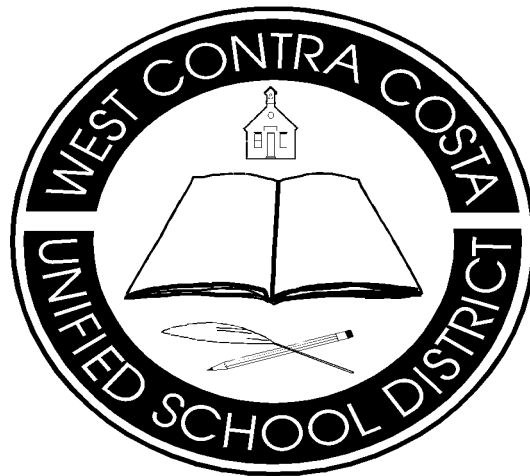


**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
September 16, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
SEPTEMBER 16, 2009**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative Imaobong (Ima) Etim, DeAnza High School

Comment: Student Board Representative Imaobong (Ima) Etim will be representing DeAnza High School at the Board of Education meeting on September 16, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal: None

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: September 2, 2009**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2009-10 school year are summarized dated September 16, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

*CI **C.2 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated September 16, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI C.3 Acceptance of Donations**

Comment: The District has received donations as summarized dated September 16, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment: Payroll and Vendor Warrants issued during the month of August, 2009 are summarized.

Total of payroll warrants: \$ 5,219,765
Total of vendor warrants: \$ 11,925,531

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

***CI C.5 Notice of Completions: Bid J068161 Pinole Middle Demolition-Hazmat, J068115 Pinole Middle Utility Installation of Interim Kitchen, J068113 DeAnza HS Utilities, Gymnasium, And Site Work, J068124 Kennedy HS Painting of Exterior Walls, J068151 Dover Elementary, Site Work Phase II, E068178 Coronado Elementary Plumbing / Countertops, E068169 Coronado Fence & Gate Replacement, E068175 Coronado Elementary Ceiling Tile Replacement, E068153 Coronado Elementary Portable Replacement, J06810 Montalvin Elementary Trash Enclosure, J068118 Mira Vista Elementary Lower Play yard Repair**

Comment: A substantial Completion Notice has been received for:

Bid J068161, J068115, J068113, J068124, J068151, E068178, E068169, E068175, E068153, J06810, J068118.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Demo Masters, J068161 Pinole Middle Demolition-Hazmat
A&E Emaar, J068115 Pinole Middle Utility Installation of Interim Kitchen
Bay Cities Paving & Grading, J068113 DeAnza HS Utilities, Gymnasium, And Site Work
Ionian Construction Inc. J068124 Kennedy HS Painting of Exterior Walls
Trinet Construction, J068151.Dover ES Site Work Phase II
ERA Construction, E068178 Coronado Elementary Plumbing / Countertops
Chain Link Fence & Supply, Inc., E068169 Coronado Fence & Gate Replacement
Streamline Builders, E068175 Coronado Elementary Ceiling Tile Replacement
WR Forde Associates, E068153 Coronado Elementary Portable Replacement

Rosas Brothers Construction, J06810 Montalvin Elementary Trash Enclosure
Ghilotti Bros., J068118 Mira Vista Elementary Lower Play yard Repair

Recommendation: Recommend approval of these notices of completions

Fiscal Impact: None

***CI C.6 Award of Contract for Kennedy High School Gym Locker Hot Water System**

Comment: The District received a Williams Complaint regarding the lack of hot water for cleanliness in the Kennedy High School Gym locker building. The hot water system at this building has been shut down for many years and is an antiquated, highly inefficient system with a size far beyond current needs in the building. The District retained SJ Engineers to design a replacement system. During the design, and with the review and input from Kennedy staff, it was determined to include a reduction in student showers as a part of this project. Very few students currently use the showers, and reduction in the number of showers will allow for a more appropriately sized system. The plans and specifications for the project include demolition and hazardous materials abatement of the existing system, installation of the new system including piping, valves, wiring, and controls.

The plans and specifications have been approved by the Division of State Architect. The District conducted a public bid process for the project. Bids were opened on September 3, 2009. Four contractors submitted bids. They are as follows: Dowdle and Sons \$209,000; NS Construction \$195,500; Sonomarin Inc. \$184,818; and ERA Construction \$171,544. The lowest responsive, responsible bidder is ERA Construction at \$171,544.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$171,544. Funded by the Measure J Bond.

***CI C.7 Kennedy High School Restroom Renovations Project Award of Contract**

Comment: The student and staff restrooms at Kennedy High School have not been upgraded since the original construction of the school. The existing restrooms do not meet current code requirements for access compliance. In addition, many of the restrooms are seriously deteriorated after years of use. The Restroom Renovations Project includes demolition of all existing finishes, fixtures, and equipment in each restroom. New exhaust fans, wiring, lighting, drains, water supply lines, plumbing fixtures, partitions, tile surfaces, and other finishes will be installed. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy. The work will be phased so that only one group of restrooms in an area will be renovated at any given time. The work will extend over a year to allow this phasing.

HMC Architects prepared plans and specifications for the Kennedy High School Restroom Renovations project. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on September 1, 2009. Thirteen contractors submitted bids. They are as follows: IMR Contractors \$2,025,501; Eternal Construction \$1,998,600; JW and Sons \$1,936,900; Alten Construction \$1,826,955; John Plane Construction \$1,725,000; Albay Construction \$1,697,000; BHM Construction \$1,686,524; Cal-Pacific

\$1,676,000; Bay Construction \$1,675,000; BRCO Constructors \$1,659,000; DL Falk Construction \$1,609,000; Evra Construction \$1,570,000; and, JDS Builders Group \$1,570,000. There are two bidders tied as lowest responsive, responsible bidders. They are Evra Construction and JDS Builders Group at \$1,570,000.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised an issue related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive.

In accordance with Public Contract Code Section 20117 the District's Board approved a coin toss to determine "by lot which bid shall be accepted." The coin toss was held on September 9, 2009. The lowest responsive, responsible bidder as determined by the coin toss is JDS Builders Group at \$1,570,000.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$1,570,000. Funded from the Measure J Bond.

***CI C.8 Award of Contract for Ford Elementary School New Campus Project**

Comment: Ford Elementary School has been relocated to the temporary campus at the Downer site. Hazardous materials abatement, demolition of existing buildings, utility work and building pad preparation has been completed. The next step in the project is to complete the construction of the new campus buildings and grounds. Sally Swanson Architects has prepared construction documents for the New Campus project. The project has been approved by the Division of State Architect.

The District conducted a public bid process for this project. Bids were received on September 3, 2009. Fifteen Contractors submitted bids. They are as follows: John Plane Construction \$18,559,569; West Coast Contractors \$18,371,000; S.J. Amoroso \$18,367,000; BRCO Constructors \$18,175,000; W.A. Thomas \$17,882,938; Jeff Lucheti Construction \$17,839,000; C. Overaa \$17,796,000; Zovich and Sons \$17,775,000; Roebelen \$17,704,000; Midstate Construction \$17,695,000; West Bay Builders \$17,628,000; Lathrop \$17,485,000; Cal-Pacific \$17,343,000; Wright Contracting \$17,189,000; and Alten Construction \$16,734,206. The lowest responsive, responsible bidder is Alten Construction at \$16,734,206. This cost is substantially below the estimated construction cost and budgeted amount for this work.

Recommendation: Award contract to the lowest responsive, responsible bidder

Fiscal Impact: \$16,734,206. Funded by the Measure J Bond

***CI C.9 Ratification of Staff Action Amending Approved Contract for Construction to Award Bid Alternate #1**

Comment: The contract for construction for the Crespi Middle School Paving Emergency Repair Program was awarded by the Board at its regular meeting of July 29, 2009, to O.C. Jones, Inc., the lowest responsive, responsible bidder. The award was for the Base Bid work in the Contract Documents. The Base Bid for the project included limited removal of old asphalt and overlay of

existing paving. The bid documents also included Bid Alternate #1 for the full removal and replacement of all asphalt at the site. Alternate #1 will provide the district with a far superior surface and will more than double the useable life of the playground. The bid analysis proved that the contractor bid amount, which reflects the scope of work represented in the said Bid Alternate, would still be deemed the lowest responsive bid. Staff subsequently directed the Contractor to proceed with the Bid Alternate #1 work. Given the very rapid time frame of the project, it was not possible for staff to return to the Board for a prior approval of this action. By approval of this item, the Board ratifies staff's action to award Bid Alternate #1 and adjusts the contract with O.C Jones, Inc. in the net amount of \$92,000.

Recommendation: Ratify staff action amending approved contract for construction to award Bid Alternate #1

Fiscal Impact: \$92,000. Funded by the Emergency Repair Program.

***CI C.10 Kennedy High School Fire Alarm Project Award of Contract**

Comment: The fire alarm system at Kennedy High School has not been upgraded since the original construction of the school. The existing system does not meet current code requirements and lacks a number of important features. The upgrade to the system includes a new head end, heat and smoke detectors, pull stations, and horn/strobe devices. The work involves extensive rewiring which will penetrate existing walls and ceilings where hazardous materials may be present. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy.

Powell and Partners Architects prepared plans and specifications for the Kennedy High School Fire Alarm project. The project has been approved by the Division of State Architect. This project has been previously bid; however, due to irregularities, the Board rejected all bids at its meeting on July 29, 2009, and authorized staff to rebid the project.

The District has conducted a new public bid process for the project. Bids were received on August 25, 2009. Five contractors submitted bids. They are as follows: Gold Spring Construction \$810,642; Mike Brown Electric \$717,044; R.A.N. Electric \$688,000; ERA Construction \$637,000; and Emard Electric \$516,500. The lowest responsive, responsible bidder is Emard Electric at \$516,500.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised an issue related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive. The protesting bidder has agreed not to press the protest further. Therefore the lowest responsive, responsible bidder remains Emard Electric at \$516,500.

Recommendation: Award contract to the lowest responsive, responsible bidder

Fiscal Impact: \$516,500. Funded from the Measure J Bond.

***CI C.11 Pinole Middle School Building A Modernization Project Award of Contract**

Comment: The next step in completing the full renovation of Pinole Middle School, in accordance with the Board's approved Master Plan, is to begin renovations and modernization of the original main

building. The building has already been prepared for the work with the completion of the contract for hazardous materials abatement and “soft” demolition—including removal of all finishes and systems.

Powell and Partners Architects has completed plans and specifications for the work. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on August 25, 2009. Seventeen contractors submitted bids. They are as follows: Best Contracting \$13,835,000; Albay Construction \$11,165,000; West Coast Contractors \$10,866,000; Jeff Luchetti \$10,799,000; Ralph Larson \$10,724,000; WA Thomas \$10,722,000; Cal Pacific \$10,767,000; JW and Sons \$10,521,000; BRCO Constructors \$10,487,000; John Plane Construction \$10,456,000; Bollo Construction \$10,356,850; West Bay Builders \$10,365,000; Midstate Construction \$10,295,000; Zovich and Sons \$10,099,000; Wright Contracting \$9,769,000; Alten Construction \$9,743,000; and, Alpha Bay Builders \$9,570,735. The lowest responsive, responsible bidder is Alpha Bay Builders at \$9,570,735.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised issues related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive. The protesting bidder has agreed not to press the protest further. Therefore the lowest responsive, responsible bidder remains Alpha Bay Builders at \$9,570,735.

Recommendation: Award contract to the lowest responsive, responsible bidder

Fiscal Impact: \$9,570,735. Funded from the Measure J Bond

***CI C.12 Ratification and Approval of Negotiated Change Orders**

Comment: Staff is seeking ratification of Change Orders on the following current District construction projects: Pinole Valley High School Communications System; Dover Elementary New Campus; Ford Elementary Demo and Sitework; Coronado Elementary Ceiling Tiles; Verde Elementary Sitework Playground; and Pinole Middle Temporary Kitchen. Change Orders are fully executed by the District upon signature by the Superintendent’s designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Orders for Dover Elementary Sitework Ph. II, Coronado Elementary Plumbing/Countertops, Coronado Elementary Modulars, and Richmond High Restroom Renovations is required by the Board, with special findings as noted below, because these are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify and approve negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$327,809.

***CI C.13 Ratification and Approval of Engineering Services Contracts**

Comment: Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted

Fiscal Impact: Total for this action: \$364,974. Funding sources as noted.

***CI C.14 Addendum to the School Resource Officer Agreement**

Comment: The addendum will provide clarification on the roles, primary duties and responsibilities of School Resource Officers and provide guidelines for conduct and information sharing.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.15 Agreement with Bay Area Community Resources, YMCA of the East Bay and Contra Costa County Health Services for School Based Health Center Coordinator Services**

Comment: The District has finalized individual agreements with Bay Area Community Resources to continue providing coordination and services at DeAnza High School and Hercules High School. The YMCA of the East Bay will continue providing coordination and health services at Pinole Valley High School, Kennedy High School and El Cerrito High School. Contra Costa County Health Services will provide services at Richmond High School.

Recommendation: Recommend Approval

Fiscal Impact: \$ 360,000.00

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Mexican Independence Day 2009**

Comment: Mexican Independence Day, September 16, celebrates the events and people that eventually resulted in Mexico's independence from Spanish rule.

A few of our schools will share presentations that showcase and celebrate some of the cultural traditions of Mexico.

Recommendation: For Information Only

Fiscal Impact: None

D.2 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Safety Committee	
Special Education Citizens Advisory Committee	
Youth Commission	

* **D.3 Report on School Based Health Centers**

Comment: In an ongoing effort to provide health education and services to the students of West Contra Costa Unified School District, Health Center coordinators will report on the programs and services that are currently being offered.

Recommendation: Report Only

Fiscal Services: None

* **D.4 Report on the Advanced Placement program in West Contra Costa Unified School District**

Comment: The District is in the sixth year of the increased implementation of Advanced Placement (AP) courses and materials via the AP Grant. A report will be given on the status of the AP program.

Recommendation: Report Only

Fiscal Impact: None

* **D.5 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Yukiko “Kiko” Inouye passed away on August 22, 2009. Ms. Inouye was a long time Richmond Unified School District employee and worked as school secretary at Lincoln Elementary and Gompers High School. She retired in 1991.

Carolyn Wright passed away on September 5, 2009. Ms. Wright began teaching in the school district in 1993 and taught most recently at Adams and Portola Middle Schools.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

E.3 Request to Address the Board – Hagit Habash, M.D.

Comment: Dr. Habash has requested to speak about rights for children in special education.

Recommendation: For Informaiton Only

Fiscal Impact: None

F. ACTION ITEMS

* **F.1 Approval of the 2008-09 Unaudited Actuals Financial Report**

Comment: By September 15 of each year, the district must file the Unaudited Actuals Financial Report for the prior year with the Contra Costa County Office of Education and the California Department of Education. This report reflects the financial activities of the District by major object of revenue and expense for each fund operated in the district.

Staff will present an overview of the financial activity and its impact on the ending balance.

Included is the Unaudited Actuals Summary of the General Fund and all Funds. The complete Unaudited Actuals Financial Report will be delivered under separate cover.

Recommendation: Staff requests approval to file this report with the county superintendent.

Fiscal Impact: None

* **F.2 Resolution No. 29-0910, Adoption of Gann Limit, 2008-09 and 2009-10**

Comment: Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. It establishes limits on allowable growth in government spending.

Recommendation: Staff requests board adoption of the 2008-09 and 2009-10 annual appropriations.

Fiscal Impact: None

* **F.3 Approval of Agreement with School Supervisors Association SSA / AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA**

Comment: District and SSA Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of the SSA. A copy of the Tentative Agreement is provided. The SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is provided. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the SSA

Fiscal Impact: Savings of \$263,631 estimated for the 2009-10 budget

* **F.4 Approval of Agreement with West Contra Costa Administrator's Association WCCAA / AB1200 Public Disclosure of Collective Bargaining Agreement with the WCCAA**

Comment: District and WCCAA Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of the WCCAA. A copy of the Tentative Agreement is provided. The WCCAA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the

savings associated with the agreement is provided. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the WCCAA

Fiscal Impact: Savings of \$447,309 estimated for the 2009-10 budget

F.5 Reduced Work Year for Unrepresented Management, Cabinet and Confidential Employees

Comment: The underlying premise to the fiscal recovery plan is that the employee groups would make concessions to provide an avenue for fiscal recovery.

In keeping with the Multi-Year Recovery Plan, the District seeks to eliminate the structural deficit in part by reducing the work year for its employees. The work year for unrepresented management, cabinet and confidential employees shall be reduced by six work days, with a corresponding reduction of salary equivalent to those six days. The reduced work year will remain in effect for the 2009-2010, 2010-2011 and 2011-2012 school years. Beginning in 2012-2013, the six days set forth above and corresponding salary shall be restored.

In addition, unrepresented management, cabinet and confidential employees will adhere to the benefits and retiree programs agreed upon with the School Supervisors Association (SSA) and West Contra Costa Administrator's Association (WCCAA). Classified will align with SSA and certificated will align with WCCAA.

Recommendation: Recommend Approval

Fiscal Impact: Savings of \$167,767 for 2009-10

*** F.6 Benefit Cap for Board Members**

Comment: Although the Board had capped the benefits that Board members received in 2008-09, the Board needs to reduce the level of District payment of benefits to the level approved by both the School Supervisors Association (SSA) and the West Contra Costa Administrators Association (WCCAA). This is the same cap as is being applied to the non-represented managers and confidential employees. Since this cap was accomplished in combination with a reduced work-year and elimination of the vision program the Board should also take a compensation reduction corresponding to the compensation and work year reduction taken by WCCAA and SSA and eliminate the vision program.

Recommendation: That the Board adopt the same maximum contribution to benefits, including eliminating VSP, at the same levels as SSA, WCCAA and the non-represented managers for 2009-10,

2010-11 and 2011-12 and reduced compensation corresponding to the work year reduction taken by WCCAA and SSA.

Fiscal Impact: Savings of \$6,400 for the 2009-10 Fiscal Year

G. DISCUSSION ITEMS

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – October 7, 2009

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)
CLOSED SESSION AGENDA

September 16, 2009

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
- 2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
[Government Code Section 54956.9(a)]
 1. WCCUSD v. RDS Architects
 2. Srago v. WCCUSD
- 3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**
[Government Code Section 54956.9(b)]

Four cases
- 4. LIABILITY CLAIMS** (Government Code Section 54956.95)
- 5. CONFERENCE WITH LABOR NEGOTIATORS**
 - a. Superintendent/Dr. Bruce Harter
 - b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Wendell C. Greer 
Associate Superintendent, K – Adult Operations

Agenda Item: B,4

Subject: Presentation of Student Board Representative Imaobong (Ima) Etim, DeAnza High School

Background Information:

Student Board Representative Imaobong (Ima) Etim will be representing DeAnza High School at the Board of Education meeting on September 16, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.7

September 2, 2009

A. CLOSED SESSION

B. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:38 PM.

B.1 Pledge of Allegiance

President Miles led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Miles offered welcome and instructions to the public regarding the meeting.

Student Member Taylor Griggs, from Middle College, spoke on behalf of the WCCUSD Youth Commission. Ms. Griggs spoke about the development and mission of the Youth Commission and the wide range of issues for the upcoming year.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Martin Coyne, Director Accounting/Audits; Steve Collins, SELPA Director; Suan Dunlap, Coordinator EL Support Services; Bill Fay, Associate Superintendent for Operations; Erin Fleming, Director Classified Employees; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Barbara Mallon, Director of Curriculum and Instruction; Joe Mayes, Maintenance Manager; Ken McDaniel, Electronics Supervisor; Emily Millar, Director Employee Relations; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Executive Director; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Secretary; Bill Savidge, Engineering Officer; Janice Thompson, Coordinator Preschool & Non Public Schools; Liz Torio, Director, Academic Intervention; Marin Trujillo, Coordinator Community Engagement

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in closed session to approve the appointment of four Administrators: Joanne Eldridge, Interim Vice Principal at Peres Elementary School; Eileen Malone, Interim K-12 Instructional Specialist at Dover Elementary School; Virginia Rhome, Interim Assistant Principal at North Campus, Harbour Way and TLC; and a transfer of Christina McCoy as Vice Principal of Adult Education.

MOTION: Mr. Medrano moved approval of the vote to appoint four administrators. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the vote taken in closed session to approve a Special Education settlement agreement.

MOTION: Mr. Medrano moved approval of the vote to approve a Special Education settlement agreement. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the vote taken in closed session to determine the procedure for a tie-breaker for the unusual circumstance when two bidders make the exact same bid and the Board approved the procedure of flipping the coin between the two bidders, and that will be done with both bidders present as soon as possible.

MOTION: Mr. Ramsey moved approval of the vote to determine the procedure for a tie-breaker. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved to approve the agenda, tabling Item F.2 and pulling Items C.11 and C.12. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes of August 19, 2009

MOTION: Mr. Ramsey moved to approve the minutes of August 19, 2009. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Approval of Fund-Raising Activities**
- C.2 Acceptance of Donation**
- C.3 Grants/Awards/Agreements**
- C.4 Summary of Payroll and Vendor Warrant Reports**
- C.5 Adoption of Resolution No. 26-0910: Replacement of Outdated Warrant**
- C.6 Certificated Personnel Changes**
- C.7 Certificated Provisional Internship Permit (PIP) Request(s)**
- C.8 Board Policy 4312.8 – Personnel – Employment of Relatives**
- C.9 Resolution No. 27-0910: Child Development Contract #CSPP=9057**
- C.10 Presentation of Student Board Representatives**
- C.11 Kennedy High School Fire Alarm Project Award of Contract**
This item was pulled.
- C.12 Pinole Middle School Building A Modernization Project Award of Contract**
This item was pulled.

MOTION: Mr. Ramsey moved approval of the Consent Items C.1 – C.10. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Academic Subcommittee. Ms. Rashidchi provided an update of the Academic Subcommittee meeting of August 26, 2009. Three issues were discussed: Benchmark assessments, the opening of the school year and the single plan for student achievement process in the District.

Safety Committee. Mr. Thurmond provided an update of the last Safety Committee meeting and the conversation about the site supervisor program at all schools. He said they were putting together a subcommittee to develop ways to strengthen the program and implement a comprehensive safety program. The next meeting will be held September 23, 2009 at 6:00 PM.

Youth Commission. Ms. Griggs announced the next meeting will be held September 28, 2009 at 6:00 PM.

Ivy League Connection. Mr. Ramsey provided an update on the Regional Information Night hosted by Stanford University that was held at El Cerrito High School on September 1 and future activities and programs.

Bayside Council PTA. Cathy Garza, President, provided an update and announced the first general meeting will be held September 28, 2009, when the program theme will be training. She provided information about the Reflections Program.

D.2 Report on the Efforts by West Contra Costa Unified School District to Promote a College Going Culture

Mr. Greer introduced this item and said that several outstanding educators who have been promoting a college going culture throughout our district will be providing a snapshot of their activities.

Mr. Vince Rhea introduced the following speakers to discuss providing students with multiple opportunities in addition to the comprehensive core curriculum at secondary sites.

Antoinette Henry-Evans, Principal at DeJean Middle School, spoke about the AVID (Advancement Via Individual Determination) program strategies and activities and the program's impact on establishing a college going culture at DeJean Middle School. She introduced Jay Eirvan, Counselor and AVID Site Coordinator, and Ashley Curry, second year AVID student who spoke about the program.

Carol Butcher, Principal at Stewart Elementary School spoke about the success of the MESA program which is supported by business and CSU East Bay, focusing on math, engineering, science and academics.

Rachel Bartlett-Preston, Principal at Helms Middle School, spoke about the Career Exploration program which assists eighth grade students to establish clear concise career goals. She said grant funding for this year will include Helms, Portola and Hercules middle schools.

Principal Guy Zakrevsky (Zak) shared his efforts working with students and staff to create a strong college going culture at Hercules Middle High School. He spoke of the high numbers of Hercules High students entering college including those from disadvantaged backgrounds.

Michele Lamons, an English teacher at Pinole Valley High School, spoke about her efforts to promote a college going culture at the school, including her involvement in the American Sign Language program that has grown to 175 students, the African American Student Union (AASU) that has over 100 members and now includes many other ethnicities and cultures, and forensic speech and debate team of approximately 80 students.

Mike Aaronian and Brenda King-Randall provided a presentation providing an overview of the Multiple Pathways programs throughout our district and how the program benefits students.

Board Comment:

Ms. Kronenberg asked several questions about the AVID program regarding number of participants' use of AVID techniques and strategies schoolwide. Mr. Rhea and Mr. Greer responded.

Ms. Kronenberg asked Ms. Lamons about the number of students in her programs, outreach, and events such as the college fair. Ms. Lamons responded.

Ms. Kronenberg asked Ms. Bartlett-Preston regarding expansion of the Career Exploration program. Ms. Bartlett-Preston and Mr. Greer responded. Ms. Kronenberg spoke about expanding this program to all the schools.

Ms. Kronenberg inquired about plans to add an additional Multiple Pathway program. Ms. King-Randall and Mr. Aaronian responded. Ms. Kronenberg suggested adding an Urban Agriculture pathway at Richmond High School, where a class already exists.

Mr. Thurmond asked how Academies tend to concentrate at certain schools vs. other schools. Mr. Greer responded.

Mr. Thurmond asked about district-wide career days or events. Mr. Greer responded.

Mr. Medrano asked about the past difficulties finding an instructor for the Construction Academy class at Kennedy High School. Mr. Greer responded.

Mr. Medrano inquired about the Creative Performing Arts Academy at Richmond High School and whether they have reached out to the East Bay Center for the Performing Arts. Mr. Greer responded.

Mr. Ramsey thanked the speakers for their hard work and expressed appreciation.

President Miles spoke about beginning a college going environment at the kindergarten and first grade levels and encouraging students to think in terms of career path schools. Mr. Greer commented on what activities were already in place in the elementary schools.

Mr. Ramsey spoke about Ivy League participants speaking to students at the elementary schools.

Mr. Thurmond spoke about the importance of engaging family members and making them part of this process and asked about any programs that were in place. Mr. Greer responded.

Mr. Thurmond inquired about increasing activities to promote vocational education programs. Mr. Greer responded.

Superintendent Harter provided additional information regarding the skilled trades coming to district schools twice a year to work with our students in small groups. Mr. Thurmond indicated that the City of Richmond's Fire Department and Richmond Sanitary have offered to make vehicles accessible. Mr. Greer responded.

Ms. Rashidchi responded to the prior inquiry regarding programs to encourage parental involvement.

President Miles said she felt empowered to be hearing about academics, careers and college paths and was pleased that staff brought this forward. She thanked administrators for giving up their extra time.

D.3 Budget Report Update

Ms. Gamba said she attended a conference in Sacramento on the unprecedented July Revise of the February budget. She discussed the major changes that have occurred as a result of the revision, in particular the elimination of Prop 98 Quality Education Investment Act (QEIA).

Superintendent Harter spoke about attending a meeting in Sacramento earlier today with Pixie Hayward-Schickele and 130 other districts to speak about this hidden provision adopted by legislature, and to work with representatives and senators to provide suggestions and let them know the problem has to be repaired.

Ms. Gamba added that if the problem is not fixed, the district stands to lose 5.3 million in funding for students. Ms. Gamba continued by speaking about the “UnCOLA” or what it means when the district is not funded its COLA and we have a deficit funding model in California. She said the total lost funding in revenue limit dollars during the 2008-09 school year is \$13.4 million. The cuts continue and in 2009-10 the district has lost \$39.5 million in cuts alone.

Ms. Gamba spoke about anticipated negative impact on the state budget due to a reduction in property taxes and how that will affect the district.

Public Comment: Al Kirkman

Board Comment:

Mr. Thurmond, on behalf of all the Board members, expressed thanks to Taylor Griggs for her participation tonight. Ms. Kronenberg asked Ms. Gamba to clarify how the QEIA money came about. Ms. Gamba responded. Ms. Kronenberg asked for further clarification regarding the fact that the district had already designated the funds by entering into contracts with teachers. She inquired as to the timing of the decision by legislatures to fix the problem. Superintendent Harter spoke about working with representatives to obtain a rider to the bill to restore that money and turn it back to the state to find the money, saying it is a complicated problem. He said there is no guarantee of a resolution by the next Board meeting of September 16.

D.4 In Memory of Members of the School Community

Dr. Harter recognized contributions of members of the community who have passed away.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent’s Report

Dr. Harter provided a report of events in District schools on returning back to school.

E.2 WCCUSD Public Comment

Public Comment: Christina Slamon, Robert Studdiford, Jill Wolkenfeld, Al Kirkman

F. ACTION ITEMS

F.1 Resolution 28-0910: Hispanic Heritage Month, September 15, 2009 – October 15, 2009

Superintendent Harter clarified that this resolution is being presented to the Board and public both in English and Spanish in advance of the presentation at the next Board meeting.

Ms. Rashidchi asked the Board for approval to move forward with the resolution in support of the Hispanic Heritage Month which would be celebrated from September 15 through October 15, and said there will be a presentation at the September 16 meeting.

Public Comment: Al Kirkman

Board Comment:

Mr. Ramsey referenced historical information about the diversity of Hispanics including those with African descent and spoke in favor of including this in the resolution.

Mr. Medrano agreed with Mr. Ramsey and suggested that in the third “Whereas” of the resolution adding “and Africa” to follow Spain. He spoke of reasons against the use of the word “Hispanic.”

Ms. Kronenberg spoke in support of this resolution.

Mr. Thurmond said he approves of the resolution and the proposed amendment to recognize the impact and contributions of those with African descent in the Hispanic community. He said it was important to vigilantly highlight and acknowledge the contributions of all cultures represented in our district.

President Miles spoke of America being a melting pot and as part of our Equity plan acknowledging each student is an important part of our community to make each child feel whole, welcomed and to value their own tradition.

Mr. Medrano commented on the relevance of the DeAnza Exhibition in Martinez.

Motion: Mr. Ramsey moved approval of Resolution 28-0910: Hispanic Heritage Month, September 15, 2009 – October 15, 2009, adding language in the third Whereas paragraph to insert “and Africa” to follow “Spain.” Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 Resolution No. 25-0910: Permitting Citizens’ Bond Oversight Committee Appointments to Serve in Dual Capacity if, While Representing Stakeholder Organizations, They also meet the Statutory Membership Criteria of Proposition 39

This item was pulled.

F.3 Community Survey on Revenue Enhancement Measures

Superintendent Harter provided background regarding the June appointment of Mr. Medrano and Ms. Kronenberg to serve as a subcommittee to consider local funding options, and said the subcommittee is recommending engaging Godbe Research to conduct a random sample survey to assess the degree to which our voters will support local measures to replace some of our lost funding as well as to consider another bond measure.

Board Comment:

Mr. Ramsey move approval of the recommendation. Mr. Medrano seconded.

Mr. Thurmond asked for Board discussion on the motion and inquired as to the timeframe of the survey.

Superintendent Harter indicated the plan was for October.

Mr. Thurmond expressed concern that a survey conducted in October would not necessarily reflect the attitudes of voters in June. Superintendent Harter spoke about determining whether the voters are interested so we can begin to plan a campaign.

Mr. Thurmond said the feedback should be connected to when the election would be or at least in close proximity.

Mr. Medrano said the subcommittee took into account the possibility that the City of Richmond may be putting forward some type of tax measure.

Mr. Ramsey said that based on his experience he did not see a problem with the timing and the need to tap into the public and see where they are.

Ms. Kronenberg said that these consultants are good at following up with additional layers of information.

Mr. Thurmond asked about the methodology used and whether voter attitude between October – June would be factored in.

Mr. Ramsey responded speaking about the importance of obtaining baseline data and having additional time to obtain additional details.

Mr. Thurmond inquired about the scope of the agreement with the consultants including all the interrelated measures that are likely to come forward.

President Miles spoke of a prior agreement with the City of Richmond and asked for clarification.

Mr. Medrano said the district would not have the issue come up at the same election time that Richmond has theirs.

Mr. Thurmond recommended that the scope of the agreement should include the likelihood of all three measures passing.

Ms. Kronenberg said the conversation with the consultants included a bond measure and a parcel tax, and that it did not include a possible utility tax since that is not put on by the school board and only impacts a segment of the district.

Mr. Thurmond said we should take into consideration the impact on Richmond voters being asked to vote on three measures and that should be considered.

Mr. Ramsey said Mr. Thurmond was making a good point; however, he said that could be considered when the City of Richmond does a real proposal.

Mr. Ramsey moved approval of the agreement as is.

Mr. Thurmond made a substitute motion that we approve this item with inclusion of intention that our contractor would ask about the three likely votes that would be put before the voters of this district.

President Miles asked for a second.

Mr. Thurmond’s motion failed for lack of a second.

Mr. Ramsey renewed his motion to approve the community survey as presented.

Ms. Kronenberg seconded.

President Miles asked for clarification. Ms. Romeo responded.

Motion: Mr. Ramsey moved approval of the Community Survey on Revenue Enhancement Measures. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Status Reports – Facilities Planning and Construction

Mr. Bill Savidge provided an update of district-wide bond program projects.

Board Comment:

Mr. Ramsey commented on the engineering master program and possible additional projects due to lower estimations on projects due to current economic conditions and inquired about the reinvestment act funding under the stimulus package. Ms. Gamba and Mr. Savidge responded.

Mr. Ramsey asked about the projects at Ford and Coronado Elementary Schools. Mr. Savidge responded.

Mr. Medrano inquired about the status of Chavez Elementary School. Mr. Savidge responded.

President Miles inquired about the completion of King Elementary School. Mr. Savidge responded.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Ramsey spoke about the progress of the mentorship program with Brown University and provided information on the Yale district-wide college admissions essay writing workshop on October 8.

President Miles spoke about making sure every school is included in the essay writing program. Mr. Ramsey responded.

President Miles asked Mr. Greer to encourage representation at all high schools. Mr. Greer responded.

Mr. Medrano asked for a report at the next Board meeting on AP success and how to encourage more students and staff to attend the AP workshops. Mr. Greer responded.

Ms. Kronenberg thanked Mr. Reimann for his handling of the technical difficulties at El Cerrito High School at last night's event.

Mr. Thurmond announced the Andrew Gooden Foundation annual event on September 18 and Familias Unidas celebrating its 30th anniversary on September 18. He welcomed back students, families, teachers and staff and congratulated everyone on the great start of a new year.

President Miles expressed appreciation to all administrative staff, principals, teachers and students for a successful beginning to the school year.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 16, 2009

K. ADJOURNMENT

President Miles adjourned the meeting at 9:29 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:pr

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION-----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2009-10 school year are summarized on the attached sheet dated September 16, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 September 16, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Juan Crespi Middle School	Sell School related items, clean Pre-owned Uniforms	Leadership Class
Olinda Elementary	Olinda Enrichment Fund Drive	PTA
	October Fall Fest	PTA
	Annual Olinda Turkey Trot	PTA
Mira Vista	Wrapping paper catalog sales	PTA
	Fall Fest (game booths, food sales)	PTA
	3 See's Candy Sales Fundraiser	PTA
	Albany Bowl Fundraiser	PTA
	Scholastic Book Fair	PTA
	Spaghetti Dinner	PTA
	Speakeasy Movie Fundraiser	PTA
	Ice Cream Social	PTA
	Spring Sports-a-thon	PTA
	Craft Night	PTA
	Yearbook Sales	PTA
El Cerrito High School	Lunafest Film Festival – to raise funds for Breast Cancer Awareness	ECHS Leadership Class

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba,
Associate Superintendent Business Services

Agenda Item: CI CC.2

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated September 16, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Food Bank of Contra Costa and Solano	9/1/09 - 6/30/10	Food Bank of Contra Costa and Solano	To provide fresh fruit and vegetables to to the After School Programs for snacks and cooking classes with the extra to be sent home with children
Imagine Learning City of Richmond Redevelopment Agency	\$16,000 7/1/09 - 12/30/09	City of Richmond Redevelopment Agency	To help students improve their CELDT/ CELDT scores in the Iron Triangle including Lincoln and Chavez
ARRA - Individuals with Disabilities Education, Part B, Sec 619 Preschool Grants	(\$2,324) Amendment # 1 2/17/09 - 9/30/11	California Department of Education - Special Education Division, Grants	Reduction in ARRA Funds PCA # 15000-01
Resource # 3319			
Early Head Start Program Enhancement	\$4,200 Amendment 1/1/09 - 12/31/09	Contra Costa County Employment & Human Services Department	Early Head Start Program Enhancement Agreement # 38-865-5

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated September 16, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 September 16, 2009 Board Meeting

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Chevron	Forensics \$60 and Football \$62.52	\$122.50	Pinole Valley High School
Dr. Daniel Rixen Rixen Chiropractic Fairmont PTA	4 Cases of Athletic Practice Towels Sports 4 Kids Program	*\$775.00	De Anza High School
Kaiser Permanente PGE	Giving Campaign Matching Gift Program	\$30.00 \$93.00	Fairmont Elementary Hanna Ranch Hanna Ranch
Washington School PTA	After School Consultant	\$5,600.00	Washington School
Wells Fargo Wells Fargo	Community Support Campaign Education Matching Gift Program	\$269.22 \$269.22	Hanna Ranch Hanna Ranch
Wells Fargo	School Welfare	\$175.00	Pinole Valley High School

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION-----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of August, 2009.

Total of payroll warrants: \$ 5,219,765

Total of vendor warrants: \$11,925,531

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

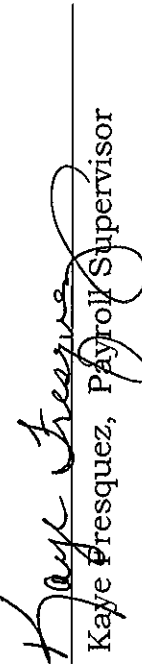
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : August 31, 2009

Payrolls	Warrant From	Warrant To	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	580189	580734	580734	1,081,444	452,170	1,533,614
Reg. EFT	239109	240019	240019	2,495,024	1,073,044	3,568,068
Variable	579669	580188	580188	565,690	1,145,798	1,711,488
Var. EFT	238445	239108	239108	1,019,217	1,269,905	2,289,122
Special					0	0
Special EFT					0	0
Typed	296841	296866	296866	41,376	9,756	51,132
BENEFITS	576985	577253	577253	43,566	43,566	87,132
Cancelled	Various	Various	Various	(26,551)	(7,643)	(34,194)
Totals				5,219,765	3,986,596	9,206,361

Salary detail is available upon request in the Payroll office.


 Kaye Presque, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT
DATE: August 5, 2009

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416398	416417	3,973,382	7,161,719	11,135,101
7706	CAFETERIA				121,813	121,813
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416426	416430	16,371	23,036	39,407
7710	BUILDING	416411	416441	17,315	1,176	18,491
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	416432	416432	10,000	1,352,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	416401	416449	4,887	5,169	10,056
7770	ADULT EDUCATION	416419	416444	3,333	6,757	10,090
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			4,025,288	10,815,875	14,841,163

Christine Jeffrey
Prepared By

Mark Coy
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 WEEKLY VENDOR WARRANT REPORT
 2009-2010

PAYMENT
 DATE: August 12, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416508	416548	858,866	11,135,101	11,993,967
7706	CAFETERIA	416522	416594	27,783	121,813	149,596
7707	CHILD DEVELOPMENT	416581	416581	987	0	987
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416547	416577	288,680	39,407	328,087
7710	BUILDING				18,491	18,491
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE PROPERTY & LIABILITY				1,362,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				10,056	10,056
7770	ADULT EDUCATION	416572	416597	258	10,090	10,348
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			1,176,574	14,841,163	16,017,737

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 WEEKLY VENDOR WARRANT REPORT
 2009-2010

PAGE-3

PAYMENT DATE: August 14, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416808	416808	21,402	11,993,967	12,015,369
7706	CAFETERIA				149,596	149,596
7707	CHILD DEVELOPMENT				987	987
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				328,087	328,087
7710	BUILDING				18,491	18,491
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE PROPERTY & LIABILITY				1,362,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	416605	416807	92,961	10,056	103,017
7770	ADULT EDUCATION				10,348	10,348
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			114,363	16,017,737	16,132,100

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 WEEKLY VENDOR WARRANT REPORT
 2009-2010

PAYMENT DATE: August 19, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416809	416909	911,295	12,015,369	12,926,664
7706	CAFETERIA	416818	416908	18,786	149,596	168,382
7707	CHILD DEVELOPMENT				987	987
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416813	416897	112,645	328,087	440,732
7710	BUILDING	416817	416904	1,469,603	18,491	1,488,094
7711	CAPITAL FACILITIES	416856	416856	960	9,007	9,967
7712	SELF INSURANCE				1,362,017	1,362,017
7713	PROPERTY & LIABILITY					
7714	STATE SCHOOL LEASE/PURCHASE				0	0
7715	COUNTY SCHOOL FACILITIES				0	0
7719	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7725	CHARTER SCHOOL				0	0
7728	MRAD				0	0
7744	DEBT SERVICE				0	0
7770	RETIREE BENEFITS				103,017	103,017
7785	ADULT EDUCATION	416832	416894	1,945	10,348	12,293
7701	DEFERRED MAINTENANCE				0	0
	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			2,515,234	16,132,100	18,647,334

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT DATE: August 26, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416910	417002	275,465	12,926,664	13,202,129
7706	CAFETERIA	416914	416995	71,886	168,382	240,268
7707	CHILD DEVELOPMENT	416932	916932	349	987	1,336
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416935	416962	24,857	440,732	465,589
7710	BUILDING	416917	417001	1,050,948	1,488,094	2,539,042
7711	CAPITAL FACILITIES	416978	416978	2,160	9,967	12,127
7712	SELF INSURANCE PROPERTY & LIABILITY				1,362,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				103,017	103,017
7770	ADULT EDUCATION	416919	416992	3,860	12,293	16,153
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			1,429,525	18,647,334	20,076,859

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 WEEKLY VENDOR WARRANT REPORT
 2009-2010

PAYMENT DATE: August 10, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,202,129	13,202,129
7706	CAFETERIA				240,268	240,268
7707	CHILD DEVELOPMENT				1,336	1,336
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				465,589	465,589
7710	BUILDING				2,539,042	2,539,042
7711	CAPITAL FACILITIES				12,127	12,127
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				1,362,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				103,017	103,017
7770	ADULT EDUCATION				16,153	16,153
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING	416453	416473	831,166	2,135,181	2,966,347
	TOTALS			831,166	20,076,859	20,908,025

WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT DATE: August 31, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,202,129	13,202,129
7706	CAFETERIA				240,268	240,268
7707	CHILD DEVELOPMENT				1,336	1,336
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				465,589	465,589
7710	BUILDING				2,539,042	2,539,042
7711	CAPITAL FACILITIES				12,127	12,127
7712	SELF INSURANCE PROPERTY & LIABILITY				1,362,017	1,362,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				103,017	103,017
7770	ADULT EDUCATION				16,153	16,153
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING	417003	417043	1,833,381	2,966,347	4,799,728
	TOTALS			1,833,381	20,908,025	22,741,406

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.5

Subject: Notice of Completions: Bid J068161 Pinole Middle Demolition-Hazmat, J068115 Pinole Middle Utility Installation of Interim Kitchen, J068113 DeAnza HS Utilities, Gymnasium, And Site Work, J068124 Kennedy HS Painting of Exterior Walls, J068151 Dover Elementary, Site Work Phase II, E068178 Coronado Elementary Plumbing / Countertops, E068169 Coronado Fence & Gate Replacement, E068175 Coronado Elementary Ceiling Tile Replacement, E068153 Coronado Elementary Portable Replacement, J06810 Montalvin Elementary Trash Enclosure, J068118 Mira Vista Elementary Lower Play yard Repair

Background Information: A substantial Completion Notice has been received for:

Bid J068161, J068115, J068113, J068124, J068151, E068178, E068169, E068175, E068153, J06810, J068118.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Demo Masters, J068161 Pinole Middle Demolition-Hazmat
A&E Emaar, J068115 Pinole Middle Utility Installation of Interim Kitchen
Bay Cities Paving & Grading, J068113 DeAnza HS Utilities, Gymnasium, And Site Work
Ionian Construction Inc. J068124 Kennedy HS Painting of Exterior Walls
Trinet Construction, J068151 Dover ES Site Work Phase II
ERA Construction, E068178 Coronado Elementary Plumbing / Countertops
Chain Link Fence & Supply, Inc., E068169 Coronado Fence & Gate Replacement
Streamline Builders, E068175 Coronado Elementary Ceiling Tile Replacement
WR Forde Associates, E068153 Coronado Elementary Portable Replacement
Rosas Brothers Construction, J06810 Montalvin Elementary Trash Enclosure
Ghilotti Bros., J068118 Mira Vista Elementary Lower Play yard Repair

Recommendation: Recommend approval of these notices of completions.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
5. The work done was: Project J068161 Pinole Middle School Demolition-Hazmat Remediation
6. The name and address of the contractor for such work of improvement was Demo Masters, 6925 San Leandro Street, Oakland, CA 94621 Date of Contract: 05/05/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Fidelity and Deposit Company of Maryland
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Pinole Middle School, 1575 Mann Drive, Pinole CA 94564

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
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STREET
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Notice is hereby given that:

4. The undersigned is owner of the property hereinafter described:
5. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
6. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
6. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
7. The work done was: Project J068115 Pinole Middle School Utility Installation of Interim Kitchen
7. The name and address of the contractor for such work of improvement was A&E Emaar, 727 Solano Avenue #220, Albany, CA 94706 Date of Contract: 03/05/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: US Specialty Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Pinole Middle School, 1575 Mann Drive, Pinole CA 94564

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

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Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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STREET
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Notice is hereby given that:

7. The undersigned is owner of the property hereinafter described:
8. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
9. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
8. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
9. The work done was: Project J068113 DeAnza High School Utilities, Gym Demo and Site Work
8. The name and address of the contractor for such work of improvement was Bay Cities Paving & Grading 5029 Forni Drive Concord, CA 94520 Date of Contract: 06/19/08
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Safeco Insurance Company of America
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: DeAnza High School, 5000 Valley View Road, Richmond CA 94803

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

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Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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STREET
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CITY &
STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

10. The undersigned is owner of the property hereinafter described:
11. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
12. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
10. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
11. The work done was: Project J068124 Kennedy High School Painting of Exterior Walls
9. The name and address of the contractor for such work of improvement was Ionian Construction Inc. 870 Clearfield Dr. Millbrae, CA 94030 Date of Contract: 08/27/08
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: First National Insurance Company of America
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Kennedy High School, 4300 Cutting Blvd, Richmond CA 94804

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

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Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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STREET
ADDRESS 1108 BISSELL AVENUE
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STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

13. The undersigned is owner of the property hereinafter described:

14. The full name of the owner is: Governing Board, West Contra Costa Unified School District.

15. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

12. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.

13. The work done was: Project J068151 Dover Elementary School Site Work Phase II Modern Increment 1A

10. The name and address of the contractor for such work of improvement was Trinet Construction 2560 Marin Street San Francisco, CA 94124 Date of Contract: 12/16/08

7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: RLI Insurance Company

8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Dover Elementary School, 1871 – 21st Street, San Pablo CA 94806

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

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I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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CITY &
STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

16. The undersigned is owner of the property hereinafter described:

17. The full name of the owner is: Governing Board, West Contra Costa Unified School District.

18. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

14. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.

15. The work done was: Project E068178 Coronado Elementary School Plumbing / Countertops

11. The name and address of the contractor for such work of improvement was ERA Construction 319 Willard Avenue Richmond, CA 94801 Date of Contract: 07/09/09

7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Merchants Bonding Company (Mutual)

8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Coronado Elementary School, 2001 Virginia Ave Richmond, CA 94804

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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STREET
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Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

19. The undersigned is owner of the property hereinafter described:
20. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
21. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
16. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
17. The work done was: Project E068169 Coronado Elementary School Fence & Gate Replacement
12. The name and address of the contractor for such work of improvement was Chain Link Fence & Supply, Inc. 241 Rickenbacker Circle, Livermore, CA 94551 Date of Contract: 06/25/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: The Guarantee Company of North America USA
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Coronado Elementary School, 2001 Virginia Ave Richmond, CA 94804

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

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I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

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NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

22. The undersigned is owner of the property hereinafter described:

23. The full name of the owner is: Governing Board, West Contra Costa Unified School District.

24. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

18. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.

19. The work done was: Project E068175 Coronado Elementary School Ceiling Tile Replacement

13. The name and address of the contractor for such work of improvement was Streamline Builders 1700 25th Avenue, San Francisco, CA 94122 Date of Contract: 07/10/09

7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Western Surety Company

8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Coronado Elementary School, 2001 Virginia Ave Richmond, CA 94804

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

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Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

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AND WHEN RECORDED MAIL TO
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UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

25. The undersigned is owner of the property hereinafter described:
26. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
27. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
20. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
21. The work done was: Project E068153 Coronado Elementary School Portable Replacement & Site Work
14. The name and address of the contractor for such work of improvement was WR Forde Associates 984 Hensley Street Richmond, CA 94801 Date of Contract: 06/15/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Western Surety Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Coronado Elementary School, 2001 Virginia Ave Richmond, CA 94804

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

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Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

28. The undersigned is owner of the property hereinafter described:

29. The full name of the owner is: Governing Board, West Contra Costa Unified School District.

30. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

22. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.

23. The work done was: Project J06810 Montalvin Elementary School Trash Enclosure

15. The name and address of the contractor for such work of improvement was Rosas Brothers Construction 4731 Coliseum Way, Oakland, CA 94601 Date of Contract: 04/23/09

7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Contractors Indemnity Company

8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Montalvin Elementary School, 300 Christine Drive, San Pablo CA 94806

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

31. The undersigned is owner of the property hereinafter described:
32. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
33. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
24. A work of improvement on the property hereinafter described was completed and accepted on 09/16/09.
25. The work done was: Project J068118 Mira Vista Elementary School Lower Play Yard Improvements.
16. The name and address of the contractor for such work of improvement was Ghilotti Bros. 525 Jacoby Street, San Rafael, CA 94901 Date of Contract: 06/16/08
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Fidelity and Deposit Company of Maryland
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Mira Vista Elementary School, 6397 Hazel Ave, Richmond CA 94805

Dated: September 16, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2009 at Richmond, California.

Director, General Services
West Contra Costa USD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.6
Associate Superintendent for Operations
Subject: Award of Contract for Kennedy High School Gym Locker Hot Water System

Background Information:

The District received a Williams Complaint regarding the lack of hot water for cleanliness in the Kennedy High School Gym locker building. The hot water system at this building has been shut down for many years and is an antiquated, highly inefficient system with a size far beyond current needs in the building. The District retained SJ Engineers to design a replacement system. During the design, and with the review and input from Kennedy staff, it was determined to include a reduction in student showers as a part of this project. Very few students currently use the showers, and reduction in the number of showers will allow for a more appropriately sized system. The plans and specifications for the project include demolition and hazardous materials abatement of the existing system, installation of the new system including piping, valves, wiring, and controls.

The plans and specifications have been approved by the Division of State Architect. The District conducted a public bid process for the project. Bids were opened on September 3, 2009. Four contractors submitted bids. They are as follows: Dowdle and Sons \$209,000; NS Construction \$195,500; Sonomarin Inc. \$184,818; and ERA Construction \$171,544. The lowest responsive, responsible bidder is ERA Construction at \$171,544.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: \$171,544. Funded by the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.7
Associate Superintendent for Operations
Subject: Kennedy High School Restroom Renovations Project Award of Contract

Background Information:

The student and staff restrooms at Kennedy High School have not been upgraded since the original construction of the school. The existing restrooms do not meet current code requirements for access compliance. In addition, many of the restrooms are seriously deteriorated after years of use. The Restroom Renovations Project includes demolition of all existing finishes, fixtures, and equipment in each restroom. New exhaust fans, wiring, lighting, drains, water supply lines, plumbing fixtures, partitions, tile surfaces, and other finishes will be installed. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy. The work will be phased so that only one group of restrooms in an area will be renovated at any given time. The work will extend over a year to allow this phasing.

HMC Architects prepared plans and specifications for the Kennedy High School Restroom Renovations project. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on September 1, 2009. Thirteen contractors submitted bids. They are as follows: IMR Contractors \$2,025,501; Eternal Construction \$1,998,600; JW and Sons \$1,936,900; Alten Construction \$1,826,955; John Plane Construction \$1,725,000; Albay Construction \$1,697,000; BHM Construction \$1,686,524; Cal-Pacific \$1,676,000; Bay Construction \$1,675,000; BRCO Constructors \$1,659,000; DL Falk Construction \$1,609,000; Evra Construction \$1,570,000; and, JDS Builders Group \$1,570,000. There are two bidders tied as lowest responsive, responsible bidders. They are Evra Construction and JDS Builders Group at \$1,570,000.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised an issue related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive.

In accordance with Public Contract Code Section 20117 the District's Board approved a coin toss to determine "by lot which bid shall be accepted." The coin toss was held on September 9, 2009. The lowest responsive, responsible bidder as determined by the coin toss is JDS Builders Group at \$1,570,000.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$1,570,000. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.8
Associate Superintendent for Operations
Subject: Award of Contract for Ford Elementary School New Campus Project

Background Information:

Ford Elementary School has been relocated to the temporary campus at the Downer site. Hazardous materials abatement, demolition of existing buildings, utility work and building pad preparation has been completed. The next step in the project is to complete the construction of the new campus buildings and grounds. Sally Swanson Architects has prepared construction documents for the New Campus project. The project has been approved by the Division of State Architect.

The District conducted a public bid process for this project. Bids were received on September 3, 2009. Fifteen Contractors submitted bids. They are as follows: John Plane Construction \$18,559,569; West Coast Contractors \$18,371,000; S.J. Amoroso \$18,367,000; BRCO Constructors \$18,175,000; W.A. Thomas \$17,882,938; Jeff Lucheti Construction \$17,839,000; C. Overaa \$17,796,000; Zovich and Sons \$17,775,000; Roebelen \$17,704,000; Midstate Construction \$17,695,000; West Bay Builders \$17,628,000; Lathrop \$17,485,000; Cal-Pacific \$17,343,000; Wright Contracting \$17,189,000; and Alten Construction \$16,734,206. The lowest responsive, responsible bidder is Alten Construction at \$16,734,206. This cost is substantially below the estimated construction cost and budgeted amount for this work.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$16,734,206. Funded by the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.9
Associate Superintendent for Operations
Subject: Ratification of Staff Action Amending Approved Contract for Construction to Award Bid Alternate #1

Background information:

The contract for construction for the Crespi Middle School Paving Emergency Repair Program was awarded by the Board at its regular meeting of July 29, 2009, to O.C. Jones, Inc., the lowest responsive, responsible bidder. The award was for the Base Bid work in the Contract Documents. The Base Bid for the project included limited removal of old asphalt and overlay of existing paving. The bid documents also included Bid Alternate #1 for the full removal and replacement of all asphalt at the site. Alternate #1 will provide the district with a far superior surface and will more than double the useable life of the playground. The bid analysis proved that the contractor bid amount, which reflects the scope of work represented in the said Bid Alternate, would still be deemed the lowest responsive bid. Staff subsequently directed the Contractor to proceed with the Bid Alternate #1 work. Given the very rapid time frame of the project, it was not possible for staff to return to the Board for a prior approval of this action. By approval of this item, the Board ratifies staff's action to award Bid Alternate #1 and adjusts the contract with O.C Jones, Inc. in the net amount of \$92,000.

Recommendation: Ratify staff action amending approved contract for construction to award Bid Alternate #1.

Fiscal Impact: \$92,000. Funded by the Emergency Repair Program.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.10
Associate Superintendent for Operations
Subject: Kennedy High School Fire Alarm Project Award of Contract

Background Information:

The fire alarm system at Kennedy High School has not been upgraded since the original construction of the school. The existing system does not meet current code requirements and lacks a number of important features. The upgrade to the system includes a new head end, heat & smoke detectors, pull stations, and horn/strobe devices. The work involves extensive rewiring which will penetrate existing walls and ceilings where hazardous materials may be present. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy.

Powell and Partners Architects prepared plans and specifications for the Kennedy High School Fire Alarm project. The project has been approved by the Division of State Architect. This project has been previously bid; however, due to irregularities, the Board rejected all bids at its meeting on July 29, 2009, and authorized staff to rebid the project.

The District has conducted a new public bid process for the project. Bids were received on August 25, 2009. Five contractors submitted bids. They are as follows: Gold Spring Construction \$810,642; Mike Brown Electric \$717,044; R.A.N. Electric \$688,000; ERA Construction \$637,000; and Emard Electric \$516,500. The lowest responsive, responsible bidder is Emard Electric at \$516,500.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised an issue related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive. The protesting bidder has agreed not to press the protest further. Therefore the lowest responsive, responsible bidder remains Emard Electric at \$516,500.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$516,500. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Pinole Middle School Building A Modernization Project Award of Contract

Background Information:

The next step in completing the full renovation of Pinole Middle School, in accordance with the Board's approved Master Plan, is to begin renovations and modernization of the original main building. The building has already been prepared for the work with the completion of the contract for hazardous materials abatement and "soft" demolition—including removal of all finishes and systems.

Powell and Partners Architects has completed plans and specifications for the work. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on August 25, 2009. Seventeen contractors submitted bids. They are as follows: Best Contracting \$13,835,000; Albay Construction \$11,165,000; West Coast Contractors \$10,866,000; Jeff Luchetti \$10,799,000; Ralph Larson \$10,724,000; WA Thomas \$10,722,000; Cal Pacific \$10,767,000; JW and Sons \$10,521,000; BRCO Constructors \$10,487,000; John Plane Construction \$10,456,000; Bollo Construction \$10,356,850; West Bay Builders \$10,365,000; Midstate Construction \$10,295,000; Zovich and Sons \$10,099,000; Wright Contracting \$9,769,000; Alten Construction \$9,743,000; and, Alpha Bay Builders \$9,570,735. The lowest responsive, responsible bidder is Alpha Bay Builders at \$9,570,735.

Subsequent to the bids, and within the timeframe allowed in the contract documents, a bid protest was received from the second low bidder. The protest raised issues related to subcontractor listings by the low bidder and alleged that the bid was non-responsive. The District received a response to the allegations from the low bidder. The protest and response, along with all bid documents, were reviewed by legal counsel and it was determined that none of the allegations constituted grounds to declare the low bidder non-responsive. The protesting bidder has agreed not to press the protest further. Therefore the lowest responsive, responsible bidder remains Alpha Bay Builders at \$9,570,735.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$9,570,735. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Pinole Valley High School Communications System; Dover Elementary New Campus; Ford Elementary Demo and Sitework; Coronado Elementary Ceiling Tiles; Verde Elementary Sitework Playground; and Pinole Middle Temporary Kitchen. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Orders for Dover Elementary Sitework Ph. II, Coronado Elementary Plumbing/Countertops, Coronado Elementary Modularity, and Richmond High Restroom Renovations is required by the Board, with special findings as noted below, because these are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify and approve negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: \$327,809.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

September 16, 2009 Change Order Ratification Summary

Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action			CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
				CO's Pending Ratification	CO's Pending Approval	Total CO's			
Dover ES Site Work	Trinet Construction	\$77,000.00	\$21,289.91	\$0.00	\$17,000.00	\$38,289.91	\$115,289.91	2	
Pinole Valley HS(ERP-Communications)	A & E Ermaar	\$245,000.00	\$18,051.08	\$4,105.60	\$0.00	\$22,156.68	\$267,156.68	Correction to 2	
Dover ES Site Work	Allen Construction	\$21,491,000.00	\$0.00	\$17,893.00	\$0.00	\$17,893.00	\$21,508,893.00	1	
Ford ES Demo and Site Work	Bay Cities Paving & Grading	\$697,000.00	\$21,289.91	\$35,025.86	\$0.00	\$56,315.77	\$753,315.77	2	
Coronado ES Plumbing/Countertops	ERA Construction, Inc.	\$22,800.00	\$0.00	\$2,280.00	\$1,010.00	\$3,290.00	\$26,090.00	1	
Coronado ES Ceiling Tiles	Streamline Builders, Inc.	\$55,000.00	\$0.00	\$1,742.00	\$0.00	\$1,742.00	\$56,742.00	1	
Coronado ES Portables	WR Forde	\$81,200.00	\$0.00	\$8,120.00	\$40,157.92	\$48,277.92	\$129,477.92	1	
Richmond HS	IMR Construction Inc.	\$1,250,000.00	\$39,756.05	\$85,243.95	\$35,438.09	\$160,438.09	\$1,410,438.09	2, 3	
Verde ES Play Yard	Bay Cities Paving & Grading	\$726,000.00	\$0.00	\$62,292.58	\$0.00	\$62,292.58	\$788,292.58	1,2,3	
Pinole MS Temp Kitchen	A & E Ermaar	\$175,000.00	\$0.00	\$17,500.00	\$0.00	\$17,500.00	\$192,500.00	1	

Pending Board Actions	
Ratifications	\$234,202.99
Approvals	\$93,606.01
Total Board Action	\$327,809.00

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 19, 2009
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$364,974**. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Coronado Elementary Windows Replacement Emergency Repair Program	August 2009 thru October 2009	HY Architects	\$9,680	Additional services for adding west facing windows, and other scope changes.
Crespi Jr. High Multiple Projects Emergency Repair Program	September 2009 thru October 2009	HY Architects	\$7,500	Scoping of work for ERP awarded projects to further define work prior to preparation of bid documents.
Kennedy HS Fence & Gates Project, Painting Project, and Access Compliance Project. Measure J Bond	Work on some projects is complete. Work anticipated thru August 2010.	Powell & Partners/HMC Architects	\$78,150 Fence & Gates; \$84,750 Painting Project; \$123,474 Access Compliance Project	Architectural and engineering services.
Verde Elementary School Sitework Project Measure J Bond	August 2009 thru October 2009	Pacific Engineering & Construction	\$6,900	Civil Engineering services to develop storm sewer outfall system modifications.
Adams Middle School exterior site and grounds projects. Emergency Repair Program	September 2009 thru November 2009	Pacific Engineering & Construction	\$54,520	Civil Engineering services through construction documents. Paving, grading, drainage repair projects.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: CI C.14

Subject: Addendum to the School Resource Officer agreement

Background Information:

The addendum will provide clarification on the roles, primary duties and responsibilities of School Resource Officers and provide guidelines for conduct and information sharing.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

Addendum Agreement to School Resource Officer Agreement

Between
West Contra Costa Unified School District
And
City of _____

This Addendum to School Resource Officer Agreement (“Addendum Agreement”) pertains to the School Resource Officer Agreement (“SRO Agreement”) entered into by the West Contra Costa Unified School District (“District”) and the City of _____ (“City”), on July ____, 2009, regarding the services of School Resource Officers. Collectively, the District and the City are sometimes hereinafter referred to as the “Parties.” Terms and abbreviations used herein are to be interpreted consistently with any such terms and abbreviations in the Settlement Agreement, and references to Sections and Exhibits refer to provisions of the SRO Agreement.

Recitals

Whereas, the Parties entered into the SRO Agreement on or about July ____, 2009; and,

Whereas, a precise definition of the roles and responsibilities of School Resource Officers, as well as the roles and responsibilities of District Officials, are essential to the successful implementation of the SRO Agreement; and,

And whereas, the Parties wish to avoid any uncertainties in regard to their respective roles and responsibilities pursuant to the SRO Agreement;

Therefore, it is hereby stipulated and agreed by the Parties as follows:

Agreement

NOW THEREFORE, in consideration of the covenant and conditions of this Addendum Agreement and the SRO Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. The “Scope of Work” document, attached to the SRO Agreement as Exhibit “A”, is hereby supplemented by the terms of the Addendum to Exhibit “A.” The Addendum to Exhibit “A” is attached hereto and incorporated into this Addendum Agreement, and incorporated into the SRO Agreement, by this reference.
2. This Addendum Agreement is to be read in conjunction with the SRO Agreement and the terms of both shall apply. In the event of an irreconcilable conflict between the terms of this Addendum Agreement and the SRO Agreement, the terms of this Addendum Agreement shall control.

3. Exhibit A to the SRO Agreement is to be read in conjunction with the Addendum to Exhibit A, attached hereto, and the terms of both shall apply. In the event of an irreconcilable conflict between the terms of Exhibit A to the SRO Agreement and the Addendum to Exhibit A, the terms of the Addendum to Exhibit A shall control.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BY: _____
Superintendent

CITY OF _____

BY: _____
City Manager

APPROVED AS TO FORM:

BY: _____
City Attorney

ADDENDUM TO EXHIBIT A ("SCOPE OF WORK")

I. Roles and Responsibilities of School Resource Officers

School safety has improved through the assistance of School Resource Officers ("SROs"). Care must be taken to respect the partnership that has been developed between the school district and local law enforcement who provide these officers. It is important that administrators and SROs understand the appropriate roles that SROs have in the school setting and know how to work cooperatively with them.

A. Role of School Resource Officers

- Regular communication between the SRO and School administration is very important for sharing information, planning, coordination of effort, and to discuss issues and concerns of mutual interest.
- Focused investigations of student violations should be primarily concentrated on by each entity as follows:
 - School Resource Officers: Criminal Code Violations
 - School-Based Probation Officers: Probation (Court) Terms/Conditions Violations; Criminal and Welfare & Institutions Code Violations
 - School Administration: Education Code and non-Criminal Code Violations.
- School administrators should be advised of all such investigation or other law enforcement activities prior to the SRO beginning any formal investigation on campus.
- Prior to contacting a student as a witness, victim, or suspect (investigation), the SRO should notify a school administrator in order to discuss the student contact and make arrangements for contacting the parent, when practicable. (Note: District practice is that a parent is contacted prior to most SRO investigation contacts with students unless directed otherwise by the officer.)
- In cases of education, criminal, and/or probation violations, neither the SRO or School Administrator should take disciplinary actions based on what the other will do. The action of one should not determine the course of action taken by the others. They should act independently and as required by their own job functions.
- When conducting an investigation involving a student as a witness, victim, or suspect, the SRO should interview the student in the privacy of a school office. Interviews in open, public areas should be avoided.

- Unless compelling circumstances exist requiring an immediate response from the SRO, removal of a student from a classroom should only be done with the knowledge and involvement of a school administrator. Involvement of the SRO in removing a student from a classroom should occur only if reasonable concerns exist regarding student safety or flight. This guideline would not apply in emergency situations.
- During times when the SRO is not at the school, dispatch and/or a pre-arranged communication contact plan should be implemented when incidents requiring immediate police involvement occur.

B. Examples of Primary Duties and Responsibilities of SROs

- Increase perceptions of safety among students, staff, and nearby community by providing law enforcement visibility on campus.
- Deter criminal and truancy activity on campus.
- Allow students to know police through positive interaction and ways other than through enforcement experiences.
- Provide classroom interaction and presentations on such issues/topics as anger management, gang prevention, drug and weapons laws, function of government and courts, vehicle code, and various public safety and law related matters.
- Assist in coordination of services between the district, police, probation, child protective services, social services, mental and public health, community based resource programs, and other public agency officials in areas of child welfare.
- Interpret the penal code, welfare & institutions code, and court (Juvenile Justice System) process for school officials.
- Assist in campus supervision. Intervene with students as needed, and provide access to preventative and intervention services as appropriate.
- Provide timely assistance in situations requiring police intervention, investigation, and/or supervision in criminal actions and penal/welfare & institutions code violations.
- If asked by a school official, assist school officials in criminal search activities.
- Provide information about student to the School Attendance Review Board (SARB), as appropriate.

- Promote positive relationships between school and community.
- Promote positive recreational alternatives for students.
- If asked, testify at student disciplinary proceedings, including expulsion hearings.

II. Guidelines for Conduct

A. Access to School Grounds

The authority of School Resource Officers (“SRO”) extends to all schools in California (Penal Code Section 830). SROs do not need permission to enter school grounds, and school officials must not hinder or resist SROs in carrying out their duties on school grounds (Penal Code Section 148).

B. Taking a Minor Into Custody

Arrests of juveniles, if at all possible, should not be effected on campus.

Any arrest of a juvenile on a school campus, by an SRO or any law enforcement officer, should be made in accordance with school policy and the law, which requires as follows:

Law enforcement officers have the right to interview and question students on school premises. When such an interview is requested, the principal or designee shall ascertain the officer's identity, official capacity, and the authority under which he/she acts. If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption to the school, gives the student appropriate privacy, and models exemplary cooperation with community law enforcement authorities.

At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview.

If the law enforcement officer finds it necessary to remove the student from school, the principal or designee shall first ascertain the reason for such action. Upon releasing the student, the principal or designee shall immediately attempt to inform the student's parent/guardian.

C. Search and Seizure Standards

California’s “Right to Safe Schools” provision of the State Constitution, states “All students and staff of primary, elementary, junior high and senior high schools have the inalienable right to attend campuses which are safe, secure and

peaceful.” In order to balance individual rights with school safety, it’s important to understand their relationship with search and seizure laws.

Compulsory education laws compel students to attend school, and the law requires parents to send their children to school. Students have a “constitutional” guarantee to a safe, secure and peaceful school environment. Thus, school officials are bound with the responsibility to create safe school conditions at an environment in which students are not free to leave.

Upon knowledge that a violation of law has occurred or that staff and student safety personnel and staff have responsibility to take the most appropriate action necessary to minimize further incidents, stabilize and reassure students, secure the campus and implement protocols that address the particular incident. The constitutional standard for acting on such an incident is **reasonable suspicion**. A student’s legitimate expectation of privacy (i.e. his/her Fourth Amendment rights) must be weighed against school’s legitimate need to maintain an environment conducive to learning. The reasonableness of the search also depends on whether the action is justified at its inception, and whether the search as actually conducted is reasonably related in scope to the circumstances that justified interference in the first place. A search cannot be based on a mere hunch or rumor. Any suspicion must be supported by facts (e.g. information or allegations from other students that the suspect has performed or is about to perform an illegal act).

In order for a court to find there was a reasonable suspicion, the searcher is expected to:

- Clearly explain the reasons for his/her suspicion and the facts surrounding the incident;
- Be able to connect the student who was searched to a crime or rule violation;
- Have relied on recent, credible information from personal knowledge or observation and/or other eyewitnesses.

Reasonable suspicion may include previous similar illegal activity in that area, suspicious movements, illicit behavior, or prior contacts with the student for similar illegal activities.

In order for a search to be reasonable in scope, the searcher is expected to have:

- Intruded only to an extent that was reasonable under the circumstances to recover the contraband;
- Evaluated the seriousness of the violation when deciding how intensive the search should be;
- Considered the student’s age and sex;
- Have searched only those students likely to possess evidence of the crime or rule violation.

Proper Protocol:

A school official may form a **reasonable suspicion** of student wrong-doing on information from law enforcement and then make a search with the help of SROs. This would be considered a search by a school official and not law enforcement, providing the official made an independent determination that a search was needed to gather evidence of student misconduct in order to protect school safety.

If for example, school officials have reasonable suspicion that a student has marijuana in his pocket, they have the right to search the student. However, if the student refuses to be searched, rather than risk a violent confrontation, school officials may call a law enforcement officer to conduct the search for them. In conducting the search, the SRO acts as an agent of the school official rather than it his/her own right, and the search will be upheld.

If, though, a school official conducts a search as a law enforcement agent rather than as an independent school official, he/she must abide by the probable cause standard requirements established for searches by law enforcement rather than the reasonable suspicion standards for school officials. The school official would be held to this **probable cause** standard when as a law enforcement agent, he/she were requested by a SRO to conduct a search for the *primary purpose* of securing evidence of a criminal violation and/or for making an arrest.

D. School Resource Officer Interviews

54 Ops. Ca. Atty. Gen. 96; 34 Ops. Atty Gen. 93, and 32 Ops. Ca. Atty. Gen. 46 state that school officials have no right to prohibit Peace Officers from interviewing a minor at a school or removing a minor from school. The interviewing may take place without the presence of a school official, except *that victims of child abuse may request a school staff member to be present.*

34 Ops. Ca. Atty. Gen. 93, 95 states that the Peace Officer, in contacting a minor while at school, should be able to identify himself/herself and the authority under which he/she is acting. In other words, the officer should be able to articulate what he/she is doing and associate his/her action with his/her duty as a Peace Officer.

While no California code requires the notification of parents when a SRO contacts a student while at school, district practice is that the Principal or his/her designee notify the parents that SROs are present to interview their son/daughter and to be present during the interview unless directed not to do so by the officer.

E. Student Confidentiality

Federal and state laws protect the privacy of students and their parents. Information may only be shared with individuals authorized to receive the information. Information may be shared with an authorized person when:

- Based upon the school official's determination, it is in the legitimate educational interest of the student;
- The person giving the information is acting within their job responsibility and the information is related to that job function;
- The person receiving the information is serving within the capacity of his/her job and the information is related to that job function.

Violating a student's right to confidentiality is a violation of the student's civil rights.

F. Information Sharing between District Officials and SROs

Emergency Situations.

No law prevents police/school partnerships, nor do any laws to place police or school officials in the position of not being able to share information in cases of student safety. In an emergency, the law permits school officials to disclose to law enforcement officials, without consent of the student or parent, student records to protect the health or safety of students or other individuals. (20 U.S.C. § 1232(g)(b)(1)(j); 34 CFR § 99.31(a)(10) and § 99.36.) This "emergency situation" is limited to the period of the emergency. Further, it does not allow for a blanket release of all student records.

Personal Knowledge or Observation.

School officials may disclose information about a student to an SRO if the information is obtained through the school official's personal knowledge or observation, and not from the student records maintained by the School District. For example, if a District employee overhears a student making threatening remarks to other students, the teacher may disclose what he or she overheard to appropriate authorities.

Sharing Student Records with SROs.

The School District has designated SROs to be "school officials" who may have a legitimate educational interest in accessing student records. If such access is provided, the SRO must protect the privacy of the student records it receives and may only disclose the student records, or the information obtained from the students records, in compliance with state and federal law.

Unless there is a health or safety emergency requiring disclosure of information contained within student records, the information obtained by an SRO from a student's records may not be shared with other law enforcement agencies or personnel. For this reason, circumstances where the SRO is provided access to student records should be limited and only when there is a legitimate educational interest in providing such access, or, an emergency situation exists.

Access to student records by SROs should only be granted with the approval and supervision of a school administrator. Access shall be duly noted on the Access Log. Student records should remain in the possession of the school administrator(s) at all times.

Examples of Information That Can Be Shared With SROs:

- Student "A" was in possession of a knife. Directory information (student's name, address, and telephone number) and the information relevant to the SRO taking or investigating the report may be provided.
- As part of an investigation, the SRO is in need of information about student suspects and/or witnesses. Directory Information and information relevant to the investigation that is requested by the SRO may be shared.
- Student "A" was involved in flashing gang signs during a school assembly. Directory information and information relevant to the student's behavior at school may be shared.
- Student "A" was in physical fight and seriously injured another student. Directory information and information relevant to the incident may be shared.
- If a member of the district's School Attendance Review Board (SARB), SROs have access to all student information considered a part of the SARB process.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Wendell C. Greer *WCG* **Agenda Item:** CI C.15
Associate Superintendent, K – Adult Education
Subject: Agreement with Bay Area Community Resources, YMCA of the East Bay and Contra Costa County Health Services for School Based Health Center Coordinator services.

Background Information:

The district has finalized individual agreements with Bay Area Community Resources to continue providing coordination and services at DeAnza High School and Hercules High School. The YMCA of the East Bay will continue providing coordination and health services at Pinole Valley High School, Kennedy High School and El Cerrito High School. Contra Costa County Health Services will provide services at Richmond High School.

Recommendation: Recommend Approval

Fiscal Impact: \$ 360,000.00

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Nia Rashidchi
Assistant Superintendent

Agenda Item: D.1

Subject: Mexican Independence Day 2009

Background Information:

Mexican Independence Day, September 16, celebrates the events and people that eventually resulted in Mexico's independence from Spanish rule.

A few of our schools will share presentations that showcase and celebrate some of the cultural traditions of Mexico.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Wendell Greer ^{WJ}
Associate Superintendent, K – Adult Education

Agenda Item: D.3

Subject: Report on the School Based Health Centers

Background Information:

In an ongoing effort to provide health education and services to the students of West Contra Costa Unified School District, Health Center coordinators will report on the programs and services that are currently being offered.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____


Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Wendell Greer  **Agenda Item:** D.4
Associate Superintendent, K – Adult Education
Subject: Report on the Advanced Placement program in West Contra Costa Unified School District

Background Information:

The District is in the sixth year of the increased implementation of Advanced Placement courses and materials via the AP Grant. A report will be given on the status of the AP program.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Bruce Harter **Agenda Item:** D.5
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Yukiko "Kiko" Inouye passed away on August 22, 2009. Ms. Inouye was a long time Richmond Unified School District employee and worked as school secretary at Lincoln Elementary and Gompers High School. She retired in 1991.

Carolyn Wright passed away on September 5, 2009. Ms. Wright began teaching in the school district in 1993 and taught most recently at Adams and Portola Middle Schools.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Bruce Harter

Agenda Item: E.3

Subject: Request to Address the Board - Hagit Habash, M.D.

Background Information:

Dr. Habash has requested to speak about rights for children in special education.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009

From: Sheri Gamba *SG* **Agenda Item:** F.1
Associate Superintendent Business Services

Subject: Approval of the 2008-09 Unaudited Actuals Financial Report

Background Information: By September 15 of each year, the district must file the Unaudited Actuals Financial Report for the prior year with the Contra Costa County Office of Education and the California Department of Education. This report reflects the financial activities of the District by major object of revenue and expense for each fund operated in the district.

Staff will present an overview of the financial activity and its impact on the ending balance.

Included is the Unaudited Actuals Summary of the General Fund and all Funds. The complete Unaudited Actuals Financial Report will be delivered under separate cover.

Recommendation: Staff requests approval to file this report with the county superintendent.

Fiscal Impact: N/A

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008- 2009 UNAUDITED ACTUALS REPORT - DISTRICT SUMMARY
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE**

	GENERAL FUND		SPECIAL REVENUE FUNDS Schedule 3	CAPITAL OUTLAY FUNDS Schedule 5	OTHER FUNDS Schedule 7	DISTRICT TOTALS
	UNRESTRICTED	RESTRICTED				
ASSETS						
Cash in County Treasury	\$ (3,469,240)	\$ 23,312,195	\$ 19,842,955	\$ 7,034,272	\$ 130,124,303	\$ 195,051,014
Cash in Banks	1,484	21,566	23,050	52,781	-	75,831
Revolving Fund	70,000	-	70,000	-	-	70,000
Cash With Fiscal Agent	-	-	-	-	9,215,443	10,537,510
Cash Collections Awaiting Deposit	-	-	-	1,000	-	1,000
Investments	11,292,930	-	11,292,930	1,746,163	11,843,238	49,396,812
Accounts Receivable	21,719,769	17,382,716	39,102,485	2,089,666	319,824	41,588,652
Due From Other Funds	-	-	-	-	550,000	550,000
Stores Inventories	184,146	-	184,146	-	-	184,146
Prepaid Expense	3,576	-	3,576	424,156	-	427,732
Total Assets	\$ 29,802,665	\$ 40,716,478	\$ 70,519,143	\$ 11,348,039	\$ 164,724,052	\$ 297,882,698
LIABILITIES						
Accounts Payable	9,753,004	5,151,422	14,904,425	1,054,542	16,147,033	32,188,871
Due to Other Funds	-	-	-	550,000	-	550,001
Temporary Loans	-	-	-	-	-	-
Deferred Revenue	-	4,777,331	4,777,331	3,804	6,149,509	10,930,645
Other Liabilities	-	-	-	-	500,000	500,000
Total Liabilities	9,753,004	9,928,753	19,681,756	1,608,346	22,296,543	44,169,516
FUND BALANCE						
Reserved for Revolving Fund	70,000	-	70,000	-	-	70,000
Reserved for Stores Inventory	184,146	-	184,146	424,156	-	608,303
Prepaid Expenditures	3,576	-	3,576	-	-	3,576
Legally Restricted Balances	-	30,787,725	30,787,725	-	-	30,787,725
Designations of Fund Balance For:						
Economic Uncertainties	8,421,122	-	8,421,122	-	-	8,421,122
Parcel Tax	509,604	-	509,604	-	-	509,604
Undesignated Amount	10,861,213	(0)	10,861,213	9,315,536	142,427,510	213,312,852
Total Fund Balance	20,049,661	30,787,725	50,837,386	9,739,692	142,427,510	253,713,182
Total Liabilities and Fund Balance	\$ 29,802,665	\$ 40,716,478	\$ 70,519,143	\$ 11,348,039	\$ 164,724,052	\$ 297,882,698

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008-09 UNAUDITED ACTUALS REPORT - DISTRICT SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	GENERAL FUND		SPECIAL REVENUE FUNDS Schedule 4	CAPITAL OUTLAY FUNDS Schedule 6	OTHER FUNDS Schedule 8	DISTRICT TOTALS
	UNRESTRICTED	RESTRICTED				
REVENUES						
Revenue Limit Sources	\$ 153,138,827	\$ 8,760,537	\$ 161,899,365	\$ -	\$ -	\$ 161,899,365
Federal Revenues	8,673	33,489,302	33,497,975	-	-	43,353,321
Other State Revenues	16,123,357	53,359,948	69,483,305	20,808,634	374,430	98,259,868
Other Local Revenues	11,702,308	9,118,726	20,821,034	5,980,920	57,882,416	86,743,591
Total Revenues	180,973,166	104,728,512	285,701,678	26,789,554	58,256,847	390,256,144
EXPENDITURES						
Certificated Salaries	85,447,419	34,843,318	120,290,736	-	-	123,643,462
Classified Salaries	20,783,024	20,635,161	41,418,185	765,271	274	47,765,192
Employee Benefits	46,043,207	23,031,999	69,075,206	313,056	37	72,618,885
Book and Supplies	1,943,901	6,899,594	8,843,495	2,094,648	-	15,605,623
Services and Other Operating Expenditures	8,534,035	30,749,572	39,283,607	1,318,295	18,745,745	66,332,673
Capital Outlay	72,439	385,080	457,520	452,518	-	77,070,594
Other Outgo	1,456,903	-	1,456,903	97,524	-	37,990,151
Direct/Indirect Support Costs	(3,102,670)	2,186,242	(916,428)	916,428	-	-
Total Expenditures	161,178,257	118,730,967	279,909,224	86,318,557	55,181,779	441,026,581
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS	19,794,909	(14,002,455)	5,792,454	(59,529,003)	3,075,067	(50,770,436)
OTHER FINANCING SOURCES AND (USES)						
Interfund Transfers In	-	-	-	13,268,519	780,812	15,403,175
Interfund Transfers Out	794,836	-	794,836	13,268,519	-	15,403,175
Other Sources	-	-	-	121,500,000	4,000,080	125,500,080
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	(20,517,490)	20,517,490	-	-	-	-
Total Other Financing Sources and Uses	(21,312,326)	20,517,490	(794,836)	14,024	4,780,892	125,500,080
NET CHANGE IN FUND BALANCE	(1,517,417)	6,515,035	4,997,618	(94,930)	7,855,959	74,729,644
BEGINNING FUND BALANCE JULY 1, 2008	21,567,078	24,272,690	45,839,768	80,456,513	42,852,634	178,983,538
Other Restatements	0	0	-	-	-	-
ADJUSTED BEGINNING FUND BALANCE	21,567,078	24,272,690	45,839,768	80,456,513	42,852,634	178,983,538
ENDING FUND BALANCE JUNE 30, 2009	\$ 20,049,661	\$ 30,787,725	\$ 50,837,386	\$ 142,427,510	\$ 50,708,593	\$ 253,713,182

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008-2009 UNAUDITED ACTUALS REPORT - SPECIAL REVENUE FUNDS
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE**

	ADULT EDUCATION	CHILD DEVELOPMENT	CAFETERIA	DEFERRED MAINTENANCE	SPECIAL RESERVE	TOTAL SPECIAL REVENUE FUNDS
SPECIAL REVENUE FUNDS						
ASSETS						
Cash in County Treasury	\$ 1,518,373	\$ 192,785	\$ 29,036	\$ 5,001,985	\$ 292,094	\$ 7,034,272
Cash in Banks	48,495	-	4,286	-	-	52,781
Revolving Fund	-	-	-	-	-	-
Cash With Fiscal Agent	-	-	-	-	-	-
Cash Collections Awaiting Deposit	-	-	1,000	-	-	1,000
Investments	1,744,112	-	-	-	2,051	1,746,163
Accounts Receivable	393,416	118,403	1,571,557	5,977	314	2,089,666
Due From Other Funds	-	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-	-
Stores Inventories	-	-	424,156	-	-	424,156
Total Assets	\$ 3,704,395	\$ 311,188	\$ 2,030,035	\$ 5,007,961	\$ 294,459	\$ 11,348,039
LIABILITIES						
Accounts Payable	459,367	117,621	213,641	263,913	-	1,054,542
Due to Other Funds	-	-	550,000	-	-	550,000
Temporary Loans	-	-	-	-	-	-
Deferred Revenue	-	3,804	-	-	-	3,804
Other Liabilities	-	-	-	-	-	-
Total Liabilities	459,367	121,426	763,641	263,913	-	1,608,346
FUND BALANCE						
Reserved for Revolving Fund	-	-	-	-	-	-
Reserved for Stores Inventory	-	-	424,156	-	-	424,156
Prepaid Expenditures	-	-	-	-	-	-
Legally Restricted Balances	-	-	-	-	-	-
Designations of Fund Balance For:	-	-	-	-	-	-
Fund Specific Activities	-	-	-	-	-	-
Undesignated Amount	3,245,028	189,762	842,238	4,744,049	294,459	9,315,536
Total Fund Balance	3,245,028	189,762	1,266,394	4,744,049	294,459	9,739,692
Total Liabilities and Fund Balance	\$ 3,704,395	\$ 311,188	\$ 2,030,035	\$ 5,007,961	\$ 294,459	\$ 11,348,039

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008-2009 UNAUDITED ACTUALS REPORT - SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

SPECIAL REVENUE FUNDS	ADULT EDUCATION	CHILD DEVELOPMENT	CAFETERIA	DEFERRED MAINTENANCE	SPECIAL RESERVE	TOTAL SPECIAL REVENUE FUNDS
REVENUES						
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	387,906	283,393	9,184,047	-	-	9,855,346
Other State Revenues	3,294,808	2,529,258	738,230	1,031,203	-	7,593,499
Other Local Revenues	365,887	201,371	1,437,191	52,114	2,658	2,059,221
Total Revenues	4,048,602	3,014,022	11,359,469	1,083,317	2,658	19,508,066
EXPENDITURES						
Certificated Salaries	2,178,851	1,173,875	-	-	-	3,352,726
Classified Salaries	878,856	682,075	4,020,532	-	-	5,581,462
Employee Benefits	759,594	741,598	1,729,394	-	-	3,230,586
Book and Supplies	172,642	88,712	4,406,127	-	-	4,667,481
Services and Other Operating Expenditures	312,594	75,156	399,846	530,700	-	1,318,295
Capital Outlay	42,367	-	76,995	333,156	-	452,518
Other Outgo	-	97,524	-	-	-	97,524
Direct/Indirect Support Costs	195,847	198,416	522,165	-	-	916,428
Total Expenditures	4,540,751	3,057,356	11,155,058	863,856	-	19,617,021
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS	(492,149)	(43,334)	204,411	219,461	2,658	(108,954)
OTHER FINANCING SOURCES AND (USES)						
Interfund Transfers In	-	14,024	-	1,339,820	-	1,353,844
Interfund Transfers Out	-	-	-	1,339,820	-	1,339,820
Other Sources	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Uses	-	14,024	-	-	-	14,024
NET CHANGE IN FUND BALANCE	(492,149)	(29,310)	204,411	219,461	2,658	(94,930)
BEGINNING FUND BALANCE JULY 1, 2008	3,737,177	219,072	1,061,984	4,524,588	291,802	9,834,623
Other Restatements	-	-	-	-	-	-
ADJUSTED BEGINNING FUND BALANCE	3,737,177	219,072	1,061,984	4,524,588	291,802	9,834,623
ENDING FUND BALANCE JUNE 30, 2009	\$ 3,245,028	\$ 189,762	\$ 1,266,394	\$ 4,744,049	\$ 294,459	\$ 9,739,692

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008-2009 UNAUDITED ACTUALS REPORT - CAPITAL PROJECTS FUND
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE**

CAPITAL OUTLAY FUNDS

	BUILDING	CAPITAL FACILITIES	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE CAPITAL OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
ASSETS					
Cash in County Treasury	\$ 113,952,796	\$ 3,235,878	\$ 29,529	\$ 12,906,100	\$ 130,124,303
Cash in Banks	-	-	-	-	-
Revolving Fund	-	-	-	-	-
Cash With Fiscal Agent	8,657,140	558,303	-	-	9,215,443
Cash Collections Awaiting Deposit	-	-	-	-	-
Investments	23,373,938	1,140,543	-	-	24,514,481
Accounts Receivable	225,272	11,154	11,529	71,870	319,824
Due From Other Funds	-	550,000	-	-	550,000
Prepaid Expenditures	-	-	-	-	-
Stores Inventories	-	-	-	-	-
Total Assets	\$ 146,209,147	\$ 5,495,878	\$ 41,057	\$ 12,977,970	\$ 164,724,052

LIABILITIES

Accounts Payable	15,393,263	626,586	-	127,185	16,147,033
Due to Other Funds	-	-	-	-	-
Temporary Loans	-	-	-	-	-
Deferred Revenue	-	-	-	6,149,509	6,149,509
Other Liabilities	-	-	-	-	-
Total Liabilities	15,393,263	626,586	-	6,276,694	22,296,543

FUND BALANCE

Reserved for Revolving Fund
 Reserved for Stores Inventory
 Prepaid Expenditures
 Legally Restricted Balances
 Designations of Fund Balance For:
 Fund Specific Activities
 Undesignated Amount

	130,815,884	4,869,292	41,057	6,701,276	142,427,510
Total Fund Balance	130,815,884	4,869,292	41,057	6,701,276	142,427,510
Total Liabilities and Fund Balance	\$ 146,209,147	\$ 5,495,878	\$ 41,057	\$ 12,977,970	\$ 164,724,052

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008- 2009 UNAUDITED ACTUALS REPORT - CAPITAL PROJECT FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

CAPITAL OUTLAY FUNDS		CAPITAL FACILITIES	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE CAPITAL OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
REVENUES					
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	-	-	-	-	-
Other State Revenues	-	-	19,601,592	1,207,042	20,808,634
Other Local Revenues	1,864,009	812,727	98,645	3,205,540	5,980,920
Total Revenues	1,864,009	812,727	19,700,237	4,412,582	26,789,554
EXPENDITURES					
Certificated Salaries	-	-	-	-	-
Classified Salaries	765,271	-	-	-	765,271
Employee Benefits	313,056	-	-	-	313,056
Book and Supplies	2,028,822	34,773	-	31,053	2,094,648
Services and Other Operating Expenditures	5,230,412	441,770	-	1,312,845	6,985,026
Capital Outlay	37,792,182	376,490	37,991,884	-	76,160,556
Other Outgo	-	-	-	-	-
Direct/Indirect Support Costs	-	-	-	-	-
Total Expenditures	46,129,743	853,033	37,991,884	1,343,897	86,318,557
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS	(44,265,734)	(40,307)	(18,291,647)	3,068,685	(59,529,003)
OTHER FINANCING SOURCES AND (USES)					
Interfund Transfers In	-	-	13,268,519	-	13,268,519
Interfund Transfers Out	13,268,519	-	-	-	13,268,519
Other Sources	121,500,000	-	-	-	121,500,000
Other Uses	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-
Total Other Financing Sources and Uses	108,231,481	-	13,268,519	-	121,500,000
NET CHANGE IN FUND BALANCE	63,965,747	(40,307)	(5,023,128)	3,068,685	61,970,997
BEGINNING FUND BALANCE JULY 1, 2008	66,850,137	4,909,599	5,064,185	3,632,591	80,456,513
Other Restatements	-	-	-	-	-
ADJUSTED BEGINNING FUND BALANCE	66,850,137	4,909,599	5,064,185	3,632,591	80,456,513
ENDING FUND BALANCE JUNE 30, 2009	\$ 130,815,884	\$ 4,869,292	\$ 41,057	\$ 6,701,276	\$ 142,427,510

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008- 2009 UNAUDITED ACTUALS REPORT - OTHER FUNDS
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE**

OTHER FUNDS	BOND INTEREST AND REDEMPTION	DEBT SERVICE COMPONENT UNIT (COPS)	DEBT SERVICE	SELF INSURANCE	RETIREE BENEFITS	TOTAL OTHER FUNDS
ASSETS						
Cash in County Treasury	\$ 24,320,212	\$ -	\$ 4,121,103	\$ 4,790,775	\$ 4,817,394	\$ 38,049,484
Cash in Banks	-	-	-	-	-	-
Revolving Fund	-	-	-	-	-	-
Cash With Fiscal Agent	-	1,286,991	-	35,075	-	1,322,067
Cash Collections Awaiting Deposit	-	-	-	-	-	-
Investments	-	-	4,798,009	-	7,045,229	11,843,238
Accounts Receivable	23,273	-	22,828	-	30,575	76,676
Due From Other Funds	-	-	-	-	-	-
Stores Inventories	-	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-	-
Total Assets	\$ 24,343,485	\$ 1,286,991	\$ 8,941,940	\$ 4,825,850	\$ 11,893,198	\$ 51,291,464
LIABILITIES						
Accounts Payable	500	-	-	82,281	89	82,870
Due to Other Funds	1	-	-	-	-	1
Temporary Loans	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-
Other Liabilities	-	-	-	500,000	-	500,000
Total Liabilities	501	-	-	582,281	89	582,871
FUND BALANCE						
Reserved for Revolving Fund	-	-	-	-	-	-
Reserved for Stores Inventory	-	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-	-
Legally Restricted Balances	-	-	-	-	-	-
Designations of Fund Balance For:	-	-	-	-	-	-
Fund Specific Activities	-	-	-	-	-	-
Undesignated Amount	24,342,985	1,286,991	8,941,940	4,243,569	11,893,109	50,708,593
Total Fund Balance	24,342,985	1,286,991	8,941,940	4,243,569	11,893,109	50,708,593
Total Liabilities and Fund Balance	\$ 24,343,485	\$ 1,286,991	\$ 8,941,940	\$ 4,825,850	\$ 11,893,198	\$ 51,291,464

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2008- 2009 UNAUDITED ACTUALS REPORT - OTHER FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	BOND INTEREST AND REDEMPTION	DEBT SERVICE UNIT (COPS)	DEBT SERVICE	SELF INSURANCE	RETIREE BENEFITS	TOTAL OTHER FUNDS
OTHER FUNDS						
REVENUES						
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	-	-	-	-	-	-
Other State Revenues	374,430	-	-	-	-	374,430
Other Local Revenues	33,839,963	4,079	148,954	6,268,112	17,621,309	57,882,416
Total Revenues	34,214,393	4,079	148,954	6,268,112	17,621,309	58,256,847
EXPENDITURES						
Certificated Salaries	-	-	-	-	-	-
Classified Salaries	-	-	-	274	-	274
Employee Benefits	-	-	-	37	-	37
Book and Supplies	-	-	-	-	-	-
Services and Other Operating Expenditures	-	-	-	3,453,258	15,292,487	18,745,745
Capital Outlay	-	-	-	-	-	-
Other Outgo	34,255,149	787,360	1,393,215	-	-	36,435,724
Direct/Indirect Support Costs	-	-	-	-	-	-
Total Expenditures	34,255,149	787,360	1,393,215	3,453,568	15,292,487	55,181,779
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS	(40,756)	(783,280)	(1,244,262)	2,814,544	2,328,821	3,075,067
OTHER FINANCING SOURCES AND (USES)						
Interfund Transfers In	-	780,812	-	-	-	780,812
Interfund Transfers Out	-	-	-	-	-	-
Other Sources	4,000,080	-	-	-	-	4,000,080
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Uses	4,000,080	780,812	-	-	-	4,780,892
NET CHANGE IN FUND BALANCE	3,959,324	(2,468)	(1,244,262)	2,814,544	2,328,821	7,855,959
BEGINNING FUND BALANCE JULY 1, 2008	20,383,661	1,289,460	10,186,201	1,429,025	9,564,288	42,852,634
Other Restatements	-	-	-	-	-	-
ADJUSTED BEGINNING FUND BALANCE	20,383,661	1,289,460	10,186,201	1,429,025	9,564,288	42,852,634
ENDING FUND BALANCE JUNE 30, 2009	\$ 24,342,985	\$ 1,286,991	\$ 8,941,940	\$ 4,243,569	\$ 11,893,109	\$ 50,708,593

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES							
1) Revenue Limit Sources	153,138,827.49	8,760,537.16	161,899,364.65	140,531,724.00	8,484,932.00	149,016,656.00	-8.0%
2) Federal Revenue	8,673.00	33,489,301.69	33,497,974.69	0.00	30,618,614.00	30,618,614.00	-8.6%
3) Other State Revenue	16,123,357.02	53,359,947.53	69,483,304.55	24,790,586.00	36,772,819.00	61,563,405.00	-11.4%
4) Other Local Revenue	11,702,308.29	9,118,725.57	20,821,033.86	1,718,000.00	17,038,038.00	18,756,038.00	-9.9%
5) TOTAL REVENUES	180,973,165.80	104,728,511.95	285,701,677.75	167,040,310.00	92,914,403.00	259,954,713.00	-9.0%
B. EXPENDITURES							
1) Certificated Salaries	85,447,418.70	34,843,317.63	120,290,736.33	81,892,392.00	36,081,725.00	117,974,117.00	-1.9%
2) Classified Salaries	20,783,023.81	20,635,161.05	41,418,184.86	19,978,604.00	19,729,153.00	39,707,757.00	-4.1%
3) Employee Benefits	46,043,206.86	23,031,999.35	69,075,206.21	45,593,943.00	26,050,729.00	71,644,672.00	3.7%
4) Books and Supplies	1,943,900.69	6,899,593.93	8,843,494.62	3,255,435.00	7,587,527.00	10,842,962.00	22.6%
5) Services and Other Operating Expenditures	8,534,034.65	30,749,572.36	39,283,607.01	2,793,163.00	33,064,723.00	35,857,886.00	-8.7%
6) Capital Outlay	72,439.38	385,080.48	457,519.86	179,652.00	702,206.00	881,858.00	92.7%
7) Other Outgo (excluding Transfers of Indirect Costs)	1,456,903.00	0.00	1,456,903.00	2,609,278.00	0.00	2,609,278.00	79.1%
8) Other Outgo - Transfers of Indirect Costs	(3,102,670.04)	2,186,242.15	(916,427.89)	(2,567,923.00)	1,755,243.00	(812,680.00)	-11.3%
9) TOTAL EXPENDITURES	161,178,257.05	118,730,966.95	279,909,224.00	153,734,544.00	124,971,306.00	278,705,850.00	-0.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)	19,794,908.75	(14,002,455.00)	5,792,453.75	13,305,766.00	(32,056,903.00)	(18,751,137.00)	-423.7%
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00	New
b) Transfers Out	794,835.76	0.00	794,835.76	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses							
a) Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions	(20,517,490.03)	20,517,490.03	0.00	(32,842,726.00)	32,842,726.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES	(21,312,325.79)	20,517,490.03	(794,835.76)	(31,842,726.00)	32,842,726.00	1,000,000.00	-225.8%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)	(1,517,417.04)	6,515,035.03	4,997,617.99	(18,536,960.00)	785,823.00	(17,751,137.00)	-455.2%
F. FUND BALANCE, RESERVES							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
b) Audit Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)	21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
d) Other Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)	21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
2) Ending Balance, June 30 (E + F1e)	20,049,661.25	30,787,724.98	50,837,386.23	1,512,701.25	31,573,547.98	33,086,249.23	-34.9%
Components of Ending Fund Balance							
a) Reserve for Revolving Cash	70,000.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.0%
Stores	184,146.13	0.00	184,146.13	230,000.00	0.00	230,000.00	24.9%
Prepaid Expenditures	3,575.96	0.00	3,575.96	0.00	0.00	0.00	-100.0%
All Others	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Legally Restricted Balance	0.00	30,787,724.98	30,787,724.98	0.00	31,573,547.98	31,573,547.98	2.6%
b) Designated Amounts							
Designated for Economic Uncertainties	8,421,121.79	0.00	8,421,121.79	1,212,701.25	0.00	1,212,701.25	-85.6%
Designated for the Unrealized Gains of Investments and Cash in County Treasury	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Designations	509,604.29	0.00	509,604.29	0.00	0.00	0.00	-100.0%
Msr B Parcel Tax 2004	509,604.29		509,604.29				
c) Undesignated Amount	10,861,213.08	0.00	10,861,213.08				
d) Unappropriated Amount				0.00	0.00	0.00	

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget		% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
G. ASSETS								
1) Cash								
a) in County Treasury		9110	(3,469,240.16)	23,312,195.48	19,842,955.32			
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00			
b) in Banks		9120	1,484.45	21,565.85	23,050.30			
c) in Revolving Fund		9130	70,000.00	0.00	70,000.00			
d) with Fiscal Agent		9135	0.00	0.00	0.00			
e) collections awaiting deposit		9140	0.00	0.00	0.00			
2) Investments		9150	11,292,929.90	0.00	11,292,929.90			
3) Accounts Receivable		9200	17,183,273.60	4,239,639.78	21,422,913.38			
4) Due from Grantor Government		9290	4,536,495.00	13,143,076.71	17,679,571.71			
5) Due from Other Funds		9310	0.00	0.00	0.00			
6) Stores		9320	184,146.13	0.00	184,146.13			
7) Prepaid Expenditures		9330	3,575.96	0.00	3,575.96			
8) Other Current Assets		9340	0.00	0.00	0.00			
9) Fixed Assets		9400						
10) TOTAL ASSETS			29,802,664.88	40,716,477.82	70,519,142.70			
H. LIABILITIES								
1) Accounts Payable		9500	9,697,165.63	5,118,425.39	14,815,591.02			
2) Due to Grantor Governments		9590	55,838.00	32,996.33	88,834.33			
3) Due to Other Funds		9610	0.00	0.00	0.00			
4) Current Loans		9640	0.00	0.00	0.00			
5) Deferred Revenue		9650	0.00	4,777,331.12	4,777,331.12			
6) Long-Term Liabilities		9660						
7) TOTAL LIABILITIES			9,753,003.63	9,928,752.84	19,681,756.47			
I. FUND EQUITY								
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			20,049,661.25	30,787,724.98	50,837,386.23			

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
REVENUE LIMIT SOURCES							
Principal Apportionment							
State Aid - Current Year	95,057,065.00	0.00	95,057,065.00	80,698,289.00	0.00	80,698,289.00	-15.1%
Charter Schools General Purpose Entitlement - State Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years	(57,038.59)	0.00	(57,038.59)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions							
Homeowners' Exemptions	811,537.03	0.00	811,537.03	804,956.00	0.00	804,956.00	-0.8%
Timber Yield Tax	4.48	0.00	4.48	316.00	0.00	316.00	6953.6%
Other Subventions/In-Lieu Taxes	3,662.18	0.00	3,662.18	3,611.00	0.00	3,611.00	-1.4%
County & District Taxes							
Secured Roll Taxes	57,566,842.49	0.00	57,566,842.49	57,997,841.00	0.00	57,997,841.00	0.7%
Unsecured Roll Taxes	2,596,109.54	0.00	2,596,109.54	2,379,907.00	0.00	2,379,907.00	-8.3%
Prior Years' Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes	2,034,489.56	0.00	2,034,489.56	4,099,814.00	0.00	4,099,814.00	101.5%
Education Revenue Augmentation Fund (ERAF)	3,974,343.00	0.00	3,974,343.00	3,599,232.00	0.00	3,599,232.00	-9.4%
Community Redevelopment Funds (SB 617/699/1992)	682,102.10	0.00	682,102.10	0.00	0.00	0.00	-100.0%
Penalties and Interest from Delinquent Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-Revenue Limit (50%) Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, Revenue Limit Sources	162,669,116.79	0.00	162,669,116.79	149,583,966.00	0.00	149,583,966.00	-8.0%
Revenue Limit Transfers							
Unrestricted Revenue Limit Transfers - Current Year	(8,760,537.16)	0.00	(8,760,537.16)	(8,484,932.00)	0.00	(8,484,932.00)	-3.1%
Continuation Education ADA Transfer							
Community Day Schools Transfer		184,944.16	184,944.16		0.00	0.00	-100.0%
Special Education ADA Transfer		8,575,593.00	8,575,593.00		8,484,932.00	8,484,932.00	-1.1%
All Other Revenue Limit							
California Dept of Education SACS Financial Reporting Software - 2009.2.0 File: fund-a (Rev 05/26/2009)							

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	1,054,965.68	0.00	1,054,965.68	990,918.00	0.00	990,918.00	-6.1%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(1,824,717.82)	0.00	(1,824,717.82)	(1,558,228.00)	0.00	(1,558,228.00)	-14.6%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUE LIMIT SOURCES			153,138,827.49	8,760,537.16	161,899,364.65	140,531,724.00	8,484,932.00	149,016,656.00	-8.0%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	5,683,165.12	5,683,165.12	0.00	8,628,045.00	8,628,045.00	51.8%
Special Education Discretionary Grants		8182	0.00	978,763.56	978,763.56	0.00	1,310,105.00	1,310,105.00	33.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB/IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	0.00	23,967,199.75	23,967,199.75	0.00	19,430,596.00	19,430,596.00	-18.9%
Vocational and Applied Technology Education	3500-3699	8290	0.00	234,530.24	234,530.24	0.00	280,595.00	280,595.00	19.6%
Safe and Drug Free Schools	3700-3799	8290	0.00	152,397.92	152,397.92	0.00	117,046.00	117,046.00	-23.2%
JTPA / WIA	5600-5625	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	8,673.00	2,473,255.10	2,481,928.10	0.00	852,227.00	852,227.00	-65.7%
TOTAL FEDERAL REVENUE			8,673.00	33,489,301.69	33,497,974.69	0.00	30,618,614.00	30,618,614.00	-8.6%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER STATE REVENUE							
Other State Apportionments							
Supplemental Instruction Programs							
Current Year	1,096,176.00		1,096,176.00	944,596.00		944,596.00	-13.8%
Prior Years	735.00		735.00	0.00		0.00	-100.0%
Community Day School Additional Funding							
Current Year		52,974.00	52,974.00		0.00	0.00	-100.0%
Prior Years		(1,815.00)	(1,815.00)		0.00	0.00	-100.0%
ROC/P Entitlement							
Current Year		0.00	0.00		0.00	0.00	0.0%
Prior Years		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan							
Current Year		18,024,646.00	18,024,646.00		17,906,283.00	17,906,283.00	-0.7%
Prior Years		105.00	105.00		0.00	0.00	-100.0%
Gifted and Talented Pupils							
Home-to-School Transportation							
School Improvement Program							
Economic Impact Aid							
Spec. Ed. Transportation							
All Other State Apportionments - Current Year	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	0.00	(4.17)	(4.17)	0.00	0.00	0.00	-100.0%
Year Round School Incentive	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3	10,512,778.00	0.00	10,512,778.00	8,327,239.00	0.00	8,327,239.00	-20.8%
Class Size Reduction, Grade Nine	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Charter Schools Categorical Block Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials	3,326,695.77	354,291.70	3,680,987.47	3,163,375.00	332,227.00	3,495,602.00	-5.0%
Tax Relief Subventions							
Restricted Levies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Homeowners' Exemptions	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/in-Lieu Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Arts and Music Block Grant	6760	8590		699,851.00	699,851.00		0.00	0.00	-100.0%
Miller Unruh Reading Program	7200	8590		0.00	0.00		0.00	0.00	0.0%
Supplemental School Counseling Program	7080	8590		823,925.00	823,925.00		0.00	0.00	-100.0%
Instructional Materials	7155, 7156, 7157, 7158, 7160, 7170	8590		1,751,615.00	1,751,615.00		0.00	0.00	-100.0%
Staff Development	7294, 7295, 7296	8590		(100,250.00)	(100,250.00)		0.00	0.00	-100.0%
Tenth Grade Counseling	7375	8590		0.00	0.00		0.00	0.00	0.0%
Educational Technology Assistance Grants	7100-7125	8590		0.00	0.00		0.00	0.00	0.0%
School Based Coordination Program	7250	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650-6690	8590		26,907.05	26,907.05		141,808.00	141,808.00	427.0%
Healthy Start	6240	8590		19,053.63	19,053.63		0.00	0.00	-100.0%
Class Size Reduction Facilities	6200	8590		0.00	0.00		0.00	0.00	0.0%
Pupil Retention Block Grant	7390	8590		1,230,567.00	1,230,567.00		0.00	0.00	-100.0%
School Community Violence Prevention Grant	7391	8590		86,239.12	86,239.12		0.00	0.00	-100.0%
Teacher Credentialing Block Grant	7392	8590		701,790.00	701,790.00		0.00	0.00	-100.0%
Professional Development Block Grant	7393	8590		1,374,426.00	1,374,426.00		0.00	0.00	-100.0%
Targeted Instructional Improvement Block Grant	7394	8590		2,951,907.00	2,951,907.00		0.00	0.00	-100.0%
School and Library Improvement Block Grant	7395	8590		2,070,764.00	2,070,764.00		0.00	0.00	-100.0%
Quality Education Investment Act	7400	8590		5,319,000.00	5,319,000.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,186,972.25	9,068,892.51	10,255,864.76	12,355,376.00	4,530,814.00	16,886,190.00	64.6%
TOTAL, OTHER STATE REVENUE			16,123,357.02	53,359,947.53	69,483,304.55	24,790,586.00	36,772,819.00	61,563,405.00	-11.4%

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE							
Other Local Revenue							
County and District Taxes							
Other Restricted Levies							
Secured Roll	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes							
Parcel Taxes	9,763,514.94	0.00	9,763,514.94	0.00	9,823,849.00	9,823,849.00	0.6%
Other	0.00	5,498,996.77	5,498,996.77	0.00	5,558,184.00	5,558,184.00	1.1%
Community Redevelopment Funds							
Not Subject to RL Deduction	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from							
Delinquent Non-Revenue							
Limit Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales							
Sale of Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals	205,372.99	0.00	205,372.99	118,000.00	0.00	118,000.00	-42.5%
Interest	599,696.91	8.91	599,705.82	600,000.00	0.00	600,000.00	0.0%
Net Increase (Decrease) in the Fair Value							
of Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts							
Adult Education Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Services							
7230, 7240							
Interagency Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other							
Mitigation/Developer Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other Local Revenue							
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue	1,133,723.45	3,619,719.89	4,753,443.34	1,000,000.00	1,656,005.00	2,656,005.00	-44.1%
Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments							
Special Education SELPA Transfers From Districts or Charter Schools							
From County Offices	6500	0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers							
From Districts or Charter Schools	6350, 6360	0.00	0.00		0.00	0.00	0.0%
From County Offices	6350, 6360	0.00	0.00		0.00	0.00	0.0%
From JPAs	6350, 6360	0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments							
From Districts or Charter Schools	All Other	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others	8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE	11,702,308.29	9,118,725.57	20,821,033.86	1,718,000.00	17,038,038.00	18,756,038.00	-9.9%
TOTAL, REVENUES	180,973,165.80	104,728,511.95	285,701,677.75	167,040,310.00	92,914,403.00	259,954,713.00	-9.0%

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	74,021,680.28	24,506,636.75	98,528,317.03	73,026,726.00	24,408,662.00	97,435,388.00	-1.1%
Certificated Pupil Support Salaries		1200	3,636,426.73	2,842,409.78	6,478,836.51	167,083.00	5,566,392.00	5,733,475.00	-11.5%
Certificated Supervisors' and Administrators' Salaries		1300	7,567,921.63	4,305,459.43	11,873,381.06	8,175,634.00	3,327,270.00	11,502,904.00	-3.1%
Other Certificated Salaries		1900	221,390.06	3,188,811.67	3,410,201.73	522,949.00	2,779,401.00	3,302,350.00	-3.2%
TOTAL CERTIFICATED SALARIES			85,447,418.70	34,843,317.63	120,290,736.33	81,892,392.00	36,081,725.00	117,974,117.00	-1.9%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	356,185.12	10,314,131.61	10,670,316.73	352,596.00	10,121,154.00	10,473,750.00	-1.8%
Classified Support Salaries		2200	9,873,929.37	4,271,727.37	14,145,656.74	9,069,492.00	4,147,239.00	13,216,731.00	-6.6%
Classified Supervisors' and Administrators' Salaries		2300	1,545,657.02	434,553.89	1,980,210.91	1,659,790.00	392,348.00	2,052,138.00	3.6%
Clerical, Technical and Office Salaries		2400	8,531,836.44	2,094,551.72	10,626,388.16	8,239,641.00	2,003,888.00	10,243,529.00	-3.6%
Other Classified Salaries		2900	475,415.86	3,520,196.46	3,995,612.32	657,085.00	3,064,524.00	3,721,609.00	-6.9%
TOTAL CLASSIFIED SALARIES			20,783,023.81	20,635,161.05	41,418,184.86	19,978,604.00	19,729,153.00	39,707,757.00	-4.1%
EMPLOYEE BENEFITS									
STRS		3101-3102	6,810,016.57	2,579,855.16	9,389,871.73	6,727,165.00	2,904,838.00	9,632,003.00	2.6%
PERS		3201-3202	1,804,672.30	1,487,319.33	3,291,991.63	1,857,129.00	1,691,928.00	3,549,057.00	7.8%
OASDI/Medicare/Alternative		3301-3302	2,804,294.51	2,042,800.08	4,847,094.59	2,632,389.00	2,017,375.00	4,649,764.00	-4.1%
Health and Welfare Benefits		3401-3402	19,281,085.66	9,377,479.02	28,658,564.68	20,070,329.00	11,227,692.00	31,298,021.00	9.2%
Unemployment Insurance		3501-3502	439,786.64	194,383.35	634,169.99	427,402.00	234,220.00	661,622.00	4.3%
Workers' Compensation		3601-3602	3,511,476.92	1,824,326.02	5,335,802.94	3,285,709.00	1,807,111.00	5,092,820.00	-4.6%
OPEB, Allocated		3701-3702	10,815,684.90	5,175,025.06	15,990,709.96	10,122,389.00	5,784,392.00	15,906,781.00	-0.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	576,189.36	350,811.33	927,000.69	471,431.00	383,173.00	854,604.00	-7.8%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			46,043,206.86	23,031,999.35	69,075,206.21	45,593,943.00	26,050,729.00	71,644,672.00	3.7%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	723,438.85	2,806,585.26	3,530,024.11	1,550,000.00	0.00	1,550,000.00	-56.1%
Books and Other Reference Materials		4200	0.00	40.70	40.70	0.00	0.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Materials and Supplies		4300	1,168,805.64	3,642,821.19	4,811,626.83	1,613,135.00	7,433,527.00	9,046,662.00	88.0%
Noncapitalized Equipment		4400	51,656.20	450,146.78	501,802.98	92,300.00	154,000.00	246,300.00	-50.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,943,900.69	6,899,593.93	8,843,494.62	3,255,435.00	7,587,527.00	10,842,962.00	22.6%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	94,975.49	17,001,016.97	17,095,992.46	0.00	1,086,280.00	1,086,280.00	-93.6%
Travel and Conferences		5200	66,160.79	524,503.51	590,664.30	120,390.00	747,867.00	868,257.00	47.0%
Dues and Memberships		5300	92,223.82	4,885.00	97,108.82	60,700.00	42,500.00	103,200.00	6.3%
Insurance		5400 - 5450	1,500,000.00	0.00	1,500,000.00	1,500,000.00	0.00	1,500,000.00	0.0%
Operations and Housekeeping Services		5500	5,345,684.66	0.00	5,345,684.66	5,424,315.00	100,000.00	5,524,315.00	3.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,723,674.02	744,925.19	2,468,599.21	1,786,609.00	832,594.00	2,619,203.00	6.1%
Transfers of Direct Costs		5710	(5,694,853.42)	5,694,853.42	0.00	(10,535,411.00)	10,535,411.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(77,851.70)	(34,177.06)	(112,028.76)	(44,200.00)	100,500.00	56,300.00	-150.3%
Professional/Consulting Services and Operating Expenditures		5800	3,979,953.66	6,788,865.38	10,768,819.04	3,945,610.00	19,600,771.00	23,546,381.00	118.7%
Communications		5900	1,504,067.33	24,699.95	1,528,767.28	535,150.00	18,800.00	553,950.00	-63.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,534,034.65	30,749,572.36	39,283,607.01	2,793,163.00	33,064,723.00	35,857,886.00	-8.7%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	296,776.73	296,776.73	0.00	160,000.00	160,000.00	-46.1%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	72,439.38	88,303.75	160,743.13	179,652.00	542,206.00	721,858.00	349.1%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			72,439.38	385,080.48	457,519.86	179,652.00	702,206.00	881,858.00	92.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition for Instruction Under Interdistrict Attendance Agreements		7130	41,903.00	0.00	41,903.00	60,000.00	0.00	60,000.00	43.2%
State Special Schools									
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6350, 6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6350, 6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6350, 6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	489,278.00	0.00	489,278.00	New
Other Debt Service - Principal		7439	1,415,000.00	0.00	1,415,000.00	2,060,000.00	0.00	2,060,000.00	45.6%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,456,903.00	0.00	1,456,903.00	2,609,278.00	0.00	2,609,278.00	79.1%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(2,186,242.15)	2,186,242.15	0.00	(1,755,243.00)	1,755,243.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(916,427.89)	0.00	(916,427.89)	(812,680.00)	0.00	(812,680.00)	-11.3%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(3,102,670.04)	2,186,242.15	(916,427.89)	(2,567,923.00)	1,755,243.00	(812,680.00)	-11.3%
TOTAL, EXPENDITURES			161,178,257.05	118,730,966.95	279,909,224.00	153,734,544.00	124,971,306.00	278,705,850.00	-0.4%

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS							
INTERFUND TRANSFERS IN							
From: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00	New
(a) TOTAL, INTERFUND TRANSFERS IN	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00	New
INTERFUND TRANSFERS OUT							
To: Child Development Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out	794,835.76	0.00	794,835.76	0.00	0.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT	794,835.76	0.00	794,835.76	0.00	0.00	0.00	-100.0%
OTHER SOURCES/USES							
SOURCES							
State Apportionments	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Emergency Apportionments							
Proceeds							
Proceeds from Sale/Lease- Purchase of Land/Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources							
Transfers from Funds of Lapsed/Reorganized LEAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds							
Proceeds from Certificates of Participation	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(30,207,699.40)	30,207,699.40	0.00	(32,842,726.00)	32,842,726.00	0.00	0.0%
Contributions from Restricted Revenues		8990	3,000.00	(3,000.00)	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	7,451,151.58	(7,451,151.58)	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	2,236,057.79	(2,236,057.79)	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(20,517,490.03)	20,517,490.03	0.00	(32,842,726.00)	32,842,726.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(21,312,325.79)	20,517,490.03	(794,835.76)	(31,842,726.00)	32,842,726.00	1,000,000.00	-225.8%

Description	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F		
	Function Codes	Object Codes	Total Fund col. A + B (C)	Unrestricted (A)	Restricted (B)	Total Fund col. D + E (F)			
A. REVENUES									
1) Revenue Limit Sources		8010-8099	161,899,364.65	153,138,827.49	8,760,537.16	140,531,724.00	8,484,932.00	149,016,656.00	-8.0%
2) Federal Revenue		8100-8299	33,489,974.69	8,673.00	33,489,301.69	0.00	30,618,614.00	30,618,614.00	-8.6%
3) Other State Revenue		8300-8599	69,483,304.55	16,123,357.02	53,359,947.53	24,790,586.00	36,772,819.00	61,563,405.00	-11.4%
4) Other Local Revenue		8600-8799	20,821,033.86	11,702,308.29	9,118,725.57	1,718,000.00	17,038,038.00	18,756,038.00	-9.9%
5) TOTAL REVENUES			285,701,677.75	180,973,165.80	104,728,511.95	167,040,310.00	92,914,403.00	259,954,713.00	-9.0%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		170,548,861.89	104,478,254.59	66,070,607.30	100,370,563.00	72,079,491.00	172,450,054.00	1.1%
2) Instruction - Related Services	2000-2999		38,219,855.50	19,350,530.81	18,869,324.69	18,791,120.00	17,100,412.00	36,891,532.00	-6.1%
3) Pupil Services	3000-3999		20,419,457.57	4,630,331.25	15,789,126.32	1,225,747.00	17,679,679.00	18,905,426.00	-7.4%
4) Ancillary Services	4000-4999		6,191,623.00	949,271.46	5,242,351.54	19,723.00	5,642,212.00	5,661,935.00	-8.6%
5) Community Services	5000-5999		88,846.07	88,846.07	0.00	0.00	0.00	0.00	-100.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		13,333,656.71	11,147,414.56	2,186,242.15	12,702,761.00	1,787,743.00	14,490,504.00	8.7%
8) Plant Services	8000-8999		29,650,020.26	19,076,705.31	10,573,314.95	18,015,352.00	10,681,769.00	28,697,121.00	-3.2%
9) Other Outgo	9000-9999	Except 7600-7699	1,456,903.00	1,456,903.00	0.00	2,609,278.00	0.00	2,609,278.00	79.1%
10) TOTAL EXPENDITURES			279,909,224.00	161,178,257.05	118,730,966.95	153,734,544.00	124,971,306.00	278,705,850.00	-0.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			5,792,453.75	19,794,908.75	(14,002,455.00)	13,305,766.00	(32,056,903.00)	(18,751,137.00)	-423.7%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00	New
b) Transfers Out		7600-7629	794,835.76	794,835.76	0.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	-0.0%
3) Contributions		8980-8999	0.00	(20,517,490.03)	20,517,490.03	(32,842,726.00)	32,842,726.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(794,835.76)	(21,312,325.79)	20,517,490.03	(31,842,726.00)	32,842,726.00	1,000,000.00	-225.8%

Description	Function Codes	Object Codes	2008-09 Unaudited Actuals			2009-10 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
			(1,517,417.04)	6,515,035.03	4,997,617.99	(18,536,960.00)	785,823.00	(17,751,137.00)	-455.2%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
a) As of July 1 - Unaudited		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)		9795	21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
d) Other Restatements			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			21,567,078.29	24,272,689.95	45,839,768.24	20,049,661.25	30,787,724.98	50,837,386.23	10.9%
2) Ending Balance, June 30 (E + F1e)			20,049,661.25	30,787,724.98	50,837,386.23	1,512,701.25	31,573,547.98	33,086,249.23	-34.9%
Components of Ending Fund Balance									
a) Reserve for Revolving Cash		9711	70,000.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.0%
Stores		9712	184,146.13	0.00	184,146.13	230,000.00	0.00	230,000.00	24.9%
Prepaid Expenditures		9713	3,575.96	0.00	3,575.96	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	30,787,724.98	30,787,724.98	0.00	31,573,547.98	31,573,547.98	2.6%
b) Designated Amounts		9770	8,421,121.79	0.00	8,421,121.79	1,212,701.25	0.00	1,212,701.25	-85.6%
Designated for Economic Uncertainties		9775	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9780	509,604.29	0.00	509,604.29	0.00	0.00	0.00	-100.0%
Other Designations (by Resource/Object)	0000	9780	509,604.29	0.00	509,604.29	0.00	0.00	0.00	-100.0%
Msr B Parcel Tax 2004		9790	10,861,213.08	0.00	10,861,213.08	0.00	0.00	0.00	
c) Undesignated Amount									
d) Unappropriated Amount		9790				0.00	0.00	0.00	

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.95%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
CORR	Total Cost for the Education of Adults in County Correctional Facilities If the amount received for this program exceeds actual costs, the next apportionment is subject to reduction (EC 1909, 41841.5, and the Budget Act).	
DAY	Excess Program Revenues Must spend 90% of revenues on direct instructional and documented support costs (EC 48660.2[b]). A positive number here indicates that less than 90% was spent, subjecting the next apportionment to reduction.	(\$352,757.07)
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$213,955,521.88
	Appropriations Subject to Limit	\$184,096,463.76
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2010-11, subject to CDE approval.	2.31%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2010-11 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
TRAN	Approved Transportation Expense - Home-to-School	\$4,816,742.03
	Approved Transportation Expense - SD/OI For each of these programs, if the amount received exceeds actual costs, the next apportionment is subject to reduction (EC 41851.5[c]).	\$3,718,402.13

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: F.2

Subject: Resolution No. 29-0910, Adoption of Gann Limit, 2008-09 and 2009-10

Background Information: Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. It establishes limits on allowable growth in government spending.

Recommendation: Staff requests board adoption of the 2008-09 and 2009-10 annual appropriations.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 29-0910

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

SEPTEMBER 16, 2009

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2008-09 fiscal year and a projected Gann Limit for the 2009-10 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2008-09 and 2009-10 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2008-09 and 2009-10 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this District.

PASSED AND ADOPTED on September 16, 2009, at a regular meeting of the Board of Education by the following vote:

AYES _____ NOES _____ ABSENT _____

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education of the West Contra Costa Unified School District, in Richmond, California, held on September 16, 2009.

Bruce Harter, Board Secretary

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 16, 2009

From: Sheri Gamba, Associate Superintendent Business Services
Jessica Romeo, Assistant Superintendent Human Resources

Agenda Item: F.3

Subject: Approval of Agreement with School Supervisors Association SSA / AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA

Background Information: District and SSA Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of the SSA. A copy of the Tentative Agreement is provided. The SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is attached. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the SSA

Fiscal Impact: Savings of \$263,631 estimated for the 2009-10 budget

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

TENTATIVE AGREEMENT

The West Contra Costa Unified School District and the School Supervisors Association enter the following Tentative Agreement:

1. Article 1.1 Recognition

1101 The District and SSA agree to review and update the list of position titles. A subcommittee shall perform this task prior to completion of the final rewritten contractual agreement.

2. Article 3 Work Schedule

3000 The workday for employees subject to this Agreement shall be seven and one-half (7-1/2) hours. However, if the District implements grant funded or specially funded programs which necessitate less than full time positions, the District will notify SSA in advance to meet and confer regarding the appropriate hours of work for such positions.

3. Article 5: Holiday Schedule:

5308 The following shall be paid holidays:

- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Holiday (2 days)
- New Year's Day Holiday
- Martin Luther King, Jr. Holiday
- Presidents Day (2 days)
- Spring Vacation Day
- Memorial Day

Unpaid/Non-work days shall be:

- Three Days during February Break
- Classified Training Day
- December 23 (or workday preceding December 24th)
(12 month employees only)
- December 31 (or workday preceding New Years Day)

4. Article 3: Workyear

3003 Reduced Workyear: The work year for each classification within the bargaining unit (12 month employees) shall be reduced by six work days, with a

corresponding reduction of salary equivalent to those six days. The work year for each classification within the bargaining unit (less than 12 month employees) shall be reduced by five work days, with a corresponding reduction of salary equivalent to those five days. The unpaid work days will be as follows: Three days during the February Break, Classified Training Day, the workday preceding December 24th (12 month employees only) and the workday preceding New Years Day.

The reduced workyear will remain in effect for the 2009-2010, 2010-2011 and 2011-2012 school years. Beginning in 2012-2013, the unpaid/non-work days set forth above shall be restored and those days previously identified as holidays will be restored as holidays and those days previously identified as work days will be restored as workdays.

5. Article 5: Benefits

Health Benefits for active and retirees shall be in accordance with the 2005-2008 contract through December 31, 2009.

A. Medical Benefits

The District shall provide all eligible employees, their spouses, dependents, and domestic partners an opportunity to enroll in medical benefits as currently offered by CalPERS. Effective January 1, 2010, the District's maximum contribution to medical benefits shall be as follows:

a. For unit members choosing Employee Only coverage, the amount of \$400.00 per month;

b. For unit members choosing Employee Plus One coverage, the amount of \$755.00 per month;

c. For unit members choosing Family coverage, the amount of \$975 per month.

Effective January 1, 2012, the District's maximum contribution to medical benefits shall be as follows:

a. For unit members choosing Employee Only coverage, the amount of \$410.00 per month;

b. For unit members choosing Employee Plus One coverage, the amount of \$765.00 per month;

c. For unit members choosing Family coverage, the amount of \$985.00 per month.

B. Dental Benefits

The District shall provide all eligible employees, their spouses, dependents, and domestic partners with the dental insurance plan currently offered by Delta Dental Service. Effective January 1, 2010, the District's maximum contribution to dental benefits will be \$1,140.00 per year (\$95.00 per month) per employee.

C. Vision

Effective January 1, 2010, VSP will be eliminated and the parties recognize that the resulting savings have been added to the District's health plan contribution amount.

The District and SSA will continue to explore vision plan coverage and benefit alternatives.

D. Cash in Lieu

Status quo, except prorated for part-time employees.

E. Part-time Employees

1. An employee whose regular assignment is less than 7-1/2 hours per day is considered part-time.
2. Part-time employees hired before July 1, 2009 who currently receive health benefit coverage shall be eligible for health benefits on a prorated basis effective January 1, 2010. Part-time employees whose primary assignment is more than 3-3/4 hours per day but less than 7-1/2 hours per day hired on or after July 1, 2009 shall be eligible for health benefits on a prorated basis. Part-time employees may elect to permanently forego (unless employee attains full time status) their eligibility for contribution to health benefits, including post retirement benefits, and receive a cash in lieu payment of \$400 per month.

Section 2. Retiree Health Benefits

The District shall offer to eligible retiring employees the same health plans as are offered to active employees during the term of the employee's retirement. To be eligible for this benefit the employee must retire from WCCUSD, directly into PERS or STRS, be eligible for health benefits at the time of retirement and have attained the required years of service to the District as stated below.

To be eligible for these benefits, employees must meet the requirements stated in the above paragraph and one of the following years of service requirements:

1. Current regular employees hired prior to January 1, 2007 who attain five continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month. The effective date of this section will be January 1, 2010.
 - a. For Employees who have attained twenty years of continuous years of service with WCCUSD (as defined by PERS/STRS) by 12/31/09, the District shall pay a maximum contribution of \$550.00 per month.
2. Current regular employees hired after January 1, 2007 but prior to July 15, 2009 who attain ten continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month. The effective date of this section will be January 1, 2010.
3. For employees hired on or after July 15, 2009, who attain twenty-five years of continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month until the employee reaches the age of 65. Thereafter, the District shall only pay a total of the CalPERS Health Benefits Program minimum allowable monthly unequal contribution amount for the enrollment in a health benefits plan of each eligible retiree, including enrollment of a maximum of one dependent. This amount shall increase by the minimum increase required by law. The District shall make no payment to retirees for prescription coverage not covered by CalPERS Health Benefits Program, vision or dental insurance.
 - a. (a) For employees hired on or after July 15, 2009, who do not attain twenty-five years of continuous years of service with WCCUSD (as defined by PERS/STRS), but do attain, under CALPERS rules, five years of service as defined by PERS/STRS, the District shall only pay a total of the CalPERS Health Benefits Program minimum allowable monthly unequal contribution amount for the enrollment in a health benefits plan of each eligible retiree, including enrollment of a maximum of one dependent. This amount shall increase by the minimum increase required by law. The District shall make no payment to retirees for prescription coverage not covered by CalPERS Health Benefits Program, vision or dental insurance.

6. Evaluation

8005 Permanent Employees; modify last sentence, "may be formally evaluated" to "shall be formally evaluated."

7. Article 10 Entire Agreement

10001 Term of Agreement

This agreement shall continue in effect through June 30, 2012.

10001.2 Contract Reopeners

The parties may reopen one item each, and any mutually agreeable articles, in each of the last two years of the agreement.

10002 Effective Date of Agreement

This Agreement is effective 1st Day of July 2008.

8. Subcommittees

The District and SSA have mutually agreed to the following subcommittees:

- Salary Schedule (& Feasibility of Merging)
- Promotional Hiring
- Vision Care Alternatives
- Retiree Cash in lieu Options
- Alternatives to CalPERS medical plan coverage
- Revised Evaluation Form
- Review Recognition Section

Dated:

School Supervisors Association

Mary Jones
Judith Castell

Andrea Beck

Dated:

West Contra Costa Unified School District

Cesear Alamed
Spui Gamba

SUMMARY OF TENTATIVE AGREEMENT

AB1200 Summary/Contra Costa County Office of Education

**WITH SCHOOL SUPERVISORS ASSOCIATION BARGAINING UNIT
OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

To be acted upon by the Governing Board at its meeting on 9-16-09.

GENERAL:

If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.

Certificated: Contract in force through 7/8/09 imposition **Classified:** In progress

The proposed agreement covers the following period: 2008-09 through 2012 with re-openers of one item each in each year.

COMPENSATION:

Proposed percentage increase in proposed agreement: 0
Group has agreed to a work year reduction of 6 days and a cap on health benefits. Group has also agreed to eliminate the VSP program.

Current year total cost increase (savings) for: Salaries:	(\$97,319)
Statutory Benefits:	(\$22,752)
Health & Welfare:	(\$143,560)

OTHER PROVISIONS:

A maximum contribution program was agreed upon for all employees who vest and retire from Cal-Pers and the District after December 31, 2010. New hires will have a vesting schedule of 25 years to attain a maximum contribution to age 65. This savings will not net a short term budgetary benefit, but will change the OPEB liability for the district and the pay as you go requirement in future years.

TOTAL SAVINGS **(\$263,631)**

WAS THIS COST INCLUDED IN THE LATEST PROJECTIONS PROVIDED TO THE COUNTY OFFICE? **Yes X No _____**

Savings were included as a part of the District's Fiscal Recovery Plan, which was adopted with the 2009-10 budget.

Savings will be realized in the General Fund and the Cafeteria Fund.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education *df* **Meeting Date:** September 16, 2009
From: Sheri Gamba, Associate Superintendent Business Services **Agenda Item:** F.4
Jessica Romeo, Assistant Superintendent Human Resources
Subject: Approval of Agreement with West Contra Costa Administrator's Association WCCAA / AB1200
Public Disclosure of Collective Bargaining Agreement with the WCCAA

Background Information: District and WCCAA Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of the WCCAA. A copy of the Tentative Agreement is provided. The WCCAA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is attached. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the WCCAA

Fiscal Impact: Savings of \$447,309 estimated for the 2009-10 budget

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

TENTATIVE AGREEMENT

The West Contra Costa Unified School District and the West Contra Costa Administrator's Association enter the following Tentative Agreement:

1. **Reduced Workyear:** The work year for each classification within the bargaining unit shall be reduced by six work days, with a corresponding reduction of salary equivalent to those six days. The reduced workyear will remain in effect for the 2009-2010, 2010-2011 and 2011-2012 school years. Beginning in 2012-2013, the six days set forth above and the corresponding salary shall be restored.

2. Benefits

A. Medical Benefits

The District shall provide all eligible employees, their dependents, and domestic partners with medical benefits as currently offered by CalPERS. Effective January 1, 2010, the District's maximum contribution to medical benefits shall be as follows:

a. For unit members choosing Employee Only coverage, the amount of \$400.00 per month;

b. For unit members choosing Employee Plus One coverage, the amount of \$755.00 per month;

c. For unit members choosing Family coverage, the amount of \$975 per month.

Effective January 1, 2012, the District's maximum contribution to medical benefits shall be as follows:

a. For unit members choosing Employee Only coverage, the amount of \$410.00 per month;

b. For unit members choosing Employee Plus One coverage, the amount of \$765.00 per month;

c. For unit members choosing Family coverage, the amount of \$985.00 per month.

B. Dental Benefits

The District shall provide all eligible employees, their dependents, and domestic partners with either the dental insurance plan currently offered by Delta Dental Service or Safeguard. Effective January 1, 2010, the District's maximum contribution to dental benefits will be \$1,140.00 per year (\$95.00 per month) per employee.

C. Vision

Effective January 1, 2010, VSP will be eliminated and the parties recognize that the

resulting savings have been added to the District's health plan contribution amount.

D. Cash in Lieu

Status quo.

Retiree Health Benefits

The District shall offer to eligible retiring employees the same health plans as are offered to active employees during the term of the employee's retirement. To be eligible for this benefit the employee must retire from WCCUSD, directly into PERS or STRS, be eligible for health benefits at the time of retirement and have attained the required years of service to the District as stated below.

To be eligible for these benefits, employees must meet the requirements stated in the above paragraph and one of the following years of service requirements:

1. Current regular employees hired prior to January 1, 2007:
 - a. Employees who attain five continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$250.00 per month. The effective date of this section will be January 1, 2010.
 - b. Employees who attain ten continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month. The effective date of this section will be January 1, 2010.
 - c. For Employees who have attained twenty years of continuous years of service with WCCUSD (as defined by PERS/STRS) by 12/31/09, the District shall pay a maximum contribution of \$550.00 per month. The effective date of this section will be January 1, 2010.
 - d. For Employees who have attained twenty five years of continuous years of service with WCCUSD (as defined by PERS/STRS) by 12/31/09, the District shall pay a maximum contribution of \$750.00 per month. The effective date of this section will be January 1, 2010.

2. For employees hired on or after January 1, 2007, who attain twenty-five years of continuous years of service with WCCUSD (as defined by PERS/STRS) shall have met the required years of service to the District for the purposes of this section. The maximum district contribution towards benefits for employees in this category shall be \$450.00 per month until the employee reaches the age of 65. Thereafter, the District shall only pay a total of the CalPERS Health Benefits Program minimum allowable monthly unequal contribution amount for the enrollment in a health benefits plan of each eligible retiree, including enrollment of a maximum of one dependent. This amount shall increase by the minimum increase required by law. The District shall make no payment to retirees for prescription coverage not covered by CalPERS Health Benefits Program, vision or dental insurance.

a. For employees hired on or after January 1, 2007, who do not attain twenty-five years of continuous years of service with WCCUSD (as defined by PERS/STRS), but do attain, under CALPERS rules, five years of service as defined by PERS/STRS, the District shall only pay a total of the CalPERS Health Benefits Program minimum allowable monthly unequal contribution amount for the enrollment in a health benefits plan of each eligible retiree, including enrollment of a maximum of one dependent. This amount shall increase by the minimum increase required by law. The District shall make no payment to retirees for prescription coverage not covered by CalPERS Health Benefits Program, vision or dental insurance.

3. Current retirees will not be impacted by this agreement. The District's contribution formula for employees who retire prior to January 1, 2010 will not change.

4. District agrees to survey all retirees to determine if cash in lieu could result in a cost savings to the District.

3. Term of Agreement:

This Agreement is effective July 1, 2008 through June 30, 2012. The parties may reopen one article each, and any mutually agreeable articles, in each of the last two years of the contract. The parties agree that any agreement reached as a result of the reopeners during the 2010-2011 and 2011-2012 years, will be limited in duration to the term of this agreement.

4. WCCAA agrees to withdraw its unfair labor practice.

5. For the 2009-2010 school year, if the District enters into any agreement which results in a better workyear/benefits/salary package for any management, unrepresented or represented employee group, such package shall be offered to WCCAA.

Dated:

West Contra Costa Administrators
Association

Juanita
Spriss Halland
Sharon Lambie
Antoinette Henry-Evans
Sharon E. Fogelson
M. [Signature]

Dated:

8/19/09

West Contra Costa Unified School District

[Signature]
[Signature]

SUMMARY OF TENTATIVE AGREEMENT
AB1200 Summary/Contra Costa County Office of Education

**WITH WEST CONTRA COSTA ADMINISTRATORS ASSOCIATION BARGAINING UNIT
OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

To be acted upon by the Governing Board at its meeting on 9-16-09.

GENERAL:

If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.

Certificated: Contract in force through 7/8/09 imposition **Classified:** In progress

The proposed agreement covers the following period: 2008-09 through 2012 with re-openers of one item each in each year.

COMPENSATION:

Proposed percentage increase in proposed agreement: 0
Group has agreed to a work year reduction of 6 days and a cap on health benefits. Group has also agreed to eliminate the VSP program.

Current year total cost increase (savings) for: Salaries:	(\$242,036)
Statutory Benefits:	(\$32,530)
Health & Welfare:	(\$172,743)

OTHER PROVISIONS:

A maximum contribution program was agreed upon for all employees who vest and retire from Cal-Pers and the District after December 31, 2010. New hires will have a vesting schedule of 25 years to attain a maximum contribution to age 65. This savings will not net a short term budgetary benefit, but will change the OPEB liability for the district and the pay as you go requirement in future years.

TOTAL SAVINGS **(\$447,309)**

WAS THIS COST INCLUDED IN THE LATEST PROJECTIONS PROVIDED TO THE COUNTY OFFICE? **Yes X No _____**

Savings were included as a part of the District's Fiscal Recovery Plan, which was adopted with the 2009-10 budget.

Savings will be realized in the General Fund and the Adult Education Fund.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Jessica Romeo **Agenda Item:** F.5
Assistant Superintendent Human Resources
Subject: Reduced Work Year for Unrepresented Management, Cabinet and Confidential Employees

Background Information:

The underlying premise to the fiscal recovery plan is that the employee groups would make concessions to provide an avenue for fiscal recovery.

In keeping with the Multi-Year Recovery Plan, the District seeks to eliminate the structural deficit in part by reducing the work year for its employees. The work year for unrepresented management, cabinet and confidential employees shall be reduced by six work days, with a corresponding reduction of salary equivalent to those six days. The reduced work year will remain in effect for the 2009-2010, 2010-2011 and 2011-2012 school years. Beginning in 2012-2013, the six days set forth above and corresponding salary shall be restored.

In addition, unrepresented management, cabinet and confidential employees will adhere to the benefits and retiree programs agreed upon with the School Supervisors Association (SSA) and West Contra Costa Administrator's Association (WCCAA). Classified will align with SSA and certificated will align with WCCAA.

Recommendation: Approval

Fiscal Impact: Savings of \$167,767 for 2009-10

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 16, 2009
From: Audrey Miles, Antonio Medrano **Agenda Item:** F.6
Board Members
Subject: Benefit Cap for Board Members

Background Information:

Although the Board had capped the benefits that Board members received in 2008-09, the Board needs to reduce the level of District payment of benefits to the level approved by both the School Supervisors Association (SSA) and the West Contra Costa Administrators Association (WCCAA). This is the same cap as is being applied to the non-represented managers and confidential employees. Since this cap was accomplished in combination with a reduced work-year and elimination of the vision program the Board should also take a compensation reduction corresponding to the compensation and work year reduction taken by WCCAA and SSA and eliminate the vision program.

Recommendation:

That the Board adopt the same maximum contribution to benefits, including eliminating VSP, at the same levels as SSA, WCCAA and the non-represented managers for 2009-10, 2010-11 and 2011-12 and reduced compensation corresponding to the work year reduction taken by WCCAA and SSA.

Fiscal Impact: Savings of \$6,400 for the 2009-10 Fiscal Year

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____