

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF**  
May 6, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
MAY 6, 2009**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [http://www.wccusd.net/board/APM\\_index.shtml](http://www.wccusd.net/board/APM_index.shtml)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

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**VIEWING AND LISTENING TO THE BOARD MEETINGS:**

**Television:**

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

**Radio:**

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:**        **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**Time:**            The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

**Special Accommodations:** Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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"of children be more careful than anything."  
e.e. cummings

**B. OPENING PROCEDURES**

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**

- \* **B.4 Presentation of Student Board Representative Michael Payton, Vista Independent Study High School**

Comment:

Student Board Representative Michael Payton will be representing Vista Independent Study High School at the Board of Education on May 6, 2009. We would like to recognize and commend his participation.

Recommendation: For Information Only

Fiscal Impact: None

- B.5 Report/Ratification of Closed Session**
- \* **B.6 Agenda Review and Adoption (Public Comment)**
- \* **B.7 Board Minutes: April 22, 2009**

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

- \*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated May 6, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

- \*CI **C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated May 6, 2009. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

**\*CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated May 6, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

**\*CI C.4 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed dated May 6, 2009.

Recommendation: Recommend Approval

Fiscal Impact: None

**\*CI C.5 Notification of Claims Rejected**

Comment:

The District has received a claim requesting compensation for personal injury and property damage. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

**\*CI C.6 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$1,066,100. Funding sources as noted.

**\*CI C.7 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: TLC Ramps; El Cerrito HS New Campus; El Cerrito HS Admin/Theater; and TLC Fence and Gates. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for Ford Elementary Temporary Housing; DeAnza HS Demolition & Sitework; DeAnza High School Fieldhouse; and Mira Vista Elementary Lower Play Yard is required by the Board, with special findings as noted below, because these are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$201,198.18.

**\*CI C.8 Coronado Elementary Portables Replacement Contract Award**

Comment:

The District has received funding from the state Emergency Repair Program ("ERP") to replace two seriously deteriorated modular buildings at the Coronado Elementary School site. WLC Architects is providing architectural and engineering services for the project. The District needs to purchase the two buildings. Subsequently, the District will bid out the construction, utilities, and miscellaneous work needed to complete the replacement at the site.

The action proposed by this award will be a "piggyback" contract award to the modular building vendor, Mobile Modular Management Corporation. The Franklin McKinley School District has conducted a public bid process and has referenced other school districts in the state which, under law, may then award contracts as a "piggyback" on the Franklin McKinley contract. This contract award is for the new modular buildings, modifications to interiors as required by program, transportation, and installation at the site. This award is needed at this time to allow for lead time in the preparation of the modular buildings. Installation is anticipated to be completed during summer 2009.

Recommendation: Award contract to Mobile Modular Management Corporation under the terms of the Franklin McKinley School District Piggyback Contract

Fiscal Impact: \$117,321. Funded from the Emergency Repair Program ("ERP").

**\*CI C.9 Dover Elementary New Campus Construction Project Award of Contract**

Comment:

The next step in the reconstruction of Dover Elementary School is to complete the main campus construction. This work includes three phases of construction for all new classroom buildings, support

spaces, a new multi-purpose room, playgrounds, soccer field, parking and drop-off areas, and other site work and site furnishings. The work also includes demolition of existing campus buildings, including demolition and replacement of 23 portables.

HY Architects has prepared plans and specifications for the Dover project. The District conducted a public bid of the project. Bids were opened on Tuesday, April 14, 2009. Nine Contractors submitted bids. They are as follows: Overaa Construction \$25,615,000; Arntz Builders \$22,847,622; BRCO Constructors \$22,375,000; Wright Construction \$21,999,000; SJ Amoroso \$21,877,000; Lathrop Construction \$21,835,000; West Bay Builders \$21,691,000; Alten Construction \$21,491,000; and Zovich and Sons \$21,475,000.

Subsequent to the bid opening, and within the time allotted in the contract documents, a bid protest was received from the second low bidder, Alten Construction. Alten alleged several irregularities with Zovich and Sons' bid regarding missing signatures and corporate seals. In addition, Alten noted that Zovich failed to list two subcontractors needed to complete the work. Legal counsel for both firms responded and clarified the issues further—for example, one of the subcontractors was listed. District staff reviewed the issues with legal counsel. After full consideration, it is recommended that Zovich's bid be declared non-responsive for its failure to properly execute the required signature on the Non-Collusion Affidavit and for its failure to list a subcontractor for the stucco lath and plaster work. While the Board could technically waive multiple defects, it is recommended that the Board declare Zovich's bid non-responsive. As such, Alten Construction at \$21,491,000 is the lowest responsive, responsible bidder.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact: \$21,491,000. Funded from the Measure J Bond.

**\*CI C.10 Pinole Valley High School Windows Replacement Project Award of Contract**

Comment:

The District has received funding under the state's Emergency Repair Program ("ERP") for replacement of older, deteriorated windows at the Pinole Valley High School site. This project includes removal and replacement of 17 windows identified as priority health and safety concerns on the site.

The District is currently conducting a public bid process for this project. Bids are scheduled to be opened on May 4, 2009. Staff will bring a recommendation for award to the meeting of May 6, 2009.

This item is being presented prior to the expiration of the five-day bid protest period established by the District. In consideration of this timing, and in order to expedite the project which has a very short timeline for completion, the Board's action will be to authorize staff to issue the Notice of Award effective upon the resolution of the bid protest period, to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: Authorize staff to issue the Notice of Award, at the end of the bid protest period, to the lowest responsive, responsible bidder.

Fiscal Impact: \$ \_\_\_\_\_. Funded from the state Emergency Repair Program.

**\*CI C.11 Citizens' Bond Oversight Committee Appointments**

Comment:

The following appointments have been made to the Citizens' Bond Oversight Committee:

Mr. Anton Jungherr, representing Board President Audrey Miles

Gigi Guizado de Nathan, appointed by Contra Costa County Supervisor John Goia

Recommendation: Recommend approval of these appointments

Fiscal Impact: None

**\*CI C.12 Community Advisory Committee for Special Education Appointment to the Citizens' Bond Oversight Committee**

Comment:

The Community Advisory Committee for Special Education (CAC) recently appointed Jeanette Lambert to serve on the Citizens' Bond Oversight Committee.

Recommendation: Recommend Approval of this Appointment

Fiscal Impact: None

**\*CI C.13 Waiver of California High School Exit Exam (CAHSEE) for Two West Contra Costa Unified School District Special Education Students**

Comment:

At the request of a parent or guardian, a school principal shall submit a request for a waiver to the governing board to accept the passing scores on the CAHSEE that were obtained by using testing modifications approved on the student's Individualized Education Plan (IEP).

The board may waive the requirement to successfully pass one or both subject matter parts obtained using modifications of the high school exit examination for a student with a disability.

Recommendation: Board Approval

Fiscal Impact: None

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Recognition of Richmond High School Student Blanca Zepeda**

Comment:

The Student Principal for the Day program at Richmond High School began in July 2007, when Sam Hill, School Community Worker, suggested the idea to Principal Ramos, who then gave Mr. Hill the go ahead to develop the idea. Mr. Hill in conjunction with SRO Danny Harris, developed the selection criteria for the program which is open to any student maintaining a GPA of 3.0 or higher, and who

submits a letter of recommendation and a one-page essay on why the student wants to be principal for the day. The student then attends to an interview conducted by Leadership students, Officer Harris and Mr. Hill. The final selection is completed by Officer Harris.

Ms. Blanca Zepeda has been selected as Student Principal at Richmond High School, where she will shadow Principal Julio Franco throughout the day on May 26, 2009. Ms. Zepeda arrived in the United States when she was eleven years old. She is the oldest of three children. After living in other areas of California, her family moved to Richmond where she attended Grant Elementary School, Helms Middle School, and then Richmond High School. Ms. Zepeda has always been active in social improvement. At Richmond High she is the Student Body President and a member of the marketing group for the school's garden. She was Lieutenant Governor for KIWINIS 32<sup>nd</sup> District. She assisted Youth Together in organizing a 150 student protest to Sacramento where students spoke with state representatives regarding budget cuts to education. She also tutors on Saturdays for Metas at Contra Costa College. Ms. Zepeda was recently awarded a \$10,000 scholarship as a Coca-Cola Scholar, one of 252 chosen out of 75,000 applicants, and had the opportunity to receive her award in Atlanta.

Ms. Zepeda's summer sessions at both Brown and Princeton best illustrate her initiative. She used Google's search features to find scholarship opportunities for summer sessions out of state. With the help of one of her teachers, she applied to both programs and was accepted. Instead of focusing on just one experience last summer, she managed to attend both, leaving one program a few days early so that she could begin the second summer program.

Recommendation: For Recognition Only

Fiscal Impact: None

\* **D.2 The Ed. Fund Excellence Award Winner Recognition**

Comment:

For the 21<sup>st</sup> year, the Ed. Fund will celebrate and honor the excellence of 6 WCCUSD teachers, 1 student supervisor, and 1 student at its Annual Ed. Fund Excellence in Education banquet on Friday, May 15 at the Berkeley Doubletree Hotel.

The names of this year's teachers are: Tiffany Carrico (Portola/DeJean), David Flores (Grant), Farnaz Heydari (Olinda), Linda O'Connor (El Cerrito), Yasmin Reyes (Lake), and Joyce Tanaka (Lupine Hills).

These teachers of excellence share a profound passion for instilling a love of learning in our diverse students so that they can attain their goals and realize their dreams. By carefully and thoughtfully weaving creativity, adherence to high standards, profound knowledge of the subjects being taught, and appreciation of individual differences, needs, and strengths, these award winning teachers raise the quality of education to new heights.

Sharing the honors with the Teaching Excellence Awards winners are the 2009 Distinguished Non-Certificated Employee Award Winner Robert Turner and 2009 Distinguished Citizen Award Winner Janelle Salvador.

Robert Turner has been a healing presence at Adams Middle School for 20 years. Teachers, staff, students, and parents love him for his caring dedication to the students and his many contributions as a student supervisor, coach, and founder of the 21<sup>st</sup> Century Mentoring Program.



Janelle Salvador is a student at Hercules Middle High School who works in a Special Education classroom on campus to support students in achieving their goals.

We want to recognize all for the wonderful work they carry out with our students on a daily basis and congratulate them for receiving these honors.

Recommendation: For Recognition Only

Fiscal Impact: None

\* **D.3 Recognizing WCCUSD Teachers of the Year Don Wilson and David Flores**

Comment:

In 1972, California began recognizing outstanding teachers, establishing the Teachers of the Year Program. This program is open to all teachers in public and private schools who teach pre-kindergarten through twelfth grade. Contra Costa County has participated in the program since its beginning.

Mr. Donald Wilson and Mr. David Flores have been selected as WCCUSD's 2009-2010 Teachers of the Year. Both teachers have been submitted for the county-level competition.

Mr. Wilson, who came to Pinole Valley High School in 1993, is an educator who has repeatedly proven to be a teacher of the highest caliber and an outstanding representative of the teaching profession. He is widely recognized by peers, parents, and especially students, as a teacher who consistently ensures that all students in his care achieve at the highest level and are fully prepared to be successful in college and later life. The administration and staff at Pinole Valley High School look up to Mr. Wilson as a model teacher who actively engages students in learning through dynamic lessons. His enthusiasm for teaching makes learning engaging and exciting for his students, who are eager to praise his classes. He is fully student centered in his work and sets high expectations that students consistently rise to. In addition, he frequently serves as a mentor to newer teachers and guides them in developing successful teaching skills that assist them in engaging students with the same enthusiasm he does.

Mr. Wilson has also been Coordinator of the School to Career program at Pinole Valley High School for many years. In this area he has developed an exemplary program that has involved hundreds of students in experiences that prepare them for both college and the work force. He collaborates with local businesses to create job shadowing experiences and internships for students. The impact this has on the college work and career choices of students is immeasurable.

**Mr. Donald Wilson has been selected as one of five finalists in the Contra Costa County Teacher of the Year Program. If selected as County Finalist, Mr. Wilson will go on to be considered for California State Teacher of the Year.**

Mr. David Flores is a sixth grade teacher at Grant Elementary School who serves a student population that consists of over 75% English Learners in an area highly impacted by poverty and the many stresses found in the inner city. Mr. Flores consistently provides his students with a strong and diverse education that focuses on moving all students to proficiency in both academics and English language development. He is respected by students, teachers and parents and is an outstanding choice to represent Contra Costa County in the California Teacher of the Year program.

Mr. Flores is a model teacher who actively engages students in learning through dynamic lessons. He is known for bringing in a variety of outside resources to supplement his teaching. Visitors this year have included the Mayor of Richmond who talked about how city government operates. Mr. Flores is highly skilled at differentiating instruction so that the needs of every student are fully addressed, while high levels of academic rigor are maintained. In addition, Mr. Flores is skilled in building strong links between the classroom and home and provides multiple means for parents to be involved in their children's education.

Congratulations to Mr. Wilson and Mr. Flores on attaining this recognition and their commitment to excellence in education.

Recommendation: For Recognition Only

Fiscal Impact: None

\* **D.4 ACSA Region VI and Valuing Diversity Award**

Comment:

Each year the Richmond Association of School Administrators acknowledges exemplary administrators and participates in the Association of California School Administrator (ACSA) Administrator of the Year awards.

This year Janet Scott was selected as the ACSA Region VI winner and as the state ACSA recipient of the Valuing Diversity Award.

The recipient of this award must have exemplified outstanding leadership in developing and implementing programs that have enhanced the support and value of student diversity.

Also, the administrator must foster a positive school climate that promotes the awareness and celebration of diversity, empowers and supports staffs to take risks in developing programs for all students, develops strong community partnerships to ensure success for all students, models and values the maintenance of high academic standards for all students and shares pertinent information regarding diversity with parent and professional organizations.

Recommendation: For Recognition Only

Fiscal Impact: None

\* **D.5 Budget Report Updates**

Comment:

Staff will provide information for the 2008-09 and 2009-10 district budget.

Recommendation: For Information Only

Fiscal Impact: None

\* **D.6 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Three minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Safety Committee	
Special Education Citizens Advisory Committee	

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

\* **E.1 Superintendent’s Report**

\* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda. Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

**F. ACTION ITEMS**

\* **F.1 Resolution No. 85-0809: Classified School Employee Week, May 18-22, 2009**

Comment:

The State of California has designated May 18-22, 2009 as Classified School Employee Week. We honor their time, their energy, and their commitment to the children of West Contra Costa Unified School District.

Recommendation: Recommend Approval

Fiscal Impact: None

\* **F.2 Resolution No. 86-0809: California “Day of the Teacher”**

Comment:

We wish to recognize all of the teachers who give their energy, their intellect, their commitment, and their love to the students of West Contra Costa Unified School District with a resolution proclaiming May 13, 2009 as the “Day of the Teacher.”

Recommendation: Recommend Approval

Fiscal Impact: None

\* **F.3 Resolution No. 79-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers**

Comment:

There is a statewide shortage of qualified substitutes. The requirement that each 30-day substitute CBEST waiver request be approved by the Board of Education before the waiver request is submitted has been relaxed by the Commission on Teacher Credentialing (CCTC). Instead, they will require a governing board to declare that the district has hired teachers from the substitute pool to implement the Class Size Reduction Program and is now experiencing difficulty in recruiting individuals who qualify for the 30-day Substitute Teaching Permit. This declaration need be approved only once for all CBEST waivers requested in 2009-2010. This item may not appear on the consent calendar for the governing board meeting. Our district will continue to recruit and search for fully credentialed teachers while using this assignment option.

Recommendation: Recommend Approval

Fiscal Impact: None

**G. DISCUSSION ITEMS**

\* **G.1 Initiation of District Mentoring Program**

Comment:

This proposal is intended to help with reducing the drop out rate at WCCUSD and for helping the district retain more of its students. With drop out rates estimated to be as high as 40% in some years, we know that additional efforts are needed to help all WCCUSD students remain in school and get the preparation they need to have a bright future. School Districts throughout California and the United States struggle with drop out issues and WCCUSD would benefit from working closely with other districts throughout the region and the state. It has been widely reported that students who drop out of high school are more likely to have negative outcomes such as difficulty being engaged in the workforce, or increased likelihood of being impacted by crime and violence. It is the intent of this proposal to help all WCCUSD students remain in school and get preparation for bright futures in post secondary education, vocational training, or other opportunities that will help those students develop marketable skills.

At the heart of this proposal is the premise that the best way to prevent students from dropping out is to insure that every student is accounted for at all times. Put another way, students in WCCUSD would be known by name by WCCUSD staff, volunteers, family members, and partners, and each student would

have a success plan for achieving a bright future. This proposal sets out to develop a way to meet such outcomes.

This proposal seeks to chart a course where every student at the high school level will be known by name and to have a documented success plan. The proposal calls on WCCUSD staff and partners to develop a success plan for each high school age student in the district and to help connect those students to resources and experiences that will help students achieve their future success. This proposal also emphasizes the importance of strong tracking systems that allow WCCUSD staff and partners to keep track of the whereabouts of students and other activities to support overall retention. (Student success goals could be coming to school daily, improving grades, attending college seminars, working in an internship, etc.)

The following examples highlight how the program might work.

The Principal and school staff establish a database for tracking the whereabouts of each student for the duration of that student's tenure at the school. If the student stops coming to school or transfers, information related to that student's whereabouts would be updated in the database.

The Principal and school staff convene a meeting with local volunteers who would be interested in working with students. These could be volunteers from local businesses, local government agencies, non profit agencies and others who are willing to help students develop bright futures.

The Principal and school staff convene a meeting with each student in which the student develops a yearly goals plan that relates to some future goal that student has for his/her future. The student and staff highlight who will do what to reach the goals (responsible parties) in those plans and how the student will get help towards his or her future goals.

For all intents and purposes, this approach could be piloted in one high school, then expand to other high schools and then middle schools as the details of implementation get worked out. Potential partners could include the local chamber of commerce, local government agencies, parent groups, and local non profits.

A steering committee of interested parties should be developed to guide and support the work of the effort and to insure that there is accountability in implementation. This group could also start out by examining relevant trends in truancy and drop out issues and establish annual benchmarks for retention or reducing drop out rates. By adopting this concept proposal the WCCUSD Board of Directors directs staff to develop additional plans for moving such a concept forward for implementation.

Recommendation: That the Board discuss the proposal and determine the next step(s) in supporting the retention of high school students in school.

Fiscal Impact: Unknown

\* **G.2 Status Reports – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For Information Only

Fiscal Impact: None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – May 11, 2009 Special Meeting, 6:30 PM

Lovonya DeJean Middle School – May 20, 2009 Regular Meeting

**K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)

**CLOSED SESSION AGENDA**

**May 6, 2009**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

1. Negotiator: Superintendent / Dr. Bruce Harter
2. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
3. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Lumagbas et al. v. WCCUSD et al.
3. Srago v. WCCUSD

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**

[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA
- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal  
Middle School Principal  
Middle School Vice Principal  
High School Principal  
High School Assistant Principal  
Coordinator of State and Federal  
Coordinator of Educational Services

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE/STUDENT PRIVACY ISSUE (Education Code Section 35146)**

- a. Expulsions
- b. Special Education Waiver

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

**10. REPORT OF CLOSED SESSION ACTIONS**



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Jessica R. Romeo, **Agenda Item:** A.6  
Assistant Superintendent Human Resources  
**Subject:** Administrative Appointments for the 2009-2010 School Year

**Background Information:**

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal  
Middle School Principal  
Middle School Vice Principal  
High School Principal  
High School Assistant Principal  
Coordinator of State and Federal  
Coordinator of Educational Services

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Wendell C. Greer   
Associate Superintendent, K – Adult Operations

**Agenda Item:** B.4

**Subject:** Presentation of Student Board Representative Michael Payton, Vista Independent Study High School

**Background Information:**

Student Board Representative Michael Payton will be representing Vista Independent Study High School at the Board of Education on May 6, 2009. We would like to recognize and commend his participation.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805

Agenda Item B.7

April 22, 2009

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:38 PM.

**B.1 Pledge of Allegiance**

President Miles led those in attendance in the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Miles offered welcome and instructions to the public regarding the meeting.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

**Staff Present:** Andre Bell, Executive Director Business Services; Pat Calvert, Director Certificated Personnel; Martin Coyne, Director Accounting/Audits; Lisa Erwin, Executive Director Business Services; Bill Fay, Associate Superintendent for Operations; Erin Fleming, Director Human Resources, Luis Freese, Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; David Johnston, Director General Services; Joe Mayes, Maintenance Supervisor; Ken McDaniel, Electronics Supervisor; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Executive Director; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Assistant; Bill Savidge, District Engineering Officer; Marin Trujillo, Coordinator Community Engagement.

**B.4 Presentation of Student Board Representative Cari Tam, Middle College High School**

Ms. Tam spoke about activities at Middle College and how the students are working towards saving energy and going green.

**B.5 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel one (1) student and suspend that expulsion for placement within the West Contra Costa Unified School District.

**MOTION:** Ms. Kronenberg moved to ratify the vote taken in Closed Session to expel one (1) student and suspend that expulsion for placement within the West Contra Costa Unified School District. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Miles voted yes, with Mr. Ramsey abstaining and no absences. Motion carried 4-0-1-0.

**B.6 Agenda Review and Adoption**

**Public Comment:** Jill Wolkenfeld commented on Item C.9. President Miles responded that the item would be pulled. Ms. Wolkenfeld requested to speak on Item C.11. President Miles indicated the item would be pulled for discussion and moved to follow Section E.

**MOTION:** Mr. Ramsey moved approval of the agenda, with Items C.9 and C.11 moved to follow Section E. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (advisory vote only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

**B.7 Minutes:** April 1, 2009; April 4, 2009; April 6, 2009

**MOTION:** Mr. Ramsey moved approval of the minutes of April 1, 2009; April 4, 2009; and April 6, 2009. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (advisory vote only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

**C. BUSINESS ITEMS**

- C.1 Contracted Services
- C.2 Grants/Awards/Agreements
- C.3 Acceptance of Donations
- C.4 Approval of Fund-Raising Activities
- C.5 Notification of Claim Approvals and Settlement Payments
- C.6 Summary of Payroll and Vendor Warrant Reports
- C.7 Notice of Completions: Bid J068111 Dover Demolition and Site work, J068112 King Demolition Site work and Temporary Playground, E068142 Pinole Valley HS Exterior Lighting
- C.8 Resolution No. 80-0809: Credential Assignment Options
- C.9 Resolution No. 79-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers  
*This item was tabled.*
- C.10 Employment of Retired Administrator for 2008-2009
- C.11 Approval of Sabbatical Leave Requests for 2009-2010  
*This item was pulled for discussion and moved to follow Section E.*
- C.12 Resolution No. 81-0809: National “Day of the School Nurse”
- C.13 Ratification and Approval of Engineering Services Contracts
- C.14 Ratification and Approval of Negotiated Change Orders
- C.15 Montalvin Manor Elementary Trash Enclosure Project Award of Contract
- C.16 Pinole Middle School Building A Demolition Project Award of Contract  
*This item was pulled for discussion and moved to follow Section E.*
- C.17 Dover Elementary New Campus Construction Project Award of Contract  
*This item was tabled.*
- C.18 Citizens’ Bond Oversight Committee Member Appointments
- C.19 Williams Lawsuit Complaints Quarterly Report
- C.20 Resolution No. 83-0809, Child Nutrition Employee Appreciation Week, May 4-8, 2009
- C.21 Offering of Work Experience Education (WEE) Program in the West Contra Costa Unified School District
- C.22 Resolution No. 82-0809: SB 810 – California Universal Healthcare Act
- C.23 Resolution No. 84-0809: In Support of May 19 Ballot Measures  
*This item was pulled for discussion and moved to follow Section E.*

**MOTION:** Mr. Ramsey moved approval of the remainder of the Consent Calendar, except Items C.9, C.11, C.16, C.17 and C.23. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (advisory vote only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**D.1 Recognition of Middle College High School as a 2009 California Distinguished School**

Mr. Greer thanked and congratulated Cari Tam and the 307 students and 17 certificated and classified employees at Middle College, which he said was the only secondary site in our district and one of five in the county that received the California Distinguished School Award. He thanked Contra Costa College for their support and contribution.

**Board Comment:**

Mr. Ramsey said he was proud and excited that the school is being recognized. He acknowledged Principal Hattie Smith for her excellent work.

Mr. Medrano commended the students and praised their self motivation and quality of their work.

Ms. Kronenberg spoke about her recent visit to Middle College saying it is a spectacular operation with very high level curriculum. She wished congratulations to all.

Mr. Thurmond said the Board is very proud of all the students, staff and families. He said that Middle College is one of the District’s greatest assets.

President Miles expressed congratulations to Middle College and noted that some of her former students have graduated from the school.

#### **D.2 Grand Jury Report No. 0907**

Ms. Gamba introduced this item saying that in 2008-09 the Contra Costa County Grand Jury conducted an inquiry regarding health care benefits with different types of districts throughout Contra Costa County. She said that the findings made it clear that governmental agencies, including West Contra Costa USD, do not and will not have the financial ability to sustain the plans that are currently in place. She said that the Government Code requires a response which is due June 1, 2009. Ms. Gamba said she is preparing a response for Board approval at the May 20 Board meeting.

##### **Board Comment:**

Mr. Medrano spoke about his service on the Contra Costa County Grand Jury six years ago when they faced the same issue all over the state and said the time has come to address the problem.

Ms. Kronenberg said the issue has grown to such an enormous size and this report underscores how this is a statewide issue that every governing board must address.

Mr. Thurmond inquired about the actuarial estimates and how the actual costs are determined.

Ms. Gamba responded and explained that the Governmental Accounting Standards Board adopted a standard for all governmental agencies which requires the District to put this liability before the public.

Mr. Thurmond inquired about the number of years of service required for eligibility for retiree benefits and how the benefits work with other programs like Medicare.

Superintendent Harter responded that the District is part of CalPERS and pays the costs of health benefits for retired employees plus their dependents up to age 65 when Medicare begins and the District pays a supplement. He continued that employees hired before January 1, 2007 require five years of service and those employed subsequently require 10 years of service for eligibility.

#### **D.3 Budget Report Updates**

Superintendent Harter provided an introduction to the budget report and said the situation is tenuous and complex and includes many significant unknowns about the budgeting process and our financial situation. He provided a brief overview of estimates. He stressed that California is underfunding schools.

Ms. Gamba provided a brief budget update and indicated she will do so at each Board meeting as the information is updated. She announced a budget town hall meeting at DeJean Middle School, Saturday April 25. She spoke about the May 19 ballot initiatives which, if they fail, would leave the budget subject to major revisions in June. She said support for ballot initiatives is not strong at this time, and the legislative analyst office predicts even lower revenues.

**Public Comment:** Mike Wasilchin said that Local One members have taken less money in salary each year to maintain retiree health benefits that were negotiated with the District. He asked to be copied on the response to the Grand Jury report.

**Board Comment:** None

#### **D.4 Standing Reports**

##### **Committee Reports:**

Mr. Ramsey reported on the Facilities Subcommittee, and said the district will receive funding for El Cerrito High School earlier than anticipated. He added that the Bond program is healthy and thriving and that the Dover project came in lower than projected, potentially providing revenue to add a substantial amount of work.

Mr. Ramsey reported on the Ivy League Connection and provided an update on activities with Yale University and recognition from the City of Hercules.

Richard Leung reported on Local One and commented on classified salaries in comparison to other districts and taking cuts in wages in exchange for benefits. He spoke about substitutes who are ineligible for benefits and being fair and equitable when it comes to management.

Charles Cowens reported on the Community Budget Advisory Committee. He said the next meeting is April 23 and that the discussion will include the presentation style for the actual budget, expenditures at the site level and improving student tracking systems vs. random sampling.

Mr. Thurmond reported on the District Safety Committee. He said a benchmark will be set to create a plan for reducing safety incidents on a year to year basis and to provide annual reporting to set goals for reducing safety and violence incidents throughout the District. He also spoke about plans to provide more support for students experiencing mental health challenges or who might be around violent situations as a way of preventing safety

incidents from occurring. He said at the next meeting on May 13 the focus will be around helping students find summer jobs.

Mr. Medrano provided a summary of the Facilities Subcommittee Meeting that occurred on April 8 which included discussion about project schedule, concerns of equity throughout the District, security fencing, the emergency repair program, traffic concerns in El Cerrito and anti-graffiti coating.

**D.5 In Memory of Members of the School Community**

Superintendent Harter recognized community members who recently passed away.

**Public Comment:**

Robert Studdiford spoke in remembrance of Don Lewis.

Mike Wasilchin spoke in remembrance of Don Lewis and Bill Young.

**Board Comment:**

Mr. Ramsey spoke on behalf of Don Lewis and Mike Cornell and their major contributions to the District.

Mr. Medrano spoke in remembrance of Don Lewis and his concern for social justice.

President Miles spoke about Don Lewis and Bill Young and thanked the families of all the lost loved ones.

Ms. Kronenberg spoke of Don Lewis and his service to the community.

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**

(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Superintendent's Report**

Superintendent Harter provided a report of activities in the District.

**Public Comment:**

Mike Wasilchin spoke about recognizing classified employees in future presentations.

**E.2 Request to Address the Board on Growing West County School Gardens**

Ms. Miles indicated this item is being pulled.

Ms. Romeo said this item was not acknowledged in the agenda readjustment so there should be a motion and second to pull the item.

**MOTION: Mr. Ramsey moved to pull Item E.2 from the agenda. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (Advisory Vote Only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**E.3 Request to Address the Board on the Gooden Family Scholarship Fund Scholar Project Recipients**

Ruth Kleinman of the Gooden Family Scholarship Fund described the Fund's mission to assist low income high school students in the WCCUSD who demonstrated academic success to be accepted into four year colleges. She described how the scholar program works. Five of the seven students who successfully completed the program introduced themselves, announcing the colleges they were accepted to and financial aid they received.

**Board Comment:**

Mr. Thurmond congratulated all the students on their accomplishments. He thanked Ms. Kleinman and Mr. Gooden for their support of district students.

Mr. Ramsey congratulated the students and recognized one student who is also part of the Ivy League Connection program. He thanked Mr. Gooden for his work.

Mr. Medrano congratulated the students and Mr. Gooden, saying he is very proud of the students and their successes.

Ms. Kronenberg congratulated the students and praised Mr. Gooden and his approach.

President Miles congratulated the students and thanked Mr. Gooden and Ms. Kleinman for their support. She encouraged others to provide support and funding of scholarships within the District.

**E.4 WCCUSD Public Comment**

Susan Billings, Christina Slamon, Marta Nieto, Diane Brown, Margaret Browne, Charles Rachlis, Mike Wasilchin, Patti Shannon, Jill Wolkenfeld, Sarah Creeley, JJ Thorp, Kristin Pursley, Monica Cervantes, Inocencia Dacumos, Cathy Garza, Nelda Welten, Linda Salinas, Carlos Cevallos

**C.9 Resolution No. 79-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers**

Ms. Romeo recommended tabling the item and bringing it back at the next Board meeting for placement on the action calendar.

**MOTION: Mr. Medrano moved to table Item C.9 and bring it back to the next Board meeting for placement on the action calendar. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (Advisory Vote Only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**C.11 Approval of Sabbatical Leave Requests for 2009-2010**

**Public Comment:** Jill Wolkenfeld

At the request of President Miles, Ms. Romeo explained that contract provisions provide for up to ten sabbaticals per year and require the teacher to submit a proposal for either one half or a full year. During the sabbatical a teacher is entitled to one half their salary plus paid benefits.

**MOTION: Mr. Ramsey moved approval of Item C.11. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (Advisory Vote Only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**C.16 Pinole Middle School Building A Demolition Project Award of Contract**

**Public Comment:**

Brent Bates of Asbestos Management Group of California, Inc. said he was the lowest bidder on this project, but his bid was rejected as non-responsive for failure to sign the bid form. He asked that the Board to allow him to correct the form and accept his bid, rather than staff's recommendation. He cited California case law that supported the Board's discretion to accept his bid, even though it was not signed.

Mr. Fay commented that the bid protest time period passed.

Mr. Bates responded he only learned this morning that staff declared his bid non-responsive.

President Miles asked Ms. Romeo what options the Board has regarding this item. Ms. Romero said the Board could make a motion to approve or disapprove, or someone could make a motion with a second and a vote to put it on a future agenda.

Mr. Ramsey spoke in favor of staff's recommendation and said it was not wise to wait on a coordinated project. He said this had been a fair and open process and spoke against setting a precedent of making exceptions.

Mr. Savidge provided clarification and said staff's recommendation is consistent with past practice. He cautioned against waiving the defect.

Mr. Thurmond requested discussion on the motion. He asked for clarity on what the lack of signature truly means and whether the bid could be valid if signed at a later time?

Deidre Sakai, the District's Legal Counsel, responded 'no' and offered clarification.

Mr. Thurmond inquired further about the significance of the unsigned bid. Ms. Sakai responded and expressed concern about waiving a defect and the effect that would have on future bidding processes.

Mr. Thurmond inquired about the case law raised by Mr. Bates. Ms. Sakai spoke of another case which indicated that no one case could force a Board to make a waiver.

Ms. Kronenberg inquired about the consequences of re-bidding and the timeframes involved.

Mr. Savidge responded there would be an approximate delay time of one month and stressed the fact this project was sequenced with other projects.

Mr. Thurmond inquired about the quality of work promised and how that ranked to other bids. He also inquired about the involvement of local firms in this work.

Mr. Savidge said the bid documents did not address the quality of work. He said the District's local hiring consultant indicated all bidders completed a good faith hiring effort in the local hiring process.

**MOTION: Mr. Medrano moved to approve Item C.16 Pinole Middle School Building A Demolition Project Award of Contract (Demo Masters). Mr. Ramsey seconded. A roll call vote was taken. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Student Representative Tam (Advisory Vote Only) and President Miles voted yes, Mr. Thurmond voted no, with no abstentions and no absences. Motion carried 4-1-0-0.**

**C.23 Resolution No. 84-0809: In Support of May 19 Ballot Measures**

**Public Comment:** Charles Rachlis, Susan Billings

**Board Comment:**

Mr. Thurmond inquired whether the vote would be on the entire resolution or portions.

Superintendent Harter responded.

Ms. Kronenberg spoke about the need to support this resolution because she did not see any other options.

Mr. Medrano spoke in favor of all items referring to support by Richmond Vision and other community organizations and moving approval.

Mr. Ramsey seconded.

Mr. Thurmond spoke of making a motion to vote on measures individually and said he opposes 1D and 1E. He asked for more discussion about what each item means prior to endorsing them.

Mr. Ramsey said he agrees with Mr. Medrano, that this is a process and not about piecemeal. He said the Board has to work as a collective voice with constituent groups to make an impact.

Ms. Romeo said there is a motion on the table to accept the resolution before going to another motion.

**MOTION: Mr. Medrano moved to approve Item C.23. Mr. Ramsey seconded. A roll call vote was taken. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes, Mr. Thurmond voted yes on 1A, 1B, 1C and 1F and abstained on 1D and 1E (no vote), Student Representative Tam (Advisory Vote Only) abstained and no absences. Motion carried 4-1-0-0.**

**F. ACTION ITEMS**

**F.1 Resolution No. 78-0809: Authorization to Eliminate Classified Positions and Layoff Classified Employees**

Ms. Romeo asked the Board to adopt this resolution to eliminate classified positions due to lack of funding and/or lack of work. She explained that the layoffs were in primarily four categories related to: school closures the Board previously took action on; categorically funded positions which ties into Tiered III flexibility; some general fund reductions; and collapsing of classes related to special education.

**Public Comment:** Charles Rachlis, Rick Alexander, Margaret Browne, Marcus Mitchell, Joan Strasser, Robert Studdiford, Michael Wasilchin, Jill Wolkenfeld, Richard Leung

**Board Comment:**

Mr. Thurmond said he continues to support cuts straight across the board.

Ms. Kronenberg said she would support a motion to eliminate the positions listed except for the four community outreach positions.

Ms. Romeo advised that the Board could approve the motion as stated by Ms. Kronenberg.

**MOTION: Ms. Kronenberg moved approval of Item F.1 absent the four School Community Outreach positions. Mr. Medrano seconded. A roll call vote was taken. Ms. Kronenberg, Mr. Medrano, Student Representative Tam (advisory vote only) and President Miles voted yes, Mr. Ramsey and Mr. Thurmond voted no, with no abstentions and no absences. Motion carried 3-2-0-0.**

**F.2 K-3 Class Size Reduction Program (CSR)**

Ms. Gamba said that this item is being brought back before the Board with an additional option for consideration. She said staff is recommending a savings of \$4 million.

**Public Comment:** Eric Swabeck, Rachel McLachlan, Rick Willis, Pixie Hayward Schickele, Will Muller, Doug Marques, Jill Wolkenfeld, Joan Strasser, Tova Halpern, Lily Chang Wong, Linda Lambie, Eduardo Martinez, Charles Cowens, Madison Crocker

**Board Comment:** None

**MOTION: Mr. Medrano moved approval of Item F.2, adopting Option 3. President Miles seconded. A roll call vote was taken. Ms. Kronenberg, Mr. Medrano, Student Representative Tam (advisory vote only) and President Miles voted yes, Mr. Ramsey and Mr. Thurmond voted no, with no abstentions and no absences. Motion carried 3-2-0-0.**



**F.3 Contract for Commercial Real Estate and Consulting Services**

**Public Comment:** Jill Wolkenfeld

**Board Comment:**

Mr. Ramsey offered reasons to use caution and wait on this decision.

Ms. Miles asked about the timing of this item.

Superintendent Harter responded and spoke about having a long term plan.

Mr. Ramsey spoke about preserving the \$26,000 for other use, perhaps preserving positions.

Ms. Kronenberg raised the issue that the property would need to be appraised again.

Mr. Medrano suggested waiting until the market improved.

Mr. Thurmond agreed the Board should not make this expenditure at this time.

Mr. Fay commented that the consultants were retained for alternative programs and use of property, creative ways to pay down debt.

Mr. Ramsey suggested that entrepreneurs would likely seek out the District with ideas.

**MOTION: Mr. Ramsey moved to table Item F.3. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Tam (advisory vote only) and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**G. DISCUSSION ITEMS**

None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)**

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Mr. Medrano spoke about his recent visit to schools. At Chavez Elementary School he spoke to the students about knowing César Chávez personally. He spoke about the Rosie the Riveter function and the Arts and Meaning Project.

Mr. Ramsey spoke about the college fair at St. Mary's College and thanked Mr. Greer for promoting the event.

Ms. Tam thanked the Board for the opportunity to attend the meeting and said it was very interesting.

Ms. Kronenberg spoke about her visit to Portola PTA and building synergy between Portola and El Cerrito High School.

Mr. Thurmond thanked Ms. Tam for participating. He reminded everyone that today is Earth Day and encouraged all to support the Ed. Fund banquet on May 15.

President Miles thanked the staff and spoke about the difficult decisions made at this meeting that will benefit the District as a whole now and for the future. She announced a special Board meeting May 11 following a decision from the administrative law judge regarding teacher layoffs.

President Miles said that Mr. Ramsey accepted an appointment to the safety committee.

Mr. Ramsey closed the meeting in recognition of student Brandon Mills who in the 9<sup>th</sup> grade was adopted and mentored by the El Cerrito High School Architect. He said that Mr. Mills was committed, motivated and stayed positive despite many challenges, and today was admitted to Arizona State University.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – May 6, 2009

Lovonya DeJean Middle School – Special Meeting, May 11, 2009.

**K. ADJOURNMENT**

President Miles adjourned the meeting at 10:49 PM.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:pr

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C. 1

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated May 6, 2009.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per grants summary.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Kaiser - Coronado Bright Futures After School Program	\$15,500  3/30/09 - 6/30/09	Kaiser Permanente East Bay Area - Community Benefit Advisory Group	To help support the after school program at Coronado
Scully Foundation After School Prog at Coronado Lincoln & Nystrom	\$73,000  3/9/09 - 6/30/09	Irene S. Scully Family Foundation	This is a one time grant to help support the after school programs at Coronado, Lincoln and Nystrom
Nell Soto Parent/Teacher Involvement Program Richmond H.S.	\$35,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-01
Nell Soto Parent/Teacher Involvement Program Montalvin Elem	\$15,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-02
Nell Soto Parent/Teacher Involvement Program Ford Elem	\$15,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-03
Nell Soto Parent/Teacher Involvement Program Washington	\$15,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-04
Nell Soto Parent/Teacher Involvement Program Helms Middle	\$20,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-01
Nell Soto Parent/Teacher Involvement Program Chavez Elem	\$20,000 Amendment 1 12/1/07 - 6/30/09	California Department of Education - Accountability and Improvement Division	To extend the grant thru 6/30/09  PCA # 24862-02
City of Richmond Redevelopment Contract at Chavez	\$16,000.00  6/1/09 - 12/31/09	City of Richmond Redevelopment	To help support the English Learner/ Imagine Learning after school program at Chavez Elementary

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C.2

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated May 6, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

ACCEPTANCE OF DONATIONS

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<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Wells Fargo Community Support Campaign	For school use	\$225	Ellerhorst Elementary School
California Community Foundation	For Read Naturally software	\$1,500	Ellerhorst Elementary School
PG&E Corporation Foundation	For school use	\$144	Ford Elementary School
PG&E Corporation	For Choir	\$87	Pinole Valley High School
Wells Fargo	For School Welfare	\$175	Pinole Valley High School

\* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C.3

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2008-09 school year are summarized on the attached sheet dated May 6, 2009.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
May 6, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

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<u>School</u>	<u>Fund-raising Activity</u>	<u>Activity Sponsor</u>
El Cerrito High School	Spring Carnival	Leadership, faculty
Hercules Middle High School	Urban Express, Multicultural Dinner/Dance/Benefit Concert	Faculty, students

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C. 4

**Subject:** Acceptance of Contracts for Placement of Student Teachers

**Background Information:** Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated May 6, 2009.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
May 6, 2009

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

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The following institution of higher education has submitted a contract with West Contra Costa Unified School District. This institution intends to place student teachers in the West Contra Costa Unified School District schools.

Patten University, Oakland, CA

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Date:** May 6, 2009

**From:** Sheri Gamba, Assoc., Supt. Business Services

**Agenda Item:** CI C.5

**Subject:** Notification of Claims Rejected

**Background Information:** The District has received a claim requesting compensation for personal injury and property damage. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

**Recommendation:** Ratify the rejection of claim.

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
May 6, 2009

2008-2009 CLAIM REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Operations Department	10/14/08	District Resident	Personal Injury and Property Damage	Rejected

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.6  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts

**Fiscal Impact:** Total for this action: \$404,120.00. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
Portola Middle School Relocation to ECHS Temporary Campus  Measure J Bond	April 2009 thru October 2009	PMC	\$273,620 (replaces original approved fee of \$61,080)	Preparation of full Environmental Impact Report. Original scope approved was for Initial Study, Mitigated Neg. Declaration.
Ohlone Elementary School Reconstruction  Measure J Bond	May 2009 thru August 2011	Powell and Partners	\$130,500	Interim housing Architectural and Engineering service. Planning, construction documents, construction administration.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.7  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of Change Orders on the following current District construction projects: TLC Ramps; El Cerrito HS New Campus; El Cerrito HS Admin/Theater; and TLC Fence and Gates. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for Ford Elementary Temporary Housing; DeAnza HS Demolition & Sitework; DeAnza High School Fieldhouse; and Mira Vista Elementary Lower Play Yard is required by the Board, with special findings as noted below, because these are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

**Recommendation:** Ratify negotiated Change Orders as noted

**Fiscal Impact:** Total ratification and approval by this action: \$201,198.18.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

**May 6, 2009 Change Order Ratification Summary**

										Items Pending Board Action	
	School Site	Company	Original Contract	Previously Approved CO's	CO's Pending Ratification	CO's Pending Approval	Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers	
1	Transitional Learning Center	Streamline Builders	\$33,000.00	\$0.00	\$2,380.00	\$0.00	\$2,380.00	7.21%	\$35,380.00	1	
2	El Cerrito HS	Lathrop Construction Assoc.	\$54,264,000.00	\$3,020,826.00	\$53,084.00	\$0.00	\$3,073,910.00	5.66%	\$57,337,910.00	37	
3	El Cerrito HS Theatre	Lathrop Construction Assoc.	\$22,580,000.00	\$927,032.00	\$64,384.00	\$0.00	\$991,416.00	4.39%	\$23,571,416.00	23	
4	Ford ES Temp Housing	Bay Cities Paving & Gr	\$914,000.00	\$154,238.21	\$0.00	-\$2,777.04	\$151,461.17	16.57%	\$1,065,461.17	5	
5	De Anza HS Demo/Site Work	Bay Cities Paving & Gr	\$2,393,000.00	\$279,037.30	\$0.00	\$60,167.03	\$339,204.33	14.17%	\$2,732,204.33	7	
6	De Anza Field House	Bollo Copnstruction	\$3,130,800.00	\$340,793.10	\$0.00	\$5,827.00	\$346,620.10	11.07%	\$3,477,420.10	7	
7	Transitional Learning Center	Chain Link Fence & Supply Inc.	\$61,121.00	\$0.00	\$5,942.00		\$5,942.00	9.72%	\$67,063.00	1	
8	Mira Vista ES Lower Play Yard Re	Ghilotti Bros. Inc.	\$442,644.00	\$64,844.66	\$0.00	\$12,191.19	\$77,035.85	17.40%	\$519,679.85	2	

Pending Board Actions	Ratifications	\$125,790.00
	Approvals	\$75,408.18
	Total Board Action	\$201,198.18

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.8  
Associate Superintendent for Operations  
**Subject:** Coronado Elementary Portables Replacement Contract Award

**Background Information:**

The District has received funding from the state Emergency Repair Program (“ERP”) to replace two seriously deteriorated modular buildings at the Coronado Elementary School site. WLC Architects is providing architectural and engineering services for the project. The District needs to purchase the two buildings. Subsequently, the District will bid out the construction, utilities, and miscellaneous work needed to complete the replacement at the site.

The action proposed by this award will be a “piggyback” contract award to the modular building vendor, Mobile Modular Management Corporation. The Franklin McKinley School District has conducted a public bid process and has referenced other school districts in the state which, under law, may then award contracts as a “piggyback” on the Franklin McKinley contract. This contract award is for the new modular buildings, modifications to interiors as required by program, transportation, and installation at the site. This award is needed at this time to allow for lead time in the preparation of the modular buildings. Installation is anticipated to be completed during summer 2009.

**Recommendation:** Award contract to Mobile Modular Management Corporation under the terms of the Franklin McKinley School District Piggyback Contract

**Fiscal Impact:** \$117,321. Funded from the Emergency Repair Program (“ERP”).

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.9  
Associate Superintendent for Operations  
**Subject:** Dover Elementary New Campus Construction Project Award of Contract

**Background Information:**

The next step in the reconstruction of Dover Elementary School is to complete the main campus construction. This work includes three phases of construction for all new classroom buildings, support spaces, a new multi-purpose room, playgrounds, soccer field, parking and drop-off areas, and other site work and site furnishings. The work also includes demolition of existing campus buildings, including demolition and replacement of 23 portables.

HY Architects has prepared plans and specifications for the Dover project. The District conducted a public bid of the project. Bids were opened on Tuesday, April 14, 2009. Nine Contractors submitted bids. They are as follows: Overaa Construction \$25,615,000; Arntz Builders \$22,847,622; BRCO Constructors \$22,375,000; Wright Construction \$21,999,000; SJ Amoroso \$21,877,000; Lathrop Construction \$21,835,000; West Bay Builders \$21,691,000; Alten Construction \$21,491,000; and Zovich and Sons \$21,475,000.

Subsequent to the bid opening, and within the time allotted in the contract documents, a bid protest was received from the second low bidder, Alten Construction. Alten alleged several irregularities with Zovich and Sons' bid regarding missing signatures and corporate seals. In addition, Alten noted that Zovich failed to list two subcontractors needed to complete the work. Legal counsel for both firms responded and clarified the issues further—for example, one of the subcontractors was listed. District staff reviewed the issues with legal counsel. After full consideration, it is recommended that Zovich's bid be declared non-responsive for its failure to properly execute the required signature on the Non-Collusion Affidavit and for its failure to list a subcontractor for the stucco lath and plaster work. While the Board could technically waive multiple defects, it is recommended that the Board declare Zovich's bid non-responsive. As such, Alten Construction at \$21,491,000 is the lowest responsive, responsible bidder.

**Recommendation:** Award contract to lowest responsive, responsible bidder

**Fiscal Impact:** \$21,491,000. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.10  
Associate Superintendent for Operations  
**Subject:** Pinole Valley High School Windows Replacement Project Award of Contract

**Background Information:**

The District has received funding under the state's Emergency Repair Program ("ERP") for replacement of older, deteriorated windows at the Pinole Valley High School site. This project includes removal and replacement of 17 windows identified as priority health and safety concerns on the site.

The District is currently conducting a public bid process for this project. Bids are scheduled to be opened on May 4, 2009. Staff will bring a recommendation for award to the meeting of May 6, 2009.

This item is being presented prior to the expiration of the five-day bid protest period established by the District. In consideration of this timing, and in order to expedite the project which has a very short timeline for completion, the Board's action will be to authorize staff to issue the Notice of Award effective upon the resolution of the bid protest period, to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

**Recommendation:** Authorize staff to issue the Notice of Award, at the end of the bid protest period, to the lowest responsive, responsible bidder.

**Fiscal Impact:** \$ \_\_\_\_\_. Funded from the state Emergency Repair Program.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bruce Harter **Agenda Item:** CI C.11  
Superintendent  
**Subject:** Citizens' Bond Oversight Committee Appointments

**Background Information:**

The following appointments have been made to the Citizens' Bond Oversight Committee:

Mr. Anton Jungherr, representing Board President Audrey Miles

Gigi Guizado de Nathan, appointed by Contra Costa County Supervisor John Goia

**Recommendation:** Recommend approval of these appointments

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** CI C.12  
Associate Superintendent for Operations  
**Subject:** Community Advisory Committee for Special Education Appointment to the Citizens'  
Bond Oversight Committee

**Background Information:**

The Community Advisory Committee for Special Education (CAC) recently appointed Jeanette Lambert to serve on the Citizens' Bond Oversight Committee.

**Recommendation:** Recommend approval of this appointment

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Steve Collins  
SELPA Director

**Agenda Item:** CI C.13

**Subject:** Waiver of California High School Exit Exam (CAHSEE) for two West Contra Costa Unified School District Special Education Students.

**Background Information:**

At the request of a parent or guardian, a school principal shall submit a request for a waiver to the governing board to accept the passing scores on the CAHSEE that were obtained by using testing modifications approved on the student's Individualized Education Plan (IEP).

The board may waive the requirement to successfully pass one or both subject matter parts obtained using modifications of the high school exit examination for a student with a disability.

**Recommendation:** Board Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Bruce Harter, Superintendent

**Agenda Item:** D.1

**Subject:** Recognition of Richmond High School Student Blanca Zepeda

**Background Information:**

The Student Principal for the Day program at Richmond High School began in July 2007, when Sam Hill, School Community Worker, suggested the idea to Principal Ramos, who then gave Mr. Hill the go ahead to develop the idea. Mr. Hill in conjunction with SRO Danny Harris, developed the selection criteria for the program which is open to any student maintaining a GPA of 3.0 or higher, and who submits a letter of recommendation and a one-page essay on why the student wants to be principal for the day. The student then attends to an interview conducted by Leadership students, Officer Harris and Mr. Hill. The final selection is completed by Officer Harris.

Ms. Blanca Zepeda has been selected as Student Principal at Richmond High School, where she will shadow Principal Julio Franco throughout the day on May 26, 2009. Ms. Zepeda arrived in the United States when she was eleven years old. She is the oldest of three children. After living in other areas of California, her family moved to Richmond where she attended Grant Elementary School, Helms Middle School, and then Richmond High School. Ms. Zepeda has always been active in social improvement. At Richmond High she is the Student Body President and a member of the marketing group for the school's garden. She was Lieutenant Governor for KIWINIS 32<sup>nd</sup> District. She assisted Youth Together in organizing a 150 student protest to Sacramento where students spoke with state representatives regarding budget cuts to education. She also tutors on Saturdays for Metas at Contra Costa College. Ms. Zepeda was recently awarded a \$10,000 scholarship as a Coca-Cola Scholar, one of 252 chosen out of 75,000 applicants, and had the opportunity to receive her award in Atlanta.

Ms. Zepeda's summer sessions at both Brown and Princeton best illustrate her initiative. She used Google's search features to find scholarship opportunities for summer sessions out of state. With the help of one of her teachers, she applied to both programs and was accepted. Instead of focusing on just one experience last summer, she managed to attend both, leaving one program a few days early so that she could begin the second summer program.

**Recommendation:** For Recognition Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Nia Rashidchi *WR* **Agenda Item:** D.2  
Assistant Superintendent Education Services  
**Subject:** The Ed. Fund Excellence in Education Award Winner Recognition

**Background Information:**

For the 21<sup>st</sup> year, the Ed. Fund will celebrate and honor the excellence of 6 WCCUSD teachers, 1 student supervisor, and 1 student at its Annual Ed. Fund Excellence in Education banquet on Friday, May 15 at the Berkeley Doubletree Hotel.

The names of this year's teachers are: Tiffany Carrico (Portola/DeJean), David Flores (Grant), Farnaz Heydari (Olinda), Linda O'Connor (El Cerrito), Yasmin Reyes (Lake), and Joyce Tanaka (Lupine Hills).

These teachers of excellence share a profound passion for instilling a love of learning in our diverse students so that they can attain their goals and realize their dreams. By carefully and thoughtfully weaving creativity, adherence to high standards, profound knowledge of the subjects being taught, and appreciation of individual differences, needs, and strengths, these award winning teachers raise the quality of education to new heights.

Sharing the honors with the Teaching Excellence Awards winners are the 2009 Distinguished Non-Certificated Employee Award Winner Robert Turner and 2009 Distinguished Citizen Award Winner Janelle Salvador.

Robert Turner has been a healing presence at Adams Middle School for 20 years. Teachers, staff, students, and parents love him for his caring dedication to the students and his many contributions as a student supervisor, coach, and founder of the 21<sup>st</sup> Century Mentoring Program.

Janelle Salvador is a student at Hercules Middle High School who works in a Special Education classroom on campus to support students in achieving their goals.

We want to recognize all for the wonderful work they carry out with our students on a daily basis and congratulate them for receiving these honors.

**Recommendation:** For Recognition Only

**Fiscal Impact:** None


DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Nia Rashidchi   
Assistant Superintendent Education Services **Agenda Item:** D.3  
**Subject:** Recognizing WCCUSD Teachers of the Year Donald Wilson and David Flores

**Background Information:**

In 1972, California began recognizing outstanding teachers, establishing the Teachers of the Year Program. This program is open to all teachers in public and private schools who teach pre-kindergarten through twelfth grade. Contra Costa County has participated in the program since its beginning.

Mr. Donald Wilson and Mr. David Flores have been selected as WCCUSD's 2009-2010 Teachers of the Year. Both teachers have been submitted for the county-level competition.

Mr. Wilson, who came to Pinole Valley High School in 1993, is an educator who has repeatedly proven to be a teacher of the highest caliber and an outstanding representative of the teaching profession. He is widely recognized by peers, parents, and especially students, as a teacher who consistently ensures that all students in his care achieve at the highest level and are fully prepared to be successful in college and later life. The administration and staff at Pinole Valley High School look up to Mr. Wilson as a model teacher who actively engages students in learning through dynamic lessons. His enthusiasm for teaching makes learning engaging and exciting for his students, who are eager to praise his classes. He is fully student centered in his work and sets high expectations that students consistently rise to. In addition, he frequently serves as a mentor to newer teachers and guides them in developing successful teaching skills that assist them in engaging students with the same enthusiasm he does.

Mr. Wilson has also been Coordinator of the School to Career program at Pinole Valley High School for many years. In this area he has developed an exemplary program that has involved hundreds of students in experiences that prepare them for both college and the work force. He collaborates with local businesses to create job shadowing experiences and internships for students. The impact this has on the college work and career choices of students is immeasurable.

**Mr. Donald Wilson has been selected as one of five finalists in the Contra Costa County Teacher of the Year Program. If selected as County Finalist, Mr. Wilson will go on to be considered for California State Teacher of the Year.**

Mr. David Flores is a sixth grade teacher at Grant Elementary School who serves a student population that consists of over 75% English Learners in an area highly impacted by poverty and the many stresses found in the inner city. Mr. Flores consistently provides his students with a strong and diverse education that focuses on moving all students to proficiency in both academics and English language development. He



is respected by students, teachers and parents and is an outstanding choice to represent Contra Costa County in the California Teacher of the Year program.

Mr. Flores is a model teacher who actively engages students in learning through dynamic lessons. He is known for bringing in a variety of outside resources to supplement his teaching. Visitors this year have included the Mayor of Richmond who talked about how city government operates. Mr. Flores is highly skilled at differentiating instruction so that the needs of every student are fully addressed, while high levels of academic rigor are maintained. In addition, Mr. Flores is skilled in building strong links between the classroom and home and provides multiple means for parents to be involved in their children's education.

Congratulations to Mr. Wilson and Mr. Flores on attaining this recognition and their commitment to excellence in education.

**Recommendation:** For Recognition Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Steve Collins  
SELPA Director

**Agenda Item:** D.4

**Subject:** ACSA Region VI and Valuing Diversity Award

**Background Information:**

Each year the Richmond Association of School Administrators acknowledges exemplary administrators and participates in the Association of California School Administrator (ACSA) Administrator of the Year awards.

This year Janet Scott was selected as the ACSA Region VI winner and as the state ACSA recipient of the Valuing Diversity Award.

The recipient of this award must have exemplified outstanding leadership in developing and implementing programs that have enhanced the support and value of student diversity.

Also, the administrator must foster a positive school climate that promotes the awareness and celebration of diversity, empowers and supports staffs to take risks in developing programs for all students, develops strong community partnerships to ensure success for all students, models and values the maintenance of high academic standards for all students and shares pertinent information regarding diversity with parent and professional organizations.

**Recommendation:** For Recognition Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009

**From:** Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** D.5

**Subject:** Budget Report Updates

**Background Information:** Staff will provide information for the 2008-09 and 2009-10 district budget.

**Recommendation:** For information only.

**Fiscal Impact:** None

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

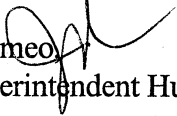
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Jessica R. Romeo   
Assistant Superintendent Human Resources

**Agenda Item:** F.1

**Subject:** Resolution No. 85-0809: Classified School Employee Week, May 18-22, 2009.

**Background Information:**

The State of California has designated May 18-22, 2009 as Classified School Employee Week. We honor their time, their energy, and their commitment to the children of West Contra Costa Unified School District.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 85-0809**

**May 18-22, 2009  
Classified School Employee Week**

***WHEREAS***, the Legislature of the State of California has declared the third full week of May each year shall be Classified School Employee Week, a time to recognize the many contributions of classified school employees to public education; and

***WHEREAS***, classified school employees have served the State of California and its children for many generations and have played important roles in the furtherance of the goals of public education; and

***WHEREAS***, classified school employees deserve rightful recognition and public celebration for their caring, their deeds, and the incalculable contributions they have made to California's education system; and

***WHEREAS***, the essential work performed by classified staff is often "invisible" and accomplished with little recognition or appreciation; and

***WHEREAS***, like their certificated counterparts, District classified staff respond routinely to the increasing intellectual and emotional needs of students and families; and

***WHEREAS***, classified employees, through the quality of their work, serve as adult role models for our students;

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Education hereby declares May 18-22, 2009 as Classified School Employee Week in the West Contra Costa Unified School District in recognition of, and appreciation for, all classified employees and their dedication to our students.

***PASSED AND ADOPTED*** this sixth day of May 2009 at a regular meeting of the Board of Education by the following vote:

AYES \_\_\_\_                      NOES \_\_\_\_                      ABSENT \_\_\_\_                      ABSTAIN \_\_\_\_

***I HEREBY CERTIFY*** that the foregoing Resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a Regular Meeting held on May 6, 2009

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Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Jessica R. Romeo,   
Assistant Superintendent Human Resources

**Agenda Item:** F.2

**Subject:** Resolution No. 86-0809: California "Day of the Teacher"

**Background Information:**

We wish to recognize all of the teachers who give their energy, their intellect, their commitment, and their love to the students of West Contra Costa Unified School District with a resolution proclaiming May 13, 2009 as the "Day of the Teacher."

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 86-0809**

**May 13, 2009  
“Day of the Teacher”**

*WHEREAS*, the State of California designates the second Wednesday of May as the official Day of the Teacher; and

*WHEREAS*, teachers open children’s minds to imagine the possibilities; and

*WHEREAS*, teachers incorporate into their day lessons plans to inspire students to succeed; and

*WHEREAS*, teachers involve every single child; and

*WHEREAS*, teachers continue to influence us long after our school days are only memories; and

*WHEREAS*, it is appropriate that all communities in the District should recognize, appreciate and respect the heroic and unsung efforts of our teachers to respond to the ever-increasing intellectual and social needs of our students;

*NOW, THEREFORE, BE IT RESOLVED*, that the Board of Education of the West Contra Costa Unified School District proclaims May 13, 2009 as the Day of the Teacher in West Contra Costa County, and

*BE IT FURTHER RESOLVED*, that the Board of Education urges all citizens to honor our teachers on this and every other day of the year.

*PASSED AND ADOPTED* on this sixth day of May 2009 at a regular meeting of the Board of Education by the following vote:

AYES \_\_\_\_                      NOES \_\_\_\_                      ABSENT \_\_\_\_                      ABSTAIN \_\_\_\_

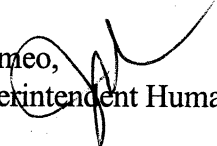
*I HEREBY CERTIFY* that the foregoing Resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a Regular Meeting held on May 6, 2009.

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Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Jessica R. Romeo,  **Agenda Item:** F.3  
Assistant Superintendent Human Resources  
**Subject:** Resolution No. 79-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers

**Background Information:**

There is a statewide shortage of qualified substitutes. The requirement that each 30-day substitute CBEST waiver request be approved by the Board of Education before the waiver request is submitted has been relaxed by the Commission on Teacher Credentialing (CCTC). Instead, they will require a governing board to declare that the district has hired teachers from the substitute pool to implement the Class Size Reduction Program and is now experiencing difficulty in recruiting individuals who qualify for the 30-day Substitute Teaching Permit. This declaration need be approved only once for all CBEST waiver requested in 2009-2010. This item may not appear on the consent calendar for the governing board meeting. Our district will continue to recruit and search for fully credentialed teachers while using this assignment option.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 79-0809**

**DECLARATION TO HIRE 30-DAY SUBSTITUTES ON CBEST WAIVERS**

**WHEREAS**, the governing board of West Contra Costa Unified School District declares that teachers were hired from the district substitute pool to implement class size reduction and, as a consequence of this action, the district is unable to recruit substitutes who have had an opportunity to take and pass the California Basic Educational Skills Test (CBEST). The district anticipates employing 15-25 substitutes on variable term CBEST waivers.

**PASSED and ADOPTED** by the governing board of the West Contra Costa Unified School District of Contra Costa County, California, on May 6, 2009, by the following vote:

AYES: \_\_\_\_\_

NOYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the governing board of the West Contra Costa Unified School District at a public meeting held on May 6, 2009, and that the foregoing is an excerpt from the journal of said governing board for said meeting.

\_\_\_\_\_  
BRUCE HARTER  
Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** May 6, 2009

**From:** Tony Thurmond, Board Member

**Agenda Item:** G.1

**Subject:** Student Retention

**Background Information:**

This proposal is intended to help with reducing the drop out rate at WCCUSD and for helping the district retain more of its students. With drop out rates estimated to be as high as 40% in some years, we know that additional efforts are needed to help all WCCUSD students remain in school and get the preparation they need to have a bright future. School Districts throughout California and the United States struggle with drop out issues and WCCUSD would benefit from working closely with other districts throughout the region and the state. It has been widely reported that students who drop out of high school are more likely to have negative outcomes such as difficulty being engaged in the workforce, or increased likelihood of being impacted by crime and violence. It is the intent of this proposal to help all WCCUSD students remain in school and get preparation for bright futures in post secondary education, vocational training, or other opportunities that will help those students develop marketable skills.

At the heart of this proposal is the premise that the best way to prevent students from dropping out is to insure that every student is accounted for at all times. Put another way, students in WCCUSD would be known by name by WCCUSD staff, volunteers, family members, and partners, and each student would have a success plan for achieving a bright future. This proposal sets out to develop a way to meet such outcomes.

This proposal seeks to chart a course where every student at the high school level will be known by name and to have a documented success plan. The proposal calls on WCCUSD staff and partners to develop a success plan for each high school age student in the district and to help connect those students to resources and experiences that will help students achieve their future success. This proposal also emphasizes the importance of strong tracking systems that allow WCCUSD staff and partners to keep track of the whereabouts of students and other activities to support overall retention. (Student success goals could be coming to school daily, improving grades, attending college seminars, working in an internship, etc.)

The following examples highlight how the program might work.

The Principal and school staff establish a database for tracking the whereabouts of each student for the duration of that student's tenure at the school. If the student stops coming to school or transfers, information related to that students whereabouts would be updated in the database.

The Principal and school staff convene a meeting with local volunteers who would be interested in working with students. These could be volunteers from local businesses, local government agencies, non profit agencies and others who are willing to help students develop bright futures.

The Principal and school staff convene a meeting with each student in which the student develops a yearly goals plan that relates to some future goal that student has for his/her future. The student and staff highlight who will do what to reach the goals (responsible parties) in those plans and how the student will get help towards his or her future goals.

For all intents and purposes, this approach could be piloted in one high school, then expand to other high schools and then middle schools as the details of implementation get worked out. Potential partners could include the local chamber of commerce, local government agencies, parent groups, and local non profits.

A steering committee of interested parties should be developed to guide and support the work of the effort and to insure that there is accountability in implementation. This group could also start out by examining relevant trends in truancy and drop out issues and establish annual benchmarks for retention or reducing drop out rates. By adopting this concept proposal the WCCUSD Board of Directors directs staff to develop additional plans for moving such a concept forward for implementation.

**Recommendation:**

That the Board discuss the proposal and determine the next step(s) in supporting the retention of high school students in school.

**Fiscal Impact:** Unknown

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** May 6, 2009  
**From:** Bill Fay **Agenda Item:** G.2  
Associate Superintendent for Operations  
**Subject:** Status Reports – Facilities Planning and Construction

**Background Information:**

The following are provided for review of Facilities Planning and Construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

**Recommendation:** For information only

**Fiscal Impact:** None

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

# PROJECT STATUS REPORT

De Anza High School - Utilities, Gym, Demo and Site Work

Period Ending: 4/22/2009

**Scope:** Utilities, Gymnasium, Demo and Site Work

**Construction Status:**

Architect: DLM Architects  
 Project Manager: Jose Chapa, SGI Construction Management  
 Project Engineer: Marc Alojegan/Rod Sias, SGI Construction Management  
 Contractor: Bay Cities Paving and Grading  
 Inspector: Mark Eriksen

**Contract Status:**

Notice to Proceed:	6/30/2008		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	180		
Original Completion Date:	01/26/2009		
Projected Completion:	01/26/2009		

**Buildings:**

Gymnasium  
 Boiler Room  
 Portables  
 Field House

**Progress This Period:**

- Additional Abatement/Demolition of Temporary Portables
- Temporary Portable Relocation
- Fine Grading
- Reconnection of Existing Water Line
- Additional Removal of Unforeseen Transite Piping
- General Site Clean-Up

**Anticipated Progress Next Period:**

- Close-Out Documentation

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	180
Construction Calendar Days Elapsed:	296
Percent of Construction Completed:	99%

<b>Percentage of Work Done</b>	<b>99%</b>	<b>Total Project</b>
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**Proposed Changes:**

- Temporary Portable Demolition and Relocation
- Additional Transite Pipe Removal

**General Comment:**

- Work is intermittent due to wet weather conditions.
- Schedule impacted due to unforeseen conditions.

Progress Photos: 4/22/2009



Fine Grading of Site



Temporary Portable Relocation



Temporary Portable Demolition

# PROJECT STATUS REPORT

Ford Elementary School -  
Period Ending: 4/22/2009

**Scope:** Increment 1 Building Demolition and Site Work

**Construction Status:**

Architect: Sally Swanson Architects  
Project Manager: Jose Chapa, SGI Construction Management  
Project Engineer: Marc Alojepan, SGI Construction Management  
Contractor: Bay Cities Paving and Grading  
Inspector: Steve Cayson

**Contract Status:**

Notice to Proceed:	2/18/2009		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	120		<b>Projected</b>
Original Completion Date:	6/13/2009		
Projected Completion:	6/13/2009		

**Buildings:**

Modular Units  
Existing Building

**Progress This Period:**

- Abatement Continuation
- Relocation of Modular Units Continuation
- Utilities Capping
- Building Demolition
- Footing and Foundation Removal

**Anticipated Progress Next Period:**

- Installation of Erosion Control
- Removal of Existing Asphalt Concrete and Base
- Installation of Sanitary Sewer
- Removal of Existing Utilities
- Earthwork and Site Grading

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	120
Construction Calendar Days Elapsed:	63
Construction Calendar Days Remaining:	57
Percent of Contract Calendar Days Elapsed:	52%
Percent of Construction Completed:	50%

**Percentage of Work Done**

**Total Project**

Building Demolition	100%
Building Abatement	100%
Modular Relocation	100%
Footing and Foundation Removal	90%

**Proposed Changes:**

- Additional Unforeseen Abatement

**General Comment:**

- None.

Progress Photos: 4/22/2009



Temporary Modular Units Relocation



Footing and Foundation Removal



Existing Building Demolition

# PROJECT STATUS REPORT

## Helms Middle School - New Construction

Period Ending: 4/22/2009

**Scope:** New Construction and Demolition of existing facilities.

**Construction Status:**

Architect: Baker Vilar Architects  
 Project Manager: Elena Comrie, SGI Construction Management  
 Project Engineer: Marcus Blackmon, Amanco Construction Management  
 Contractor: West Bay Builders Inc.  
 Inspector: Kory Gilbert

**Contract Status:**

Notice to Proceed: 04/09/2007

	Original	Approved	Projected
Construction Schedule (days):	780		
Original Completion Date:	05/28/2009		
Projected Completion:	05/28/2009		

**Buildings:**

Building G: Gymnasium  
 Building MC: Media Center  
 Building A: Administration  
 Building M: Multi-purpose Room  
 Building C: Classrooms

**Progress This Period:**

- Placed Concrete at Walkways and Stair Landing at Bldg. C1 & C2 walkway.
- Completed Lath & Plaster @ Bldgs. C2 and C3.
- Continued Waterproofing & Flashing for second floor Walkways of C Bldgs.
- Continued Mechanical/Electrical/Plumbing Rough-in for all Buildings.
- Completed installation of Site Utilities Work: Fire and Domestic Water Line.

**Anticipated Progress Next Period:**

- Place Concrete at Second Floor Walkways of C Bldgs.
- Install walls & pour walks for Outdoor Classrooms @ rear of C Bldgs.
- Start Installation of Fire Sprinkler System in all Bldgs.
- Form & Install Planters @ Bldgs. G, MC, & A.
- Install Furnace Enclosures in Classrooms @ C Bldgs.
- Continue With Site Utilities Work: Installing Gas Meter & Site Gas Lines.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	744
Construction Calendar Days Remaining:	36
Percent of Contract Calendar Days Elapsed:	95%
Percent of Construction Completed:	66%

**Percentage of Work Done**

**Total Project**

Import and Off Haul Soil	92%
Framing: All Bldgs.	98%
Structural Steel: All Bldgs.	98%
Sanitary Sewer Installation	98%
Storm Drain Installation	90%
Mechanical Rough-In: All Bldgs.	80%
Electrical Rough-In: All Bldgs.	85%
Plumbing Rough-In: All Bldgs.	70%

**Proposed Changes:**

**General Comment:**

Progress Photos: 4/22/2009



Building G: Interior Gyp & Clerestory Window



Building A: Windows, Storefront, & Lath



Building C3: Exterior Painted Stucco Finish

# PROJECT STATUS REPORT

## King Elementary School - Increment 2 New Construction

Period Ending: 4/22/2009

**Scope:** Phase 1: Construction of new school buildings and site work

**Construction Status:**

Architect: Don Manthe, Andy Dale - Quattrocchi Kwok Architects  
 Project Manager: Alaric Robinson, Don Todd Associates  
 Project Engineer: Eddie Law, Don Todd Associates  
 Contractor: West Bay Builders  
 Inspector: Mark Eriksen

**Contract Status:**

Notice to Proceed:	03/25/2009		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	720		
Original Completion Date:	03/15/2011		
Projected Completion:	03/15/2011		

**Buildings:**

Building A	Single story - classrooms, library and admin areas.
Building B	Two story - classrooms.
Building C	Single story - multi-use with stage and kitchen.

**Progress This Period:**

- Mobilization - Delivery and set-up of construction trailers
- Erection of power poles for temporary power
- Tie-into existing water meter for temporary construction use
- Site survey
- Footing layout and excavation

**Anticipated Progress Next Period:**

- Sub-contractor mobilization
- Continuation of footing excavation
- Pour slurry on footings
- Underslab MEP rough-in
- Set rebar and hold-down embeds
- Pour structural concrete

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	28
Construction Calendar Days Remaining:	692
Percent of Contract Calendar Days Elapsed:	3%
Percent of Construction Completed:	2%

**Percentage of Work Done**                      **2%**                      **Total Project**

**Proposed Changes:**

ASI #1 - Relocation of gas meter

**General Comment:**

None

Progress Photos: 4/22/2009



**Construction Trailer Delivery & Set-up**



**Site Survey and Footing Layout**



**Footing Excavation**



# PROJECT STATUS REPORT

Richmond High School - New Bleacher & Field House Facilities

Period Ending: 4/22/2009

**Scope:** New Bleacher and Field House Facilities

**Construction Status:**

Architect: Baker Vilar Architects  
 Project Manager: Hector Deleon, SGI Construction Management  
 Project Engineer:  
 Contractor: West Bay Builders  
 Inspector: Mark Eriksen

**Contract Status:**

Notice to Proceed: 05/27/2008

	Original	Approved	Projected
Construction Schedule (days):	345		
Original Completion Date:	05/07/2009		
Projected Completion:	6/23/2009		

**Buildings:**

New Structure	Bleacher & Field House Facility
Site Development	New Access road east side
Site Development	Re-surface and install tennis courts

**Progress This Period:**

Concrete roof deck is complete. The siding around perimeter of building has been measured and ordered. The metal framing contractor is completing soffit with all interior and exterior walls nearly complete. Mechanical, Electrical and Plumbing subcontractors rough in are midway thru their work.

**Anticipated Progress Next Period:**

Wall sheathing and siding will be complete. Grading and paving is scheduled to be placed by next period. Roofing is scheduled to begin next period, with interior wall insulation and gypsum board to follow.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	372
Construction Calendar Days Elapsed:	239
Construction Calendar Days Remaining:	133
Percent of Contract Calendar Days Elapsed:	64%
Percent of Construction Completed:	59%

**Percentage of Work Done**

**Total Project**

Weld Steel Frame	95%
Pour Concrete Deck	100%
Rough Electrical	75%
Rough Plumbing	80%
Metal wall framing	85%

**Proposed Changes:**

**General Comment:**

Progress Photos: 4/22/2009



Concrete roof deck poured



Interior wall and ceiling framing



Exterior metal stud western facade framing