

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
February 2, 2011

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
FEBRUARY 2, 2011**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net/Documents/Board/boardinformation.aspx

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from Youth Commission

Comment:

A Student Board Representative from the Youth Commission will attend the Board of Education on February 2, 2011. We would like to recognize and commend their participation.

Recommendation:

For Information Only

Fiscal Impact:

None

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: January 19, 2011; January 22, 2011**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated February 2, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

*CI **C.2 Acceptance of Donations**

Comment:

The District has received donations as detailed, dated February 2, 2011. Staff recommends acceptance of these donations.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2010-11 school year are detailed, dated February 2, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated February 2, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Acceptance of Contracts for Placement of Student Teachers**

Comment:
Teachers in this District provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the District.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated February 2, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.6 Notification of Claim Rejected**

Comment:

The District has received a claim requesting compensation for property loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation:

Ratify the rejection of claim

Fiscal Impact:

None

***CI C.7 Acceptance of the 2009-2010 Bond Audit**

Comment:

Perry-Smith, LLP, has prepared the independent audit report of the West Contra Costa Unified School District's bond financial position, internal control, and federal and state compliance for the year ended June 30, 2010. The Citizen Bond Oversight Committee recommended at their meeting on January 26, 2011 that the Financial Audit be presented to the Board.

The 2009-2010 Bond Audit Report is posted on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:

Accept 2009-2010 Bond Audit

Fiscal Impact:

None

***CI C.8 Actuarial Study on Health Benefits**

Comment:

The District commissioned an actuarial study on postretirement healthcare benefits which was completed by Nicolay Consulting Group. Staff will present the key components of the Actuarial Valuation of Postretirement Health Benefits. The Valuation date of this report is July 1, 2010, but takes into account retirement and employment activity through October 2010.

This report establishes the District's Other Post Employment Benefit (OPEB) liability in compliance with Governmental Accounting Standards Board (GASB) 45.

The Actuarial Study is posted on the WCCUSD website and a copy is at the reception desk at 1108 Bissell Avenue, Richmond, CA.

Recommendation:

Accept Actuarial Study

Fiscal Impact:

A reduction to the present value OPEB liability of future postretirement healthcare benefits of \$277,739,636. A reduction to present value OPEB liability attributable to past service GASB 45 liability of \$110,356,541.

***CI C.9 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.11 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.12 Certification of Athletic Coaches – Winter Sports**

Comment:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent

psychology (as it relates to sports participation), and ethics. The list of coaches from each of the high schools for winter sports is provided.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.13 2010-2011 Consolidated Application for Funding Categorical Aid Programs, Part II**

Comment:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report also includes a summary of participation in the NCLB Supplemental Educational Services (SES) program and the choice option. Expulsion, suspension and truancy data, as well as progress towards meeting the Highly Qualified Teacher and Highly Qualified Paraprofessional requirements are included.

Part II is submitted at the end of January. It contains information, in specified programs, related to entitlements, allocations, carryover, number of participants, and legal assurances of compliance, as required by State and Federal statute. A copy of the document is available for review at the Administration Building and at the State and Federal Programs office located at the Vista Campus.

Recommendation:

Recommend Approval

Fiscal Impact:

Categorical Revenue

***CI C.14 Title III Year 4 Action Plan**

Comment:

The federal Elementary and Secondary Education Act requires school districts which do not meet their Annual Measurable Achievement Objectives (AMAO) for English learners, for four consecutive years, to develop and implement a Title III Year 4 Action Plan. This plan must include modifications to curriculum, instruction, and the educational program which will ensure that adequate progress is made by English learners, and AMAO targets are met.

The proposed Title III Year 4 Action Plan is based on analysis of district data, and an accompanying needs assessment. Templates from the California Department of Education were used in this process in conjunction with technical assistance from the Contra Costa County Office of Education. The proposed plan will be in effect from the date of approval through June 30, 2012.

Recommendation:

Approve the Title III Year 4 Action Plan

Fiscal Impact:
Categorical Revenue

***CI C.15 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Services:

Total for this action: \$182,050. Funding sources as noted.

***CI C.16 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: Crespi Middle School Roofing; Richmond High School ERP; Ford Elementary New School and Ohlone Elementary Re-Roofing. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation:

Ratify negotiated change orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$249,091.67

***CI C.17 Annual Performance Audit of District Bond Program**

Comment:

The District is required to complete an annual independent Performance Audit of the Bond Program. Total School Solution has completed the audit and will present the report to the Board for acceptance. The Citizen Bond Oversight Committee recommended at their meeting on January 26, 2010, that the Performance Audit be presented to the Board. The audit report can be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:

Accept Annual Performance Audit for 2010, for the year ending June 30, 2010

Fiscal Impact:

None

***CI C.18 Kennedy High School Field Building and Field Lighting Project Award of Contract—
Revised Recommendation**

Comment:

The Board approved the award of the construction contract for the Kennedy High School Field Building and Lights at its meeting of January 19, 2011. Staff's recommendation was to award to the lowest responsive, responsible bidder as required by law in a public bid. In addition, staff had recommended award of the contract under the provisions of the District's Project Labor Agreement ("PLA"), notwithstanding the fact that the low bid was for \$990,000, which is below the PLA threshold of \$1 million. Staff and legal counsel recommend that the Board reconsider its action in light of the language of the advertised Notice to Bidders. This document includes legal requirements for bidders and is advertised in accordance with Public Contract Code for all bidders to respond. The Notice to Bidders for this project indicates that "Projects over \$1 million will be implemented under the District's Project Labor Agreement..." Counsel recommends that if the low bid is under the advertised PLA threshold at the time of bid, then the award should not include any requirement to award under the PLA. In light of this, it is recommended that the Board approve a revised recommendation of award for the project.

For the Kennedy High School Field Building and Lights the lowest responsive, responsible bidder, based upon the sum of the Base Bid and the lowest Bid Alternate, is B-Side, Inc. at **\$990,000**.

Recommendation:

Award contract to the lowest responsive, responsible bidder

Fiscal Impact:

\$990,000. No change from original action. Funded from the Measure J Bond using the Kennedy High School Renovations project budget.

***CI C.19 Approval of Board Members Attending Conferences and Workshops**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044) Several Board members have requested to attend the upcoming conferences noted. Expenses including registration, travel, food and lodging are estimated to total approximately \$7,000.00. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Requested conferences include:

- National School Boards Association Annual Conference, April 9-11, 2011, San Francisco
- California Charter Schools Conference, March 7-10, 2011, San Diego
- California School Boards Association Masters in Governance Workshop Series, 2011-2012
- Celebrating Educational Opportunities for Students, April 29-30, 2011, Santa Fe, NM
- National Association of Latino Elected Officials, June 23-25, 2011, San Antonio, TX

Recommendation:

Recommend Approval

Fiscal Impact:
General Fund

***CI C.20 Board Committee and Liaison Assignments**

Comment:

At the December reorganization meeting, the Board agreed to carry forward the 2010 committee assignments until the completion of the annual board retreat. At the January 22, 2011 Board Retreat, members discussed committees and assignments, providing President Ramsey with input and requests for assignments. President Ramsey's assignments and appointments follow:

High School Family Assignments

El Cerrito High School – Charles Ramsey
Hercules High School – Tony Thurmond
Kennedy High School – Madeline Kronenberg
Pinole Valley High School – Charles Ramsey
Richmond High School – Antonio Medrano
DeAnza High School – Elaine Merriweather

Committee Assignments

Academic – Madeline Kronenberg, Chair; Elaine Merriweather
Citizens Bond Oversight – Charles Ramsey
Community Budget Advisory – Antonio Medrano, Elaine Merriweather
Facilities – Charles Ramsey, Chair; Antonio Medrano
Linked Learning – Antonio Medrano, Chair; Madeline Kronenberg
Safety – Tony Thurmond, Chair; Madeline Kronenberg
Youth Commission – Antonio Medrano, Chair; Tony Thurmond

Liaison to Five City Councils

El Cerrito – Madeline Kronenberg
Hercules – Tony Thurmond
Pinole – Charles Ramsey
Richmond – Elaine Merriweather
San Pablo – Antonio Medrano

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Richmond Writes Contest Winners - Blossoms & Thorns: The Legacy of Richmond's Japanese American Nurseries**

Comment:

A large part of Richmond's early history is tied to agriculture, especially growing roses and other flowers. Many of these were grown in greenhouses owned and operated by Japanese Americans. Unfortunately, most were lost during the WWII internment. The ruins of many of these greenhouses still stand beside I-80 just south of Macdonald Avenue. To document both the early greenhouse industry, and the impact of the internment, the City of Richmond Arts and Culture Commission sponsored a photo exhibit entitled *Blossoms & Thorns: The Legacy of Richmond's Japanese American Nurseries*. In connection with the exhibit the commission also conducted a writing contest. Nearly 190 Richmond WCCUSD students submitted haiku and other poetry on themes related to the Blossoms & Thorns exhibit. These themes focused on leaving home behind, starting over, and keeping ones culture alive. The Arts and Culture Commission has assembled the writing in a book. Tonight we are recognizing those students who were selected as winners in this contest.

Recommendation:

Recognition of student contest winners

Fiscal Impact:

None

*** D.2 Bond Finance Report**

Comment:

Dave Olson, the District's Financial Advisor from KNN, will make a brief presentation regarding the District's Bond Finance Program including bonds already issued and potential future issuance. The District may want to consider a financing alternative that might allow it to access partial funding for the Leadership/Gompers project on favorable terms. Because these terms are available on a limited basis, the District is operating on a short time-line to submit an application to the controlling state agency. The District's efforts may ultimately result in the District issuing bonds during the current calendar year.

Recommendation:

Provide direction to staff regarding the Bond Finance Program

Fiscal Impact:

None

*** D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Linked Learning – Multiple Pathways
Safety Committee
Special Education Citizens Advisory Committee
Youth Commission

Public Employees Local 1
School Supervisors Association
United Teachers of Richmond
West Contra Costa Administrators Association

* **D.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Gene Grisby, El Cerrito High junior, was an amiable student with a good sense of humor. He was also a member of the Varsity football team. According to his teachers, he worked very hard at doing the right thing in school. He left a deep and positive impact with all who knew him.

Moises Gonzales, a Hercules Middle school seventh grader, worked very hard at everything he did and always had a smile on his face. He shared joy with those who knew him.

Jered Esquivel, Pinole Valley freshman, was well liked by all who knew him. He played on the school's Junior Varsity football team and will be greatly missed.

Adrienne Trinidad-Valdez worked as a Food Service Aide at Downer. She began working for the District in 1987 as an instructional aide and then became a food service aide in 2002. She loved working with Downer students and staff.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes**

will be allocated for this item. If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendaized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

*** F.1 Resolution No. 48-1011: Level II and Level III Developer Fees, Public Hearing and Adoption of Resolution**

Comment:

Government Code Sections 65995.5, 65995.6, and 65995.7 regarding school facilities fees requires that a School Facility Needs Analysis be conducted yearly to determine the amount to be charged for Level II and Level III developer fees for residential construction in the District. Due to student generation factors, cost of construction, and site acquisition costs, the Level II fee will increase from \$3.62 per square foot to \$4.41 per square foot. The new fee will go into effect February 3, 2011, if approved by the Board. If not approved by the Board, the District would not be eligible to collect Level II fees, and the Level I fee of \$2.97 per square foot would be charged for new residential construction as well as for construction of additions. This analysis was conducted according to state guidelines.

A public hearing must be conducted prior to the adoption of West Contra Costa Unified School District Resolution No. 48-1011, at which time individuals who wish to address the Board on matters pertaining to the School Facility Needs Analysis and Alternative School Facility Fees are allowed to speak.

A copy of the School Facilities Needs Analysis is available for review by the public at the District Office, 1108 Bissell Avenue, Richmond, CA. the Facilities Operations Center, 1300 Potrero Ave. Richmond, CA. and on the District’s website.

Recommendation:

To receive public comment and to duly consider any and all comments made at this hearing and approve Resolution No. 48-1011.

Fiscal Impact:

Increase in Level II Developer Fees of \$0.79 per square foot.

G. DISCUSSION ITEMS

*** G.1 Richmond College Prep K-5 Charter School**

Comment:

Richmond College Prep K-5 Charter submitted to West Contra Costa Unified School District (WCCUSD) on January 18, 2010, an addendum to their charter petition renewal. Pursuant to the Charter School Act of 1992 (the “Act”), Education Code section 47600 et seq., the Legislature has charged local school boards with the responsibility of reviewing and acting on petitions for charter schools.

Education Code section 47605(b) requires the Board, within 30 days of submission of the petition, to hold a public hearing to receive public comment on the Petition. That is the purpose of this agenda item.

The Act also requires the Board either to grant or deny the Petition within 60 days of submission. Staff and legal counsel will review and analyze information related to the Petition, as well as the operation and potential effects of the proposed charter school addendum, and will make a recommendation as to the petition at a subsequent board meeting.

Recommendation:

Public hearing only

Fiscal Impact:

None

* **G.2 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – February 16, 2011

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

February 2, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. Srago v. WCCUSD
2. WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from Youth Commission

Background Information:

A Student Board Representative from the Youth Commission will attend the Board of Education on February 2, 2011. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.7

January 19, 2011

A. CLOSED SESSION

B. OPENING PROCEDURES

President Charles Ramsey called the meeting to order at 5:45 PM. The Board recessed into Closed Session. President Ramsey called the Public Session to order at 6:40 PM.

B.1 Pledge of Allegiance

President Ramsey asked Steve Collins to lead the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Pamala Blake, Director of Adult and Alternative Education; Patricia Calvert, Director of Human Resources, Certificated; Steve Collins, SELPA Director; Rosa Cornejo, Staff Secretary; Jose DeLeon, Helms Principal; Otilia Espinosa, Interpreter; Bob Evans, DeAnza Principal; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Antoinette Henry-Evans, Executive Director; Linda Jackson, Executive Director; Ken McDaniel, Maintenance Supervisor; Joe Mayes, Maintenance Manager; Mimi Melodia, Lincoln Principal; Nia Rashidchi, Assistant Superintendent Educational Services; Ann Reinham, Assistant Superintendent Human Resources; Bill Savidge, District Engineering Officer

B.4 Presentation of Student Board Representative from Vista High School

Rosalba Esparza provided a report of activities at Vista High School.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the recommendations of January 19, 2011 for expulsion cases #001, #002 and #003.

Motion: Mr. Thurmond moved to ratify the action taken in Closed Session regarding the recommendations of January 19, 2011 for expulsion cases #001, #002 and #003. Ms. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes, with no abstentions, and no absences. Motion carried 5-0-0.

B.6 Agenda Review and Adoption

MOTION: Mr. Thurmond moved approval of the agenda with the moving of item E.2, WCCUSD Public Comments and F.3, Shining Crescent Charter School Petition, to follow item B.7 to accommodate the audience. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0.

B.7 Minutes: January 5, 2011

MOTION: Ms. Kronenberg moved approval the Minutes of January 5, 2011. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0.

E.2 WCCUSD Public Comment

Public Comment:

Thorsten Bach, Julie Budd, Pamela Fields, Louise Flynn, Cole Harless, Joseph Harless, Dean Lundholm, Cesar Munoz, Jessica Pletroski, Kristen Porsley, Laura Ramos, Ken Ryan, Carolyn Sherry, Robert Studdford, Eric Swabeck, Samuel Thuthseeker

Board Comments:

President Ramsey thanked the public for their comments.

A brief recess was taken.

F.3 Shining Crescent Charter School Petition

Superintendent Harter introduced Linda Jackson, Executive Director, who presented the findings regarding the Shining Crescent Charter School Petition. She said a District panel reviewed the petition and developed specific findings and recommendations. Ms. Jackson read the recommendations and asked that the Board deny the charter petition.

Public Comment:

Mr. Jawaid Ijaz, representing Shining Crescent Charter School, shared the research done to put the charter school petition model together.

Board Comment:

Mr. Thurmond asked Ms. Jackson if the areas that were found deficient were presented to the applicant and if the applicant came back with anything that would indicate that they could close the gap. Ms. Jackson clarified the outlined procedures under the Education Code and the District's obligation to a Charter School Petition. Mr. Thurmond wanted to know how many days were left in the responding timeline. Ms. Jackson clarified that there are 60 days to respond but due to the holidays an extension was requested.

Mr. Medrano asked Ms. Jackson if the petitioner is able to come back after the findings. Ms. Jackson explained that by Ed Code if the petitioner has already come to the Board, the petitioner can appeal the denial to the County Office of Education.

Mr. Thurmond asked Mr. Ijaz to expand on his petition model. Mr. Ijaz clarified that as someone who works in a school district, he is aware of what was needed and that he gave as much detail as he felt necessary. Mr. Ijaz explained that he followed other models but the District required more content than what the sample models contained. He will amend the petition in order to bring it to the District's standards.

MOTION: Ms. Kronenberg moved approval of the recommendation to deny the Shining Crescent Charter School Petition. Mr. Medrano seconded. Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0.

MOTION: President Ramsey motioned to reopen the Agenda to move item F.1 Helms Middle School and DeAnza High School: Persistently Lowest-Achieving Schools up on the agenda. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0.

F.1 Helms Middle School and DeAnza High School: Persistently Lowest-Achieving Schools and the School Improvement Process

Superintendent Harter introduced Ms. Rashidchi, who reviewed information on the improvement process that the District would like to implement at each of these lowest performing schools. She reported on the two different models for consideration, the Turnaround Model and the Transformation Model. She explained the difference between the models and gave information as to why the District recommends the Turnaround Model versus the Transformation Model. She gave a breakdown of specific Turnaround rationale for both Helms and DeAnza.

Public Comment:

Pamela Bostelman, Andrew Brodie, Elizabeth Hirshfeld, John Juminger, Laura Larson

Board Comment:

Mr. Thurmond asked for clarification about the legislative rules and whether there are proposed changes in the legislation that would change the type of intervention required. Ms. Rashidchi explained that the District would follow the same scenario that was followed with Lincoln Elementary School using available QEIA and Title 1 funding.

Mr. Thurmond expressed concerns about the turnover of staff and principal and meeting requirements. Ms. Rashidchi clarified the competency interview process related to improving student learning.

Mr. Thurmond asked about community involvement. Ms. Rashidchi referred that question to both principals. Mr. DeLeon, Helms Principal, responded that several parent meetings were held where information was presented on what a persistently low performing school is and all four models were presented. Helms parents also recommended the Transformation Model. Mr. DeLeon explained that the parents like the extended day, extra teacher training, and adding extra periods for enrichment activities. Mr. Evans, DeAnza Principal, shared that they have held parent meetings at DeAnza, where they recommend the Turnaround Model.

Ms. Rashidchi pointed out that Lincoln was on the agenda to talk about the Turnaround Model at that school and that the Lincoln presentation would provide information about how the Turnaround Model was working there.

Mr. Thurmond asked Ms. Melodia, Lincoln Principal, about her perception of the Turnaround Model. Ms. Melodia said there is nothing that is not working. Staff members have been able to adapt as they go to make the model work better. Ms. Melodia shared that Lincoln's data show that attendance has improved, improvement in Dibels scores compared to last year, and kindergarten data shows the majority of kindergartens as proficient and advanced.

Ms. Merriweather asked Ms. Rashidchi whether Helms and DeAnza can have different intervention models. Ms. Rashidchi responded that it is possible that each school have a different model but that some model needs to be implemented. Ms. Merriweather expressed concern about the QEIA funding and how it would impact applying for the grant. Ms. Rashidchi explained the difference between the funding and gave examples of what QEIA funds. Ms. Rashidchi further explained that staff has looked at all the data, recommending the Turnaround Model, seeing that it would meet the immediate needs of the students.

Mr. Medrano asked questions about the Transformation Model and the principal's role. Ms. Rashidchi offered clarification. Mr. DeLeon shared that Helms staff liked the extended school day and extra professional development of the Transformation Model. Mr. Medrano asked about the number of staff at Helms and how many are new to the school. Mr. DeLeon responded that Helms has 49 teachers with 15 new teachers.

Ms. Kronenberg asked Ms. Rashidchi for clarification of the rehiring process. Ms. Rashidchi responded. Ms. Kronenberg wanted to reiterate that the difference between the models is the hiring process. Ms. Rashidchi agreed on the difference and explained the rationale of the Turnaround Model and the critical interview process. Ms.

Kronenberg wanted to know in the best case scenario what percent of teachers would not be rehired. Ms. Rashidchi shared that initial calculations for both schools were approximately a 15-25 teacher turnover. Mr. Greer clarified that it would be a smaller number than fifty percent of the staff.

Ms. Kronenberg asked Mr. Evans and Mr. DeLeon whether their teams understand the process. Mr. Evans and Mr. DeLeon responded affirmatively.

Ms. Merriweather asked Ms. Rashidchi to clarify if the rigorous new evaluation system is for both models and if the principal and teachers are involved in developing the evaluating system since it's based on student data. Ms. Rashidchi stated that it is only on the Transformation Model and the principal and teachers would be involved.

MOTION: Mr. Medrano moved approval of the Turnaround Model for DeAnza High School. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Thurmond moved approval of the Turnaround Model for Helms Middle School. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes. Mr. Medrano and Ms. Merriweather voted no, with no abstentions and no absences. Motion carried 3-2-0-0.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund Raising Activities

C.4 Summary of Vendor Warrant Reports

C.5 Notices of Completion: Bid J068257 El Cerrito HS Field Irrigation, J068248 Ohlone Elementary Re-Roofing Project, W068204 Hercules MHS Quad Landscape & Teachers Parking Lot Improvements, W068226 Hercules MHS Playfield Lighting, J068184 DeAnza HS Baseball Field Improvements, J068191 Kennedy HS Restroom

Improvements, J068190 Kennedy HS Fire Alarm Replacement, J068199 Richmond HS Security Fencing and Gates, E068234 Grant Elementary General Building Improvements ERP, E068235 Stege Elementary General Building Improvements ERP, W068183 Crespi Fire Reconstruction

C.6 Acceptance of Contracts for Placement of Student Teachers

C.7 Certificated Provisional Internship Permit (PIP) Request(s)

This item was pulled for discussion.

C.8 Resolution No. 43-1011: African-American History Month - February 2011

C.9 Resolution No. 44-1011: Recognition of West Contra Costa Unified School District Job Shadow Days February 1 - 4, 2011 and Recognition of February 2011 as National Job Shadow Month

C.10 Students from Cesar Chavez will go to the JAMZ Nationals in Las Vegas, Nevada, January 27-29, 2011

C.11 Approval of Contract for Furniture, Setup and Installation at Dover Elementary School Phase I

C.12 Kennedy High School Field Building and Field Lighting Project Award of Contract

C.13 Ratification and Approval of Engineering Services Contracts

C.14 Ratification and Approval of Negotiated Change Orders

C.15 Williams Lawsuit Complaints Quarterly Report

This item was pulled for discussion.

C.16 California School Board Association (CSBA) Appointment for Delegate Assembly

C.17 Approval of Board Member Attending Conferences:

National School Boards Association Annual Conference, San Francisco

National Council on Educating Black Children Convention, Las Vegas

C.18 Ivy League Summer Programs: Students from WCCUSD high schools will participate in College Courses and Readiness Programs offered at Ivy League Colleges and Universities

C.19 Lake School Operation for 2011-12

This item was pulled for discussion.

MOTION: Mr. Medrano moved approval of Consent Items C.1 – C.6, C. 8- C.14 and C.16 - C.18. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C.7 Certificated Provisional Internship Permit (PIP) Request(s)

MOTION: Mr. Medrano moved approval of Consent Item C.7, Certificated Provisional Internship Permit (PIP) Request(s). Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C.15 Williams Lawsuit Complaints Quarterly Report

MOTION: Mr. Merriweather moved approval of Consent Item C.15, Williams Lawsuit Complaints Quarterly Report. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C.19 Lake School Operation for 2011-12

Public Comment:

Diane Brown

Board Comment:

Mr. Medrano agreed with Ms. Brown, UTR President, that sometimes we need to look for innovative solutions for economic problems and that he enjoyed being part of the team that approached the City of San Pablo to discuss what they could do.

Mr. Thurmond thanked the City of San Pablo for their partnership. He also acknowledged the innovative thinking of President Ramsey and Board Members.

Ms. Merriweather thanked the City of San Pablo for stepping in and seeing the importance of schools being in community.

Ms. Kronenberg also thanked the City of San Pablo for understanding that we are all together and that their young citizens are our students. She thanked Mr. Ramsey and Board members for all their support and for honoring the Lake school community.

President Ramsey asked Superintendent Harter about the boundaries preparation for the Shannon closure Dr. Harter stated that a letter will be sent to the parents to inform them of the Board's decision.

MOTION: Mr. Merriweather moved approval of Consent Item C.19, Lake School Operation for 2011-12. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Lincoln School – Turnaround Model Mid-Year Report

Ms. Rashidchi introduced staff from Lincoln school to give a progress report on Lincoln's Turnaround Model.

Public Comment:

None

Board Comment:

Ms. Merriweather asked about professional development for teachers. Ms. Melodia replied with information about a three day retreat and staff development during the summer. Mr. Medrano asked for information on home visits. Ms. Melodia explained about implementation.

Mr. Thurmond asked whether the parent liaison is a volunteer or district employee. Ms. Melodia responded. Mr. Thurmond asked how the students and staff have adjusted to the extended day. Ms. Melodia responded that the students have adjusted well, but it was a little hard at the beginning especially for the kindergarteners.

Ms. Kronenberg commented on her visit to Lincoln, commending their excellent work. President Ramsey said he understands the need for resources and wants to talk about sustaining the programs.

D.2 Annual Update of Highly Qualified Teachers Status

Ms. Reinhagen gave a presentation on the District's Highly Qualified Teacher status. Ms. Reinhagen introduced Ms. Annita Lakey, Induction Program Manager, to give a report on the Beginning Teacher Support and Assessment program (BTSA).

Public Comment:

None

Board Comment:

Ms. Kronenberg said she is very impressed with BTSA and plans on joining their accreditation.

D.3 Budget Update for Governor's Proposed Budget

Ms. Gamba gave an update on the Governor's budget report.

Public Comment:

Toni Favila, Glenda Pawsy, Kristen Porsley, Ken Ryan, Norma Salazar

Board Comment:

President Ramsey shared information on Tier III. He asked what could be funded for capital improvement and deferred maintenance and what could be paid by the Bond program. Ms. Gamba clarified that last year a fund balance sweep was done with one-time money. Ms. Gamba explained that the Tier III flexibility under the old program continued through 2012-2013. President Ramsey asked for clarification of the state contributing matching funds for deferred maintenance. Ms. Gamba spoke about a capital project budget for the purpose of deferred maintenance since the state no longer funds.

Ms. Merriweather asked about the cost for class size reduction. Ms. Gamba responded that the cost is approximately \$8 to \$9 million. Ms. Merriweather asked whether the \$4.8 million Ed Jobs money could be used to offset the general fund. Ms. Gamba stated that in a worst case scenario it could be used to run the core program and to prevent layoffs.

Mr. Thurmond asked for clarification about an earlier comment regarding staff reductions. Ms. Gamba reconfirmed the March 15 deadline to notify certificated staff.

D.4 Standing Reports

Bayside Council Parent Teacher Association. Laura Ramos announced that Riverside Elementary School became the 25th unit in the District. She announced the next meeting on February 28th, 2011, 7:00 p.m. at Alvarado Adult School.

Community Budget Advisory Committee. Ms. Gamba announced the upcoming community budget meetings, Monday at Helms, Wednesday at Hercules Middle High, and Thursday at Kennedy.

United Teachers of Richmond. Diane Brown announced that the UTR, Human Resources and Educational Services meet every Tuesday. She wanted to share with the Board some of the work between the District and the Local on communication and effective collaboration. She shared the feedback she had received from UTR members.

West Contra Costa Administration Association. Sharon Fogelson announced exciting things going on with District administrators. She also commented that secondary administrators are very pleased with the revised duties of site supervisors.

Citizens' Bond Oversight Committee. Robert Studdiford announced the next meeting planned for January 26, 2011, 6:00 p.m. at the Facilities Operation Center. He encouraged all members to attend the meeting.

Facilities Subcommittee. Mr. Medrano reported on the meeting of January 11, 2011. He said the single action item for discussion was the recommendation of El Cerrito High Fields Project Phase I construction which was unanimously approved. Mr. Ramsey shared that he has been in extensive discussion with staff on the American Recovery Reinvestment Act and the joint use of Leadership High and Gompers.

Ivy League Connection. Ms. Kronenberg shared that the Ivy League Connection has begun its selection process for new students for the summer program. Mr. Ramsey announced that this year all high schools are participating.

Linked Learning. Mr. Medrano reported on the recent conference held in Los Angeles. Ms. Kronenberg announced an upcoming Community Coalition Meeting at Maple Hall in San Pablo. She also mentioned her visit to Richmond High's Health Academy staff meeting.

Safety Community. Mr. Thurmond announced the next meeting for January 26, 2011, 6:00 p.m. at Hercules High.

Youth Commission. Mr. Thurmond announced the next meeting for February 14, 2011, 6:30 p.m. at the RYSE Center in Richmond.

D.5 In Memory of Members of the School Community

Superintendent Harter recognized contributions of members of the community who have passed away.

Public Comment:

None

Board Comment:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS (Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

This item was tabled for a later meeting.

E.2 WCCUSD Public Comment

This item was moved to follow item B.7.

Public Comment:

F. ACTION ITEMS

F.1 Helms Middle School and DeAnza High School: Persistently Lowest-Achieving Schools and the School Improvement Process

This item was moved to follow item F.3.

F.2 El Cerrito High School Fields Phase I Construction Award of Contract

Mr. Fay gave a report on the bids for the El Cerrito Fields Phase I construction. He is asking the Board to approve the base bid as well as the alternate bid.

Public Comment:

Robert Studdiford

Board Comment:

President Ramsey asked about the schedule for the project. Mr. Savidge responded that the project will begin immediately after Board approval and the intent is to have the field ready by the opening of the school year in August 2011.

MOTION: Mr. Thurmond moved approval of the El Cerrito High School Fields Phase I Construction Award of Contract. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Rosalba Esparza (advisory vote only) and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

F.3 Shining Crescent Charter School Petition

This item was moved to follow item E.2

G. DISCUSSION ITEMS

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

President Ramsey thanked Student Representative Rosalba Esparza for her participation.

Ms. Kronenberg reminded everyone to come to the Community Coalition Meeting at Maple Hall.

President Ramsey recognized Mr. Ted Smith who was very supportive of the school district acting as an involved mentor. Mr. Smith passed away on January 11, 2011. President Ramsey adjourned the meeting in his memory.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – February 2, 2011

K. ADJOURNMENT

President Ramsey adjourned the meeting at 11:05 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:rc

**West Contra Costa Unified School District
Minutes of the Board of Education
Governance Retreat
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

January 22, 2011

I. CALL TO ORDER

President Charles Ramsey called the meeting to order at 8:37 AM.

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Bruce Harter

II. Opportunity For Public Comment

None

III. Developing Unity of Purpose

Local consultant Tracey Webb led the Board members in a discussion of how to create a unity of purpose including responses to questions such as “Why are we serving on this Board?” “What makes each of us passionate about our service?” and “What’s in it for you?” The Board also discussed possible directions or a focus for the District in 2011.

IV. Board Assignments and Other Annual Organizational Items

President Ramsey distributed his appointments for committees and liaison relationships. The appointments were discussed. Approval will come at the February 2, 2011 regular Board meeting.

V. ADJOURNMENT

President Ramsey adjourned the meeting at 12:52 PM.

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated February 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Workability 2010-2011	\$258,622	California Department of Education - Special Education Division, Grants	Special Ed
Resource # 6520	7/1/10 - 6/30/11		PCA # 23011-00
Scully Foundation - Peres Elementary	\$350,000	Irene S. Scully Family Foundation	To aid in raising test scores at Peres Elementary
Resource # 9595	7/1/10 - 6/30/11		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated February 2, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 February 2, 2011 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Denise Logsdon	Supplies	\$45.00	Cameron School
Luis Hernandez	Supplies	\$30.00	Cameron School
Tim Ortiz	Supplies	\$30.00	Cameron School
Denise Logsdon	Supplies	\$30.00	Cameron School
Young Ladies Institute	Teacher appreciation & Supplies	\$1,200.00	Cameron School
Lleny Rios	Supplies	\$187.00	Cameron School
Alyssa Padia	Supplies	\$30.00	Cameron School
Robert Padia	Supplies	\$25.00	Cameron School
C & J Larocque	Supplies	\$20.00	Cameron School
Chevron Humankind Matching Gift Program	Supplies	\$500.00	Hanna Ranch
P.G.& E Corporation Foundation	Supplies	\$147.00	Hanna Ranch
P.G.& E Corporation Foundation	Supplies	\$147.00	Hanna Ranch
P.G.& E Corporation Foundation	Supplies	\$147.00	Hanna Ranch
P.G.& E Corporation Foundation	Supplies	\$120.00	Hanna Ranch
P.G.& E Corporation Foundation	Supplies	\$100.00	Hanna Ranch

*Estimated values for the non-cash donations are provided by the donor
 Donation Précis 020211

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2010-11 school years are summarized on the attached sheet dated February 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
February 2, 2011 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Hercules Middle High School	Restaurants, Movie Nights	Ms. Steinberg
Valley View Elementary	Walk-a-Thon	Valley View Parents Club

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated February 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Educational Services	2/3/11 Thru 3/31/11	Contra Costa County Office of Education C1130107	\$28,800 Title II	Increase existing contract of \$42,850 to provide additional initial EDM and refresher trainings for West Contra Costa Unified School District Elementary Teachers.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: February 2, 2011

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C/5

Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information: Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated February 2, 2011.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
February 2, 2011

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institutions of higher education have submitted a contract with West Contra Costa Unified School District. These institutions intend to place student teachers in the West Contra Costa Unified School District schools.

University of California, Berkeley-Student Teaching Agreement

Mills College, Practice Teaching Agreement (approved January 19, 2011)

University of Idaho, Agreement for Cooperation-Clinical Experience Program (approved October 6, 2010)

Univ. of San Francisco, Memorandum of Understanding and Agreement (approved September 15, 2010)

Bethany University-Student Teacher/Field Experience Agreement (approved September 15, 2010)

University of Phoenix Internship Contract Agreement (approved September 15, 2010)

Loyola Marymount University Intern Partnership (approved August 18, 2010)

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Date: February 2, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Notification of Claim Rejected

Background Information: The District has received a claim requesting compensation for property loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
February 2, 2011

2010-2011 CLAIM REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Kennedy High School	10/15/10	Travelers Casualty & Surety Co. of America	Property Loss	Rejected

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Sheri Gamba *SG* **Agenda Item:** CI C.7
Associate Superintendent for Business Services
Subject: Acceptance of the 2009-2010 Bond Audit

Background Information:

Perry-Smith, LLP, has prepared the independent audit report of the West Contra Costa Unified School District's bond financial position, internal control, and federal and state compliance for the year ended June 30, 2010. The Citizen Bond Oversight Committee recommended at their meeting on January 26, 2011 that the Financial Audit be presented to the Board.

The 2009-2010 Bond Audit Report is posted on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Delivered under separate cover.

Recommendation: Accept 2009-2010 Bond Audit.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Sheri Gamba, 
Associate Superintendent Business Services

Agenda Item: CI C.8

Subject: Actuarial Study on Health Benefits

Background information: The District commissioned an actuarial study on postretirement healthcare benefits which was completed by Nicolay Consulting Group. Staff will present the key components of the Actuarial Valuation of Postretirement Health Benefits. The Valuation date of this report is July 1, 2010, but takes into account retirement and employment activity through October 2010.

This report establishes the District's Other Post Employment Benefit (OPEB) liability in compliance with Governmental Accounting Standards Board (GASB) 45.

The Actuarial Study is posted on the WCCUSD website and a copy is at the reception desk at 1108 Bissell Avenue, Richmond, CA.

Delivered under separate cover.

Recommendation: Accept Actuarial Study

Fiscal Impact: A reduction to the present value OPEB liability of future postretirement healthcare benefits of \$277,739,636. A reduction to present value OPEB liability attributable to past service GASB 45 liability of \$110,356,541.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Ann Reinlagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.9

Subject: Certificated Board Authorization - Education Code 44285.3

Background Information: Ed Code 44285.3 Allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

February 2, 2011

<u>Consent</u>	Site	Assignment
Barlow, Keith	Pinole Valley High School	Theatre
O'Reilly, Daniel	Pinole Middle School	Drama
Mann, Pawan	Crespi Middle School	Social Science, English
Ahuna, Marilyn	Richmond High School	Principles of Engineering
Garcia, Aurelio	Richmond High School	Introduction to Engineering Design
Sims Evelyn, Abigail	DeJean Middle School	Leadership
Lau, Jason	DeJean Middle School	Computers

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Ann Reinlagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.10

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

February 2, 2011

FOR INFORMATION ONLY

CERTIFICATED BOARD CHANGES**NEW HIRE/RE HIRE/TRANSFER**

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>SITE</u>	<u>POSITION</u>	<u>STATUS</u>	<u>HIRE DATE</u>
BENNY	GILL	KENNEDY HIGH	40% COMPUTERS	NEW HIRE	1/20/2011
KAREN	MOORHEAD	SHELDON	3RD SEI JOB SHARE	REHIRE	1/18/2011
ALMA	SHEYKHANI	KENNEDY HIGH	SOC SCI SEI	NEW HIRE	1/18/2011
KOLLETTE	KEE	KENNEDY HIGH	ENGLISH SEI	NEW HIRE	1/18/2011
ROSA	DIMAS	EL CERRITO HIGH	SPANISH SEI	NEW HIRE	1/18/11
DORRIS	HOLLAND	STEGE	INST. SUP, RDG & ELD COACH	REHIRE	1/13/2011
JEANIE	HARRIS	CORONADO	2ND SEI JOB SHARE	REHIRE	1/5/2011
TAMEKA	JACKSON	MIRA VISTA	NSH SEI	NEW HIRE	12/8/10
BRANDT	DEBORAH	HERCULES MIDDLE	RSP	NEW HIRE	11/18/2010

LEAVES/SABBATICALS

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>SITE</u>	<u>STATUS</u>	<u>LEAVE DATE</u>
JULIE	CRUEL	WILSON	ADMIN LEAVE	1/7/2011
ANH	NGUYEN	HERCULES HIGH	UNPAID LEAVE	12/18/10
DARLA	ANDERSON	PERES	UNPAID LEAVE	12/17/10
MARK	MELANCON	DOVER	UNPAID LEAVE	12/6/10
THOMAS	RIECH	DOVER	UNPAID LEAVE	12/6/10
TIM	SCHNEIDER	PINOLE VALLEY	ADMIN LEAVE	11/1/10

RETURN FROM LEAVE

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>SITE</u>	<u>STATUS</u>	<u>RETURN DATE</u>
THOMAS	RIECH	DOVER	RETURN FROM LEAVE	1/3/11
MARK	MELANCON	DOVER	RETURN FROM LEAVE	1/3/11
DARLA	ANDERSON	PERES	RETURN FROM LEAVE	1/14/2011

TERMINATED/RETIRED

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>SITE</u>	<u>POSITION</u>	<u>TERM DATE</u>
ANDREW	LI	KENNEDY	40% COMPUTER	1/21/11
ADKINS-WILLIAMS	BRITTANY	HELMS	MATH	1/14/11
O'DELL	LEA	PSC	SCHOOL NURSE	12/2/2010

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Ann Reinlagen,
Assistant Superintendent Human Resources

Agenda Item: CI C.11

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

February 2, 2011

FOR INFORMATION ONLY

Classified Personnel Changes

NEW HIRES			
ANDERSON, ERIK SCOTT	PAINTER	MAINTENANCE	12/6/2010
BON LEY, YILISABO	INST AIDE BILINGUAL	CAESAR CHAVEZ	12/2/2010
CHAPPELL, DARREN SCOTT	GRADUATE TUTOR	GRANT	12/15/2010
ECHEVERRIA, ADAN	GARDENER	GROUNDS	12/6/2010
MERRIWEATHER, ELAINE R	BOARD MEMBER	EXECUTIVE ADMIN	12/8/2010
RICHERSON, ANDREA C	GRADUATE TUTOR	SHELDON	12/13/2010
SCHRADER, BARRY DWAYNE	PLUMBER	MAINTENANCE	12/6/2010

PROMOTION			
ALEXANDER, GENE M	OFFICE MANAGER MIDDLE/JR HIGH	GOMPERS	12/13/2010
BRATTON, ELENA JEANNETTE	SPECIAL EDUCATION ASSISTANT	DE ANZA HIGH	12/6/2010
ELLIS, ADRIENNE DEANNA	INST ASSISTANT SP ED	ELLERHORST	12/6/2010
FRANCO, SOFIA	SCH COMMUNITY WORKER BILINGUAL	HELMS MIDDLE	12/9/2010
GODINEZ, MARIA	SCH COMMUNITY WORKER BILINGUAL	HELMS MIDDLE	12/6/2010
HARRISON, MARILYN JEAN	COMMUNITY RESOURCE ASSISTANT	GOMPERS	12/2/2010
JOHNSON, CAROL ROSE	SPECIAL EDUCATION ASSISTANT	TRANSITION	12/8/2010
JONES, TERRE D	ASST BUYER	GEN SVC	12/13/2010
MONTEITH, DAWN MARIE	TYPIST CLERK II	SPECIAL ED	12/6/2010
PREVOST, MARVA JEAN	INST ASSISTANT SP ED	DE ANZA HIGH	12/6/2010
SANCHEZ, FRANCIS	SPECIAL EDUCATION ASSISTANT	RICHMOND HIGH	12/14/2010
SIMON, BREBAZON	INST ASSISTANT SP ED	GRANT	12/7/2010
SMALL, CATLIN E	SPEC ED ASST SMILE	SHELDON	12/13/2010
WRIGHT, SHARON L	INST ASSISTANT SP ED	PERES	12/6/2010

NEW ASSISGNMENT			
BELLE, YVONNE M	SCHOOL LUNCH WORKER I	HELMS MIDDLE	12/9/2010
RUIZ, GLADYS SOFIA	SPEC ED ASST SMILE	PERES	12/7/2010
SHANKLE, JULIA WAITHIRA	UPPER DIVISION TUTOR	ELLERHORST	12/2/2010

REHIRE			
SHAUKAT, NABILA NADEEM	GRADUATE TUTOR	MIRA VISTA	12/6/2010

RETURN FROM LEAVE			
ORTEGA, MARIA DELACRUZ	INST ASSISTANT SP ED	WILSON	12/25/2010

TERMINATIONS			
DUNCAN, ROBERT	SLW I	RETIREMENT	12/10/10

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 02, 2011

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: CI C.12

Subject: Certification of Athletic Coaches – Winter Sports

Background Information:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. Attached are the lists of coaches from each of the high schools for winter sports.

Recommendation: Recommend approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

Certification of Coaches Form

_____ Fall X Winter _____ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	<u>Theron Keys</u>	<u>Boys Basketball JV</u>
2	<u>Michael Ogbemor</u>	<u>Boys Basketball VAR</u>
3	<u>Lizette Fuentes</u>	<u>Girls Basketball</u>
4	<u>Sam Cox</u>	<u>Girls Basketball</u>
5	<u>Ramon Paniagua</u>	<u>Girls Soccer VAR</u>
6	<u>Magaly Junco</u>	<u>Girls Soccer JV</u>
7	<u>Carlos Menjivar</u>	<u>Boys Soccer VAR</u>
8	_____	_____
9	_____	_____
10	_____	_____
11	_____	_____
12	_____	_____
13	_____	_____
14	_____	_____
15	_____	_____
16	_____	_____
17	_____	_____
18	_____	_____
19	_____	_____
20	_____	_____

Principal: Robert Evans

School: De Anza HS

Signature: _____

Date: 1/25/11

Certification of Coaches Form

_____ Fall X Winter _____ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Booker, Michael	Boys Basketball
2	Caither, Alexina	Girls Soccer
3	Gaither, Brian	Girls Basketball
4	Jackson, Tandrea	Girls Basketball
5	Lindsay, James	Boys Soccer
6	McCoy, Shawn	Boys Basketball
7	Porras, Luis	Boys Soccer
8	Sudduth, Charles	Boys Basketball
9	Thomas, Raymond	Boys Basketball
10	_____	_____
11	_____	_____
12	_____	_____
13	_____	_____
14	_____	_____
15	_____	_____
16	_____	_____
17	_____	_____
18	_____	_____
19	_____	_____
20	_____	_____

Principal: _____

School: El Cerrito High

Signature: _____

Date: 01-20-11

 gfa

Certification of Coaches Form

___ Fall X Winter ___ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Jason Strickland	Girls Basketball
2	Alaina Krystek	Girls Basketball
3	Willie Lanere	Girls Basketball
4	Joe Domaguing	Girls Basketball
5	Jerrone Davis	Girls Basketball
6	Andrew Evans	Boys Basketball
7	Jessie Wilson	Boys Basketball
8	James Jackson	Boys Basketball
9	Gerald Montgomery	Boys Basketball
10	Alcus Bill	Boys Basketball
11	George Jackson	Boys Basketball
12	Sergio Garcia-Romero	Boys Soccer
13	Mario Alvernaz	Boys Soccer
14	James Quiajano	Girls Soccer
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Principal: Dr. Guy Zakrevsky

School: Hercules High

Signature: _____

Date: 1/21/10

West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

_____ Fall X Winter _____ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Kevin White	Basketball, VAR
2	Dayuan Alexander	Girls Basketball, JV
3	Jomal Frazier	Girls Basketball
4	Wayne Hunter	Boys Basketball, VAR
5	Raephel (Rae) Jackson	Girls Basketball
6	Reginald Wilson	Boys Basketball, VAR
7	Mack Carminer	Basketball, JV
8	Vincent Cruz	Girls Soccer, VAR
9	Robert Jackson	Girls Soccer, JV
10	Wendalyn Eaglin	Dance
11	Aaron Colacion	Boys Soccer
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Principal: Roxanne Brown-Garcia

School: Kennedy High

Signature: _____

Date: 1/26/11

Certification of Coaches Form

___ Fall X Winter ___ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	ANTHONY GEDDINS	BOYS BASKETBALL
2	ROBERT CRANE	BOYS BASKETBALL
3	JEREMIAH FELDER	BOYS BASKETBALL
4	RAMON CLEMONS	BOYS BASKETBALL
5	CHARLES MORRIS	GIRLS BASKETBALL
6	JENNIFER JORDAN	GIRLS BASKETBALL
7	KYLE WEEKS	BOYS SOCCER
8	ALBERTO URIBE	BOYS SOCCER
9	FRANCISCO CARRASCO	BOYS SOCCER
10	ERIC MARTIN	BOYS SOCCER
11	HECTOR JIMENEZ	BOYS SOCCER
12	NIKKI FERGUSON	GIRLS SOCCER
13	MICHAEL LAMBIRTH	GIRLS SOCCER
14	GUILLERMO PERLA	GIRLS SOCCER
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Principal: Sue Kahn

School: Pinole Valley HS

Signature: 

Date: 01/13/11

Certification of Coaches Form

_____ Fall X Winter _____ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Priscilla Chew	Basketball
2	Darryl Robinson	Basketball
3	Robert Collins	Basketball
4	Rick Coleman	Basketball
5	Rene Siles	Soccer
6	Scott Bretl	Soccer
7	Jasmin Bergovic	Soccer
8	Felipe Franco	Soccer
9	Jessica Price	Soccer
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Principal: _____

School: Richmond High _____

Signature: _____

Date: 01/21/11 _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Nia Rashidchi
Assistant Superintendent, Educational Services

Agenda Item: CI C.13

Subject: 2010-2011 Consolidated Application for Funding Categorical Aid Programs, Part II

Background Information:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report also includes a summary of participation in the NCLB Supplemental Educational Services (SES) program and the choice option. Expulsion, suspension and truancy data, as well as progress towards meeting the Highly Qualified Teacher and Highly Qualified Paraprofessional requirements are included.

Part II is submitted at the end of January. It contains information, in specified programs, related to entitlements, allocations, carryover, number of participants, and legal assurances of compliance, as required by State and Federal statute. A copy of the document is available for review at the Administration Building and at the State and Federal Programs office located at the Vista Campus.

Recommendation: Recommend Approval

Fiscal Impact: Categorical revenue

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Nia Rashidchi
Assistant Superintendent, Educational Services

Agenda Item: CI C.14

Subject: Title III Year 4 Action Plan

Background Information:

The federal Elementary and Secondary Education Act requires school districts which do not meet their Annual Measurable Achievement Objectives (AMAO) for English learners, for four consecutive years, to develop and implement a Title III Year 4 Action Plan. This plan must include modifications to curriculum, instruction, and the educational program which will ensure that adequate progress is made by English learners, and AMAO targets are met.

The proposed Title III Year 4 Action Plan is based on analysis of District data, and an accompanying needs assessment. Templates from the California Department of Education were used in this process in conjunction with technical assistance from the Contra Costa County Office of Education. The proposed plan will be in effect from the date of approval through June 30, 2012.

Recommendation: Approve the Title III Year 4 Action Plan

Fiscal Impact: Categorical Revenue

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

Title III Year 4 Action Plan

The federal Elementary and Secondary Education Act requires school districts which do not meet their Annual Measurable Achievement Objectives (AMAO) for English learners, for four consecutive years, to develop and implement a Title III Year 4 Action Plan. This plan must include modifications to curriculum, instruction, and the educational program which will ensure that adequate progress is made by English learners, and AMAO targets are met.

The proposed Title III Year 4 Action Plan is based on analysis of District data and a needs assessment. Templates from the California Department of Education were used in this process in conjunction with technical assistance from the Contra Costa County Office of Education. The proposed plan will be in effect from the date of approval through June 30, 2012.

The following Title III Year 4 Action Plan focuses on intervention for long term English learners, increased parent outreach and extensive professional development, including job-embedded coaching.

Action Plan for West Contra Costa Unified School District

Challenge: English learners need more rigorous ELD instruction to ensure they meet AMAO targets for annual progress in learning English.

Verified Cause: Analysis of CELDT show that significant numbers of Intermediate level ELs do not meet AMAO 1 targets.

State Goal: Goal 2A: AMAO 1 – Annual Progress in Learning English

District SMART Goal: By June 2012, the percentage of English learners learning English will increase from 53.8% to 54.6%, in order to meet state-defined growth expectations as measured by CELDT.

Strategy: Implement effective, differentiated, rigorous ELD instruction.

Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: Teacher Self-Reflection Description: ELD teachers will use the District ELD Classroom Observation tool to self-reflect on their practices. Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<ol style="list-style-type: none"> 1. Coaches and/or administrators meet with teachers to review the coaching process 2. Teachers use the Observation tool for self-reflection 3. Data from the self-reflections are graphed to provide a baseline measure and initial snapshot of teacher perceptions of their own practice 		
<p>Action Step: Team Observations Description: ELD Coaches and school administrators conduct learning walks using the ELD Classroom Observation tool. Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<ol style="list-style-type: none"> 1. ELD Coach and school administrator(s) meet to review the observation tool and to calibrate with regard to expectations 2. ELD Coach and school administrator(s) conduct learning walks using the Observation tool 3. ELD Coach and school administrators meet to review findings from the learning walks 4. Data from the observations are graphed to provide an objective baseline measure and initial snapshot of current ELD practices and instruction 		
<p>Action Step: Using the Observation Data Description: Teachers compare and contrast the data from the self-reflections and the learning walks Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<ol style="list-style-type: none"> 1. ELD Coaches and school administrators meet with teachers to share and discuss the teachers perceptions of their ELD instruction in comparison to the objective observations resulting from the learning walks. 2. The data are used to develop a school-wide/department focus and action plan for improving ELD instruction 3. Data collected from individual classroom observations are used as a starting point for individual coaching 		

<p>Action Step: Provide ELD teachers coaching on effective, differentiated, rigorous ELD instruction</p> <p>Description: District ELD coaches and consultants will work at schools to provide individual coaching for teachers providing ELD at K through 12 grades and professional development for school staff and/or teams.</p> <p>Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. By Oct 2010, ELD coaches/ consultants will create master schedule for providing services to schools</p> <p>2. By Oct. 2010, ELD coaches/ consultants will meet with principal and leadership teams in the first cycle to assess needs and schedule specific site PD topics coaching</p> <p>3. By Oct 2010, at each elementary site in the first coaching cycle, coaches will complete classroom observations, staff PD sessions, and begin targeted, comprehensive coaching based on the coaching cycle to include joint planning, demonstration lessons and side-by-side teaching and reflection.</p> <p>3. By Dec. 2011, coaches will begin the second round of elementary schools.</p> <p>4. By March 4, coaches will begin the third round of coaching.</p> <p>5. Secondary ELD coaching will begin by Oct. 2010, starting with teachers new to teaching ELD.</p> <p>6. All secondary ELD teachers will receive targeted, comprehensive coaching based on the coaching cycle to include joint planning, demonstration lessons and side-by-side teaching and reflection by June 2011.</p> <p>7. Coaching cycles will be repeated in the 2011-2012 school year.</p>	<p>Coach salaries= \$300,000 annual</p> <p>Consultant contracted services= \$150,000 annual</p> <p>Substitute teachers and teacher hourly pay for extended teacher grade level planning facilitated by ELD coach \$80,000 annual</p>	<p>Title III EIA/LEP</p>
<p>Action Step: On-Going Learning Walks</p> <p>Description: School administrators conduct regular learning walks using the ELD Classroom Observation tool.</p> <p>Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. School administrator(s) conduct monthly learning walks using the ELD Classroom Observation tool to monitor changes in ELD instruction and practices. The ELD Coach will accompany the administrator(s) upon request.</p>		
<p>Action Step: Post Observations and Reflections</p> <p>Description: The self-reflection and classroom observation tools are used again at the end of the coaching cycle to measure changes in ELD instruction</p> <p>Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. Teachers use the Observation tool for self-reflection.</p> <p>2. Data from the self-reflections are graphed to provide a measure of any changes in the teachers' perceptions of their own practice</p> <p>3. ELD Coach and school administrator(s) conduct learning walks using the Observation tool.</p> <p>4. Data from the observations are graphed to provide an objective measure of any changes in ELD practices and instruction</p>		

Action Plan for <u>West Contra Costa Unified School District</u>			
Challenge: Providing effective, rigorous instruction in academic English			
Verified Cause: 59% of ELs enrolled 5 years or more are still scoring Intermediate or below			
State Goal: Goal 2B: AMAO 2 – English Language Proficiency: An increasing percentage of English learners will attain English language proficiency annually.			
District SMART Goal: By June 2012, the percentage of English learners in language instruction educational programs more than 5 years attaining English language proficiency will increase from 42% to 43.2%, in order to meet state-defined expectations for meeting the CELDT criterion for English-language proficiency.			
Strategy: Fully implement the WRITE program at 6th grade in elementary school. WRITE is a nationally-recognized model for academic writing instruction for English learners. WRITE has been part of the WCCUSD secondary ELD program for nine years.			
Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: Calendar WRITE professional development dates for 6th grade ELD teachers.</p> <p>Description: WCCUSD will expand the WRITE training to elementary 6th grade. It is already part of the secondary 6-12 ELD program. Dates, times, and locations of each of the 4 professional development sessions are identified on the District Professional Development Calendar. Teachers who are required to attend are identified and notified of the training dates, content, and intended outcomes.</p> <p>Person Responsible: Susan Dunlap Start Date: August 2010 End Date: June 9, 2012</p>	<p>1. Provide WRITE training for all elementary 6th grade ELD teachers.</p>		Title III
<p>Action Step: Provide 6th ELD grade teachers coaching.</p> <p>Description: Provide 6th grade ELD teachers coaching (see AMAO 1 Goal 2A)</p> <p>Person Responsible: Susan Dunlap Start Date: August, 2011 End Date: June 2012</p>	<p>See AMAO 1 Goal 2A</p>		Title III
<p>Action Step: Delivery of Professional Development</p> <p>Description: All 6th grade ELD teachers attend all 4 sessions of the WRITE professional development. The professional development model includes curriculum-specific training, best practices in instruction of English learners, and coaching and follow-up to ensure effective program implementation.</p> <p>Person Responsible: Susan Dunlap Start Date: August 2010 End Date: June 9, 2011</p>	<p>1. Training 1 of 4 (8/18/10) 2. Training 1 of 4, repeat session (9/9/10) 3. Training 2 of 4 (10/26/10) 4. Training 3 of 4 (1/13/11) 5. Training 4 of 4 (3/22/11)</p>	<p>Substitute teacher cost \$24,300 WRITE contract \$3,000 WRITE materials= \$110,000</p>	Title III

<p>Action Step: Identify Lead Trainer Team</p> <p>Description: Identify teachers, instructional specialists, and coaches who will be trained by the WRITE Institute and deliver professional development for 5th and 6th grade ELD teachers during the '11-'12 school year. WRITE training will be expanded to 5th grade in 8 highly impacted elementary schools based on numbers of English learners and AMAO results</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: May, 2011</p> <p>End Date: June, 2011</p>	<ol style="list-style-type: none"> 1. Recruit lead trainers (6/2011) 2. Identify lead trainer team (6/2011) 	
<p>Action Step: Contract with WRITE Institute</p> <p>Description: Contract with the WRITE Institute to provide professional development to lead trainers and supply curriculum materials for teacher participants in District training</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: June, 2011</p> <p>End Date: July, 2011</p>	<ol style="list-style-type: none"> 1. Write contract for training and materials (June, 2011) 2. Contract approval(July, 2011) 	
<p>Action Step: WRITE Summer Institute</p> <p>Description: Lead trainers attend the training of trainers at the WRITE Summer Institute</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: July, 2011</p> <p>End Date: July,2011</p>	<ol style="list-style-type: none"> 1. Make travel arrangements 2. Attend training 	<p style="text-align: right;">Title III</p> <p style="text-align: center;">\$6,000</p>
<p>Action Step: Calendar WRITE professional development dates for 6th grade ELD teachers.</p> <p>Description: Dates, times, and locations of each of the 4 professional development sessions are identified on the District Professional Development Calendar. Teachers who are required to attend are identified and notified of the training dates, content, and intended outcomes.</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: August, 2011</p> <p>End Date: June, 2012</p>	<ol style="list-style-type: none"> 1. Calendar training dates 8/11 	

<p>Action Step: Lead Trainer/ELD Coach Meetings Description: Lead Trainers and ELD Coaches meet regularly to ensure that the delivery of training is aligned with the identified outcomes and goals and that program implementation is effective in meeting the needs of the students. Person Responsible: Susan Dunlap Start Date: August 2011 End Date: June 2012</p>	<ol style="list-style-type: none"> 1. 8/11 2. 9/11 3. 10/11 4. 11/11 5. 1/12 6. 2/12 7. 3/12 8. 4/12 9. 5/12 	<p>Teacher hourly pay=\$2700</p>	<p>Title III</p>
<p>Action Step: Delivery of Professional Development Description: Identified 6th grade ELD teachers are required to attend all 4 sessions of the WRITE professional development. The professional development model includes curriculum-specific training, best practices in instruction of English learners, and coaching and follow-up to ensure effective program implementation. Person Responsible: Susan Dunlap Start Date: August, 2011 End Date: June 2012</p>	<p>Calendar training dates: 8/11-3/12 to</p>	<p>Substitute teacher cost \$26, 500 WRITE contract \$3,000 WRITE materials \$110,000</p>	<p>Title III</p>

Action Plan for West Contra Costa Unified School District

Challenge: English learners need effective instruction in academic language and literacy.

Verified Cause: There is an increasing gap between the percent of ELs scoring proficient or advanced on CSTs and the AYP targets.

State Goal: Goal 2C: AMAO 3 – AYP for EL Subgroup: An increasing percentage of English learners will attain proficiency in reading/language arts and in mathematics annually.

District SMART Goal:

By June 2012, the percentage of English learners attaining proficiency in reading/language arts will increase from 32.6% to 37.6%, in order to move toward state-defined expectations for proficiency in reading/language arts.

By June 2012, the percentage of English learners attaining proficiency in mathematics will increase from 40.9% to 46%, in order to move toward state-defined expectations for proficiency in mathematics.

Strategy: Implement effective specially-designed instruction in English in secondary science, math, social science and English classes.

Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: Identify SIOP Teams</p> <p>Description: Each secondary school will send a team of 4 teachers and one coach to the SIOP training series. Criteria for teacher participation include direct impact on English learner students, potential in helping the school build capacity and sustainability, and teacher motivation. Coaches will support and oversee implementation of SIOP at the school.</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: August 1, 2010</p> <p>End Date: September 30, 2010</p>	<ol style="list-style-type: none"> 1. Meet with school administrators to roll out the plan and clarify intended outcomes. (8/2010) 2. School administrators inform teachers of the SIOP model, the training plan, and intended outcomes. (9/2010) 3. School administrators identify their schools' teams. (9/2010) 		
<p>Action Step: Contract with Center for Applied Linguistics for SIOP Model training for teachers and coaches</p> <p>Description: Teachers and coaches will participate in 6 full days of intensive training in the SIOP model over the course of the academic year. Coaches will participate in 2 additional days of training in coaching for the SIOP model.</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: October, 2010</p> <p>End Date: October, 2010</p>	<ol style="list-style-type: none"> 1. Write contract 2. Contract approval (Oct/2010) 	\$60,000 contract with Center for Applied Linguistics (CAL) per cohort of 50 teachers and 10 coaches	Title III
<p>Action Step: Pre-Professional Development Observations</p> <p>Description: Classrooms are observed using the Sheltered Instruction Observation Protocol to provide a baseline measure of SDAIE instruction prior to professional development</p> <p>Person Responsible: Susan Dunlap</p> <p>Start Date: October, 2010</p> <p>End Date: October, 2010</p>	<ol style="list-style-type: none"> 1. Conduct initial learning walks using the SIOP tool as part of the pre/post observation process 2. Compile and report findings 		

<p>Action Step: SIOP Model Training Description: Teachers, coaches and administrators participate in SIOP Model training. Person Responsible: Susan Dunlap Start Date: October 14, 2010 End Date: April 5, 2011</p>	<p>1. Teacher Workshop 1: Overview of Second Language Acquisition and SIOP Model research Lesson Preparation (10/14/10) 2. Teacher Workshop 2: Lesson Preparation Building Background (10/21/10) 3. Teacher Workshop 3: Comprehensible Input Strategies (12/7/10) 4. Teacher Workshop 4: Strategies Interaction (2/8/11) 5. Teacher Workshop 5: Interaction Practice Application (3/7/11) 6. Teacher Workshop 6: Lesson Delivery Review/Assessment (4/5/11)</p>	<p>\$45,000 Substitutes per cohort of 50 teachers</p>	<p>Title III Title II</p>
<p>Action Step: Coaches Training for the SIOP Model Description: Coaches participate in SIOP Model training. Person Responsible: Susan Dunlap Start Date: October 22, 2010 End Date: December 8, 2010</p>	<p>1. Coaching Workshop 1: (10/22/10) 2. Coaching Workshop 2: (12/8/10)</p>	<p>Cost of coaches \$300,000 (per year)</p>	<p>Title III Title II Title I</p>

<p>Action Step: Teachers implement SIOP components Description: Teachers implement SIOP model components in delivery of instruction for English learner Person Responsible: Susan Dunlap Start Date: October 15, 2010 End Date: June 10, 2011</p>	<ol style="list-style-type: none"> 1. Teachers create content and language objectives for lessons (12/6/10) 2. Teachers implement additional SIOP components in designing and delivering instruction (2/7/11) 3. Teachers implement additional SIOP components in designing and delivering instruction (3/6/11) 4. Teachers implement additional SIOP components in designing and delivering instruction (4/4/11) 5. Teachers implement additional SIOP components in designing and delivering instruction (6/10/11) 	
<p>Action Step: Coaching Support Description: Coaches provide on-going support to help teachers effectively implement the SIOP model Person Responsible: Susan Dunlap Start Date: October 15, 2010 End Date: June 10, 2011</p>	<ol style="list-style-type: none"> 1. Coaches check in regularly with SIOP team members 2. Coaches observe SIOP teachers in delivery of instruction; includes pre-observation conference, and post observation reflection 	
<p>Action Step: On-going classroom observations and learning walks Description: Teams of school and district administrators conduct regular, on-going learning walks of SIOP classes to monitor the progress of implementation Person Responsible: Susan Dunlap Start Date: October 15, 2010 End Date: June 10, 2011</p>	<ol style="list-style-type: none"> 1. Schedule monthly learning walks of SIOP classrooms 2. Teams meet prior to the learning walk to review the SIOP model and what observable element to look for 3. Teams observe SIOP classrooms 4. Teams meet to debrief observation 	
<p>Action Step: SIOP Team Collaboration Description: SIOP team members meet regularly to plan, collaborate, and problem-solve Person Responsible: Susan Dunlap Start Date: Dec, 2010 End Date: June, 2011</p>	<ol style="list-style-type: none"> 1. Collaboration meeting 1 (12/2010) 2. Collaboration meeting 2 (2/2011) 3. Collaboration meeting 3 (4/2011) 4. Collaboration meeting 4 (6/2011) 	<p>Title III</p> <p>\$36,000 for substitutes and/or teacher hourly pay for collaboration per cohort of 50 teachers \$ 2,270 for SIOP books</p>

<p>Action Step: Post-Professional Development Observations Description: Classrooms are observed using the Sheltered Instruction Observation Protocol to measure changes in SDAIE instruction resulting from the SIOP professional development Person Responsible: Susan Dunlap Start Date: May, 2011 End Date: June, 2011</p>	<p>1. Conduct post-professional development learning walks using the SIOP tool as part of the pre/post observation process 2. Compile and report findings</p>		
<p>Action Step: SIOP Model Training, Cohort 2 Description: Identify and Training a second cohort of SIOP teams from the secondary schools Person Responsible: Susan Dunlap Start Date: July, 2011 End Date: October, 2011</p>	<p>See steps for cohort 1</p>	<p>\$ 143,270 + Coaches</p>	<p>Title III Title II Title I</p>
<p>Action Step: SIOP Model Training, Cohort 3 Description: Identify and Training a third cohort of SIOP teams from the secondary schools Person Responsible: Susan Dunlap Start Date: January, 2012 End Date: June, 2012</p>	<p>See steps for cohort 1</p>	<p>\$ 143,270 + Coaches</p>	<p>Title III Title II Title I</p>

Strategy: Implement effective intervention for long term English learners.

Action Step: 14 targeted schools will implement intervention for long term English learners.

Description: Schools with Instructional Specialists will implement targeted interventions for a cohort of long term English learners; interventions may occur during the school day (e.g., clustering of students within a classroom or period, pull out or push in tutoring) or as extended learning opportunities (e.g., afterschool program).

Person Responsible: Susan Dunlap

Start Date: Sept, 2010

End Date: June, 2011

1. Meet with Instructional Specialists to roll out intervention goals (Sept, 2010)
2. Provide Instructional Specialists with current and historical assessment data for all EL students at their schools in program of 6 or more years. (Sept, 2010)
3. Instructional Specialists identify a cohort of long term ELs to receive targeted intervention. (Nov, 2010)
4. Instructional Specialists design appropriate interventions for students in the cohort (Nov, 2010)
5. Instructional Specialists oversee administration of pre-intervention assessments (September, 2010)
6. Interventions begin (Nov, 2010)
7. Instructional Specialists monitor interventions and report back on progress (January, 2011; March, 2011; June, 2011)
8. Instructional Specialists oversee the administration of post-intervention assessments (June, 2011)
9. Instructional Specialists analyze pre/post assessment results to evaluate the effects of the interventions (June, 2011)
10. Results of interventions at all 14 schools are reported (June, 2011)
11. Intervention programs are planned, modified as necessary, and implemented for 2011-12; interventions for long term ELs expand to other schools.

\$30,000 per year

Instructional Specialists and District staff

LEP
SCE
Title I

Title III
Title II
Title I

Action Step: Schools will complete Individual Learning Plans for all English learners performing at CELDT 1 or 2 after 5 or more years of enrollment in WCCUSD EL programs.
Description: School teams will complete the Individual Learning Plans for English learners performing at CELDT 1 or 2 after 5 or more years of enrollment in WCCUSD EL programs. The Individual Learning Plan will identify interventions to be provided to the student and a timeline for check in meetings to monitor the students' progress in English.
Person Responsible: Sherry Bell
Start Date: March 2011
End Date: June 2012

Tasks

1. By May 2011, Educational Services team will develop the Individual Learning Plan and process for completion and monitoring.
2. By Sept. 15, 2011, Educational Services will send schools the list of targeted students and the Individual Learning Plans, pre-slugged with student data such as current and historical CELDT, CST and WCCUSD ELD Placement Exam results.
3. Principals will identify the team to complete the forms and if the principal is not going to monitor the implementation, the designee who will.
4. By Oct. 1, 2011 schools will return the forms to Educational Services.
5. Educational Services staff will support schools in implementation and monitoring.
6. Educational Services will evaluate results of the interventions with formative assessments and when the 2012 CELDT results arrive.

Educational Services' staff

Title III

Action Step: Increase CAHSEE support for English learners.
Description: Building on the existing WRITE program in the secondary ELD program, WCCUSD will provide more training for secondary ELD teachers on supporting ELs to pass the CAHSEE.
Person Responsible: Sherry Bell
Start Date: January 2011
End Date: June 2012

Tasks:

1. Brian Fraim, lead WCCUSD WRITE trainer, and other Educational Services staff will create a training for high school ELD teachers and English teachers of English learners focusing on the WRITE CAHSEE unit and backwards mapping from the CAHSEE RLA Standards by May 2011.
2. By June 2011, Brian Fraim will provide the training for the high school summer school ELD teachers.
3. By August 2011, the training will be refined based on feedback from the summer school training.
4. By September 30, 2011, all high school ELD and targeted English teachers will have participated in the training.
5. Repeat the process and include middle school starting in June 2012.

Educational Services' staff
 \$7,000 in substitute and materials costs

Title III
EIA LEP

Strategy: Ensure that the bilingual education programs are effectively implemented.

Action Step: Train all elementary teachers in TBE and DLI programs in Spanish to English Bi-literacy Transfer (SEBT) from the California Reading and Literature Project (CRLP)

Description: SEBT is instruction designed to effectively promote Spanish-to-English bi-literacy transfer through systematic, explicit instruction in Spanish and English reading and comprehension following a clearly delineated scope and sequence. SEBT includes recommendations for literacy assessments in both languages to plan reading interventions.

Person Responsible: Susan Dunlap

Start Date: September 2010

End Date: June 2012

Title III

Substitute teachers and teacher hourly pay = \$15,000

1. By Sept 2010 previously trained teachers will have attended an implementation/ planning meeting facilitated by district personnel to create a site-specific plan for SEBT implementation
2. By Oct. 2010 new bilingual teachers will be provided SEBT training and materials
3. By Dec 2010 classroom observations of SEBT instruction will be scheduled at each bilingual site.
4. By Feb. 2011, following classroom observations, district coach and leadership at each site will determine need for coaching support and create specific coaching support plan.
5. By May 2011, the school coaching support plans will be completed
6. By June 2011, the post classroom walk troughs will be conducted to validate impact of coaching plan.
7. Repeat process for 2011-2012.

Action Plan for West Contra Costa Unified School District

Challenge: Teachers need support to effectively provide instruction in academic language and content standards for English learners.

Verified Cause: There is an increasing gap between the percent of ELs scoring proficient or advanced on CSTs and the AYP targets.

State Goal: Goal 2D: High Quality Professional Development: The LEA will provide high quality professional development to teachers, administrators and other school or community-based personnel to improve the education of English learners.

District SMART Goal:

By June 2012, 95% of WCCUSD ELD teachers will receive professional development on research-based strategies to improve English learner attainment of English language proficiency.

By June 2012, 75% of WCCUSD secondary designated-SDAIE teachers will receive in depth professional development on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards in math, science, social science and English.

By June 2012, 90% of WCCUSD administrators will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards.

Strategy: ELD teachers will receive professional development on research-based strategies to improve English learner attainment of English language proficiency.

Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: Provide professional development for Kindergarten through sixth grade ELD teachers on effectively using the ELD standards and the district-approved, supplemental ELD program, <i>Moving into English</i>, for K-5 and WRITE for elementary 6th grade ELD teachers.</p> <p>Description: District personnel and/or consultants will provide Kindergarten through fifth grade ELD teachers with one full day of grade level specific ELD training. Trainings will focus on using the ELD standards, <i>Moving into English</i>, and research-based strategies to improve English learner attainment of English language proficiency. Elementary sixth grade teachers will attend four full days of WRITE training, one per WRITE unit (see Goal 2B)</p> <p>Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<ol style="list-style-type: none"> By Oct. 2010, identify all designated ELD teachers. Schedule, announce and conduct trainings. By February, 2011, deliver make-up sessions for teachers unable to attend for the first cycle. Repeat process for 2011-2012 school year. 	<p>District Staff</p> <p>Consultant contracted services= \$2,000 per year</p> <p>Substitute teachers approximately \$50,000 per year</p> <p>(WRITE contract \$3,000 per year; subs; WRITE books \$110,000 see Goal 2B)</p>	<p>Title III Title II Title I EIA-LEP</p>

<p>Action Step: Secondary ELD teachers new to WRITE will receive three days of WRITE training throughout the school year.</p> <p>Description: Secondary Section A and ELD 4 teachers new to ELD or new to teaching a specific proficiency level will receive three days of WRITE training throughout the year. Trainings will provide an orientation to using the WRITE curriculum and materials and a focus on best ELD practices using the materials and activities from the unit binder. Additionally, teachers will learn to analyze, score and calibrate student writing and use student data to drive instruction.</p> <p>Person Responsible: Sherry Bell Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. By Oct. 2010, identify all secondary Section A and ELD 4 designated ELD teachers.</p> <p>2. Schedule, announce and conduct three days of trainings.</p> <p>3. Plan for make-up sessions for teachers unable to attend.</p>	<p>District Staff</p> <p>Substitute teachers approximately \$10,000</p>	<p>Title III Title II EIA-LEP</p>
<p>Action Step: Designated secondary ELD teachers will attend one day of training to include an orientation to the Keystone program and the correlation of Keystone to the ELD standards.</p> <p>Description: Secondary ELD Section B and ELD 4 teachers will receive a one day training to include an orientation to the Keystone program components, facilitated lesson-planning and correlation of Keystone to the ELD standards.</p> <p>Person Responsible: Sherry Bell Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. By Oct. 2010 identify ELD Section B and ELD 4 teachers.</p> <p>2. By June 2011, schedule, announce and conduct one full day of training for the first cycle.</p> <p>3. By February 2011, plan for make-up sessions to be held by June 2011 for the first cycle.</p>	<p>District Staff</p> <p>Substitute teachers approximately \$8,000</p>	<p>EIA-LEP Title III Title II Title I</p>
<p>Strategy: Secondary designated-SDAIE teachers will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards in math, science, social science and English.</p>			
<p>Action Step: Secondary designated-SDAIE teachers will attend six full day professional development sessions on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards in math, science, social science and English. (See Goal 2C)</p> <p>Description: Teachers will attend six full days of professional development in Sheltered Instruction Observation Protocol (SIOP) model.</p> <p>Person Responsible: Susan Dunlap Start Date: Oct. 2010 End Date: June 2012</p>	<p>1. By Sept. 2010 identify math, science, social science and English teachers of English learners.</p> <p>2. By June 2011, conduct six days of trainings for first cohort</p> <p>3. By June 2012 conduct training for 2 additional cohorts</p>	<p>SIOP consultant contracted services=\$60,000 per series (see Goal 2C)</p> <p>Substitute teachers approximately \$45,000. (see Goal 2C)</p> <p>Coaching by District staff and site Instructional</p>	<p>Title III Title II Title I LEP</p>

	Specialists
Strategy: WCCUSD administrators will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards.	
<p>Action Step: Provide all administrators with training on how to monitor and support classroom implementation of research-based strategies to improve English learner attainment of English language proficiency and grade level content standards.</p> <p>Description: Trainings will focus on recognizing and promoting effective, standards-based instruction including, but not limited to the following EL instructional strategies:</p> <ul style="list-style-type: none"> • SDAIE/SIOP • ELD/RLA connections • Use of assessments to inform practice • Full implementation of the adopted ELD programs • Differentiated instruction • Language objectives • Monitoring for effective program implementation 	<p>1. Conduct trainings at monthly principal's meetings.</p> <p>2. Plan follow-up sessions.</p> <p>3. Coordinate services with EL Coaching Initiative, SIOP model and ELD program training for teachers.</p>
	<p>District Staff</p> <p>Title III LEP</p>
<p>Person Responsible: Susan Dunlap; Sherry Bell Start Date: Oct. 2010 End Date: June 2012</p>	

Action Plan for	West Contra Costa Unified School District
Challenge:	Parents of ELs need support on how to best advocate and support the rigorous implementation of quality ELD in our schools.
Verified Cause:	Parents do not have sufficient knowledge of quality ELD programs per survey results from Multilingual District Advisory Committee (aka DELAC).
State Goal:	Goal 2E: WCCUSD will promote the involvement of parents and community members in the education of English learners.

<p>District SMART Goal: : By June of 2012, the top 20 schools with the highest number of ELs will have a minimum of five parents who have graduated from the WCCUSD Parent Leadership Institute where they will be trained on parent leadership using ELD as a key theme to unpack the parent leadership curriculum.</p> <p>Strategy. WCCUSD will have fully informed parents of English learners who can successfully support the delivery of quality instruction and services for English learners. WCCUSD will host monthly parent leadership trainings in mornings and evenings with a yearly two-day parent leadership retreat.</p>			
Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: Retreat</p> <p>Description: WCCUSD will implement a rigorous outreach campaign to identify parents of ELs who may be potential parent leaders, pulling from current members of ELACs, SSCs and PTAs/Parent Clubs and school recommendations.</p> <p>Attendees of the two day retreat will receive ongoing training on a monthly basis.</p> <p>Person Responsible: Marin Trujillo</p> <p>Start Date: September 2011</p> <p>End Date: November, 2011</p>	<ol style="list-style-type: none"> 1. Compile ELAC rosters contact information into database- October, 15, 2011 2. Mail invitation to all ELAC, SSC and past parent conference attendees, October 20, 2011 3. Conduct one-on-one outreach at the top 20 schools utilizing School Community Workers, with a goal of collecting 20 registrations per site. 4. Repeat in 2011-2012 	<p>n/a</p> <p>1,500</p>	<p>Title I</p>
<p>Action Step: Monthly Parent Network Meetings</p> <p>Description: The Parent Network meetings will serve as a space for parent leaders from the top 20 schools to collaborate, share best practices and increase awareness of what quality ELD programs look-like.</p> <p>Person Responsible: Marin Trujillo</p> <p>Start Date: January 2011</p> <p>End Date: June 2012</p>	<ol style="list-style-type: none"> 1. Bring outside of district best practice presenters. 2. Continue training parent leaders using the Parent Leadership Action Network curriculum for parent leadership. 3. Assigned each school team to develop an initiative/project connected to EL needs at their schools to implement. 4. On site team coaching and supporting learning-at-home workshops. 	<p>5,000</p> <p>District staff</p>	<p>Title I</p> <p>Title III</p>

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$182,050.** Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
DeAnza High School Fire Kitchen Replacement Bldg. Insurance Fund	November 2010 thru March 2011.	DLM Architects	\$39,500	Architectural and engineering services including DSA approval and bid documents.
DeAnza High School New Campus Replacement Project Measure J Bond	February 2011 thru May 2011	DLM Architects	\$66,000	Revise master plan and program, update Schematics to incorporate new Linked Learning Multiple Pathways curriculum in Career Technical Education Building.
Ohlone Elementary Phase II Construction Measure J Bond	February 2011 thru May 2011	Vanir Construction Management	\$43,280	Constructability and coordination review, including backup review and final back check meeting with architect team.
Crespi Middle School Fire Repair Project Contractor Back charge	February 2011 thru April 2011	Allana Buick and Bers	\$6,800	Roofing consultation regarding defective installation.
Lupine Hills Elementary Exterior Repairs Measure J Bond	February 2011 thru May 2011	Grossman Design Group	Hourly not to exceed \$12,500	Construction administration services.
Madera Elementary 6 th Grade Classrooms Fund 40	February 2011 thru August 2011	Hamilton + Aitken Architects	\$13,970	Architectural and engineering services, including DSA approval documents, and construction administration.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bill Fay **Agenda Item:** CI C.16
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of change orders on the following current District construction projects: Crespi Middle School Roofing; Richmond High School ERP; Ford Elementary New School; Ohlone Elementary Re-Roofing and DeAnza High School New Campus. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation: Ratify negotiated change orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$249,091.67.**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

February 2, 2011 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action			Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval					
1	Crespi MS Roofing	Albay Construction	\$521,000.00	\$0.00	\$47,178.25	\$0.00	\$47,178.25	9.06%	\$568,178.25	1	
2	Richmond HS ERP Project	West Coast Contractors, Inc	\$4,156,000.00	\$259,234.00	\$13,507.00	\$0.00	\$272,741.00	6.56%	\$4,428,741.00	5	
3	Ford ES New School	Alten Construction, Inc.	\$16,734,206.00	\$534,111.00	\$148,640.00	\$0.00	\$682,751.00	4.08%	\$17,416,957.00	14	
4	Ohlone ES Re-Roofing Project	Western Roofing Service	\$169,800.00	\$0.00	\$19.42	\$0.00	\$19.42	0.01%	\$169,819.42	1	
5	DeAnza High School New Campus	Wright Contracting, Inc.	\$62,508,000.00	\$157,414.00	\$39,747.00	\$0.00	\$197,161.00	0.32%	\$62,705,161.00	4	

Pending Board Actions	
Ratifications	\$249,091.67
Approvals	\$0.00
Total Board Action	\$249,091.67

Note: The proposed Board action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board approval is the portion of the change order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2010
From: Bill Fay **Agenda Item:** CI C.17
Associate Superintendent for Operation
Subject: Annual Performance Audit of District Bond Program

Background Information:

The District is required to complete an annual independent Performance Audit of the Bond Program. Total School Solution has completed the audit and will present the report to the Board for acceptance. The Citizen Bond Oversight Committee recommended at their meeting on January 26, 2010, that the Performance Audit be presented to the Board. The audit report can be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:

Accept annual Performance Audit for 2010, for the year ending June 30, 2010

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bill Fay **Agenda Item:** CI C.18
Associate Superintendent for Operations
Subject: Kennedy High School Field Building and Field Lighting Project Award of Contract—Revised Recommendation

Background Information:

The Board approved the award of the construction contract for the Kennedy High School Field Building and Lights at its meeting of January 19, 2011. Staff's recommendation was to award to the lowest responsive, responsible bidder as required by law in a public bid. In addition, staff had recommended award of the contract under the provisions of the District's Project Labor Agreement ("PLA"), notwithstanding the fact that the low bid was for \$990,000, which is below the PLA threshold of \$1 million. Staff and legal counsel recommend that the Board reconsider its action in light of the language of the advertised Notice to Bidders. This document includes legal requirements for bidders and is advertised in accordance with Public Contract Code for all bidders to respond. The Notice to Bidders for this project indicates that "Projects over \$1 million will be implemented under the District's Project Labor Agreement..." Counsel recommends that if the low bid is under the advertised PLA threshold at the time of bid, then the award should not include any requirement to award under the PLA. In light of this, it is recommended that the Board approve a revised recommendation of award for the project.

For the Kennedy High School Field Building and Lights the lowest responsive, responsible bidder, based upon the sum of the Base Bid and the lowest Bid Alternate, is B-Side, Inc. at **\$990,000**.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: **\$990,000.** No change from original action. Funded from the Measure J Bond using the Kennedy High School Renovations project budget.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Bruce Harter, Superintendent

Agenda Item: CI C.19

Subject: Approval of Board Members Attending Conferences and Workshops

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044) Several Board members have requested to attend the upcoming conferences noted. Expenses including registration, travel, food and lodging are estimated to total approximately \$7,000.00. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Requested conferences include:

- National School Boards Association Annual Conference, April 9-11, 2011, San Francisco
- California Charter Schools Conference, March 7-10, 2011, San Diego
- California School Boards Association Masters in Governance Workshop Series, 2011-2012
- Celebrating Educational Opportunities for Students, April 29-30, 2011, Santa Fe, NM
- National Association of Latino Elected Officials, June 23-25, 2011, San Antonio, TX

Recommendation:

Recommend Approval

Fiscal Impact: General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bruce Harter **Agenda Item:** CI C.20
Superintendent
Subject: Board Committee and Liaison Assignments

Background Information:

At the December reorganization meeting, the Board agreed to carry forward the 2010 committee assignments until the completion of the annual board retreat. At the January 22, 2011 Board Retreat, members discussed committees and assignments, providing President Ramsey with input and requests for assignments. President Ramsey's assignments and appointments follow:

High School Family Assignments

El Cerrito High School – Charles Ramsey
Hercules High School – Tony Thurmond
Kennedy High School – Madeline Kronenberg
Pinole Valley High School – Charles Ramsey
Richmond High School – Antonio Medrano
DeAnza High School – Elaine Merriweather

Committee Assignments

Academic – Madeline Kronenberg, Chair; Elaine Merriweather
Citizens Bond Oversight – Charles Ramsey
Community Budget Advisory – Antonio Medrano, Elaine Merriweather
Facilities – Charles Ramsey, Chair; Antonio Medrano
Linked Learning – Antonio Medrano, Chair; Madeline Kronenberg
Safety – Tony Thurmond, Chair; Madeline Kronenberg
Youth Commission – Antonio Medrano, Chair; Tony Thurmond

Liaison to Five City Councils

El Cerrito – Madeline Kronenberg
Hercules – Tony Thurmond
Pinole – Charles Ramsey
Richmond – Elaine Merriweather
San Pablo – Antonio Medrano

Recommendation:
Recommend Approval

Fiscal Impact:
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Nia Rashidchi, Assistant Superintendent **Agenda Item:** D.1
Educational Services
Subject: Richmond Writes Contest Winners- Blossoms & Thorns: The Legacy of Richmond's
Japanese American Nurseries

Background Information:

A large part of Richmond's early history is tied to agriculture, especially growing roses and other flowers. Many of these were grown in greenhouses owned and operated by Japanese Americans. Unfortunately, most were lost during the WWII internment. The ruins of many of these greenhouses still stand beside I-80 just south of Macdonald Avenue. To document both the early greenhouse industry, and the impact of the internment, the City of Richmond Arts and Culture Commission sponsored a photo exhibit entitled *Blossoms & Thorns: The Legacy of Richmond's Japanese American Nurseries*. In connection with the exhibit the commission also conducted a writing contest. Nearly 190 Richmond WCCUSD students submitted haiku and other poetry on themes related to the Blossoms & Thorns exhibit. These themes focused on leaving home behind, starting over, and keeping ones culture alive. The Arts and Culture Commission has assembled the writing in a book. Tonight we are recognizing those students who were selected as winners in this contest.

Recommendation:

Recognition of student contest winners

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Sheri Gamba *SG* **Agenda Item:** D.2
Associate Superintendent for Business Services
Subject: Bond Finance Report

Background Information:

Dave Olson, the District's Financial Advisor from KNN, will make a brief presentation regarding the District's Bond Finance Program including bonds already issued and potential future issuance. The District may want to consider a financing alternative that might allow it to access partial funding for the Leadership/Gompers project on favorable terms. Because these terms are available on a limited basis, the District is operating on a short time-line to submit an application to the controlling state agency. The District's efforts may ultimately result in the District issuing bonds during the current calendar year.

Recommendation: Provide direction to staff regarding the Bond Finance Program

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bruce Harter **Agenda Item:** D.4
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Gene Grisby, El Cerrito High junior, was an amiable student with a good sense of humor. He was also a member of the Varsity football team. According to his teachers, he worked very hard at doing the right thing in school. He left a deep and positive impact with all who knew him.

Moises Gonzales, a Hercules Middle school seventh grader, worked very hard at everything he did and always had a smile on his face. He shared joy with those who knew him.

Jered Esquivel, Pinole Valley freshman, was well liked by all who knew him. He played on the school's Junior Varsity football team and will be greatly missed.

Adrienne Trinidad-Valdez worked as a Food Service Aide at Downer. She began working for the District in 1987 as an instructional aide and then became a food service aide in 2002. She loved working with Downer students and staff.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 2, 2011
From: Bill Fay **Agenda Item:** F.1
Associate Superintendent for Operations
Subject: Resolution No. 48-1011, Level II and Level III Developer Fees, Public Hearing and Adoption of Resolution

Background Information:

Government Code Sections 65995.5, 65995.6, and 65995.7 regarding school facilities fees requires that a School Facility Needs Analysis be conducted yearly to determine the amount to be charged for Level II and Level III developer fees for residential construction in the District. Due to student generation factors, cost of construction, and site acquisition costs, the Level II fee will increase from \$3.62 per square foot to \$4.41 per square foot. The new fee will go into effect February 3, 2011, if approved by the Board. If not approved by the Board, the District would not be eligible to collect Level II fees, and the Level I fee of \$2.97 per square foot would be charged for new residential construction as well as for construction of additions. This analysis was conducted according to state guidelines.

A public hearing must be conducted prior to the adoption of West Contra Costa Unified School District Resolution No.48-1011, at which time individuals who wish to address the Board on matters pertaining to the School Facility Needs Analysis and Alternative School Facility Fees are allowed to speak.

A copy of the School Facilities Needs Analysis is available for review by the public at the District Office, 1108 Bissell Avenue, Richmond, CA. the Facilities Operations Center, 1300 Potrero Ave. Richmond, CA. and on the District's website.

Recommendation:

To receive public comment and to duly consider any and all comments made at this hearing and approve Resolution No. 48-1011.

Fiscal Impact: Increase in Level II Developer Fees of \$0.79 per square foot.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RESOLUTION NO.48-1011

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT APPROVING A SCHOOL FACILITIES NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5, 65995.6 AND 65995.7 AND MAKING RELATED FINDINGS AND DETERMINATIONS

WHEREAS, the Board of Trustees ("Board") of the West Contra Costa Unified School District ("District") provides for the educational needs for Grades K through 12 students within the Cities of El Cerrito, Hercules, Pinole, Richmond, and San Pablo ("Cities") and the County of Contra Costa ("County"); and

WHEREAS, the Board of the District, has adopted and imposed statutory school facility fees ("Statutory School Facility Fees") pursuant to Education Code Section 17620 presently in the amounts of \$2.97 per square foot of assessable space of new residential construction in the District as defined in Government Code Section 65995(b)(1) ("Assessable space"), and \$0.47 per square foot of chargeable covered and enclosed space for all categories of new commercial/industrial development in the District ("Commercial/Industrial Fees") as defined in Government Code Section 65995(b)(2); and

WHEREAS, the Board of the District heretofore has elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 ("SFP") for both modernization and new construction projects and appointed a representative ("District Representative") for such purposes and for the purpose of requesting an Eligibility Determination relative to considering the adoption of alternative school facility fees and amounts pursuant to Government Code Sections 65995.5 ("ASF/Level 2 Fees") and 65996.7 ("ASF/Level 3 Fees") (and collectively, "Alternative School Facility Fees"); and

WHEREAS, the District Representative has caused the completion and certification of Form SAB 50-01, the Enrollment Certification/Projection ("ECP"), form SAB 50-02, the Existing School Building Capacity ("ESBC") and Form SAB 50-03, the Eligibility Determination ("ED"), and has submitted the ECP, ESBC and ED to the State Allocation Board ("SAB") for approval pursuant to the SFP; and

WHEREAS, the District has met the requirements established by Government Code Section 65995.5; and

WHEREAS, new residential construction continues to generate additional students for the District's schools and the District is required to provide K-12 school facilities ("School Facilities") to accommodate those students; and

WHEREAS, overcrowded schools within the District have an impact on the District's ability to provide an adequate quality education and negatively impact the educational opportunities for the District's students; and

WHEREAS, the District does not have sufficient funds available for the construction of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential construction; and

WHEREAS, the Board caused to be prepared a report entitled, "School Facility Needs Analysis for the West Contra Costa Unified School District" dated December 27, 2010 pursuant to applicable law including, but not by way of limitation, Government Code Section 65996.6 prior to the adoption of Alternative School Facility Fees; and

WHEREAS, the Board has received and considered the West Contra Costa Unified 2010/SFNA which includes all matters required by applicable law, including an analysis of (a) the purpose of the Alternative School Facility Fees, (b) the use to which the Alternative School Facility Fees are to be put, (c) the nexus (roughly proportional and reasonable relationship) between the residential construction and (1) the facilities for which the Alternative School Facility Fees are to be used, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Alternative School Facility Fees from new residential construction, (d) an evaluation and projection of the number of students that will be generated by new residential construction by grade levels of the District as described by Government Code Section 65995.6, (e) a description of the new School Facilities that will be required to serve such students and (f) the present estimated cost of such School Facilities; and

WHEREAS, the West Contra Costa Unified 2010/SFNA in its final form has been available to the public, for at least thirty (30) days before the Board considered at a public hearing the adoption of the Alternative School Facility Fees; and

WHEREAS, all notices of the West Contra Costa Unified 2010/SFNA and adoption of Alternative School Facility Fees have been given in accordance with applicable law and copies of the West Contra Costa Unified 2010/SFNA have been provided thirty (30) days prior to all written requests filed with the District forty-five (45) days prior to a public hearing which was held in a manner required by law at a meeting of the Board of the District relating to the proposed adoption of the West Contra Costa Unified 2010/SFNA and Alternative School Facility Fees; and

WHEREAS, the West Contra Costa Unified 2010/SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c); and

WHEREAS, as to the approval of the West Contra Costa Unified 2010/SFNA and Alternative School Facility Fees, Government Code Section 65995.6(g) provides that the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code may not apply to the preparation, adoption, or update of the West Contra Costa Unified 2010/SFNA or adoption of this Resolution; and

WHEREAS, the District desires to approve the West Contra Costa Unified 2010/SFNA and adopt Alternative School Facility Fees pursuant to Government Code Sections 65995.5 and 65995.7 for the purpose of establishing Alternative School Facility Fees that may be imposed on residential construction calculated pursuant to Government Code Section 65995(b);

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

1. That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct and that the West Contra Costa Unified 2010/SFNA meets all applicable legal requirements.
2. That the District has met the requirements established by Government Code Section 65995.5.

3. That the District has cause to prepare the West Contra Costa Unified 2010/SFNA which is on file at the District office address and is incorporated herein by this reference, which complies with all applicable statutory requirements, including the provisions of Government Code Section 65995.6.

4. That the Board hereby approves and adopts the West Contra Costa Unified 2010/SFNA for the purpose of establishing Alternative School Facility Fees as to future residential construction within the District.

5. That the Board finds that the purpose of the Alternative School Facility Fees imposed upon residential construction are to fund the additional School Facilities to serve the students generated by the residential construction upon which the Alternative School Facility Fees are imposed as provided in the West Contra Costa Unified 2010/SFNA and applicable law.

6. That the Board finds the Alternative School Facility Fees are hereby established as applicable and will be used to fund those School Facilities described in the West Contra Costa Unified 2010/SFNA and that these School Facilities are to serve the students generated by the residential construction within the District as provided in the West Contra Costa Unified 2010/SFNA.

7. That the Board finds that there is a roughly proportional reasonable relationship between the use of the Alternative School Facility Fees and the new residential construction within the District because the Alternative School Facility Fees imposed on new residential construction by this resolution will be used to fund School Facilities which will be used to serve the students generated by such new residential construction in accordance with applicable law set forth in the West Contra Costa Unified 2010/SFNA and on less than an estimated actual cost of the School Facilities estimated to result from additional residential construction as set forth in the West Contra Costa Unified 2010/SFNA.

8. That the Board finds that there is a roughly proportional reasonable relationship between the new residential construction upon which the Alternative School Facility Fees are imposed and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District and the District does not have students capacity in the existing School Facilities to accommodate these students.

9. That the Board finds that the amount of the Alternative School Facility Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required serving the students generated by such new residential construction within the District.

10. That the Board finds that a separate fund ("Fund") of the District and two or more sub-funds ("Sub-Funds") have been created or are authorized to be established for all Statutory School Facility Fees received by the District for the deposit of Statutory School Facility Fees, ASF/Level 2 Fees and ASF/Level 3 Fees, Commercial/Industrial Fees and mitigation payments ("Mitigation Payments") imposed on residential construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

11. That the Board finds that the monies of the separate Fund or the separate Sub-Funds, described in Section 12, consisting of the proceeds of Statutory School Facility Fees, ASF/Level 2 Fees, and ASF/Level 3 Fees, Commercial/Industrial Fees and Mitigation Payments have been imposed for the purposes of constructing those School Facilities necessitated by new residential construction as further set forth in the West Contra Costa Unified 2010/SFNA, and thus these monies may be expended for all those purposes permitted by applicable law.

12. That the West Contra Costa Unified 2010/SFNA determine the need for new School Facilities for unhoused pupils that are attributable to projected enrollment growth from the construction of new residential units over the next five years, based on relevant planning agency information and the historical generation rates of new residential units constructed during the previous five years that are of a similar type of unit to those anticipated to be constructed within the District, the Cities, or the County.

13. That the Board has identified and considered, and/or subtracted, as set forth in the West Contra Costa Unified 2010/SFNA, the following information in determining amounts of the ASF/Level 2 Fees and ASF/Level 3 Fees:

- (i) any surplus property owned by the District that can be used as a school site or that is available for sale to finance school facilities pursuant to Government Code Section 65995.6(b)(1);

- (ii) the extent to which projected enrollment growth may be accommodated by excess capacity in existing facilities pursuant to Government Code Section 65995.6(b)(2);
- (iii) local sources other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction of school facilities needed to accommodate any growth in enrollment attributable to the construction of new residential units pursuant to Government Code Section 65995.6(b)(3);
- (iv) the full amount of local funds the Board has dedicated to facilities necessitated by new construction, including fees, charges, dedications or other requirements imposed on commercial or industrial construction pursuant to Government Code Section 65995.5(c)(2).

14. That the Board has calculated, as set forth in the West Contra Costa Unified 2010/SFNA, the maximum square foot fees, charges, or dedications to be established as Alternative School Facility Fees that may be collected in accordance with the provisions of Government Code Sections 65995.5(c) and 65995.7(a).

15. That the West Contra Costa Unified 2010/SFNA in its final form has been made available to the public for a period of not less than thirty (30) days.

16. That the public has had the opportunity to review and comment on the West Contra Costa Unified 2010/SFNA and the Board has responded to written comments it has received regarding the West Contra Costa Unified 2010/SFNA.

17. That notice of the time and place of the public hearing to adopt the West Contra Costa Unified 2010/SFNA ("Hearing"), including the location and procedure for viewing or requesting a copy of the proposed West Contra Costa Unified 2010/SFNA and any proposed revision therefore has been published in at least one newspaper of general circulation within the junction of the District at least thirty (30) days prior to the Hearing.

18. That the Board has mailed a copy of the West Contra Costa Unified 2010/SFNA no less than thirty (30) days prior to the Hearing to any person who made a written request forty-five (45) days prior to the Hearing.

19. That the West Contra Costa Unified 2010/SFNA has been provided to all local agencies, as requested, responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c).

20. That the Board conducted the required Hearing on February 2, 2010 prior to the adoption of the West Contra Costa Unified School District 2010/SFNA and the Alternative School Facility Fees, at which time all persons desiring to be heard on all matters pertaining to the West Contra Costa Unified School District 2010/SFNA were heard and all information presented was duly considered.

21. That the Board hereby adopts Alternative School Facility Fees and establishes the Alternative School Facility Fees on new residential construction projects within the district in the following amounts:

A. Pursuant to Government Code Section 65995.6, ASF/Level 2 Fees in the amount of \$4.41 per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625. However, this amount shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

B. Pursuant to Government Code Section 65995.7, ASF/Level 3 Fees in the amount of \$8.83 per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625. However, this amount shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 or subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

22. That the proceeds of the Alternative School Facility Fees increased and established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Alternative School Facility Fees are to be collected.

23. That the Superintendent, or his/her designee, is directed to cause a copy of this Resolution to be delivered to the building of the Cities within the District's boundaries and the County along with a copy of all supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities and County that the new residential construction is subject to the Alternative School Facility Fees increased pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential construction project, mobile home or manufactured home subject to the Alternative School Facility Fees absent a certificate of compliance ("Certificate of Compliance") from the District demonstrating compliance of such project with the requirements of the Alternative School Facility Fees, not that any building permit be issued for any non-residential construction absent a certification from this District of compliance with the requirements of the applicable Alternative School Facility Fees.

24. That the Superintendent is authorized to cause a Certificate of Compliance to be issued for each construction project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Alternative School Facility Fee in the amount specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Alternative School Facility Fees for a construction project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the construction project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City(ies) or County shall be so notified.

25. That regarding the timely provision of a Certificate Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the West Contra Costa Unified School District 2010/SFNA is a proposed construction plan for purposes of requiring payment of Alternative School Facility Fees prior to the issuance of any building permit for residential construction in accordance with Government Code Section 66007 and that all Alternative School Facility Fees are appropriated for the purpose of accomplishing such construction plan.

26. That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or non-residential construction.

27. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

28. That the Alternative School Facility Fees shall take effect immediately after adoption of this Resolution and shall be in effect for one year.

APPROVED, ADOPTED, AND SIGNED ON February 2, 2011.

BOARD OF TRUSTEES OF THE WEST CONTRA
COSTA UNIFIED SCHOOL DISTRICT

By: Charles T. Ramsey
President of the Board of Trustees of the West
Contra Costa Unified School District

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Wendell C. Greer

Agenda Item: G.1

Subject: Richmond College Prep K-5 Charter School

Background Information:

Richmond College Prep K-5 Charter submitted to West Contra Costa Unified School District (WCCUSD) on January 18, 2010, an addendum to their charter petition renewal. Pursuant to the Charter School Act of 1992 (the "Act"), Education Code section 47600 et seq., the Legislature has charged local school boards with the responsibility of reviewing and acting on petitions for charter schools.

Education Code section 47605(b) requires the Board, within 30 days of submission of the petition, to hold a public hearing to receive public comment on the Petition. That is the purpose of this agenda item.

The Act also requires the Board either to grant or deny the Petition within 60 days of submission. Staff and legal counsel will review and analyze information related to the Petition, as well as the operation and potential effects of the proposed charter school addendum, and will make a recommendation as to the petition at a subsequent board meeting.

Recommendation: Public hearing only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 2, 2011

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: G.2

Subject: Project Status Report

Background Information:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

PROJECT STATUS REPORT

De Anza High School - Replacement Campus0

Period Ending: 1/19/2011

Scope: Replacement Campus

Construction Status:

Architect: DLM Architects
 Project Manager: Jose Chapa, SGI Construction Management
 Project Engineer: Marc Alojepan, SGI Construction Management
 Contractor: Wright Contracting Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	05/17/2010	Original	Approved	Projected
Construction Schedule (days):	1,080			
Original Completion Date:	05/01/2013			
Projected Completion:	05/01/2013			

Buildings:

Building 1	Administration & Library
Building 2 & 3	Theater & Arts/Delta School
Building 4	Special Education
Building 5	Science
Building 6 & 7	Classrooms
Building 8	Gymnasium
Building 9	Cafeteria
Building 11, 12, & 13	Lobby, Breezeway, & Entrance Structure

Progress This Period:

- Building 1--Install Slab Rebar & Pour Slab on Grade
- Building 2--Backfill Walls & Install Under-Slab Utilities for Seating Pit
- Building 2--Pour Seating Pit Slab
- Building 3--Pour Footing, Curbs, & Grade Beams
- Building 3--Install Under-Slab Utilities
- Building 4--Pour Footings, Curbs, & Grade Beams
- Building 4--Install Under-Slab Utilities
- Building 5--Install Footing Rebar & Template/Curb Forms Continuation
- Building 5--Pour Footings, Curbs, & Grade Beams
- Building 6--Survey, Layout, & Excavate Footings
- Building 8--Layout, Fabricate Brace Frames, & Erect Structural Steel
- Building 9--Layout & Cut MEP Roof Penetrations/Deck Inserts
- Building 9--Install Exterior Metal Stud Framing

Anticipated Progress Next Period:

- Building 1--Layout & Fabricate Brace Frames
- Building 2, 3, & 4--Install Under-Slab Utilities, Gravel, & Water-Proofing
- Building 5--Install Under-Slab Utilities
- Building 6--Install Footing Rebar
- Building 7--Survey/Layout Footings
- Building 8--Erect Structural Steel Continuation
- Building 9--Install Roof Insulation/Sheathing

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,080
Construction Calendar Days Elapsed:	189
Construction Calendar Days Remaining:	891
Percent of Contract Calendar Days Elapsed:	17%
Percent of Construction Completed:	19%

Percentage of Work Done **19%** **Total Project**

Proposed Changes:

General Comment:

- Notice of Award issued on April 14, 2010.
- Notice to Proceed issued on May 17, 2010.

Progress Photos: 1/19/2011



Building 8 Erect Structural Steel



Building 9 Layout & Cut MEP Roof Penetrations



Building 2 Pour Concrete Slab for Seating Pit

PROJECT STATUS REPORT

Dover Elementary School - Increment 2

Period Ending: 1/19/2011

Scope: Increment 2

Construction Status:

Architect: HY Architects, Inc.
 Project Manager: Robert Vargas, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Alten Construction, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	06/15/2009	Original	Approved	Projected
Construction Schedule (days):	1,110			
Original Completion Date:	06/29/2012			
Projected Completion:	06/29/2012			

Buildings:

Phase 2 Building "A"

Progress This Period:

- Installation of Case Work – IN PROGRESS.
- Install T Bar Ceilings – IN PROGRESS.
- Final Painting – IN PROGRESS.
- Installation Exterior Siding– COMPLETED.
- Demo, Grade Curb and Gutter Sidewalk – COMPLETED.
- Pour New Sidewalks and Truncated Ramps – COMPLETED.
- Pour Light Weight Concrete Flooring – COMPLETED.
- Pour Asphalt - Drop off Zone & Faculty Parking – COMPLETED.
- Install Storm Drain – COMPLETED.
- Install Storefronts – COMPLETED.
- Exterior Paint & Siding – COMPLETED.
- Install Interior Safety Glass– COMPLETED.
- Install Millwork – COMPLETED.
- Install Wood Trim, Acoustic Panels, White Boards– COMPLETED.
- Install Elevator, Mud, Tape, Paint Elev. Walls – COMPLETED.

Anticipated Progress Next Period:

- Install Exterior Site Fencing – IN PROGRESS.
- Equipment Startup – IN PROGRESS.
- Install Toilet Room Fixtures – IN PROGRESS.
- Install Electrical Trim – IN PROGRESS.
- Install Window Blinds – IN PROGRESS.
- Install Flooring – IN PROGRESS.
- Install Concrete Sealer– IN PROGRESS.
- Install Seismic Wire & Pendent Lighting Attachment– IN PROGRESS.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,110
Construction Calendar Days Elapsed:	583
Construction Calendar Days Remaining:	527
Percent of Contract Calendar Days Elapsed:	52%
Percent of Construction Completed:	60%

Percentage of Work Done

60%

Total Project

Phase 1--Demolition & Site Work	Increments 1 & 1A	100%
Phase2--Building "A"	Increment 2	95%
Phase 3--Building "B" & "C"	Increment 2	0%
Phase 4--Demo & Playground	Increment 2	0%

Proposed Changes:

General Comment:

Progress Photos: 1/19/2011



Bldg "A" New Curb, Sidewalk, Ramps, and Drop Off



Bldg "A" (North) Corridor with Paint, Panels, and Trim



Bldg "A" (North) Installation of Interior Millwork

PROJECT STATUS REPORT

Ford Elementary School - Building

Period Ending: 1/19/2011

Scope: Pre-K, K-5 Elementary School with Computer Laboratory, Library, Administration, Kitchen, Multi-Purpose Room & Stage; with Playgrounds & Parking

Construction Status:

Architect: Sally Swanson Architects
 Project Manager: Lewis Brower, SGI Construction Management
 Project Engineer: Rod Sias, SGI Construction Management
 Contractor: Alten Construction, Inc.
 Inspector: Mark Eriksen

Contract Status:

Notice to Proceed: 10/12/2009

	Original	Approved	Projected
Construction Schedule (days):	600	18	618
Original Completion Date:	06/04/2011		
Projected Completion:	6/22/2011		

Buildings:

Site Development	Rough Site Work & Underground Utilities
Building; Area A	Classrooms, Administration, Library, Computer Lab
Building; Area B	Pre-Kindergarten, Kindergarten, Classrooms
Building; Area C	Kitchen, Multi-Purpose Room, Stage
Site Finish	Hardscape, Landscape, Irrigation, Accessories

Progress This Period:

- Area A; Placement of 2nd Layer of Roof Underlayment nears completion; Flashings & Window Frame Installation, Gutter Installation, Exterior Wall Placement and Scaffolding underway.
- Area B; Placement of 2nd Layer of Roof Underlayment nears completion; Framing of Exterior Molding nears completion..
- Area C; Placement of 2nd Layer of Roof Underlayment underway, Framing of Exterior Molding continues.
- Areas A, B & C; Full Interior Development of Architectural and Utilities continues..
- Site; Flow-Through Planter Construction nears completion; CMU Trash Enclosure and Garden Storage is complete. Underground Utilities Construction continues; Rear Sidewalk Construction continues.

Anticipated Progress Next Period:

- Area A & B; Complete Roof Underlayment. Continue Exterior Wall Waterproofing, and Gutter, Window Flashings & Frames. Continue Electrical, Mechanical, Plumbing and Fire Sprinkler Rough-Ins..
- Area C; Complete Roof Underlayment. Complete Exterior Molding Construction; commence Exterior Waterproofing..
- Site; Complete Flow-Through Planters; Continue Underground Utilities; Continue Trash Enclosure and Garden Storage. .

Schedule Assessment/Update:

Construction Duration (Calendar Days):	618
Construction Calendar Days Elapsed:	474
Construction Calendar Days Remaining:	144
Percent of Contract Calendar Days Elapsed:	76%
Percent of Construction Completed:	63%

Percentage of Work Done

Total Project

Site Development	25%
Building; Area A	59%
Building Area B	48%
Building; Area C	40%
Site Finish	10%

Proposed Changes:

- Miscellaneous issues resulting from AOR issued ASI's and GC RFI Process.
- Impact of Adverse Weather & Site Conditions and possible relationship with Dimensional and Design issues.

General Comment:

- Discussion continues amongst all parties to resolve Construction Schedule Recovery..

Progress Photos: 1/19/2011



Exterior Wall and Window Development is Underway



Underground Utility Construction Continues



Interior Development ranges across several Trades

PROJECT STATUS REPORT

Helms Middle School - Building Demo and General Site Work

Period Ending: 1/19/2011

Scope: Building Demolition and General Site Work

Construction Status:

Architect: Baker Vilar Architects
 Project Manager: Elena Comrie, SGI Construction Management
 Project Engineer: Jemil Sahle, SGI Construction Management
 Contractor: Evan Brothers Inc.
 Inspector:
 WCCUSD Mgr:

Progress Photos: 1/19/2011



500 Bldg - Demolition

Contract Status:

Notice to Proceed:	08/23/2010	Original	Approved	Projected
Construction Schedule (days):	300			
Original Completion Date:	06/19/2011			
Projected Completion:	06/19/2011			

Buildings:

C Bldg	Abatement 95%	Interior Demolition 85%
400 Bldg	Abatement 100%	Demolition 85%
500 Bldg	Abatement 100%	Demolition 100%
Gymnasium	Abatement 90%	
Portables	Abatement 75%	
600 Bldg	Abatement 100%	Demolition 100%

Progress This Period:

- Abatement work complete except for 2 portables and any hazmat material under the Bldgs' slab. (underground)
- Completed abatement and demolition of the 500 Bldg.
- Completed abatement and demolition of the 600 Bldg.
- Interior demolition of the C Bldg.
- Off-haul of debris from the 400 Bldg., 500 Bldg., 600 Bldg. and from within the Gymnasium.

Anticipated Progress Next Period:

- Remove roofing material from the Gymnasium and C Bldg.
- Complete demolition of the 400 Bldg.
- Complete demolition of the Gymnasium
- Begin demolition of the C Bldg.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	300
Construction Calendar Days Elapsed:	149
Construction Calendar Days Remaining:	151
Percent of Contract Calendar Days Elapsed:	49%
Percent of Construction Completed:	60%

Percentage of Work Done **60%** **Total Project**

Proposed Changes:

General Comment:



400 Bldg - Demolition



C Bldg - Interior Demolition

PROJECT STATUS REPORT

King Elementary School - Increment 2 New Construction

Period Ending: 1/19/2011

Scope: Phase 1: Construction of new school buildings and site work

Construction Status:

Architect: Quattrocchi Kwok Architects
 Project Manager: Alaric Robinson, SGI Construction Management
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: West Bay Builders
 Inspector: Mark Eriksen
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	03/25/2009		
	Original	Approved	Projected
Construction Schedule (days):	720	16	129
Original Completion Date:	03/15/2011		
Projected Completion:	8/30/2011		

Buildings:

A	Single Story - classrooms, library and admin areas
B	Two Story - classrooms
C	Single Story - multi-use with stage and kitchen

Progress This Period:

- Building A:
- Sprinkler drops and trims, ceiling tiles, asphalt shingles, marker board and accessories, flooring prep, ridge roof vents, wall covering trims, electrical trims, storefront glazing, library casework.
- Building B:
- Permanent power and start up of furnaces, wall coverings, above ceiling inspections, sprinkler drops, light fixtures, pull data and electrical wires, marker board and accessories, drop ceiling tiles at second floor.
- Building C:
- Storefront glazing, wall trims, kitchen equipment, parapet caps.
- Site:
- Pave courtyard, landscaping, perimeter fencing, trash enclosure stucco, sunshades, prep and compact street, trash enclosure and 41st entrance for concrete pour - sidewalks, walkways, seat walls, trash enclosure, and front entrance, private fire hydrant

Anticipated Progress Next Period:

- Building A:
- Ceiling tiles at corridor, roof ridge vents, asphalt shingles, flooring, wall covering trims, start-up of all equipments, mural, commissioning, touch-up, clean-up and generate punch list
- Building B:
- Start up of all equipments, ceiling tiles, roof ridge vents, asphalt shingles, flooring, wall covering and electrical trims
- Building C:
- Ceiling tiles, start-up of all equipments, kitchen equipment inspection, flooring
- Site:
- Move trailers, pour parking lot entrance, pave parking lot, stripe parking lot and courtyard, site furnishings, playground structure, fencing, landscaping, entrance canopy covering

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	665
Construction Calendar Days Remaining:	55
Percent of Contract Calendar Days Elapsed:	92%
Percent of Construction Completed:	88%

Percentage of Work Done 88% Total Project

Proposed Changes:

General Comment:

Progress Photos: 1/19/2011



Building A: Library Casework



Building B: Light Fixtures & Sprinkler Drops



Site: Courtyard Landscaping & Sunshades

PROJECT STATUS REPORT

Nystrom Elementary School - Multipurpose Room

Period Ending: 1/19/2011

Scope: Construction of a new 13,800 SF Multipurpose Room and demolition of existing upon completion.

Construction Status:

Architect: Interactive Resources
 Project Manager: Sonya Perkins, SGI Construction Management
 Project Engineer: Eddie Law, SGI Construction Management
 Contractor: John Plane Construction
 Inspector: Kris Gilbert / Brad Williamson
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	07/26/2010		
		Original	Approved
Construction Schedule (days):	515		
Original Completion Date:	12/23/2011		
Projected Completion:	12/23/2011		

Buildings:

Single Story Multi-use - library, classroom, computer lab & kitchens

Progress This Period:

Off-haul footing spoils, rebar and anchor bolt for footings, footing concrete pour, sand blast footings, layout and edge forms, column block-outs, under slab plumbing and electrical conduits, placement of gravel.

Anticipated Progress Next Period:

Placement of gravel and vapor barrier, under slab electrical, slab rebar, slab concrete pour, remove forms, steel layout and delivery.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	515
Construction Calendar Days Elapsed:	177
Construction Calendar Days Remaining:	338
Percent of Contract Calendar Days Elapsed:	34%
Percent of Construction Completed:	20 %

Percentage of Work Done **20 %** **Total Project**

Proposed Changes:

General Comment:

Constant updates and interaction with adjacent LPS High and Nystrom Elementary school principals regarding upcoming construction activities.

Progress Photos: 1/19/2011



Footing Concrete Pour



Under Slab Plumbing & Electrical



Gravel & Vapor Barrier Placement

PROJECT STATUS REPORT

Pinole Middle School - Modernization Phase II

Period Ending: 1/19/2011

Scope: Modernization Phase II

Construction Status:

Architect: Powell & Partners
 Project Manager: Steve Millar, Amanco, Inc.
 Project Engineer:
 Contractor: Alpha Bay Builders, Inc.
 Inspector: Kris Gilbert
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	10/05/2009		
		Original	Approved
Construction Schedule (days):	425		
Original Completion Date:	12/04/2010		
Projected Completion:	12/04/2010		

Buildings:

Buildings A-1 thru A-5

Progress This Period:

- Courtyard colored concrete pour out.
- Stucco Mock-up complete.
- Bathroom tile started - 30% complete.
- Band room ADA concrete ramp complete.

Anticipated Progress Next Period:

- Drywall installation complete.
- Stucco installation in progress 30% complete.
- Parking lot paved, weather permitting.
- Roof installation 90% complete.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	425
Construction Calendar Days Elapsed:	438
Construction Calendar Days Remaining:	-13
Percent of Contract Calendar Days Elapsed:	103%
Percent of Construction Completed:	75%

Percentage of Work Done	75%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 1/19/2011

