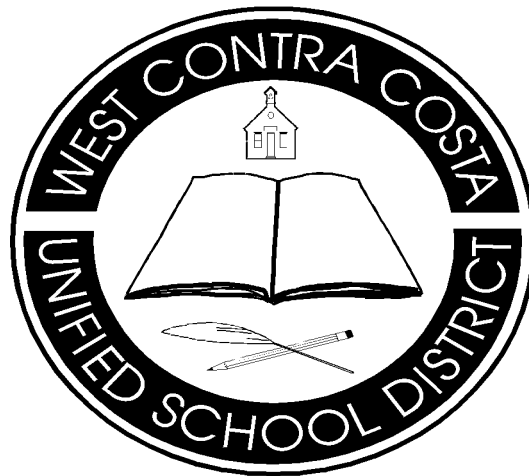


**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
June 24, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JUNE 24, 2009**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption (Public Comment)**

* **B.6 Board Minutes: June 3, 2009; June 6, 2009**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

***CI C.2 Grants/Awards/Agreements**

Comment:

Formal Acceptance is requested of the Board of Education to accept the grants/awards/agreements as detailed dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI C.3 Acceptance of Donations**

Comment:

The District has received donations as summarized dated June 24, 2009. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.4 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

Attached are the summaries of Payroll and Vendor Warrants issued during the month of May, 2009.

Total of payroll warrants: \$10,563,265

Total of vendor warrants: \$17,836,465

Recommendation: Recommend approval of the payroll and vendor warrant reports.

Fiscal Impact: As noted above

***CI C.6 Agreements for Nonpublic, Nonsectarian School/Agency Services**

Comment:

Permission is requested of the Board of Education to approve the Master Contracts between the District and named schools/agencies for nonpublic, nonsectarian school/agency services for the period of July 1, 2009 through June 30, 2010.

Recommendation: Recommend Approval

Fiscal Impact: \$7,500,000.00 Non-LCI / LCI

***CI C.7 Community Budget Advisory Member Ratification**

Comment:

The Community Budget Advisory Committee (CBAC) met on April 23, 2009. The voting members approved the following members for the 2009-10 term: Eduardo Martinez, Sue Kahn and Charles Johnson. The selection is subject to ratification by the School Board at a regular Board of Education meeting.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.8 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.9 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$229,875. Funding sources as noted.

***CI C.10 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction project: Kennedy High School Painting. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Mira Vista Elementary Sitework project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

In addition to the Construction Change Orders, this action includes four Changes Orders to the modular building contracts at: Ford Elementary School Temporary Campus; Leadership Public Schools Temporary Campus; Richmond College Prep Modular Campus; and DeAnza High School Temporary Campus. These changes to the approved contracts include modifications to the scope of work—for example adding buildings, changing ramps, or making interior modifications in order to meet educational program needs. Ratification and approval is required as noted.

Recommendation: Ratify and approve negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$106,887.82.

***CI C.11 Approval of Architect Selection and Award of Contract for Coronado Elementary Programming and Master Planning**

Comment:

At its meeting on June 3, 2009, the Board approved Coronado Elementary School to proceed to the Programming and Master Planning phase of work for renovation or reconstruction. The Board also directed staff to initiate an architect selection process immediately to ensure timely action on initiating the planning process at the site. Pursuant to the Board's direction, staff has initiated a selection process with the Coronado Site Committee. Three architectural firms were selected by staff for interviews at the school. The firms are all currently in the pre-qualified architect pool designated by the Board in 2006 for Measure J projects. Interviews were conducted on June 10, 2009 with the Coronado Site Committee. The recommended firm is WLC Architects.

Staff met with WLC Architects, at which time WLC provided proposed fees for Programming and Master Planning. The Architects anticipate a process which will look at a number of options for the Coronado site to allow the District flexibility for a range of budgets which may be available. The options to be reviewed will include full renovation of the existing buildings plus limited new construction to meet program requirements. As a part of this approach, the Architects will provide a prioritized menu of renovations for the District—in case limited funds are available. The team will also review options for full reconstruction of the site. It is anticipated that the work can begin over the summer with facilities assessments and background work. Intensive work with the Site Committee and community outreach is a part of the process and will be scheduled for the beginning of the next school year. It is anticipated that a Master Plan can be brought to the Board in late fall 2009.

Recommendation: Approve recommended architect selection and award contract for Programming and Master Planning services

Fiscal Impact: \$185,000. Funded by the Measure J Bond.

***CI C.12 Coronado Elementary Fence & Gates Replacement Emergency Repair Program Contract Award**

Comment:

The District has received funding from the State Emergency Repair Program (“ERP”) to replace seriously deteriorated fencing and gates at the Coronado Elementary site.

Seville Group (“SGI”) prepared bid documents for the state-approved project. A public bid process was conducted. Bids were opened on May 27, 2009. Four Contractors submitted bids. They are as follows: Bailey Fence \$23,961; Golden Bay Fence \$22,900; AAA Fence \$20,249; and Chain Link Fence \$14,728. The lowest responsive, responsible bidder is Chain Link Fence at \$14,728.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$14,728. Funded from the Emergency Repair Program (“ERP”)

***CI C.13 Coronado Elementary Interior Windows, Abatement, Trim Emergency Repair Program Contract Award**

Comment:

The District has received funding from the State Emergency Repair Program (“ERP”) to replace seriously deteriorated windows at the Coronado Elementary site.

Seville Group (“SGI”) prepared bid documents for the State-approved project. A public bid process was conducted. Bids were opened on June 10, 2009. Four Contractors submitted bids. They are as follows: Parc Services \$774,829; Nema Construction \$630,000; Ionian Construction \$515,000; and, Pinguelo Construction \$500,907. Pinguelo Construction is the lowest responsive, responsible bidder at \$500,907.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$500,907. Funded from the Emergency Repair Program (“ERP”).

***CI C.14 Crespi Fire Reconstruction Construction Management Services Award of Contract**

Comment:

The next step in completing the reconstruction of the fire-damaged administration building at Juan Crespi Middle School is for the District to retain a project and construction management (PM/CM) team to oversee the work. At its June 10th meeting, the Facilities Subcommittee addressed the process of selecting a firm to provide PM/CM services for the reconstruction of the administration building at Juan Crespi Middle School. After a full vetting of information provided to the Board, subsequent Board actions and a discussion regarding the application of our processes, it was determined that the current qualified list should be used as the basis of the selection. The Subcommittee selected and recommended that SGI be awarded the contract.

Recommendation: Award contract to SGI

Fiscal Impact: Funded from fire insurance proceeds

***CI C.15 Verde Elementary Sitework Playground Renovations Project Award of Contract**

Comment:

The final step in completing the full renovation of Verde Elementary School is to upgrade the playground and complete sitework that was not finished during the main project in 2004. The scope of work includes playground asphalt repairs, play structure upgrades, new games and striping. The project also has a major site safety component with the installation of new perimeter fences and gates—including ornamental ironwork gates at the bridge entry to campus. The project also includes the installation of a new parking area adjacent to the administration building and associated security lighting, drainage and fencing.

Powell and Partners Architects prepared plans and specifications for the Verde project. The District conducted a public bid of the project. Bids were opened on June 2, 2009. Seven Contractors submitted bids. They are as follows: WR Forde \$949,000; Blossom Valley \$912,418; Bruce Carone Paving \$832,274; A&E Emaar \$825,000; Evans Brothers \$795,799; Bay Cities Paving and Grading \$726,000; and ERA Construction \$525,562. After the bid, and within the timeframe identified in the specifications, ERA Construction notified the District that there was a mathematical error in the calculation of its bid.

ERA's bid was withdrawn with the concurrence of the District. The lowest responsive, responsible bidder is Bay Cities Paving and Grading at \$726,000.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$726,000. Funded from the Measure J Bond.

***CI C.16 School Consolidation Moving Services Contract Awards**

Comment:

A major element of the School Consolidation process is moving teachers, staff, and school contents from the three schools being closed to newly assigned sites. These are complex moves, with each of the closed sites sending teachers, staff, and contents to a number of different locations. The District's School Consolidation Team prepared bid documents which would give the District flexibility in the moves by circulating request for proposals based upon costs for unit prices to move a closing sites' contents to any location within the District. For example, the proposals request each firm to provide costs for: a four-person crew + supervisor for 8 hours; a standard mid-sized moving truck + fuel for 8 hours; and costs for boxes and labels.

Proposals from the moving companies were received on June 9, 2009. Seven moving companies submitted proposals. When ranked on the basis of total cost of Crew + Truck, the proposals are as follows: Mayflower \$2,470; Cor-o-van \$1,596; Doubleday \$1,577; Valley Relocation & Storage \$1,532; Chipman \$1,520; Crossroads \$1,486; and, Moving Solutions \$1,168. The lowest unit price mover is Moving Solutions at \$1,168 per day for Crew and Truck.

The total number of moving days is not known exactly, however, it is anticipated that there may be up to 40 total moving days needed under this contract. That would result in a total cost of just under \$50,000 for the base contract. Additional time may be needed depending up moving complexities at the sites.

Recommendation: Award contract to lowest unit price mover

Fiscal Impact: Base Contract Crew + Truck and boxes/labels, not to exceed \$50,000. Funded from the Special Reserve for Capital Outlay (Fund 40).

***CI C.17 Revised Board Policy BP 6164.6 – Identification and Education Under Section 504**

Comment:

On September 25, 2008, President Bush signed into law the American with Disabilities Amendments Act of 2008, which became effective on January 1, 2009. The act expanded the scope of disabilities covered under the Americans with Disabilities Act ("ADA") and Section 504 of the Rehabilitation Act of 1973 ("Section 504") as well as the protections available to students.

There are three key provisions of the Act that impact school districts as educators in terms of their responsibilities under the ADA and Section 504: (1) the definition of "disability" is expanded; (2) "major life activities" are clarified and expanded, and (3) most mitigation measures may no longer be considered in disability determinations.

Due to this the district's Section 504 policies, procedures, training materials, manual and forms had to be revised.

Recommendation: Board Approval

Fiscal Impact: None

***CI C.18 Approval of Board Member to Attend California Latino School Boards Association (CLSBA) Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Antonio Medrano has expressed an interest in attending the California Latino School Boards Association Unity 2009 Conference. Expenses including registration, fees, travel, food and lodging are estimated to total approximately \$750.00. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation: That the Board authorize member Antonio Medrano to attend the CLSBA conference.

Fiscal Impact: \$750.00. General Fund.

***CI C.19 Resolution 98-0809 in Support of 55% Parcel Tax Threshold**

Comment:

SCA 6 (Simitian) places a constitutional amendment on the ballot in 2010 to ask voters if they support school districts having the ability to pass local parcel taxes with a 55% vote threshold instead of the current two-thirds. This would make the vote threshold for parcel taxes the same as for local general obligation bonds for school facilities.

Recommendation: That the Board adopt Resolution No. 98-0809 in support of lowering the parcel tax threshold to 55%

Fiscal Impact: None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Recognition of Boy Scouts of America Eagle Scout Nick Ortega**

Comment:

Nick Ortega, a graduating senior at Hercules Middle High School, is obtaining the rank of Eagle Scout of the Boy Scouts of America.

Nick's project to restore the landscaping at the entrance of Ohlone Elementary School is a major requirement necessitating the planning and organization of a large-scale community service project. While the school district and the state of California are experiencing major budget reductions, Nick's project called on volunteer resources to complete. The scope of the project includes removal of overgrowth and replacement with healthy new plants and updating the irrigation system with drip lines to water more efficiently.

The characteristics of planning, development and leadership demonstrated in the implementation of this project are qualities that will serve Nick in his future career choices.

Recommendation: For Recognition Only

Fiscal Impact: None

* **D.2 Measure J Bond Sale Update**

Comment:

Staff will provide information and the schedule related to the Measure J Bond Sale. Dave Olson from KNN Inc. will provide a brief presentation and answer questions from the Board of Education.

Recommendation: For Information Only

Fiscal Impact: None

* **D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Three minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Safety Committee	
Special Education Citizens Advisory Committee	
Youth Commission	

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Request to Address the Board – Support for the WCCUSD Adult Education Program**

Comment:

Kristen Pursley has made a request to address the Board on behalf of “Communities Organized to Save Adult School.”

Recommendation: For Information Only

Fiscal Impact: None

* **E.2 Request to Address the Board – Growing West County School Gardens (GWCSG)**

Comment:

Graciella Rossi from Tara Hills Elementary and Yulia Solovieva from LaVonya DeJean Middle School will be presenting a power point to the Board regarding GWCSG programs and accomplishments.

GWCSG is a group comprised of dedicated teachers and parents from 17 schools throughout West Contra Costa Unified School District who are actively involved in their school garden and are passionate about getting their students more involved with science, language arts and math through gardening. Gardening at schools has been noted to increase test scores and skills, give students a sense of responsibility and accomplishment and also connect them with their community. This group last gave an update in 2007 to the board.

Recommendation: For Information Only

Fiscal Impact: None

* **E.3 Superintendent’s Report**

* **E.4 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda. Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Public Hearing and Adoption of the 2009-10 Budget**

Comment:

Education Code Section 42127 requires the governing board of each school district to adopt a budget for the subsequent year, on or before July 1st. The budget including the multi-year plan is subject to the review and approval of the State Trustee and the County Superintendent. Any revisions to the school district’s budget which results from passage of the state budget will be presented to the governing board within 45 days after the Governor signs the State Budget Act.

The budget document is available for public inspection at the District’s website at wccusd.net or in the lobby of the Administration Building at 1108 Bissell Avenue, Richmond.

A public hearing will be held, and staff will provide an overview of the proposed budget delineating the significant revenue and expenditure components. The final proposed budget is presented to the Board of Education for approval.

Delivered under separate cover.

Recommendation: Recommend Approval of the 2009-10 Budget

Fiscal Impact: Balanced Budget

* **F.2 Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's Initial Bargaining Proposal to Public Employees, Local One for 2009-2010**

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to Public Employees, Local One for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to Public Employees, Local One for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with Public Employees, Local One.

Fiscal Impact: To be determined

* **F.3 Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's Initial Bargaining Proposal to School Supervisors Association for 2009-2010**

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to School Supervisors Association for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to School Supervisors Association for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with School Supervisors Association.

Fiscal Impact: To be determined

* **F.4 Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's Initial Bargaining Proposal to United Teachers of Richmond for 2009-2010**

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to United Teachers of Richmond for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to United Teachers of Richmond for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with United Teachers of Richmond.

Fiscal Impact: To be determined

* **F.5 Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's Initial Bargaining Proposal to West Contra Costa Administrator's Association for 2009-2010**

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to West Contra Costa Administrator's Association for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to West Contra Costa Administrator's Association for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with West Contra Costa Administrator's Association.

Fiscal Impact: To be determined

* **F.6 Exploration of Local Funding Options**

Comment:

The severe reductions in State funding for public education in California have had and are having a significantly negative impact on educational services in the West Contra Costa Unified School District. The Board has had to reduce programs, eliminate services and layoff staff in order to absorb reductions in funding for 2008-09 and those projected for 2009-10. Many districts have concluded that the only sustainable way to fund public education is through local options that require voter approval.

At the May 20, 2009 meeting, the Board discussed a possible parcel tax as a means to supplement the declining state funding.

Recommendation: That the Board appoint two members as a parcel tax subcommittee and authorize the issuance of a request for qualifications for a parcel tax consultant

Fiscal Impact: None at this time

* **F.7 Resolution No. 96-0809: Authorization to Eliminate Classified Positions and Layoff Classified Employees, After-School Programs**

Comment:

A lack of funds necessitates the elimination of classified positions.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

* **F.8 Resolution No. 97-0809: Resolution to Decrease the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services**

Comment:

During the time period between five days after the enactment of the Budget Act and August 15 of the fiscal year to which the Budget Act applies, if the governing board of a school district determines that its total revenue limit per unit of average daily attendance for the fiscal year has not increased by at least 2 percent, Education Code section 44955.5 provides a school district with the ability to decrease the number of probationary or permanent certificated employees.

Pursuant to Education Code Section 44955.5 the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff, in accordance with the schedule adopted by the Board on June 3, 2009. This action is recommended in order to meet the necessary budget reductions for the 2009-2010 school year.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

* **F.9 District Data Warehouse System and Services**

Comment:

The District accumulates vast amounts of operational and educational data that is stored in separate “information silos.” District data sources include, but are not limited to: PowerSchool (replaces SASI) Student Information System, Encore (SPED), Edusoft, STAR, State Test Results, CAHSEE, SAT, Advanced Placement, Follett, Blackboard Connect Ed, Food Services (Winsnap), English Learner Services, Bi-Tech and School Dude. Business and operational information systems, like Bi-Tech and School Dude, do provide the information (data) needed to run the day-to-day operations of the District; but what is needed is for all these different kinds of information to be readily available and integrated at one location to make strategic decisions. Sometimes a particular department (ITS, Finance, SPED, Assessment, Educational Services) or school can produce ad hoc reports from a single application. But in most cases, the reports need data from multiple systems, requiring the writing of extract programs to create intermediary files that could be used to produce the ad hoc reports. This process is very labor intensive, requiring specialized technological skills.

Implementation of the District Data Warehouse System and Services will provide the data needed for strategic decision making and is available in an interactive manner. District employees will be able to query online and get results. The information will be in a format suitable for analysis. The data warehouse is a simple concept involving different functions: data extraction, data loading, transforming the data, storing the data, and providing easy-to-use (and friendly) user interface.

This project also follows a key recommendation from the NCEA (National Center for Educational Accountability) report.

Recommendation: Approve implementation of the District Data Warehouse System and Services

Fiscal Impact: \$500,915.00 for software, hardware, installation, and one year’s software maintenance cost. Funding source: Microsoft voucher money

* **F.10 Consolidation of Adult Education Administration**

Comment:

On February 11, 2009, the Board approved a school closure plan that included moving the Adult Education operations into a single facility at Kennedy High school for the 2010-11 school year. A few days later the California Legislature adopted a 2009-10 budget that essentially eliminated categorical funding for a host of programs including Adult Education. On April 1, 2009, the WCCUSD Board approved transfer of categorical funds from the “Tier III” programs including Adult Education to the general fund of the district.

In order to reduce overhead expenses and put the maximum available resources into programs for the adult population, district staff made plans to consolidate the administrative functions of the Adult Education facilities into a single site at Alvarado. Staff conducted a comparison of the two sites on four dimensions: space availability, access to public transportation, expenditures for site improvements and security. In each dimension, Alvarado was found to be more suitable than the Serra site.

Since Adult School programs are offered at schools, senior centers and community centers, the classes that have been at Serra and that will remain after the program reductions will be offered at other facilities in the central part of the school district including Mira Vista, Riverside, Ford, Grant and Wilson Elementary schools and Helms Middle school as well as in other community centers and other facilities.

Recommendation: That the Board approve the closure of the Serra facility

Fiscal Impact: Operating savings of \$85,000 annually

G. DISCUSSION ITEMS

*** G.1 Agenda Setting Process**

Comment:

Bylaw 9322 governs the process by which the Board establishes the agenda. During a retreat on January 24, the Board opened a discussion about the mechanics of the agenda setting process. One of the topics that the Board had planned to discuss at the June 6 Board retreat was the process the Board uses for establishing the Board's agenda. Since the facilitator was ill and unable to attend, the Board cancelled the retreat. Key questions for the Board to consider:

1. What role should the subcommittees of the Board play in the agenda setting process? How can a Board member who does not serve on a particular subcommittee participate in reviewing an item when he/she cannot participate in the subcommittee as a result of Brown Act limitations?
2. What level of planning and detail does the Board require in consideration of new initiatives that come before the Board either from individual Board members, the public or as a result of a recommendation from a subcommittee of the Board? Does the Board require a detailed plan, timeline and funding source? Given the sharp decline in resources for current initiatives, will the Board add new initiatives without eliminating previous ones?

Recommendation: That the Board discuss the process used for establishing the Board meeting agenda and provide direction about modifications to the Bylaw that would be brought back to the Board at a subsequent meeting.

Fiscal Impact: None

* **G.2 Status Reports – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For Information Only

Fiscal Impact: None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – July 8, 2009

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

June 24, 2009

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

1. Negotiator: Superintendent / Dr. Bruce Harter
2. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
3. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Lumagbas et al. v. WCCUSD et al.
3. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION

[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal
Middle School Vice Principal
High School Assistant Principal
K-12 Instructional Specialists
Coordinator of State and Federal
Coordinator of Educational Services

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)


- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo, 
Assistant Superintendent Human Resources **Agenda Item:** A.6
Subject: Administrative Appointments for the 2009-2010 School Year

Background Information:

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal
Middle School Vice Principal
High School Assistant Principal
K-12 Instructional Specialists
Coordinator of State and Federal
Coordinator of Educational Services

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.6

June 3, 2009

A. CLOSED SESSION

B. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:46 PM.

B.1 Pledge of Allegiance

President Miles led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Miles offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Alejandra Alonso, Interpreter; Doris Avalos, Executive Director; Andre Bell, Senior Director Bond Finance; Pat Calvert, Director Certificated Employees; Jeri Cohen, Coordinator Homeless Program; Martin Coyne, Director Accounting/Audits; Steve Collins, SELPA Director; Lisa Erwin, Sr. Director Fiscal; Bill Fay, Associate Superintendent for Operations; Erin Fleming, Director Classified Employees; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Assistant to the Superintendent; Sue Kahn, Principal, Pinole Valley High School; Joe Mayes, Maintenance Manager; Ken McDaniel, Electronics Supervisor; Linda Jackson, Executive Director; Emily Millar, Director Employee Relations; Barbara Mallon, Director of Curriculum and Instruction; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Executive Director; Jessica Romeo, Assistant Superintendent for Human Resources; Bill Savidge, District Engineering Officer; Marin Trujillo, Coordinator Community Engagement.

B.4 Presentation of Student Board Representative Cindy Pineda, North Campus Continuation High School

Ms. Pineda was absent.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel three (3) students and suspend those expulsions for placement within the West Contra Costa Unified School District.

MOTION: Ms. Kronenberg moved to ratify the vote taken in Closed Session to expel three (3) students and suspend those expulsions for placement within the West Contra Costa Unified School District. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes, with Mr. Thurmond abstaining and no absences. Motion carried 4-0-1-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve the administrative appointment of Jean Hansen as Interim Principal at Peres Elementary School.

MOTION: Mr. Ramsey moved to ratify the vote taken in Closed Session to appoint Jean Hansen as Interim Principal at Peres Elementary School. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes, with Mr. Thurmond abstaining and no absences. Motion carried 4-0-1-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve the administrative appointment of Pamala Blake as Director of Adult and Alternative Education.

MOTION: Mr. Medrano moved to ratify the vote taken in Closed Session to appoint Pamala Blake as Director of Adult and Alternative Education. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes, with Mr. Thurmond abstaining and no absences. Motion carried 4-0-1-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve the administrative appointment of Roxanne Brown-Garcia as Principal at Kennedy High School.

MOTION: Mr. Medrano moved to ratify the vote taken in Closed Session to appoint Roxanne Brown-Garcia as Principal at Kennedy High School. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, and President Miles voted yes, Mr. Thurmond abstained and Mr. Ramsey voted no. Motion carried 3-1-1-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to rescind the non-renewal notice of Randy Enos to continue as Principal at Gompers High School.

MOTION: Mr. Ramsey moved to ratify the vote taken in Closed Session to rescind the non-renewal notice of Randy Enos to continue as Principal at Gompers High School. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to complete the non-renewal of three teachers.

MOTION: Mr. Medrano moved to ratify the vote taken in closed session to complete the non-renewal of three teachers. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes, Mr. Thurmond voted no, with no abstentions and no absences. Motion carried 4-1-0-0.

B.6 Agenda Review and Adoption

MOTION: Mr. Ramsey moved to amend the agenda by placing item F.1 to follow D.4. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey moved to approve the amended agenda. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: May 19, 2009; May 20, 2009

MOTION: Mr. Ramsey moved to approve of the minutes of May 19 and May 20, 2009. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Contracted Services

C.2 Grants/Awards/Agreements

C.3 Acceptance of Donations

C.4 Approval of Fund-Raising Activities

C.5 Acceptance of Contracts for Placement of Student Teachers

C.6 Notification of Claims Rejected

C.7 Routine Personnel Changes - Classified

C.8 Ratification and Approval of Engineering Services Contracts

C.9 Ratification and Approval of Negotiated Change Orders

C.10 School Consolidation Modularity Contract Award

C.11 DeAnza High School Fitness Center Modularity Sitework & Utilities Project Award of Contract

C.12 DeAnza High School Fitness Equipment Award of Contract

C.13 Community Advisory Committee (CAC) for Special Education

C.14 Modification of Board Policy 1340 – Access to District Records

MOTION: Mr. Ramsey moved to approve the Consent Calendar, items C.1 through C.14. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Honor Student Cooper Frye and his Math League Coach Mr. Todd Groves

Ms. Rashidchi asked Ms. Mallon to introduce Mr. Todd Groves and Cooper Frye. Cooper, a student at Portola Middle School, was recognized for winning first place in his individual competitions at the Diablo Regional Math Counts Competition. He also represented the district at state level competition. Mr. Todd Groves, Math League teacher and volunteer at Portola and other schools, was presented with a certificate of recognition for coaching Cooper and other students for their math league competition.

Public Comment: None

Board Comment: None

D.2 Recognition of Ford and Washington Elementary Schools – State Title I Academic Achievement Awards (AAA) Program

Ms. Rashidchi asked to delay this item on the agenda to allow Ford Elementary students to arrive from another engagement.

Motion: Mr. Ramsey moved to allow this item to follow item D.7. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.3 Recognition of 2008 – 2009 Valedictorians of the Year

Mr. Greer introduced Executive Directors Ms. Avalos and Ms. Jackson who acknowledged three students from each of the six comprehensive high schools, Middle College High School, and Vista High School. These students attained the highest GPA's in their respective graduating class. The following students were presented with certificates of recognition:

Daniel Chung, Kenny Shiu, and Ernesto Perez of Pinole Valley High School
Daniel Baylor, Claire Dedrick, and Rachel Dunaway from El Cerrito High School
Andriana Ramirez, Samantha Suriano, and Shiv Shrestha of Richmond High School
Phuong Patricia Vo, Phuong Bich Vo, and Michael Payton of Vista Independent Study
Sien Rivera, Louis Tamillow, and Jorge Cortes of Middle College High School
Lauren Croda, Betty Kwan, Benny Hung of DeAnza High School
Christine Imazumi, Narin Kittikul, Janna Lee of Hercules High School
Muong Saeteurn, David Galvez, and Adrianna Ibarra of Kennedy High School

Public Comment: Tammy Campbell

Board Comment:

Mr. Ramsey congratulated the students, speaking of their success and opportunities for the future.

Mr. Medrano offered thanks to the parents for the foundation they provide their sons and daughters.

Ms. Kronenberg spoke of the privilege for the Board to honor these students as well as their families.

Mr. Thurmond thanked the students for representing the possibilities of accomplishments in the district.

Ms. Miles thanked the students and asked them to stand for further recognition.

D.4 Recognition of 2008 – 2009 WCCUSD Scholar Athletes and Scholar Athlete of the Year

Mr. Greer introduced male and female scholar athletes from the comprehensive high schools. Mr. Rhea spoke about the well-rounded student who participates in extracurricular activities and athletics.

Rajpaul Pannu and Adriana Olivia of Hercules High School
Samantha Suriano and Jose Cruz Vasquez of Richmond High School
Malcolm Carson and Jennifer Dao of El Cerrito High School
Jonathan Saelee and Cindy Truong of DeAnza High School
DeNesha Stallworth, Tyler Shaner and Claire Scott of Pinole Valley High School
Ana Garibo and Gerard Markham of Kennedy High School

Principal Sue Kahn, also President of the Alameda Contra Costa Athletic League (ACCAL), spoke on behalf of the League, athletic directors and coaches at this opportunity to recognize the student athletes.

Public Comment: Al Kirkman, Tammy Campbell

Board Comment:

Mr. Ramsey congratulated the student athletes and said he is excited to see what their futures hold as athletes and scholars.

Mr. Thurmond offered congratulations to the young women and men who demonstrate commitment of the highest level in both teamwork and discipline.

Ms. Kronenberg said she thinks the accomplishment of these young people as student athletes and scholars will stay with them and urged them to recognize the importance of their achievements.

Mr. Medrano saluted and congratulated the students for their success as athletes and scholars.

Ms. Miles offered words for continued success in their next endeavors.

F.1 Master Plan for Renovation of Coronado Elementary School

Mr. Fay asked Mr. Savidge to introduce the item and the recommendations for moving forward with master planning for Coronado Elementary School. Mr. Savidge detailed the steps to initiate the process of planning for the project and architectural selection.

Public Comment:

Paul Wilson, Audra Williams, Norah Moore, Victor Zarza

Ludmyrna Lopez, Vice Mayor of Richmond, spoke of action taken by the City Council to unanimously support the Facilities Subcommittee recommendation to move forward with the master plan for renovation of Coronado.

Jeff Ritterman, City Councilmember, recognized Coronado as a model school and recited the pledge that Coronado students affirm each day.

Board Comment:

Mr. Ramsey said he would like to offer clear direction and detail for Board members. He recalled the history of the bond construction program as well as recent projects coming to completion under budget thereby releasing funds to plan for future projects.

Ms. Miles asked Mr. Savidge questions about the Subcommittee recommendations. Mr. Savidge agreed with the recommendation to proceed cautiously given the district's financial situation. He said that the district would engage in a master planning and programming process to identify costs and options for a facility while exercising continued caution to determine clear funding once the bidding of large projects is determined.

Ms. Kronenberg asked about a timeline for knowing when full funding sources might be available. Mr. Savidge responded with information about bond sales and project schedules, completion of current projects, as well as preliminary work to take place during the summer months. Ms. Kronenberg followed up with further comment about expediting the Coronado project to take advantage of economic savings and recovery of resources while being equally cautious.

Mr. Thurmond spoke about expediting the project because Coronado is a successful community.

Mr. Medrano spoke of discussion held at the Facilities Subcommittee meeting and the spirit of the Coronado community.

Mr. Ramsey added follow up points about not being reckless with funds for projects and reasserted his support of this item.

Ms. Miles said that she agreed that the Coronado community is deserving of reconstruction for their school but does not want to begin the process and result in any disappointment, therefore reiterating caution.

Motion: Mr. Ramsey moved that staff be directed to move forward with reconstruction plans for Coronado Elementary School, to meet with the site selection team for architect selection, and to return June 24 with recommendations and initial steps for master programming. Mr. Thurmond seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.5 Recognition of WCCUSD National Board for Professional Teaching Standards Teachers

Mr. Greer spoke about National Board certification of teachers. Ms. Avalos introduced Tara Hills teacher Cinda Rapp who acknowledged other certified teachers in the audience and introduced the 2009 National Board Certified Teacher Stephanie Serrano.

D.6 Families in Transition – Homeless Education Program

Ms. Rashidchi introduced Jeri Cohen, Coordinator Homeless Program, who spoke about the program and how homelessness affects children and families. Ms. Cohen acknowledged staff members who put in outreach hours with the program. Ms. Barbara Johnson, representing Congressman George Miller, expressed thanks for the work done through the Families in Transition Program and by Ms. Cohen to secure grant funding as it is incredibly hard but important work. Ms. Rashidchi presented Ms. Cohen with a certificate to recognize her dedication to the community.

Public Comment: Luis Perez, Cheryl Maier, Roberto Reyes

Board Comment:

Mr. Thurmond spoke about the context of the number of identified homeless students in the district being equal to the enrollment of some schools. He asked the team to let the Board know what support is needed to continue their efforts in tough economic times and thanked them for continuing the work to keep resources flowing.

Ms. Kronenberg said that as an adult education teacher, she has students that have lost homes. She said that this program is a safety net for many families and acknowledged their work as well as support from the City of Richmond.

Mr. Medrano spoke about housing foreclosures in West County and concern for students of displaced families. The work of churches and community organizations supports the Nevin Community Center and the Families in Transition program. He commended Ms. Cohen for her work.

Ms. Miles thanked Ms. Cohen for all her work and spoke of lifelines provided to the community.

Mr. Ramsey said the presentation was informative and expressed willingness to assist young people placed in unfair situations. He said that without assistance, many talented young people won't reach their full potential. He thanked Ms. Cohen for bringing awareness to the public.

D.7 Richmond Tales: The Lost Secrets of the Iron Triangle

Ms. Mallon and Marin Trujillo presented copies of the book *Richmond Tales: The Lost Secrets of the Iron Triangle* to Board members. The book was created through a partnership with Community Works, West County Reads, and adults who care about children's literacy. This began as a project to support summer learning with a book about Richmond and characters similar to the children of Richmond. With limited funding, the book has been delivered to all 4 and 5th graders in the district. Ms. Mallon presented an overview of the book and Debbie Grisso from the Curriculum Department presented the activity guide to accompany the book. Author Summer Brenner spoke about the community inspiration for her book and advocating for literacy.

Public Comment: Sarah Creely

D.2 Recognition of Ford and Washington Elementary Schools – State Title I Academic Achievement Awards (AAA) Program

Ms. Rashidchi acknowledged Ford and Washington staff for the academic achievements accomplished by students. Ford Principal Barbara Penny-James and Washington Principal Lisa Levi spoke about the children of their schools as champions and acknowledged the continued academic work still ahead.

Public Comment: None

Board Comment:

Mr. Ramsey said it is exciting to see the achievements of Ford and Washington and acknowledged current and former administrators at these schools.

Mr. Medrano said he is pleased to have visited Ford and Washington, urging others to visit the schools' programs.

Ms. Kronenberg acknowledged the achievements in overcoming odds for academic excellence.

Ms. Miles offered congratulations to both schools.

D.8 Budget Report Updates

Ms. Gamba provided an update of information for the 2008-09 and 2009-10 budgets with developments since the failure of the May ballot initiatives.

Board Comment:

Mr. Ramsey asked a procedural question regarding the Third Interim Report, 2008-09. Ms. Gamba and Ms. Romeo provided clarification.

Public Comment: Al Kirkman, Tammy Campbell, Roberto Reyes, Kristen Pursley, Enrique Estrada, Isenia De Lira, Ken Ryan, Luis Ornelas, Suzanne Skrivanrch

Board Comment:

Ms. Miles clarified that Bond funds can only be spent on facilities.

Mr. Thurmond commented on a recent discussion with federal Secretary of Education Arne Duncan and federal stimulus funds. Superintendent Harter responded. Mr. Thurmond had follow-up comments about what the district should do to determine ways to save programs and minimize costs, developing a proactive conversation with stakeholders.

Mr. Medrano commented about meeting with the Secretary of Education and the broken educational system of California. Mr. Medrano urged support of legislative efforts to address the state budget in Sacramento.

Ms. Kronenberg asked questions about proposed adult education funding reductions and federal funding. Ms. Gamba responded. Ms. Kronenberg spoke about the procedure and proposals considered in Hayward Unified School District and asked for funding information for a similar approach in this district.

Mr. Ramsey asked for proactive solutions to give people something constructive to do in order to deal with fears.

Mr. Medrano commented about ESL programs at Contra Costa College and schools in the flatland areas of Richmond.

Mr. Thurmond asked Superintendent Harter for his thoughts on putting together a workgroup to determine strategies for cost reductions. Dr. Harter responded that the majority of the district budget is tied up in benefit and employee related costs, salary roll backs, furloughs, and cuts to medical benefits. Mr. Thurmond continued to discuss key stakeholder participation to get through difficult times.

D.9 In Memory of Members of the School Community

Superintendent Harter recognized the contributions of community members who have passed away and followed with a moment of silence.

D.10 Standing Reports

Citizens Bond Oversight Committee: Sue Pricco, chairperson, asked members in attendance to join her at the podium to announce the next meeting, June 17 at Ohlone Elementary School in Hercules. A tour of the campus will take place prior to the meeting. She said the members of the committee feel strongly about resuming publication of the WCCUSD Reporter.

Public Employees Local One: Richard Leung, Supervising Business Agent, spoke about distress at the district's position to cease the coalition of union's interest based approach to bargaining regarding benefits. He said that classified employees are not unsympathetic regarding the current budget situation faced by the district.

Community Budget Advisory: Charles Cowens reported that the next meeting will be held June 18, 6:30 p.m. at Alvarado Adult School. He also spoke about the upcoming Board Governance retreat on June 6.

Academic Subcommittee Report: Ms. Nia Rashidchi provided a review of a recent meeting where discussion took place regarding an update on equity initiatives, an LEA plan update and current mentoring programs. The next meeting will be held on June 23rd. Mr. Thurmond asked a question about the mentoring program that was referred to the Academic Subcommittee from a recent Board meeting and outcome of committee's review. Ms. Miles responded that the committee asked Mr. Greer to determine funding and also asked that a clear proposal be drafted and brought back to the committee for further discussion. Mr. Greer said that further information regarding current mentoring programs will be brought to the June 23rd meeting. Mr. Thurmond asked that as author of the resolution, he be provided information and asked that the committee review to bring to the Board for action in a timely manner to take advantage of potential federal funding. Mr. Ramsey asked whether the Youth Commission was discussed at the subcommittee meeting. Ms. Rashidchi responded that this will be agendized at the next subcommittee meeting. Mr. Thurmond commented that he will address the Youth Commission under the Safety Committee report.

Ivy League Connection: Mr. Ramsey reported on an upcoming student orientation for chaperones to meet families and students, a series of meetings with mentors and expansion of a collaborative at Pinole Valley High School. He further reported on scholarships to provide summer instruction time for students to prepare for program admissions tests.

Safety Committee: Mr. Thurmond announced that the next meeting is planned for June 17, 6:00 p.m. at Pinole Valley High School where discussion will be held around safety protocols in schools and issues regarding police response efficiency. He reported that the Youth Commission planning meeting will be held June 15, 4:00 p.m. at RYSE Youth Center in Richmond. Mr. Ramsey asked about attendance and preliminary interest. Mr. Greer responded that approximately 20 youths and 4-5 adults attended the initial meeting with representation from most high schools. Ms. Miles asked whether the Youth Commission is under the umbrella of the Safety Committee and suggested adding it as an additional committee report in the future.

Public Comment: Mike Mahoney, Don Gosney

Board Comment:

Mr. Ramsey asked whether there is any thought of reinstating the WCCUSD Reporter publication. Superintendent Harter responded that funding of the publication was paid through general district funds as well as bond funding and that implementation of the district spending freeze eliminated that portion of general funds. He said that if the publication were reinstated, the publication would be limited to discuss bond projects.

Mr. Ramsey echoed support of resuming publication with bond funds.

Ms. Kronenberg said that the publication helps to communicate the success of bond program.

Mr. Thurmond thanked CBOC members for bringing up the concern and suggesting use of bond funds to continue the publication.

Mr. Medrano explained that he has not attended recent CBOC meetings due to conflicts with Board meetings.

Ms. Miles encouraged expressing the difference between bond funds and general fund monies to the public.

Mr. Thurmond suggested that the Citizen's Budget Advisory Committee is a venue to address finding savings and looking for other revenue in a timely meeting.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

MOTION: Ms. Miles requested to defer the Superintendent's Report to follow Public Comment. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

E.2 Request to Address the Board – Kenneth Nelson Representing Richmond NAACP

Mr. Nelson, President of Richmond Branch of NAACP, thanked Superintendent Harter for hosting the recent town hall meeting regarding a Portola incident. He said his organization has questions of the protocols for agencies called to protect children. He expressed concerns regarding police security on campuses, agreements between the district and city agencies, and procedures for law enforcement in the educational environment.

Public Comment: Tammy Campbell, Corky Boozé

Board Comment:

Mr. Thurmond asked whether the NAACP had been in touch with parent organizations at Portola and reported that he has heard parents talk about wanting to make Portola a safe campus. Mr. Nelson responded affirmatively.

Ms. Kronenberg said she is a believer in Challenge Day projects for middle schools as well as Anti-Defamation League training.

Mr. Medrano said he is in support of any program that encourages communication.

Ms. Miles spoke about a healing process in communities when acts of violence occur.

E.3 WCCUSD Public Comment

Nery Esperanza Giulbert Cano, Diane Brown, Margaret Browne, Kristen Pursley, Charles Rachlis, Roberto Reyes, Park Guthrie, Christi Thomas, Tammy Campbell, Marcus Mitchell, Christina Slamon, Charles Cowens

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

F. ACTION ITEMS

F.1 Master Plan for Renovation of Coronado Elementary School

This item was moved to follow item D.4.

F.2 Third Interim Report, 2008-09

Ms. Gamba presented a report for board information.

Public Comment: None

MOTION: No action required, for information only.

F.3 Presentation of the Measure M, Measure D and Measure J 2007-08 Fiscal Audit by Perry Smith, LLP

Ms. Gamba presented the 2007-08 Fiscal Audit for formal acceptance by the Board.

Public Comment: None

Board Comment: None

MOTION: Mr. Medrano moved to approve acceptance of the 2007-08 Fiscal Audit. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0.

F.4 Resolution No. 94-0809 Intention to Levy Assessments for Fiscal Year 2009-10, Preliminarily Approving Engineer's Report and providing for Notice of a Public Hearing

Ms. Gamba presented information regarding the process for preliminarily accepting the Engineer's Report and providing notice of a public hearing to be held July 8, 2009.

Public Comment: Charles Cowens

MOTION: Mr. Medrano moved approval of Resolution No. 94-0809 Intention to Levy Assessments for Fiscal Year 2009-10, Preliminarily Approving Engineer's Report and providing for Notice of a Public Hearing. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0 motion carried.

F.5 Resolution No. 95-0809: Adoption of Notice and Hearing Schedule Pursuant to Education Code §44955.5
Ms. Romeo presented information regarding adoption of the budget and the need for an August layoff as a result of the determination of reduced revenue for 2009-10. She indicated that Education Code §44955.5 provides for the adoption of a schedule for the notice and hearing process for affected employees, and adoption of this proposed schedule will allow staff to bring forward a resolution to reduce particular kinds of services at the June 24, 2009 Board meeting.

Public Comment: Pixie Hayward Schickele

Board Comment:

Ms. Miles asked for further clarification for this resolution. Ms. Romeo explained that this resolution would only establish timelines in the event that additional certificated layoffs were required. She said that without adopting this resolution, the Board would be prevented from moving forward with an August layoff.

Ms. Kronenberg asked for clarification regarding the timeline. Ms. Romeo detailed recommendations from the Office of Administrative Hearings to insure that decisions can be made in a timely manner.

Mr. Ramsey said this resolution will give flexibility to address potential budget short falls and cautioned against handicapping the district.

Mr. Medrano asked about the number of positions considered for layoffs. Ms. Romeo said that number is dependent on other actions taken by the State of California and the Board.

Ms. Miles asked questions about July funding expectations. Ms. Gamba responded regarding cash flow deferrals for 2008-09 and State withholding of July funds, retroactive deficit cuts from future apportionments, and further potential deferrals. The district will be required to restructure cash flow projections for the entire next year to determine what that will look like. Ms. Gamba said that preliminary information from the State predicts larger deficits for 2009-10.

Mr. Thurmond asked about the amount of anticipated savings with potential layoffs. Ms. Gamba discussed class size reduction possibilities and other negotiable items. Ms. Romeo was asked for clarification to statements regarding the establishment of dates for layoff hearings and the timeline of June 25th for layoff notices. Ms. Romeo discussed the layoff process and the Education Code recommendation as well as a timeline for staff to determine and process layoffs. Ms. Gamba provided further input regarding Education Code guidelines for the layoff period. Mr. Thurmond asked for understanding of how the district can be effective from an educational standpoint. Superintendent Harter agreed and responded that additional cuts are not in the best interest of children but in trying to keep the district fiscally sound without further State intervention.

Mr. Medrano asked about salaries and benefits of outside police officers hired by the district. Mr. Medrano spoke about cuts to the contracted police, returning campus police and wondered if that might save teachers. Ms. Gamba said she would have to provide that information at a later time. Ms. Medrano continued to discuss sharing cuts across all sections of employees.

Mr. Ramsey said he thinks that Board Member Medrano makes good points; however, the community has said they wanted SRO's on campus. He continued by saying that the State is telling communities that funding must come from local sources. He said he supports the approval of this resolution to allow the Board some flexibility.

Ms. Miles, while supporting this resolution for budgetary purposes, said she agreed with Mr. Medrano to look at all areas for additional cuts to avoid cuts to the classroom.

MOTION: Mr. Ramsey moved approval of Resolution No. 95-0809: Adoption of Notice and Hearing Schedule Pursuant to Education Code §44955.5. Ms. Kronenberg seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voting yes, Mr. Thurmond voting no, with no abstentions and no absences. Motion carried 4-1-0-0.

F.6 Preliminary Planning for Demolition of Gompers High School and Adams Middle School

Mr. Savidge presented information to begin a preliminary process for planning the demolition of deteriorated facilities.

Public Comment: Gretchen Borg, Park Guthrie

Board Comment:

Mr. Ramsey spoke about the demolitions and identification of funds. Mr. Savidge responded with information regarding cost reviews for various phases of each project.

Mr. Medrano asked questions about the interest of the Richmond High School gardening group possibly saving the greenhouse at Adams. Mr. Savidge said it may be possible to determine whether it can be dismantled and relocated.

Ms. Miles temporarily relinquished the chair to Mr. Medrano.

Mr. Thurmond asked about separating the two sites for action. Mr. Savidge responded with information regarding the condition of the Gompers building. Mr. Thurmond asked further questions regarding Adams and marketing the property for future use.

Ms. Miles returned and resumed the chair.

Mr. Fay provided information regarding demolition versus mothballing a school and taking advantage of the bidding environment. Mr. Thurmond asked about options for speculators or potential buyers absorbing some of the cost of demolition. Mr. Fay responded with information.

MOTION: Mr. Ramsey moved approval of the Preliminary Planning for Demolition of Gompers High School and Adams Middle School. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

Motion: Due to the lateness of the hour, Mr. Medrano made a motion to table Discussion Items G. 1 and G.2 until the next regular board meeting and to also resume Closed Session on Saturday, June 6, 9:00 a.m. Mr. Ramsey second. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G.1 Preliminary Budget for 2009-10

This item was tabled to the next meeting.

G.2 Status Reports – Facilities Planning and Construction

This item was tabled to the next meeting.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

None

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – June 6, 2009 Governance Workshop

Lovonya DeJean Middle School – June 24, 2009 Regular Meeting

K. ADJOURNMENT

President Miles adjourned the meeting at 12:24 AM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Minutes of the Special Board of Education Meeting**

GOVERNANCE WORKSHOP

**Lovonya DeJean Middle School
Band Room G112
3400 Macdonald Avenue
Richmond, CA 94805**

June 6, 2009

A. Call to Order

President Audrey Miles called the meeting to order at 9:00 AM. The Board recessed into Closed Session. President Miles called the Public Session to order at 9:30 AM.

Board Present: Madeline Kronenberg, Antonio Medrano, Charles Ramsey, Tony Thurmond, and President Miles

Staff Present: Superintendent Harter, Associate Superintendent Sheri Gamba, Assistant Superintendent Jessica Romeo

Due to illness of the facilitator, the governance workshop was canceled.

President Miles recessed the Board into Closed Session at 9:35 AM.

B. Adjournment

The meeting was adjourned at 12:10 PM.

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.1

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum- State Project	5/25/09 thru 6/11/09	Ed Fund R12594	\$5,700 ASES	Increase existing contract of \$56,722 so that services for the afterschool program at Helms Middle School can continue through the end of this school year. The Ed Fund provides fiscal and administrative services for the Helms After School program's Science and Engineering, The Arts, Leadership, Nutrition, Sports, and Special Activities.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.2

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Healthy Start Cohort 13 Combined Grants - Phase II	\$400,000	California Department of Education - School Health Connections/Healthy Start Office	Due to successful completion of Phase I, Phase II operational grant at Ford MicroSociety School Healthy Start continues for implementation.
Resource # 6240	7/01/09 - 06/30/10		Grant ID # 07-13-008
Certificated Staff Mentoring Program	(\$8,410) Amendment #1	California Department of Education - Professional Development Office	Reduction in 2008-2009 Award
Resource # 7276	7/1/08 - 6/30/09		PCA # 24856-00

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.3

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated June 24, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Margaret Allen	For 8 th grade party	\$20	Juan Crespi Middle School
Alesia Austen	For 8 th grade party	\$25	Juan Crespi Middle School
Kelly Caudillo	For 8 th grade party	\$25	Juan Crespi Middle School
Mary Eggar	For 8 th grade party	\$20	Juan Crespi Middle School
Sandra Falk	For 8 th grade party	\$50	Juan Crespi Middle School
Mr. & Mrs. Galan	For 8 th grade party	\$40	Juan Crespi Middle School
Katharine Johnson	For 8 th grade party	\$75	Juan Crespi Middle School
Mrs. Daniel Martin	For 8 th grade party	\$25	Juan Crespi Middle School
Mr. & Mrs. Rivera	For 8 th grade party	\$100	Juan Crespi Middle School
Donna Schoon	For 8 th grade party	\$25	Juan Crespi Middle School
Jessica Smith	For 8 th grade party	\$50	Juan Crespi Middle School
Rosalie Vallar	For 8 th grade party	\$300	Juan Crespi Middle School
YMCA	For 8 th grade party	\$100	Juan Crespi Middle School
Alameda Contra Costa Youth Soccer League	For Athletic fund	\$1,000	Kennedy High School
Martin Brohm	Computer equipment	\$2,000 *	Kensington Elementary School
Chevron Oronite Company LLC	For school use	\$1,242	Peres Elementary School
Wells Fargo	For Forensics	\$175	Pinole Valley High School
Soroptimist El Pinablo	For school garden program	\$600	Shannon Elementary School
United Teachers of Richmond	For reclassification ceremony	\$100	English Learners Services
Pepito's Deli	For reclassification ceremony	\$100	English Learner Services

PG&E Corp. Foundation	For school use	\$25	Fiscal Services
Diablo Valley Assistance League	Library books for Lincoln, Stege, Grant, Coronado King and Nystrom	\$3,000 *	Curriculum & Instruction

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.4

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2008-09 school year are summarized on the attached sheet dated June 24, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
June 24, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-raising Activity</u>	<u>Activity Sponsor</u>
Kensington Elementary School	Golden Gate Fields Charity Dollar Days, Pizza and drink sales	Kensington upper grade parents, Kensington Education Foundation

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.5

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of May, 2009.

Total of payroll warrants: \$10,563,265

Total of vendor warrants: \$17,836,465

Recommendation: Recommend approval of the payroll and vendor warrant reports.

Fiscal Impact: As noted above.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : May 31, 2009

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	573226	5742.38	2,650,983	23,639,496	26,290,479
Reg. EFT	230014	232055	6,478,568	53,886,802	60,365,370
Variable	571886	573193	824,582	9,762,643	10,587,225
Var. EFT	228940	230013	591,114	7,950,544	8,541,658
Special	573194	573225	3,860	388,100	391,960
Special EFT				0	0
Typed	296779	296804	15,643	229,781	245,424
Typed				0	0
Cancelled	Various	Various	(1,486)	(173,004)	(174,490)
Totals			10,563,265	95,684,362	106,247,627

Salary detail is available upon request in the Payroll office.

Kaye Fresquez
 Kaye Fresquez, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 WEEKLY VENDOR WARRANT REPORT
 2008-2009

PAYMENT DATE: May 6, 2009

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	413298	413436	4,390,394	79,216,536	83,606,930
7706	CAFETERIA	413305	413409	13,405	4,135,904	4,149,309
7707	CHILD DEVELOPMENT				137,516	137,516
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				0	0
7710	BUILDING	413302	413432	437,721	68,422,440	68,860,161
7711	CAPITAL FACILITIES	413375	413386	1,478	825,883	827,361
7712	SELF INSURANCE PROPERTY & LIABILITY				3,349,234	3,349,234
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	413364	413383	19,944	966,360	986,304
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	413310	413429	5,217	155,971	161,188
7770	ADULT EDUCATION	413400	413433	3,415	391,287	394,702
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING				59,358,067	59,358,067
	TOTALS			4,871,574	217,766,171	222,637,745

Christine E. Gandy
 Prepared By

W. E. Gandy
 Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT DATE: May 13, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	413461	413654	1,127,965	83,606,930	84,734,895
7706	CAFETERIA	413476	413641	184,388	4,149,309	4,333,697
7707	CHILD DEVELOPMENT	413585	413585	80	137,516	137,596
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				0	0
7710	BUILDING	413475	413646	308,353	68,860,161	69,168,514
7711	CAPITAL FACILITIES	413581	413652	13,724	827,361	841,085
7712	PROPERTY & LIABILITY	413558	413653	52,479	3,349,234	3,401,713
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	413462	413462	47,098	986,304	1,033,402
7719	CHARTER SCHOOL				0	0
7725	MIRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				161,188	161,188
7770	ADULT EDUCATION	413470	413647	9,422	394,702	404,124
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING				59,358,067	59,358,067
	TOTALS			1,743,509	222,637,745	224,381,254

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: May 20, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	413656	413839	458,067	84,734,895	85,192,962
7706	CAFETERIA	413670	413824	68,686	4,333,697	4,402,383
7707	CHILD DEVELOPMENT	413754	413787	591	137,596	138,187
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				0	0
7710	BUILDING	413664	413837	728,139	69,168,514	69,896,653
7711	CAPITAL FACILITIES	413727	413786	15,410	841,085	856,495
7712	SELF INSURANCE	413692	413833	71,369	3,401,713	3,473,082
7713	PROPERTY & LIABILITY					
7714	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	413725	413758	31,379	1,033,402	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				161,188	161,188
7770	ADULT EDUCATION	413684	413836	14,698	404,124	418,822
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING				59,358,067	59,358,067
	TOTALS			1,388,339	224,381,254	225,769,593

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT DATE: May 28, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	413840	414030	716,297	85,192,962	85,909,259
7706	CAFETERIA	413852	414015	149,626	4,402,383	4,552,009
7707	CHILD DEVELOPMENT	413849	413849	56	138,187	138,243
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	413996	413996	35,555	0	35,555
7710	BUILDING	413846	414025	2,803,357	69,896,653	72,700,010
7711	CAPITAL FACILITIES	413928	413928	990	856,495	857,485
7712	PROPERTY & LIABILITY	413936	414025	90,533	3,473,082	3,563,615
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				161,188	161,188
7770	ADULT EDUCATION	413849	414026	29,597	418,822	448,419
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING				59,358,067	59,358,067
	TOTALS			3,826,011	225,769,593	229,595,604

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT DATE: May 8, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				85,909,259	85,909,259
7706	CAFETERIA				4,552,009	4,552,009
7707	CHILD DEVELOPMENT				138,243	138,243
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				35,555	35,555
7710	BUILDING				72,700,010	72,700,010
7711	CAPITAL FACILITIES				857,485	857,485
7712	SELF INSURANCE PROPERTY & LIABILITY				3,563,615	3,563,615
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				161,188	161,188
7770	ADULT EDUCATION				448,419	448,419
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING	413437	413460	806,532	59,358,067	60,164,599
	TOTALS			806,532	229,595,604	230,402,136

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: May 29, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				85,909,259	85,909,259
7706	CAFETERIA				4,552,009	4,552,009
7707	CHILD DEVELOPMENT				138,243	138,243
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				35,555	35,555
7710	BUILDING				72,700,010	72,700,010
7711	CAPITAL FACILITIES				857,485	857,485
7712	SELF INSURANCE PROPERTY & LIABILITY				3,563,615	3,563,615
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				161,188	161,188
7770	ADULT EDUCATION				448,419	448,419
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING	414031	414088	5,200,500	60,164,599	65,365,099
	TOTALS			5,200,500	230,402,136	235,602,636

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education *SG* **Meeting Date:** June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** CI C.6

Subject: Agreements for Nonpublic, Nonsectarian School/Agency Services

Background Information: Permission is requested of the Board of Education to approve the Master Contracts between the District and named schools/agencies for nonpublic, nonsectarian school/agency services for the period of July 1, 2009 through June 30, 2010.

Recommendation: Recommend Approval

Fiscal Impact: \$7,500,000.00 Non-LCI / LCI

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

Name of School	Address	City / State	Zip
1 A Better Chance School	4138 Lakeside Drive	Richmond	94806
2 Aldea School	4002 Jefferson Street	Napa	94558
3 Aspen Ranch	2000 West Dry Valley Road	Loa, UT	84747
4 CEID	1035 Grayson	Berkeley	94710
5 Challenge to Learning	924 Balboa Street	San Francisco	94118
6 Childrens Learning Center	1910 Central Avenue	Alameda	94501
7 Copper Hills Youth Center	5899 W. Rivendell Drive	West Jordan, UT	84088
8 Edgewood Children's Center	1801 Vicente Street	San Francisco	94116
9 Excelsior Youth Center	15001 E. Oxford Avenue	Aurora	80014
10 Family Life Center	365 Kuck Lane	Petaluma	94952
12 Heritage Schools	5600 N. Heritage School Drive	Provo, UT	84604
13 Island View Residential Treatment Center	2650 W. 2700 S.	Syracuse, UT	84075
14 Jean Weingarten Peninsula	3518 Jefferson Ave.	Redwood City	94062
15 Keystone Education	11980 Mt. Vernon	Grand Terrace	92313
16 La Cheim School/Michael Thomas	1 Bolivar Drive	Berkeley	94710
17 Lincoln Child Center	4368 Lincoln Avenue	Oakland	94602
18 Lynn Center	950 El Pueblo Avenue	Pittsburg	94565
19 Milhous School, Inc	10591 Milhous Drive	Nevada City	95959
20 Oakhill School	441 Drake Avenue	Marin City	94965
21 Raskob Day School	3520 Mountain Boulevard	Oakland	94619
22 Sands Path Academy	1218 S. Van Ness Avenue	San Francisco	94110
23 Seneca Center	2275 Arlington Drive	San Leandro	94578
24 Spectrum Center	16360 San Pablo Ave	San Pablo	94806
25 Springstone Community High School	1085 Carol Lane	Lafayette	94549
26 Star Academy	4470 Redwood Highway	San Rafael	94903
27 Starlight	455 Silicon Valley Blvd.	San Jose	95138
28 Sunny Hills Children's Services	300 Sunny Hills Drive	San Anselmo	94960
29 Via Center	2126 Sixth Street	Berkeley	94710
30 Yellowstone Boys and Girls Ranch	1732 South 72nd Street West	Billings, MT	59106

Name of Agency	Address	City / State	Zip
1 Accentcare Home Health	2300 Contra Costa Blvd #125	Pleasant Hill	94523
2 Alta Bates Summit Medical Center (Herrick Campus)	2001 Dwight Way	Berkeley	94704
3 Augmentative Communications & Technology (A.C.T.S.)	350 Santa Ana Avenue	San Francisco	94127
4 Beyond the Classroom	3020 El Cerrito Plaza #125	El Cerrito	94530
5 Career Staff Unlimited	5000 Hopyard Road #220	Pleasanton	94588
6 Center for Accessible Technology	2547 8th Street, 12-A	Berkeley	94710
7 Children's Hospital Autism Intervention	747 52nd Street	Oakland	94609
8 Contra Costa ARC/George Miller Pool	20 Allen Street, #120	Martinez	94553
9 Contra Costa County Office of Education/JPA	77 Santa Barbara Road	Pleasant Hill	94523
10 Contra Costa Health Department/Mental Health	525 Green Street	Martinez	94553
11 Donna Slater, OTR/L	2350 Farnsworth Drive	Livermore	94551
12 Dori Maxon	5830 Sacramento Avenue	Richmond	94804
13 East Bay Therapy/Bonnie Groth	2307 Grosvenor Heights Court	Livermore	94550
14 Ed Support Services	5426 Brookdale Ave.	Oakland	94619
15 Educational Based Services (EBS)	343 Soquel Avenue	Santa Cruz	95062
16 Global Health Care	433 N 4th Street, Suite 101	Montebello	90640
17 Hallsten Speech Pathology	2436 Woolsey Street	Berkeley	94705
18 Hearing Conservation	10952 South Airport Way	Manteca	95336
19 Holly Kaiser Therapy	321 Karen Way	Tiburon	94920
20 Imagine Consulting	15 W. Santa Inez Avenue	San Mateo	94402
21 Interpreting and Consulting Services	836 B Southhampton Rd #353	Benicia	94510
22 Lindamood Bell	416 Higuera Street	San Luis Obispo	93401
23 Maxim Health Care	1900 Powell Street, Suite 450	Emeryville	94608
24 Method Management Consultants	2725 Broderick Street	San Francisco	94123
25 Michele Rappaport	5629 Sierra Avenue	Richmond	94805
26 Pacific Child & Family Associates	410 Arden Ave., #203	Glendale	91203
27 Progressus Therapy	2701 N. Rocky Pt. Drive #650	Tampa, FL	33607
28 Quality Behavioral Outcomes	4900 Hopyard Road #100	Pleasanton	94588
29 Rose Stamm/OT/Cameron	6753 Glen Mawr Avenue	El Cerrito	94530
30 Speech Pathology/Susan Stark	2021 Ygnacio Valley Road, C-201	Walnut Creek	94598
31 STE Consultants	2560 9th Street, Suite 319A	Berkeley	94710
32 The Independent Speech Pathology Network	1 Peralta Court	Moraga	94556
33 Welcome Transport Group	1542 Sherman Street	Alameda	94501
34 Yellow Cab Express	771 McLaughlin Street	Richmond	94805

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education *SG* **Meeting Date:** June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** CI C.7

Subject: Community Budget Advisory Member Ratification

Background Information: The Community Budget Advisory Committee (CBAC) met on April 23, 2009. The voting members approved the following members for the 2009-10 term: Eduardo Martinez, Sue Kahn and Charles Johnson. The selection is subject to ratification by the School Board at a regular Board of Education meeting.

Recommendation: Recommend Approval

Fiscal Impact: None.

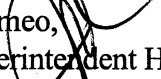
DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Jessica R. Romeo, 
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Certificated Personnel Changes

Background Information: Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

June 24, 2009

Waivers

SITE

ASSIGNMENT

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

Consent

Project Pipeline:

Curtin, Laura	Pinole Middle	English
Evert, Alison	Richmond HS	English
Gutierrez, David	Kennedy HS	Social Science
Martin, Leanne	Gompers HS	Educational Specialist: Mild/Moderate

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.9
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$229,875. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Dover Elementary School Main Campus Construction Measure J Bond	June 2009 thru September 2011	Kleinfelder	\$75,300	Geotechnical engineering services during construction phase.
DeAnza High School Main Campus Measure J Bond	June 2009 thru August 2009	Fehr & Peers	\$38,500	Traffic Engineering Services: Signal Interconnect, striping & signage, street lighting analysis & design.
Office of Public School Construction Applications Consulting & Assistance Measure J Bond	June 2009 thru December 2009	School Facility Consultants	Hourly, as needed, not to exceed \$50,000.	Dover, Ford, King, Pinole Middle, Richmond HS, Kennedy HS, DeAnza High School Modernizations. Portola Seismic/Hardship.
Office of Public School Construction Emergency Repair Program Consulting & Applications Emergency Repair Program	June 2009 thru June 2010	Jack Schreder and Associates	Hourly, as needed, not to exceed \$40,625.	Kennedy HS, Lake Elementary current applications. Any new applications. Monitor final compliance with current ERP projects.
District Developer Fee Facility Needs Analysis and Justification Study Capital Facilities Fund	June 2009 thru June 2010	Jack Schreder and Associates	Facility Needs Assess. \$18,500 Developer Fee Study \$6,950.	All work required to complete Developer Fee Justification, including reporting, agency liaison, document preparation.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.10
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction project: Kennedy High School Painting. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Mira Vista Elementary Sitework project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

In addition to the Construction Change Orders, this action includes four Changes Orders to the modular building contracts at: Ford Elementary School Temporary Campus; Leadership Public Schools Temporary Campus; Richmond College Prep Modular Campus; and DeAnza High School Temporary Campus. These changes to the approved contracts include modifications to the scope of work—for example adding buildings, changing ramps, or making interior modifications in order to meet educational program needs. Ratification and approval is required as noted.

Recommendation: Ratify and approve negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: \$106,887.82.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

June 24, 2009 Change Order Ratification Summary

Items Pending Board Action										
	School Site	Company	Original Contract	Previously Approved CO's	CO's Pending Ratification	CO's Pending Approval	Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
1	Ford ES Temp Campus	Mobile Modular	\$631,517.00	\$0.00	\$63,151.70	\$5,808.12	\$68,959.82	10.92%	\$700,476.82	1, 2
2	Mira Vista ES Lower Play Yard Re	Ghilotti Bros. Inc.	\$442,644.00	\$77,035.85	\$0.00	\$8,399.75	\$85,435.60	19.30%	\$528,079.60	3
3	Kennedy HS Painting	Ionian Construction	\$253,000.00	\$5,465.00	\$4,500.00	\$0.00	\$9,965.00	3.94%	\$262,965.00	2
4	Leadership Public School Temp	Mobile Modular	\$690,548.00	\$140,876.75	\$0.00	\$4,226.75	\$145,103.50	21.01%	\$835,651.50	3
5	Richmond College Prep	Mobile Modular	\$306,560.00	\$48,234.00	\$0.00	\$5,800.00	\$54,034.00	17.63%	\$360,594.00	3
6	De Anza HS Temporary Campus	Mobile Modular	\$301,907.00	\$0.00	\$15,001.50	\$0.00	\$15,001.50	4.97%	\$316,908.50	1

Pending Board Actions	Ratifications	\$82,653.20
	Approvals	\$24,234.62
	Total Board Action	\$106,887.82

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Approval of Architect Selection and Award of Contract for Coronado Elementary Programming and Master Planning

Background Information:

At its meeting on June 3, 2009, the Board approved Coronado Elementary School to proceed to the Programming and Master Planning phase of work for renovation or reconstruction. The Board also directed staff to initiate an architect selection process immediately to ensure timely action on initiating the planning process at the site. Pursuant to the Board's direction, staff has initiated a selection process with the Coronado Site Committee. Three architectural firms were selected by staff for interviews at the school. The firms are all currently in the pre-qualified architect pool designated by the Board in 2006 for Measure J projects. Interviews were conducted on June 10, 2009 with the Coronado Site Committee. The recommended firm is WLC Architects.

Staff met with WLC Architects, at which time WLC provided proposed fees for Programming and Master Planning. The Architects anticipate a process which will look at a number of options for the Coronado site to allow the District flexibility for a range of budgets which may be available. The options to be reviewed will include full renovation of the existing buildings plus limited new construction to meet program requirements. As a part of this approach, the Architects will provide a prioritized menu of renovations for the District—in case limited funds are available. The team will also review options for full reconstruction of the site. It is anticipated that the work can begin over the summer with facilities assessments and background work. Intensive work with the Site Committee and community outreach is a part of the process and will be scheduled for the beginning of the next school year. It is anticipated that a Master Plan can be brought to the Board in late fall 2009.

Recommendation: Approve recommended architect selection and award contract for Programming and Master Planning services

Fiscal Impact: \$185,000 Funded by the Measure J Bond

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay
Associate Superintendent for Operations **Agenda Item:** CI C.12
Subject: Coronado Elementary Fence & Gates Replacement Emergency Repair Program Contract Award

Background Information:

The District has received funding from the State Emergency Repair Program (“ERP”) to replace seriously deteriorated fencing and gates at the Coronado Elementary site.

Seville Group (“SGP”) prepared bid documents for the state-approved project. A public bid process was conducted. Bids were opened on May 27, 2009. Four Contractors submitted bids. They are as follows: Bailey Fence \$23,961; Golden Bay Fence \$22,900; AAA Fence \$20,249; and Chain Link Fence \$14,728. The lowest responsive, responsible bidder is Chain Link Fence at \$14,728.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$14,728. Funded from the Emergency Repair Program (“ERP”)

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Coronado Elementary Interior Windows, Abatement, Trim Emergency Repair Program
Contract Award

Background Information:

The District has received funding from the State Emergency Repair Program ("ERP") to replace seriously deteriorated windows at the Coronado Elementary site.

Seville Group ("SGI") prepared bid documents for the State-approved project. A public bid process was conducted. Bids were opened on June 10, 2009. Four Contractors submitted bids. They are as follows: Parc Services \$774,829; Nema Construction \$630,000; Ionian Construction \$515,000; and, Pinguelo Construction \$500,907. Pinguelo Construction is the lowest responsive, responsible bidder at \$500,907.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$500,907. Funded from the Emergency Repair Program ("ERP")

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Crespi Fire Reconstruction Construction Management Services Award of Contract

Background Information:

The next step in completing the reconstruction of the fire-damaged administration building at Juan Crespi Middle School is for the District to retain a project and construction management (PM/CM) team to oversee the work. At its June 10th meeting, the Facilities Subcommittee addressed the process of selecting a firm to provide PM/CM services for the reconstruction of the administration building at Juan Crespi Middle School. After a full vetting of information provided to the Board, subsequent Board actions and a discussion regarding the application of our processes, it was determined that the current qualified list should be used as the basis of the selection. The Subcommittee selected and recommended that SGI be awarded the contract.

Recommendation: Award contract to SGI

Fiscal Impact: Funded from fire insurance proceeds

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Verde Elementary Sitework Playground Renovations Project Award of Contract

Background Information:

The final step in completing the full renovation of Verde Elementary School is to upgrade the playground and complete sitework that was not finished during the main project in 2004. The scope of work includes playground asphalt repairs, play structure upgrades, new games and striping. The project also has a major site safety component with the installation of new perimeter fences and gates—including ornamental ironwork gates at the bridge entry to campus. The project also includes the installation of a new parking area adjacent to the administration building and associated security lighting, drainage and fencing.

Powell and Partners Architects prepared plans and specifications for the Verde project. The District conducted a public bid of the project. Bids were opened on June 2, 2009. Seven Contractors submitted bids. They are as follows: WR Forde \$949,000; Blossom Valley \$912,418; Bruce Carone Paving \$832,274; A&E Emaar \$825,000; Evans Brothers \$795,799; Bay Cities Paving and Grading \$726,000; and ERA Construction \$525,562. After the bid, and within the timeframe identified in the specifications, ERA Construction notified the District that there was a mathematical error in the calculation of its bid. ERA's bid was withdrawn with the concurrence of the District. The lowest responsive, responsible bidder is Bay Cities Paving and Grading at \$726,000.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$726,000. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** CI C.16
Associate Superintendent for Operations
Subject: School Consolidation Moving Services Contract Awards

Background Information:

A major element of the School Consolidation process is moving teachers, staff, and school contents from the three schools being closed to newly assigned sites. These are complex moves, with each of the closed sites sending teachers, staff, and contents to a number of different locations. The District's School Consolidation Team prepared bid documents which would give the District flexibility in the moves by circulating request for proposals based upon costs for unit prices to move a closing sites' contents to any location within the District. For example, the proposals request each firm to provide costs for: a four-person crew + supervisor for 8 hours; a standard mid-sized moving truck + fuel for 8 hours; and costs for boxes and labels.

Proposals from the moving companies were received on June 9, 2009. Seven moving companies submitted proposals. When ranked on the basis of total cost of Crew + Truck, the proposals are as follows: Mayflower \$2,470; Cor-o-van \$1,596; Doubleday \$1,577; Valley Relocation & Storage \$1,532; Chipman \$1,520; Crossroads \$1,486; and, Moving Solutions \$1,168. The lowest unit price mover is Moving Solutions at \$1,168 per day for Crew and Truck.

The total number of moving days is not known exactly, however, it is anticipated that there may be up to 40 total moving days needed under this contract. That would result in a total cost of just under \$50,000 for the base contract. Additional time may be needed depending up moving complexities at the sites.

Recommendation: Award contract to lowest unit price mover

Fiscal Impact: Base Contract Crew + Truck and boxes/labels, not to exceed \$50,000. Funded from the Special Reserve for Capital Outlay (Fund 40).

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Steve Collins
SELPA Director

Agenda Item: CI C.17

Subject: Revised Board Policy BP 6164.6 – Identification and Education Under Section 504

Background Information:

On September 25, 2008, President Bush signed into law the American with Disabilities Amendments Act of 2008, which became effective on January 1, 2009. The act expanded the scope of disabilities covered under the Americans with Disabilities Act (“ADA”) and Section 504 of the Rehabilitation Act of 1973 (“Section 504”) as well as the protections available to students.

There are three key provisions of the Act that impact school districts as educators in terms of their responsibilities under the ADA and Section 504: (1) the definition of “disability” is expanded; (2) “major life activities” are clarified and expanded, and (3) most mitigation measures may no longer be considered in disability determinations.

Due to this the district’s Section 504 policies, procedures, training materials, manual and forms had to be revised.

Recommendation: Board Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
An Overview of Section 504

Section 504 of the Rehabilitation Act of 1973 (“Section 504”) is Congress’ directive to schools receiving any federal funding to eliminate discrimination based on disability from all aspects of school operation. It states, “No otherwise qualified individual with a disability..., shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance...” Because the West Contra Costa Unified School District is a recipient of federal funding, it is required to provide eligible disabled students with equal access (both physical and academic) to services, programs, and activities by its schools.

Section 504 is a civil rights statute and not a special education statute. At each school, the responsibility for ensuring Section 504 compliance rests with the District, the school’s Section 504 Site Chairperson and the principal or assistant principal.

There are two main purposes to Section 504. The first purpose of Section 504 is to protect students from discrimination under federal law. Section 504 assures access to educational services and the learning process that is equal to that given to students who do not have disabilities. All students who have a physical or mental impairment which substantially limits one or more major life activities, have a record of such an impairment, or are regarded as having such an impairment, are protected from discrimination under Section 504.

The second purpose of Section 504 is to provide a free appropriate public education (“FAPE”) to those students who (1) actually have a physical or mental impairment, (2) that substantially limits, (3) one or more major life activities. The provision of FAPE is accomplished through the creation and implementation of Section 504 Service Plan. Only those students who satisfy all three of these criteria are eligible for, and are provided, regular or special education and related aids and services under Section 504 (in the form of a Section 504 Service Plan).

The American with Disabilities Amendments Act of 2008 made the following changes to the Act:

Definition of “Disability”

The original ADA and Section 504 define a “disability” as “a physical or mental impairment that substantially limits one or more major life activities ... a record of such impairment, or being regarded as having such an impairment.” Although the actual language of the definition remains the same, the Act expanded the meaning of “disability” to create a broader scope of protection for individuals. Specifically, the Act rejects the U.S. Supreme Court’s narrow construction of the definition and finds the Equal Employment Opportunity Commission’s (“EEOC”) ADA regulations, which interpreted “substantially limits” to mean “significantly restricts,” to have created “too high a standard.”

The Act broadens the meaning of “substantially limits” by explaining that an impairment that substantially limits one major life activity does not have to also limit other major life activities. In addition, even an impairment that is episodic or in remission (e.g. cancer) can meet the “disability” requirement if it substantially limits a major life activity when it is active.

Also, the Act expands the meaning of the term “regarded as” by establishing that an impairment does not have to limit or be perceived to limit a major life activity for an individual to be “regarded as” disabled. For example, an individual’s contagiousness resulting from tuberculosis may not substantially limit his or her major life activities. Nevertheless, the individual may be “regarded as” disabled due to the negative reactions of other co-workers to the impairment. The law continues to emphasize, however, that a school district is only required to provide reasonable accommodations to individuals who are actually disabled, not when they are only “regarded as” disabled. Furthermore, the amended “regarded as” standard does not apply to minor or transitory impairments which last six months or less.

Major Life Activities

It was the regulations, not the actual ADA and Section 504 statutes, that listed the following major life activities: caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. Now, the Act expressly includes this non-exhaustive list of major life activities a school district must consider when making a disability determination. The Act also adds the major life activities of eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and communicating to the list. Furthermore, the term also includes major bodily functions such as functions of the immune system, normal cell growth, and digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

Mitigating Measures

The ADA and Section 504 are silent on the use of mitigating measures to deny an individual’s eligibility for coverage. However, the U.S. Supreme court interpreted the ADA and Section 504 to allow mitigation measures, such as medication, hearing aides and the use of assistive technology, to be considered in making a disability determination. Now, the Act instructs that school districts can no longer consider mitigation measures to determine whether an impairment substantially limits a major life activity, except for the use of ordinary eyeglasses or contact lenses.

IDENTIFICATION AND EDUCATION UNDER SECTION 504

Identification, Evaluation And Placement

The ~~Governing Board of Trustees~~ recognizes the need to identify and evaluate students with disabilities in order to provide them with a free appropriate public education ("FAPE"). ~~Students found eligible u~~Under Section 504 of the Rehabilitation Act of 1973 ("Section 504") **individuals with a physical or mental impairment that substantially limits one or more major life activities are eligible to receive, may require regular or special education and related aids and services that are designed to meet the needs of disabled students as adequately as the needs of non-disabled students are met, and are based upon the District's procedures that satisfy Section 504 requirements. In addition to providing a FAPE to students with disabilities under Section 504, the District will not discriminate against students with a physical or mental impairment which substantially limits one or more major life activities, have a record of such an impairment, or those being regarded as having an impairment. Protections for these students are provided for elsewhere under District Board Policies and Regulations, state and federal law.**

The Superintendent or designee shall establish **and implement:** screening and evaluation procedures to be used whenever there is reason to believe that a student ~~has a disability that substantially limits learning or another major life activity. because of a disability,~~ **needs or is believed to need special instruction or related services; a system of procedural safeguards that includes notice, an opportunity for the parent/guardian of the student to examine relevant records, an impartial hearing with the opportunity for participation by the student's parent/guardian and representation by counsel, and a review procedure.**

~~A Section 504 Team composed of knowledgeable professionals shall meet to determine the student's eligibility under Section 504, and the student's parents shall be invited to participate. The evaluation may include, but is not limited to, classroom observation, performance-based testing, academic assessment information, and data offered by the parents.~~

An evaluation shall be conducted to determine whether a student is eligible under Section 504. The evaluation may include, but is not limited to, classroom observations, testing, teacher and parent/guardian input, existing reports and District evaluations. A Section 504 Service Plan team composed of knowledgeable professionals shall meet to consider the evaluation results and to determine the student's eligibility under Section 504. The student's parent/guardian shall be invited to participate in this meeting.

If the student is found to have a disability that qualifies him/her for a FAPE ~~accommodations and services~~ under Section 504, **then** the Section 504 Team members

shall develop a written Section 504 Service Plan for ~~the each~~ student. Upon reviewing the nature of the disability and how it affects the student's education, the members shall determine what ~~regular modifications and/or special education related services and aids~~ **and services, accommodations and/or modifications** are needed in order to **provide** ~~ensure that the student receives with a~~ FAPE. The student shall be educated with non-disabled students to the maximum extent appropriate. ~~to the student's individual needs.~~

The Section 504 ~~Team~~ **Service Plan Team** shall provide the parent/**guardian** with a copy of the Section 504 Service Plan. If the Section 504 Team determines that the student is not eligible for services under Section 504 or that no modification of educational services is needed, the parents/**guardian** shall receive a **copy of the Section 504 Service Plan team meeting notes stating the basis for this decision.** ~~record of the proceeding stating the basis for this decision.~~ Parents/**guardian** shall also receive a copy of the procedural safeguards guaranteed under **Section 504.** ~~34 CFR 104.36.~~

Legal Reference:

~~EDUCATION CODE~~

~~49423.5 Specialized physical health care services~~

~~CODE OF REGULATIONS, TITLE 5~~

~~3051.12 Health and Nursing Services~~

~~UNITED STATES CODE, TITLE 20~~

~~1232g Family Educational Rights and Privacy Act of 1974~~

~~1400-1482 Individuals with Disabilities Education Act~~

~~UNITED STATES CODE, TITLE 29~~

~~701 et seq.-795a Rehabilitation Act of 1973~~

~~794 et. seq. Rehabilitation Act of 1973, Section 504~~

~~UNITED STATES CODE, TITLE 42~~

~~12101 et. seq. Americans with Disabilities Act of 1990 (As amended by P.L. 110-325 (Sept. 25, 2008))~~

~~CODE OF FEDERAL REGULATIONS, TITLE 34~~

104.1 et. seq. -104.61 Nondiscrimination on the Basis of Handicap, in Programs or Activities Receiving Federal Financial Assistance. especially

~~104.1 Purpose to effectuate Section 504 of the Rehabilitation Act of 1973~~

~~104.3 Definitions~~

~~104.33 Free appropriate public education~~

~~104.35 Evaluation and placement~~

~~104.36 Procedural safeguards~~

~~Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT~~

~~adopted: June 6, 2007 Richmond, California~~

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: CI C.18

Subject: Approval of Board Member to Attend California Latino School Boards Association (CLSBA) Conference

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Antonio Medrano has expressed an interest in attending the California Latino School Boards Association Unity 2009 Conference. Expenses including registration, fees, travel, food and lodging are estimated to total approximately \$750.00. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorize member Antonio Medrano to attend the CLSBA conference.

Fiscal Impact: \$750.00. General Fund.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: CI C.19

Subject: Resolution 98-0809 in Support of 55% Parcel Tax Threshold

Background Information:

SCA 6 (Simitian) places a constitutional amendment on the ballot in 2010 to ask voters if they support school districts having the ability to pass local parcel taxes with a 55% vote threshold instead of the current two-thirds. This would make the vote threshold for parcel taxes the same as for local general obligation bonds for school facilities.

Recommendation:

That the Board adopt Resolution No. 98-0809 in support of lowering the parcel tax threshold to 55%.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**WCCCUSD RESOLUTION 98-0809
IN SUPPORT OF SCA 6**

WHEREAS, Senate Constitutional Amendment 6 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California State Legislature; and

WHEREAS, reductions in the state General Fund revenue have led to reduced school funding; and

WHEREAS, state General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

WHEREAS, parcel tax revenue can provide a stable, predictable source of school revenue; and

WHEREAS, passage of SCA 6 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair 55 percent vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

WHEREAS, revenue from parcel taxes can be spent according to local priorities and are not subject to state control; and

WHEREAS, the two-thirds vote requirements results in minority rule by requiring two "yes" votes to cancel out one no vote; and

WHEREAS, passage of SCA 6 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding; and

NOW, THEREFORE, BE IT RESOLVED that the governing board of the West Contra Costa Unified School District strongly urges the California State Legislature to support and adopt SCA 6.

PASSED AND ADOPTED this 24th day of June, 2009, at the regular meeting of the Board of Education by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Governing Board of the West Contra Costa Unified School District at the public meeting of said Board held on June 24, 2009.

Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: D.1

Subject: Recognition of Boys Scouts of America Eagle Scout Nick Ortega

Background Information:

Nick Ortega, a graduating senior at Hercules Middle High School, is obtaining the rank of Eagle Scout of the Boy Scouts of America.

Nick's project to restore the landscaping at the entrance of Ohlone Elementary School is a major requirement necessitating the planning and organization of a large-scale community service project. While the school district and the state of California are experiencing major budget reductions, Nick's project called on volunteer resources to complete. The scope of the project includes removal of overgrowth and replacement with healthy new plants and updating the irrigation system with drip lines to water more efficiently.

The characteristics of planning, development and leadership demonstrated in the implementation of this project are qualities that will serve Nick in his future career choices.

Recommendation: For information only.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education *AG* **Meeting Date:** June 24, 2009
From: Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** D.2
Subject: Measure J Bond Sale Update

Background Information: Staff will provide information and the schedule related to the Measure J Bond Sale. Dave Olson from KNN Inc. will provide a brief presentation and answer questions from the Board of Education.

Recommendation: For information only

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: E.1

Subject: Request to Address the Board - Support for the WCCUSD Adult Education Program

Background Information:

Kristen Pursley has made a request to address the Board on behalf of "Communities Organized to Save Adult School."

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: E.2

Subject: Request to Address the Board on Growing West County School Gardens (GWCSG)

Background Information:

Graciella Rossi from Tara Hills Elementary and Yulia Solovieva from LaVonya DeJean Middle School will be presenting a power point to the Board regarding GWCSG programs and accomplishments.

GWCSG is a group comprised of dedicated teachers and parents from 17 schools throughout West Contra Costa Unified School District who are actively involved in their school garden and are passionate about getting their students more involved with science, language arts and math through gardening. Gardening at schools has been noted to increase test scores and skills, give students a sense of responsibility and accomplishment and also connect them with their community. This group last gave an update in 2007 to the board.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: F.1

Subject: Public Hearing and Adoption of the 2009-10 Budget

Background Information: Education Code Section 42127 requires the governing board of each school district to adopt a budget for the subsequent year, on or before July 1st. The budget including the multi-year plan is subject to the review and approval of the State Trustee and the County Superintendent. Any revisions to the school district's budget which results from passage of the state budget will be presented to the governing board within 45 days after the Governor signs the State Budget Act.

The budget document is available for public inspection at the District's website at wccusd.net or in the lobby of the Administration Building at 1108 Bissell Avenue, Richmond.

A public hearing will be held, and staff will provide an overview of the proposed budget delineating the significant revenue and expenditure components. The final proposed budget is presented to the Board of Education for approval.

Recommendation: Recommend Approval of the 2009-10 Budget.

Delivered under separate cover.

Fiscal Impact: Balanced Budget

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo **Agenda Item:** F.2
Assistant Superintendent Human Resources
Subject: Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's
Initial Bargaining Proposal to Public Employees, Local One for 2009-2010

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to Public Employees, Local One for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to Public Employees, Local One for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with Public Employees, Local One.

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**INITIAL PROPOSAL
FROM THE
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
REGARDING 2009-2010 NEGOTIATIONS**

Pursuant to Government Code § 3540 *et seq.*, the West Contra Costa Unified School District presents the following initial proposal for 2009-2010 bargaining with the District's classified employees.

The District continues to acknowledge and appreciate the contributions made to its mission and programs by its classified employees, and continues to seek the utilization of equitable and collaborative methods of addressing the needs of the students and parents of West Contra Costa Unified School District. Accordingly, the District initially proposes to continue the language of the present agreement except as modified in a manner consistent with the matters and issues described below:

SALARY/BENEFITS/OTHER EXPENSE ITEMS

The District continues to experience financial constraints arising from a variety of factors. The District continues to view financial issues in the context of keeping the district solvent, maintaining the legally required reserves, and preserving quality education for the students of the District. Given the above, and the costs associated with "servicing" automatic step-column advancement on the salary schedule, the District approach to bargaining on financial issues must remain cautious. Additionally, the District is interested in examining the total compensation package for continuing and retiring employees, including retiree health benefits, and the health and welfare benefits program, to maximize the available funds for the greatest number of unit members.

ADDITIONAL ARTICLES

In addition to salary/benefit items, the District sunshines the following Articles:

Article 1	TERM
Article 10	WORKING HOURS, REST PERIODS, LUNCH TIME, ABSENCE FROM DUTY, CALL-IN TIME
Article 11	LEAVES OF ABSENCE
Article 15	BENEFITS
Article 16	COMPENSATION
Article 25	RECLASSIFICATION

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo **Agenda Item:** F.3
Assistant Superintendent Human Resources
Subject: Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's
Initial Bargaining Proposal to School Supervisors Association for 2009-2010

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to School Supervisors Association for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to School Supervisors Association for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with School Supervisors Association.

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

**INITIAL PROPOSAL
FROM THE
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
REGARDING 2009-2010 NEGOTIATIONS**

Pursuant to Government Code § 3540 *et seq.*, the West Contra Costa Unified School District presents the following initial proposal for 2009-2010 bargaining with the District's classified supervisory employees.

The District continues to acknowledge and appreciate the contributions made to its mission and programs by its classified supervisory employees, and continues to seek the utilization of equitable and collaborative methods of addressing the needs of the students and parents of West Contra Costa Unified School District. Accordingly, the District initially proposes to continue the language of the present agreement except as modified in a manner consistent with the matters and issues described below:

SALARY/BENEFITS/OTHER EXPENSE ITEMS

The District continues to experience financial constraints arising from a variety of factors. The District continues to view financial issues in the context of keeping the district solvent, maintaining the legally required reserves, and preserving quality education for the students of the District. Given the above, and the costs associated with "servicing" automatic step-column advancement on the salary schedule, the District approach to bargaining on financial issues must remain cautious. Additionally, the District is interested in examining the total compensation package for continuing and retiring employees, including retiree health benefits, and the health and welfare benefits program, to maximize the available funds for the greatest number of unit members.

ADDITIONAL ARTICLES

In addition to salary/benefit items, the District sunshines the following Articles:

- Article 3 WORK SCHEDULE
- Article 3.1 SALARY
- Article 3.2 SALARY SCHEDULE
- Article 3.3 ADMINISTRATIVE POSITIONS
- Article 5 BENEFITS
- Article 5.2 ACCIDENT AND ILLNESS LEAVE
- Article 5.3 OTHER PAID LEAVE
- Article 8 EVALUATION

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo **Agenda Item:** F.4
Assistant Superintendent Human Resources
Subject: Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's
Initial Bargaining Proposal to United Teachers of Richmond for 2009-2010

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to United Teachers of Richmond for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to United Teachers of Richmond for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with United Teachers of Richmond.

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**INITIAL PROPOSAL
FROM THE
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
REGARDING 2009-2010 NEGOTIATIONS**

Pursuant to Government Code § 3540 *et seq.*, the West Contra Costa Unified School District presents the following initial proposal for 2009-2010 bargaining with the District's certificated employees.

The District continues to acknowledge and appreciate the contributions made to its mission and programs by its certificated employees, and continues to seek the utilization of equitable and collaborative methods of addressing the needs of the students and parents of West Contra Costa Unified School District. Accordingly, the District initially proposes to continue the language of the present agreement except as modified in a manner consistent with the matters and issues described below:

SALARY/BENEFITS/OTHER EXPENSE ITEMS

The District continues to experience financial constraints arising from a variety of factors. The District continues to view financial issues in the context of keeping the district solvent, maintaining the legally required reserves, and preserving quality education for the students of the District. Given the above, and the costs associated with "servicing" automatic step-column advancement on the salary schedule, the District approach to bargaining on financial issues must remain cautious. Additionally, the District is interested in examining the total compensation package for continuing and retiring employees, including retiree health benefits, and the health and welfare benefits program, to maximize the available funds for the greatest number of unit members.

ADDITIONAL ARTICLES

In addition to salary/benefits items, the District sunshines the following Articles:

Article 1	AGREEMENT
Article 10	HOURS OF EMPLOYMENT AND DUTY ASSIGNMENT
Article 22	SCHOOL CALENDAR
Article 25	EMPLOYEE BENEFITS
Article 51	TEACHER SUPPORT AND TEACHER ASSISTANCE PROGRAM

TERM

In order to shift focus of District/teacher relations to the administration of the agreement, rather than changing the agreement, and to reduce the time traditionally associated with annual re-openers, the District seeks a three-year agreement with the re-openers limited to salary, health and welfare benefits, and one (1) additional article for each party.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo **Agenda Item:** F.5
Assistant Superintendent Human Resources
Subject: Presentation, Public Hearing and Adoption of West Contra Costa Unified School District's
Initial Bargaining Proposal to West Contra Costa Administrator's Association for 2009-2010

Presentation and Public Hearing of Initial Bargaining Proposal

Background Information: Pursuant to the Educational Employment Relations Act, the initial proposal for negotiations by school districts and labor unions must be submitted at a public meeting of the governing board. The initial proposal of the West Contra Costa Unified School District will be presented, at which time the public is allowed comment on this proposal. A copy of the proposal is provided in the board meeting packet, which is available at the District's Administration Building, six high schools and online at the District's webpage.

Recommendation: That the Board of Education hold a public hearing on the District's initial bargaining proposal to West Contra Costa Administrator's Association for 2009-2010.

Board Adoption of Initial Bargaining Proposal

Background Information: Following the public hearing on its initial bargain proposal, the Board of Education will be asked to adopt the District's proposal to West Contra Costa Administrator's Association for 2009-2010.

Recommendation: That the Board of Education adopt the initial bargaining proposal for labor negotiations with West Contra Costa Administrator's Association.

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**INITIAL PROPOSAL
FROM THE
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
REGARDING 2009-2010 NEGOTIATIONS**

WCCUSD ITEMS FOR NEGOTIATION

The District continues to acknowledge and appreciate the contributions made to its mission and programs by its administrators, and continues to seek the utilization of equitable and collaborative methods of addressing the needs of the students and parents of West Contra Costa Unified School District. Accordingly, the District initially proposes to continue the language of the present agreement except as modified in a manner consistent with the matters and issues described below:

SALARY/BENEFITS/OTHER EXPENSE ITEMS

The District continues to experience financial constraints arising from a variety of factors. The District continues to view financial issues in the context of keeping the district solvent, maintaining the legally required reserves, and preserving quality education for the students of the District. Given the above, and the costs associated with “servicing” automatic step-column advancement on the salary schedule, the District approach to bargaining on financial issues must remain cautious. Additionally, the District is interested in examining the total compensation package for continuing and retiring employees, including retiree health benefits, and the health and welfare benefits program, to maximize the available funds for the greatest number of unit members.

ADDITIONAL ARTICLES

In addition to salary/benefit items, the District sunshines the following Articles:

Article 11 TERM OF AGREEMENT
Article 15 EVALUATION APPENDIX “B”

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: F.6

Subject: Exploration of Local Funding Options

Background Information:

The severe reductions in State funding for public education in California have had and are having a significantly negative impact on educational services in the West Contra Costa Unified School District. The Board has had to reduce programs, eliminate services and layoff staff in order to absorb reductions in funding for 2008-09 and those projected for 2009-10. Many districts have concluded that the only sustainable way to fund public education is through local options that require voter approval.

At the May 20, 2009 meeting, the Board discussed a possible parcel tax as a means to supplement the declining state funding.

Recommendation:

That the Board appoint two members as a parcel tax subcommittee and authorize the issuance of a request for qualifications for a parcel tax consultant.

Fiscal Impact: None at this time

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: F.7

Subject: Resolution No. 96-0809: Authorization to Eliminate Classified Positions and Layoff Classified Employees, After-School Programs

Background Information:

A lack of funds necessitates the elimination of the attached classified positions.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 96 -0809
AUTHORIZATION TO ELIMINATE CLASSIFIED POSITIONS
AND LAY OFF CLASSIFIED EMPLOYEES**

WHEREAS, it is necessary, because of funds, to eliminate certain classified positions of the District; and

WHEREAS, certain services performed by a classified employees are being eliminated;

NOW, THEREFORE, BE IT RESOLVED that the following positions should be eliminated as of **June 30, 2009**:

Eliminate:

After-School Program Supervisor 6.40 FTE

BE IT FURTHER RESOLVED that the Superintendent hereby authorizes a notice of lay off to affected employees as required by law.

BE IT ALSO RESOLVED that the positions enumerated herein being eliminated effective **June 30, 2009**.

PASSED AND ADOPTED on this 24th day of June 2009, by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on June 24, 2009.

Bruce Harter, Ph.D.
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Jessica R. Romeo, Assistant Superintendent Human Resources **Agenda Item:** F.8
Subject: Resolution No. 97-0809: Resolution to Decrease the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services

Background Information:

During the time period between five days after the enactment of the Budget Act and August 15 of the fiscal year to which the Budget Act applies, if the governing board of a school district determines that its total revenue limit per unit of average daily attendance for the fiscal year has not increased by at least 2 percent, Education Code section 44955.5 provides a school district with the ability to decrease the number of probationary or permanent certificated employees.

Pursuant to Education Code Section 44955.5 the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff, in accordance with the schedule adopted by the Board on June 3, 2009. This action is recommended in order to meet the necessary budget reductions for the 2009-2010 school year.

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 97-0809**

**RESOLUTION OF INTENTION TO REDUCE OR ELIMINATE PARTICULAR KINDS
OF SERVICES**

WHEREAS, the Governing Board of the West Contra Costa Unified School District has determined that it shall be necessary to reduce or discontinue the particular kinds of services of the District, as itemized in Exhibit "A," at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2008-2009 school year the employment of certain certificated employees of the District as a result of this reduction or discontinuance in particular kinds of services;

WHEREAS, that the District may deviate from terminating or reappointing a certificated employee in order of least seniority to fill a demonstrated specific need for fully credentialed personnel and for personnel to teach a specific course or course of study which others with more seniority do not possess. Deviation from terminating or reappointing in order of least seniority will include, but not be limited to:

1. Teachers who currently hold a BCLAD authorization or prior equivalent and are currently assigned to teach in a bilingual classroom
2. Teachers who are NCLB Compliant

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is directed to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded project certificated employees in addition to those specifically granted to them by statute.

Adopted by the Governing Board of the West Contra Costa Unified School District this 24th day of June 2009.

AYES:

NOES:

ABSENT:

President, Governing Board
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

EXHIBIT A

TO: Governing Board, West Contra Costa Unified School District

FROM: Bruce Harter, Superintendent

DATE: June 24, 2009

RE: Recommended Reduction in 2009-2010 Programs and Services for the
West Contra Costa Unified School District

The Superintendent recommends that the Governing Board adopt a resolution to reduce the programs and services for 2009-2010 as follows:

SECONDARY

Counselors	4.0 FTE
Band	2.66 FTE
Business/Office Occupations	1.0 FTE
Music	2.0 FTE
English	5.0 FTE
Social Science	4.0 FTE
Industrial Arts	1.0 FTE
Foreign Language – Latin	1.0 FTE
Home Economics	1.0 FTE
Subtotal FTE	21.66

ADMINISTRATIVE:

Adult Education – Vice Principal	2.0 FTE
Subtotal	2.0 FTE

Total 23.66 FTE

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** F.9
Associate Superintendent for Operations
Subject: District Data Warehouse System and Services

Background Information:

The District accumulates vast amounts of operational and educational data that is stored in separate “information silos.” District data sources include, but are not limited to: PowerSchool (replaces SASI) Student Information System, Encore (SPED), Edusoft, STAR, State Test Results, CAHSEE, SAT, Advanced Placement, Follett, Blackboard Connect Ed, Food Services (Winsnap), English Learner Services, Bi-Tech and SchoolDude. Business and operational information systems, like Bi-Tech and SchoolDude, do provide the information (data) needed to run the day-to-day operations of the District; but what is needed is for all these different kinds of information to be readily available and integrated at one location to make strategic decisions. Sometimes a particular department (ITS, Finance, SPED, Assessment, Educational Services) or school can produce ad hoc reports from a single application. But in most cases, the reports need data from multiple systems, requiring the writing of extract programs to create intermediary files that could be used to produce the ad hoc reports. This process is very labor intensive, requiring specialized technological skills.

Implementation of the District Data Warehouse System and Services will provide the data needed for strategic decision making and is available in an interactive manner. District employees will be able to query online and get results. The information will be in a format suitable for analysis. The data warehouse is a simple concept involving different functions: data extraction, data loading, transforming the data, storing the data, and providing easy-to-use (and friendly) user interface.

This project also follows a key recommendation from the NCEA (National Center for Educational Accountability) report.

Recommendation: Approve implementation of the District Data Warehouse System and Services

Fiscal Impact: \$500,915.00 for software, hardware, installation, and one year’s software maintenance cost
Funding source: Microsoft voucher money

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Wendell Greer
Associate Superintendent K-Adult

Agenda Item: F.10

Subject: Consolidation of Adult Education Administration

Background Information:

On February 11, 2009, the Board approved a school closure plan that included moving the Adult Education operations into a single facility at Kennedy High school for the 2010-11 school year. A few days later the California Legislature adopted a 2009-10 budget that essentially eliminated categorical funding for a host of programs including Adult Education. On April 1, 2009, the WCCUSD Board approved transfer of categorical funds from the "Tier III" programs including Adult Education to the general fund of the district.

In order to reduce overhead expenses and put the maximum available resources into programs for the adult population, district staff made plans to consolidate the administrative functions of the Adult Education facilities into a single site at Alvarado. Staff conducted a comparison of the two sites on four dimensions: space availability, access to public transportation, expenditures for site improvements and security. In each dimension, Alvarado was found to be more suitable than the Serra site.

Since Adult School programs are offered at schools, senior centers and community centers, the classes that have been at Serra and that will remain after the program reductions will be offered at other facilities in the central part of the school district including Mira Vista, Riverside, Ford, Grant and Wilson Elementary schools and Helms Middle school as well as in other community centers and other facilities.

Recommendation:

That the Board approve the closure of the Serra facility

Fiscal Impact: Operating savings of \$85,000 annually

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**Adult Education – Proposed Location for 2009-2010
Alvarado Campus, 5625 Sutter Avenue, Richmond**

Rationale for Site Selection

In comparing the Serra site to the Alvarado campus, the major differences are *space, access to public transportation, the monies previously allocated for program/site improvement, and campus security.*

Space Availability:

1. The Alvarado campus will accommodate a reduced program while still allowing for expansion in anticipation of future growth in subsequent years.
2. The Alvarado campus is larger than the Serra Campus, thus providing sufficient classroom availability for mandated/core programs and community fee-based classes.
3. The Alvarado campus offers two additional classrooms versus the Serra site.
4. Due to more available space, additional portables can be added to the Alvarado campus.
5. The Alvarado campus offers generous on-site and secure parking availability as opposed to Serra.
6. The Alvarado Multi-Purpose Room is much larger than the MPR at Serra (this includes the stage area).
7. The proposed new Main Office at Alvarado will be much larger than the current Main Office at Serra.
8. The existing ESL Office at Alvarado will be moved to a new location that will provide more storage capabilities and a restroom, as opposed to the current configuration.
9. The Alvarado campus provides more storage room for materials, equipment, and archival records.

Access to Public Transportation:

1. Public transportation is more accessible to arrive directly to the Alvarado campus, than current public services that directly reach the Serra site.
2. The main bus line is closer, and the bus routes are more frequent to the Alvarado campus than the Serra campus.
3. Alvarado has easy access to BART.
4. Alvarado is accessible to the BART Bike Trail.

Expenditures for Site/Program Improvements:

1. During the Fall of this year, new carpeting was installed in Room 16 at Alvarado.
2. This year, approximately **\$70,000.00** was spent installing a new boiler/heating system (this figure includes **\$15,000.00** for asbestos abatement).
3. During the 2007-08 school year, significant expenditures were made for electrical upgrades at Alvarado.
4. During 2007-08, a Parent Education Office was established in Room 9 at Alvarado, which also required electrical upgrades.
5. At Alvarado during the 2007-08 school year, a “teaching kitchen” was created at a cost of **\$30,000.00** to support one of our more popular fee-based programs.
6. Last year, high speed Gigaman internet connectivity was installed at Alvarado.
7. During the 2003 school year, at a cost of **\$8,000.00**, a wheelchair lift was installed at one entrance to the Multi-Purpose Room at Alvarado.

In 2001, the Adult School spent **\$800,000.00** to open the Alvarado campus:

1. New roof
2. Replaced all lighting fixtures
3. New alarm system
4. Painting interior/exterior
5. Security bars on windows
6. Window and window covering upgrades
7. Carpet installed – offices and classrooms
8. Slurried the entire parking lots
9. All new entry doors
10. Conversion of restrooms to accommodate ADA mandate

Campus Security:

By virtue of its configuration, the majority of the Alvarado classrooms are self-contained within the building, as opposed to the open/outdoor ambience that Serra features. Due to the layout, the Alvarado campus is much easier to supervise and is generally considered secure and safe.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 24, 2009

From: Bruce Harter, Superintendent

Agenda Item: G.1

Subject: Agenda Setting Process

Background Information:

Bylaw 9322 governs the process by which the Board establishes the agenda. During a retreat on January 24, the Board opened a discussion about the mechanics of the agenda setting process. One of the topics that the Board had planned to discuss at the June 6 Board retreat was the process the Board uses for establishing the Board's agenda. Since the facilitator was ill and unable to attend, the Board cancelled the retreat. Key questions for the Board to consider:

1. What role should the subcommittees of the Board play in the agenda setting process? How can a Board member who does not serve on a particular subcommittee participate in reviewing an item when he/she cannot participate in the subcommittee as a result of Brown Act limitations?
2. What level of planning and detail does the Board require in consideration of new initiatives that come before the Board either from individual Board members, the public or as a result of a recommendation from a subcommittee of the Board? Does the Board require a detailed plan, timeline and funding source? Given the sharp decline in resources for current initiatives, will the Board add new initiatives without eliminating previous ones?

Recommendation:

That the Board discuss the process used for establishing the Board meeting agenda and provide direction about modifications to the Bylaw that would be brought back to the Board at a subsequent meeting.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 24, 2009
From: Bill Fay **Agenda Item:** G.2
Associate Superintendent for Operations
Subject: Status Reports – Facilities Planning and Construction

Background Information:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

PROJECT STATUS REPORT

Dover Elementary School - New Construction

Period Ending: 5/21/2009

Scope: Demo

Construction Status:

Architect: HY Architects
 Project Manager: Jose Chapa, SGI Construction Management
 Project Engineer: Marc Alojepan/Rod Sias, SGI Construction Management
 Contractor: Trinet Construction
 Inspector: A.J. Washington

Contract Status:

Notice to Proceed: 08/04/2008

	Original	Approved	Projected
Construction Schedule (days):	122		
Original Completion Date:	12/04/08		
Projected Completion:	12/04/08		

Buildings:

Storage Building
 Portable

Progress This Period:

- Increment 1A completed.
- Site Cleanup and Demobilization for Increment 1A.
- Construction of new sidewalk on 19th street side of the site.
- Gravel built up to the edge of the concrete swale in the parking area.
- Met with the City of San Pablo to coordinate location of construction trailers for Increment 2 phase of the project.
- Notice of Award (NOA) issued to Alten Construction on May 7, 2009.

Anticipated Progress Next Period:

- Preparation for mobilization for Increment 2.
- Pre-Construction Meeting anticipated for June 3, 2009.
- Notice to Proceed (NTP) anticipated for the week of June 15 2009.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	122
Construction Calendar Days Elapsed:	
Construction Calendar Days Remaining:	
Percent of Contract Calendar Days Elapsed:	
Percent of Construction Completed:	100%

Percentage of Work Done

Total Project

Site Demolition	100%
Site Clearing	100%
Import and Off Haul Soil	100%
Site Utilities & Drainage	100%
Compaction and Grading of Site	100%

Proposed Changes:

- Additional Drainage for Drop-Off Area
- Proposed Import of Additional Non-Expansive Soil
- Future Installation of Site Drain Inlet

General Comment:

Progress Photos: 5/21/2009



Increment 1A-Concrete Swale and Parking Area-COMPLETED



Increment 1A-Sidewalk Construction-19th Street-COMPLETED



Increment 1A-Site Clean up and Demobilization-COMPLETED

PROJECT STATUS REPORT

Ford Elementary School -
Period Ending: 5/21/2009

Scope: Increment 1 Building Demolition and Site Work

Construction Status:

Architect: Sally Swanson Architects
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Marc Alojepan, SGI Construction Management
Contractor: Bay Cities Paving and Grading
Inspector: Steve Cayson

Contract Status:

Notice to Proceed:	2/18/2009		
	Original	Approved	Projected
Construction Schedule (days):	120	3	123
Original Completion Date:	6/13/2009		
Projected Completion:	6/16/2009		

Buildings:

Modular Units
Existing Building

Progress This Period:

- Building Demolition Continuation
- Footing and Foundation Removal Continuation
- Removal of Existing Asphalt Concrete and Base
- Asphalt Concrete and Base Grinding

Anticipated Progress Next Period:

- Installation of Erosion Control
- Installation of Sanitary Sewer
- Removal of Existing Utilities
- Earthwork and Site Grading

Schedule Assessment/Update:

Construction Duration (Calendar Days):	123
Construction Calendar Days Elapsed:	92
Construction Calendar Days Remaining:	31
Percent of Contract Calendar Days Elapsed:	74%
Percent of Construction Completed:	80%

Percentage of Work Done 80% Total Project

Demolition	100%
Abatement	100%
Modular Relocation	100%
Footing and Foundation Removal	100%
AC & Base Grinding	85%

Proposed Changes:

- Additional Unforeseen Abatement
- Time Extension: 3 Non-Compensable Days Added to Schedule

General Comment:

- None.

Progress Photos: 5/21/2009



Foundation Removal Continuation



AC & Base Removal



AC & Base Grinding

PROJECT STATUS REPORT

Helms Middle School - New Construction

Period Ending: 5/21/2009

Scope: New Construction and Demolition of existing facilities.

Construction Status:

Architect: Baker Vilar Architects
 Project Manager: Elena Comrie, SGI Construction Management
 Project Engineer: Marcus Blackmon, Amanco Construction Management
 Contractor: West Bay Builders Inc.
 Inspector: Kory Gilbert

Contract Status:

Notice to Proceed: 04/09/2007

	Original	Approved	Projected
Construction Schedule (days):	780	0	0
Original Completion Date:	05/28/2009		
Projected Completion:	05/28/2009		

Buildings:

Building G Gymnasium
 Building MC Media Center
 Building A Administration
 Building M Multi-purpose Room
 Building C Classrooms

Progress This Period:

- Started placement of Concrete at Second Floor Walkways of C Bldgs.
- Started Installation of Fire Sprinkler System in all Bldgs.
- Continued Mechanical/Electrical/Plumbing Rough-in for all Buildings.
- Installation of interior Gyp @ all Bldgs.
- Installed Gas Meter & Site Gas Lines.

Anticipated Progress Next Period:

- Continue with placement of Concrete at Second Floor Walkways of C Bldgs.
- Pour walkways, courtyards, & Main Plaza Planters.
- Continue Installation of Fire Sprinkler System in all Bldgs.
- Install Furnace Enclosures in Classrooms @ C Bldgs.
- Continue With Site Work: Grading, Installation of wiring for Site Lighting, & Irrigation.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	773
Construction Calendar Days Remaining:	7
Percent of Contract Calendar Days Elapsed:	99%
Percent of Construction Completed:	69%

Percentage of Work Done

Total Project

Import and Off Haul Soil	96%
Framing: All Bldgs.	98%
Structural Steel: All Bldgs.	99%
Sanitary Sewer Installation	99%
Storm Drain Installation	95%
Mechanical Rough-In: All Bldgs.	82%
Electrical Rough-In: All Bldgs.	90%
Plumbing Rough-In: All Bldgs.	72%

Proposed Changes:

General Comment:

Progress Photos: 5/21/2009



Main Courtyard: Planters & Roof of Bldg. MC



Building A: Ext. Stucco, Storefront & Windows



Building C: Installation of 2nd Fl. Topping Slab

PROJECT STATUS REPORT

King Elementary School - Increment 2 New Construction

Period Ending: 5/21/2009

Scope: Phase 1: Construction of new school buildings and site work

Construction Status:

Architect: Don Manthe, Andy Dale - Quattrocchi Kwok Architects
 Project Manager: Alaric Robinson, Don Todd Associates
 Project Engineer: Eddie Law, Don Todd Associates
 Contractor: West Bay Builders
 Inspector: Mark Eriksen

Contract Status:

Notice to Proceed:	03/25/2009		
		Original	Approved
Construction Schedule (days):	720		
Original Completion Date:	03/15/2011		
Projected Completion:	03/15/2011		

Buildings:

Building A	Single story - classrooms, library and admin areas.
Building B	Two story - classrooms.
Building C	Single story - multi-use with stage and kitchen.

Progress This Period:

- PG&E power hook-up
- Excavation of footing & underground waste/electrical (completed)
- Off-haul of excavation spoils (completed)
- Pour slurry (completed)
- Rebar and embeds for footing
- Pour footings at Building A west side
- Underground waste and electrical rough-in
- Edge form slab on grade

Anticipated Progress Next Period:

- Complete rebar and embeds for footing
- Complete concrete pour at footings
- Continuation of underground waste and electrical rough-in
- Continuation of edge form slab on grade
- Termite treatment
- Place vapor barriers and base rock under slab
- Rebar slab on grade
- Set hold downs, anchor bolts and tube steel embeds

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	57
Construction Calendar Days Remaining:	663
Percent of Contract Calendar Days Elapsed:	7%
Percent of Construction Completed:	5%

Percentage of Work Done	5%	Total Project
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Proposed Changes:

None to date.

General Comment:

On-going submittal processing.

Progress Photos: 5/21/2009



Off-haul of excavation spoils



Underground waste and electrical rough-in



Concrete pour of footings at Building A west side