECT STATUS REPORT

Helms Middle School - Building Demo and General Site Work

Period Ending: 2/10/2011

Scope: Building Demolition and General Site Work

Construction Status:

Architect: Baker Vilar Architects
 Project Manager: Elena Comrie, SGI Construction Management
 Project Engineer: Jemil Sahle, SGI Construction Management
 Contractor: Evan Brothers Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	08/23/2010	Original	Approved	Projected
Construction Schedule (days):	300			
Original Completion Date:	06/19/2011			
Projected Completion:	06/19/2011			

Buildings:

C Bldg	Abate 90% - Bldg Demo 95% - Slab & Foundation 0%
400 Bldg	Bldg Demo 100% - Slab/Foundation 15%
500 Bldg	Bldg Demo 100% - Slab/Foundation 50%
Gymnasium	Abate 90% - Bldg Demo 100% - Slab/Foundation 0%
Portables	Abate 75% - Bldg Demo 0% - Slab/Foundation N/A
600 Bldg	Bldg Demo 100% - Slab/Foundation N/A

Progress This Period:

- Removal of Roof from the Gymnasium and C Bldg.
- Demolition of the C Bldg.
- Demolition of the Gymnasium Bldg.
- Complete the demolition of 400 Bldg.
- Removal of Slabs and Foundations of the 400 Bldg. and 500 Bldg.

Anticipated Progress Next Period:

- Complete the demolition of C Bldg.
- Processing, Loading & Hauling of Concrete and Steel from Gym & C Bldg.
- Removal of Slabs and Foundations of 500 Bldg., 400 Bldg. & Gymnasium.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	300
Construction Calendar Days Elapsed:	150
Construction Calendar Days Remaining:	150
Percent of Contract Calendar Days Elapsed:	50%
Percent of Construction Completed:	70%

Percentage of Work Done **70%** **Total Project**

Proposed Changes:

General Comment:

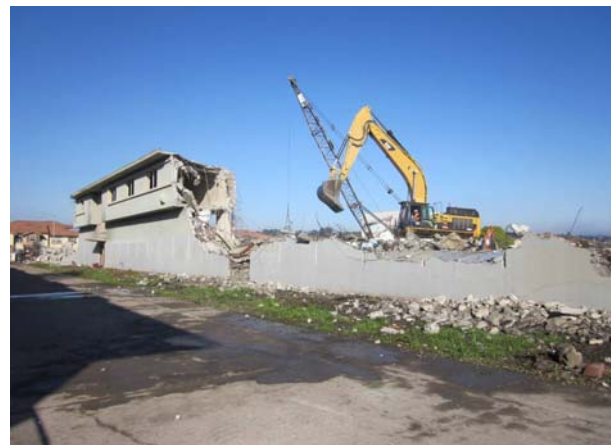
Progress Photos: 2/10/2011



400 Bldg. - Demolition



Gymnasium - Demolition



C Bldg. - Demolition

PROJECT STATUS REPORT

King Elementary School - Increment 2 New Construction

Period Ending: 2/10/2011

Scope: Phase 1: Construction of new school buildings and site work

Construction Status:

Architect: Quattrocchi Kwok Architects
 Project Manager: Alaric Robinson
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: West Bay Builders
 Inspector: Mark Eriksen
 WCCUSD Mgr:

Contract Status:

Notice to Proceed: 03/25/2009

	Original	Approved	Projected
Construction Schedule (days):	720	16	129
Original Completion Date:	03/15/2011		
Projected Completion:	8/30/2011		

Buildings:

A Single Story - classrooms, library and admin areas
 B Two Story - classrooms
 C Single Story - multi-use with stage and kitchen

Progress This Period:

- All Buildings:
- Elevator final, fire alarm testing, paint touch-up, electrical trims, clean and wipe-down, stair hand rail install, stage stairs, sealed concrete at custodian closets, start of punch walk.
- Site:
- Color asphalt concrete and striping at play area, trash enclosure gates, light fixtures.

Anticipated Progress Next Period:

- All Buildings:
- Commissioning, final equipment install such as TV mounts, fire system final, health inspection final, wheel chair lift final, interior signage, punch list items, final floor wax and clean-up.
- Site:
- Stage stair hand rails, trash enclosure gates, gas and back flow preventer enclosure, metal canopy, marquee sign, downspouts.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	687
Construction Calendar Days Remaining:	33
Percent of Contract Calendar Days Elapsed:	95%
Percent of Construction Completed:	92%

Percentage of Work Done	92%	Total Project
--------------------------------	------------	----------------------

Proposed Changes:

General Comment:

Progress Photos: 2/10/2011



Building B - Corridor at 2nd Floor



Building C - Multi Purpose Room



Site - Colored Asphalt Concrete & Striping

PROJECT STATUS REPORT

Nystrom Elementary School - Multipurpose Room

Period Ending: 2/10/2011

Scope: Construction of a new 13,800 SF Multipurpose Room and demolition of existing upon completion.

Construction Status:

Architect: Interactive Resources
 Project Manager: Sonya Perkins, SGI Construction Management
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: John Plane Construction
 Inspector: Kris Gilbert / Brad Williamson
 WCCUSD Mgr:

Progress Photos: 2/10/2011



Curbs and Block-outs w/ Toilet Carriers

Contract Status:

Notice to Proceed:	07/26/2010	Original	Approved	Projected
Construction Schedule (days):	515			
Original Completion Date:	12/23/2011			
Projected Completion:	12/23/2011			

Buildings:

Single Story Multi-use - library, classroom, computer lab & kitchens

Progress This Period:

Metal decking spread and welding, grout base plates, form curbs and block-outs, rebar, concrete pour remaining slab, strip and clean, metal stud delivery and framing, HVAC layout, roof drains layout, steel paint repair, overhead plumbing

Anticipated Progress Next Period:

Exterior metal stud framing and at roof, HVAC anchors and fabrication, HVAC delivery and install, install roof drains and overhead plumbing, sprinkler system fabrication and install, overhead electrical, exposed steel paint repair.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	515
Construction Calendar Days Elapsed:	199
Construction Calendar Days Remaining:	316
Percent of Contract Calendar Days Elapsed:	38%
Percent of Construction Completed:	36%



Overhead Plumbing

Percentage of Work Done	36 %	Total Project
--------------------------------	-------------	----------------------

Proposed Changes:

General Comment:

Periodic updates to adjacent LPS High and Nystrom Elementary school principals regarding upcoming construction activities - no foreseeable class-disruptive activities noted.



Exterior Steel Stud Framing

PROJECT STATUS REPORT

Pinole Middle School - Modernization Phase II

Period Ending: 2/9/2011

Scope: Modernization Phase II

Construction Status:

Architect: Powell & Partners
 Project Manager: Steve Millar, Amanco, Inc.
 Project Engineer:
 Contractor: Alpha Bay Builders, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	10/05/2009			
		Original	Approved	Projected
Construction Schedule (days):	425			
Original Completion Date:	12/04/2010			
Projected Completion:	12/04/2010			

Buildings:

Building A	Classroom Building
Building M	Kitchen & Multipurpose Room

Progress This Period:

- Lockers installed
- Bathroom tile complete
- Insulation complete
- Steel framing for drop ceilings complete
- Parking lot lights complete

Anticipated Progress Next Period:

- Dry wall complete
- Roof complete
- Lathing complete and stucco started
- Wall coverings 50% complete
- Parking lot paved

Schedule Assessment/Update:

Construction Duration (Calendar Days):	425
Construction Calendar Days Elapsed:	492
Construction Calendar Days Remaining:	-67
Percent of Contract Calendar Days Elapsed:	115%
Percent of Construction Completed:	74%

Percentage of Work Done **74%** **Total Project**

Proposed Changes:

General Comment:

Installation of Stucco will start next week

Progress Photos: 2/9/2011



Lockers installed in building A-1



Drywall installation in Multi-purpose room and soffit.



HVAC installed on building A-4