

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF**  
October 15, 2008

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
OCTOBER 15, 2008**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at:

[http://www.wccusd.net/board/APM\\_index.shtml](http://www.wccusd.net/board/APM_index.shtml)

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**VIEWING AND LISTENING TO THE BOARD MEETINGS:**

**Radio:** Regularly scheduled Board meetings are broadcast live over Radio Station KECG 88.1 and 97.7 FM.

**Television:** Regular Board meetings are also broadcast by the City of Pinole on PCTV Channel 26 and HCTV Channel 25, and the Hercules city cable channel 28.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the City of Pinole for their generosity in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:** **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**Time:** The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (see Exhibit A). The Board will then adjourn to closed session in the Faculty Lounge and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

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"of children be more careful than anything."  
e.e. cummings

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.3 Roll Call**

\* **B.4 Presentation of Student Board Representative Cari Tam, Middle College High School**

Comment:

Student Board Representative Cari Tam will be representing Middle College High School at the Board of Education on October 15, 2008. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal Impact: None

**B.5 Report/Ratification of Closed Session**

\* **B.6 Agenda Review and Adoption (Public Comment)**

\* **B.7 Board Minutes: October 1, 2008**

**C. AWARDS, RECOGNITIONS, AND REPORTS**

\* **C.1 Employee Service Anniversary Recognition**

Comment:

The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 31 staff;
- the 30-Year Service Pin Award to 35 staff;
- the 25-Year Service Pin Award to 32 staff;
- the 20-Year Service Pin Award to 74 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 4,400 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

Recommendation: Recognition; for board and public information

Fiscal Impact: None

\* **C.2 Report on the Efforts by District Counselors to Promote a College-Going Culture at their Sites**

Comment:

Counselors are trying to make their high school a place where college is the next step for everyone by creating a College-Going Culture. Counselors are working with College Outreach Programs and admissions representatives to come to their school for college information sessions. They are maintaining a consistent focus on the variety of available options to their students by holding Career Days and providing resources within and outside the school to assist students.

Recommendation: Report Only

Fiscal Impact: None

\* **C.3 Citizens' Bond Oversight Committee Report**

Comment:

The Citizens' Bond Oversight Committee Chairperson, Sue Pricco, will provide an update to the Board.

Recommendation: For Information Only

Fiscal Impact: None

\* **C.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Rosemary Moses, retired teacher from Nystrom, passed away recently at age 77. Ms. Moses worked for the district from 1964 until she retired in 2001.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

**D. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

\* **D.1 Superintendent's Report**

\* **D.2 Request to Address the Board on East Bay Regional Park District's Park'n It Summer Day Camp**

Comment:

Anne Kassebaum, Recreation Services Manager at the East Bay Regional Park District, has requested time to speak about the Park'n It Summer Day Camp program and its benefits.

The program is a collaborative partnership with Edward Downer Elementary School and the Park District, and was created to provide nearly 75 children with a week-long summer day camp experience at Point Pinole Regional Shoreline and various other Regional Parks.

Recommendation: For Information Only

Fiscal Impact: None

\* **D.3 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. Approximately 30 minutes will be allocated for this item. If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda. Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

**E. ACTION ITEMS**

\* **E.1 Board Approval of Single Plans for Student Achievement (SPSAs)  
October 2008 – November 2009**

Comment:

In 2006, the District adopted a new template for the Single School Plan for Student Achievement. The plans serve as a vehicle for communicating information about a school and efforts underway to improve academic achievement, as well as a description of how supplemental categorical funds from the Consolidated Application are used. School plans provide legally-mandated requirements and comprehensive information that includes:

- A description of how parents are involved in the school program;
- Adequate Yearly Progress (AYP) data analysis and assessment of student learning;
- An Action Plan for improving student achievement and closing the achievement gap;
- A plan to improve attendance; and
- A plan to promote a safe, welcoming and disciplined learning environment.

Training and support were provided to assist schools in using the template and in completing their plans. The plans were developed by and have been approved by the School Site Councils (SSCs). The plans are

available for review on the District website and at the State and Federal Programs department located at the Seaview Campus.

Recommendation: Board Approval

Fiscal Impact: Categorical Revenue

\* **E.2 2008-09 Budget Revisions**

Comment:

Education Code Section (i) (4) states “Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act.”

Staff will provide a presentation that summarizes the 2008-09 budget revisions due to the impact of the state adopted budget.

Recommendation: Recommend approval of the 2008-09 Budget Revisions

Fiscal Impact: None

**F. DISCUSSION ITEMS**

None

**G. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

\***CI G.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve the contracts for services as detailed dated October 15, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

\***CI G.2 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated October 15, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

**\*CI G.3 Acceptance of Donations**

Comment:

The District has received donations as summarized dated October 15, 2008. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

**\*CI G.4 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated October 15, 2008.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

**\*CI G.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

Payroll and Vendor Warrants issued during the month of September 2008 are summarized.

Total of payroll warrants:	\$ 9,704,998
Total of vendor warrants:	\$37,820,271

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted

**\*CI G.6 Adoption of Resolution No. 41-0809 Replacement of Outdated Warrants**

Comment:

Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Veronica Rideaux. Staff recommends replacement of the stale dated warrant.

Recommendation: Recommend approval to replace the outdated warrant.

Fiscal Impact: None

**\*CI G.7 Budget Development Calendar 2009-10**

Comment:

The budget development calendar for the 2009-2010 fiscal year is provided for review.

Recommendation: For Information Only

Fiscal Impact: None

**\*CI G.8 Contract with Employee Health and Welfare Providers - Resolution No. 42-0809:  
Board of Education Members Retiring Prior to January 1, 2009**

Comment:

Permission is requested of the Board of Education to approve the following resolution fixing the employer's contributions for medical benefits effective January 1, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted on resolution.

**\*CI G.9 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

**\*CI G.10 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

**\*CI G.11 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed



teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

**\*CI G.12 Notification of Claim Approval and Settlement Payment**

Comment:

The District received a claim regarding compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify authorized settlement payment.

Recommendation: Ratify the authorized approval of claim and payment for personal injury.

Fiscal Impact: Self-Insurance Program

**\*CI G.13 Notification of Claim Rejected**

Comment:

The District has received a claim requesting compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

**\*CI G.14 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$272,719. Funding sources as noted.

**\*CI G.15 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Pinole Valley HS Restroom Renovations; DeAnza HS Demolition, Utilities, Sitework; DeAnza HS Fieldhouse; Downer Elementary New School. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: \$200,774.75.

**\*CI G.16 Ratification of Previously Awarded Contract**

Comment:

The following construction contract was approved by the Board at its meeting of September 17, 2008. This action was taken prior to the expiration of the Bid Protest period in order to expedite the start of the work. In this case, the Board authorized staff to issue the Notice of Award. The Education Code requires the Board to ratify this award action by staff. The following contract was awarded by staff pursuant to Board authorization after successful completion of the Bid Protest period:

**Bay Cities Paving and Grading.** Leadership Public Schools Temporary Campus. Contract award: \$1,616,000. This project had a Bid Protest which was subsequently confirmed, the apparent low bidder was declared non-responsive.

Recommendation: Ratify previously awarded contract

Fiscal Impact: \$66,000. Additional fiscal impact is the difference between non-responsive apparent low bidder and awarded contract amount to lowest responsive, responsible bidder.

**\*CI G.17 Network Support Services RFP #0809-01**

Comment:

Proposals were sought from qualified service providers with certified technicians and engineers to assist when workload priorities increase or outside expertise is required. Three vendors submitted proposals: LAN LOGIC, AEKO Consulting, and USWired. Staff recommends LAN LOGIC, a local provider based in Livermore, with consistently high scores in pricing, unlimited Help Desk monthly support, past experience with school districts, and staff qualifications.

The Board's action will be to authorize staff to negotiate the contract provisions. The contract will then be brought back for ratification at a future meeting.

Recommendation: Recommend Approval

Fiscal Impact: \$35,000 General Fund

**\*CI G.18 Student Information System (SIS) & Services RFP #0809-02**

Comment:

The district has been using the application software SASI as its student information system (SIS) for many years. The company that developed and supported SASI over the years is discontinuing the product line and this has required the district to select another application. The application selection is just one step towards fully implementing a new SIS system district wide.

The information that sits within the SIS system generates much of the district's revenue stream. Countless reports to the state regarding attendance, proof of federal compliance related to grants and programs, tie-overs into multiple other local systems, in-district staffing models, and hundreds of other information needs depend on this system.

Proposals were sought from qualified firms or individuals to provide a Student Information System and associated project management services related to the implementation of the software. Two vendors submitted proposals: Sungard and Pearson School System. Staff recommends Pearson School System, the same SIS provider the District has used since 1991. Pearson's PowerSchool was rated with consistently high scores in pricing, CA state reporting requirements, and hardware OS versatility requirements (MAC, Windows, Windows CE).

The Board's action will be to authorize staff to negotiate the contract provisions. The contract will then be brought back for ratification at a future meeting.

Recommendation: Recommend Approval

Fiscal Impact: Approximately \$398,840. Microsoft Voucher Grant

**\*CI G.19 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from July 1 – September 30, 2008.

Recommendation: For Approval

Fiscal Impact: None

**\*CI G.20 Red Ribbon Board Resolution No. 40-0809**

Comment:

Our District has been involved in Red Ribbon Week for the past twenty years. Congress officially proclaimed the first National Red Ribbon Week October 23 – 31, 1988. The Red Ribbon has now become a symbol for drug-free environments.

This resolution represents the West Contra Costa Unified School District's support of the Red Ribbon Campaign October 23 – 31, 2008. Red Ribbon Week may be celebrated one week during the year, but its effects last throughout the year.

This year, some of the school activities will include prevention curriculum lessons, poster/essay/decoration contests, wear-red days, letter writing, school assemblies, etc. The focus of this week is not only on drug-free youth but also on safe and healthy communities.

Recommendation: Formal recognition

Fiscal Impact: Cost of Red Ribbon materials to students and District staff approximately \$1500.00 (Funded under Title IV – Safe and Drug-Free Schools and Communities)

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item D)**

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – November 5, 2008

**K. ADJOURNMENT**

At 10:00 p.m., any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 p.m. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)

**CLOSED SESSION AGENDA**

**October 15, 2008**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

1. Negotiators: Associate Superintendent of Operations/Jeff Edmison
2. Property: 2600 Moraga Road, San Pablo, CA. Price and all terms of agreement.
3. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
4. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.
5. Property: 230 Harbour Way South, Richmond, CA. Price and all terms of agreement.

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

[Government Code Section 54956.9(a)]

1. WCCUSD v. Charles T. Bryant & Associates (CTBA)
2. WCCUSD v. RDS Architects
3. Lumagbas et al. v. WCCUSD et al.
4. S.H. v. WCCUSD

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**

[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA
- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

The following administrative appointments will be reported for the 2008-2009 school year:

Middle School Vice Principal  
K-12 Instructional Specialists  
Executive Director of Business Services  
Associate Superintendent for Operations

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

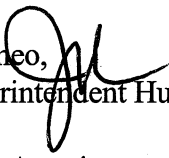
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**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

**10. REPORT OF CLOSED SESSION ACTIONS**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Jessica R. Romeo,  **Agenda Item:** A.6  
Assistant Superintendent Human Resources  
**Subject:** Administrative Appointments for the 2008-2009 School Year

**Background Information:**

The following administrative appointments will be reported for the 2008-2009 school year:

Middle School Vice Principal  
K-12 Instructional Specialists  
Executive Director of Business Services  
Associate Superintendent for Operations

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Wendell C. Greer *WCG*  
Associate Superintendent, K – Adult Operations

**Agenda Item:** B.4

**Subject:** Presentation of Student Board Representative Cari Tam, Middle College High School

**Background Information:**

Student Board Representative Cari Tam will be representing Middle College High School at the Board of Education on October 15, 2008. We would like to recognize and commend her participation.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 McDonald Avenue  
Richmond, CA 94805

Agenda Item B.7

October 1, 2008

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Karen Pfeifer called the meeting to order at 5:30 PM. The Board recessed into Closed Session. President Pfeifer called the Public Session to order at 6:34 PM.

**B.1 Pledge of Allegiance**

President Pfeifer led those in attendance in the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Pfeifer offered welcome and instructions to the public regarding the meeting.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Audrey Miles, Charles Ramsey, President Karen Pfeifer

**Board Members Absent:** Dave Brown

**Staff Present:** Alejandro Alonso, Interpreter; Andre Bell, Senior Director Bond Services (Interim); Adrienne Blalock, Director of Bond Facilities; Paul Ehara, Director of Communications; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary to the Superintendent; Harlan Kerr, Coordinator Education Services; Joe Mayes, Maintenance Manager; Ken McDaniel, Interim Electronics Supervisor; Toni Oklan-Arko, Executive Director; Nia Rashidchi, Assistant Superintendent Educational Services; Jessica Romeo, Assistant Superintendent for Human Resources; Bill Savidge, District Engineering Officer.

**B.4 Report/Ratification of Closed Session**

Superintendent Harter asked that the Board ratify the vote taken in Closed Session to appoint Ms. Christina McCoy to the position of Assistant Principal for Adult Education.

**MOTION:** Ms. Kronenberg moved to ratify the vote taken in Closed Session to appoint Ms. Christina McCoy to the position of Assistant Principal for Adult Education. Ms. Miles seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.

**B.5 Agenda Review and Adoption**

**MOTION:** Mr. Ramsey requested to amend the agenda by moving the Consent Items to follow Item B.6. Ms. Miles moved to approve and adopt the agenda with Mr. Ramsey's request to move the Consent Items to follow Item B.6. Ms. Kronenberg seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.

**B.6 Minutes:** September 17, 2008

**Public Comment:**

Jill Wolkenfeld spoke asking to clarify her remarks recorded in the September 17, 2008 minutes regarding an interest in rather than a recommendation of a seismic committee.

Dr. Harter recommended that the minutes be amended to reflect that change and approve the minutes as amended.

**MOTION:** Mr. Ramsey moved approval of the minutes of September 17, 2008 as amended. Ms. Kronenberg seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.

**G. BUSINESS ITEMS**

**Consent Items**

This item was moved to follow B. 6

- G.1 Contracted Services**
- G.2 Grants/Awards/Agreements**
- G.3 Acceptance of Donations**
- G.4 Approval of Fund-Raising Activities**
- G.5 Agreements for Nonpublic, Nonsectarian School/Agency Services**
- G.6 Revised Board of Education Annual Resolutions Numbers 06-0809, 09-0809, 10-0809, 11-0809, 37-0809 for the 2008-09 School Year**
- G.7 Certificated Personnel Changes**
- G.8 Certificated Provisional Internship Permit (PIP) Request(s)**
- G.9 Approve Job Description: Associate Superintendent for Operations**
- G.10 Ratification and Approval of Engineering Services Contracts**
- G.11 Ratification and Approval of Negotiated Change Orders**
- G.12 Ratification of Previously Awarded Contracts**
- G.13 Riverside Elementary School I-80 Pedestrian Overcrossing District Letter of Concurrence**  
Dr. Harter corrected a typographical error to replace Barrett Avenue with McBryde Avenue where mentioned in this item.

**Public Comment:**

Jill Wolkenfeld asked questions about the announcement of a community meeting scheduled for October 2, 2008 regarding this item.

**G.14 Citizens' Bond Oversight Committee Appointment**

**MOTION: Mr. Ramsey moved to approve the Consent Calendar Items G.1 to G.14 with the correction to Item G. 13. Ms. Kronenberg seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.**

**C. AWARDS, RECOGNITIONS, AND REPORTS**

**C.1 2008 Academic Performance Indices (API) Growth Targets – Recognition of Schools**

Nia Rashidchi recognized the following schools which met the 2008 API and AYP growth targets. In the audience were many families and teachers representing these schools. The six district families were introduced by a representative principal for each group.

Richmond Family – Matt Wayne

- Dover - API
- Ford - API/AYP
- Grant – API
- Peres – API/AYP
- Verde – API

Pinole Family – Wendy Forrest

- Ellerhorst – API/AYP
- Montalvin – API

Kennedy Family – Linda Cohen

- Coronado – API
- Lincoln – API
- Riverside – API/AYP
- Kappa - AYP

Hercules Family – Anita Hayward

- Hanna Ranch – API/AYP
- Lupine Hills – API/AYP
- Ohlone – API/AYP
- Middle College – API/AYP

El Cerrito Family – Dorris Holland

- Castro – API/AYP
- Harding - API/AYP
- Kensington - API/AYP
- Madera - API/AYP
- Washington - API/AYP

DeAnza Family – Carlena Moss

- El Sobrante - API/AYP
- Highland – AYP
- Murphy - API/AYP
- Olinda – AYP
- Sheldon – AYP
- Valley View - AYP

**C.2 2008 Adequate Yearly Progress (AYP) – Recognition of Schools**

This item was presented in combination with C.1.

**Public Comment:**

Robert Studdiford spoke about the stable administration put in place at Castro Elementary School which set the foundation for allowing collaboration and success in academic achievement. He said he sees the same collaboration and dedication throughout the district.

**Board Comment:** None

**C.3 Report on the Efforts by District Counselors to Promote a College-Going Culture at their Sites**

This item was tabled.

**C.4 Budget Report Update**

Ms. Gamba spoke about the recent state adopted budget as it concerns the school district. She provided a brief report on major funding sources and upcoming revisions to the budget based upon the 45 day review requirement within the Education Code. She reported that there is no real improvement to the unrestricted revenues based upon the Governor's budget and the questionable nature of State revenues means the district can expect mid-year reductions in 2008-09. She also reported that all the changes would be incorporated into the First Interim Report which will be presented to the Board in December.

**Board Comment:**

Mr. Ramsey asked questions about finalization of P1 numbers and CBEDS data. Ms. Gamba responded. He continued with questions about Jack Schrader and Associates services to be used in redistricting data. Dr. Harter provided clarification.

President Pfeifer asked questions about estimated flat revenues. Ms. Gamba responded that the State will not release any new COLA revenues. She expects no State movement to raise taxes or correct its deficit and is projecting flat revenues. Should the district learn that specific programs are being cut in January, these will be brought to the Board.

**Public Comment:**

Robert Studdiford asked the public to be aware as budget concerns are the root of the district's future health.

**D. PUBLIC AND COMMITTEE COMMUNICATIONS**

**D.1 Superintendent's Report**

Superintendent Harter provided a report of events in district schools.

**D.2 WCCUSD Public Comment**

Al Kirkman said he is proud to be a citizen in California as we go through economic hard times. He spoke in support of Measure D and the consequences of it not passing.

Jill Wolkenfeld said she takes her son to school outside of this district because she feels he is safe and is getting the education he deserves.

Jose Canchola, Student Body Vice President at Richmond High, said students are more actively participating in class and need more trained teachers, not substitutes, and that more site supervisors are also needed to ensure security on campus.

Cathy Garza, President of Bayside Councils of PTA, said that Measure D is critical as this funding source affects all children, urging the public to volunteer to spread the message.

Antonio Medrano spoke in support of Measure D.

**E. ACTION ITEMS**

**E.1 Public Hearing – Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009**

Superintendent Harter asked the Board to open a public hearing and then adopt a resolution for textbook and materials sufficiency.

President Pfeifer opened the public hearing.

**Public Comment:** None

President Pfeifer closed the Public Hearing.

**Board Comment:**

President Pfeifer asked about any student who may need replacement texts. Superintendent Harter urged those families to talk with teachers and principals about needing textbook material as the district is doing everything possible to be in compliance.

**E.2 Adoption of Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009**

**MOTION: Mr. Ramsey moved approval of Resolution No. 39-0809: Grades K-12 Textbook and Instructional Materials Compliance for Fiscal Year 2008-2009. Ms. Kronenberg seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.**

**E.3 NCLB Supplemental Educational Services (SES) Tutoring Contracts**

Ms. Rashidchi introduced Ms. Toni Oklan-Arko who presented information regarding Supplemental Educational Services.

**Public Comment:** None

**Board Comment:**

Ms. Miles asked about the process of evaluation of services. Ms. Oklan-Arko responded that the district is prohibited by law and only the State Board of Education may evaluate and approve service providers.

Ms. Miles asked what measures are used to determine whether the child is successful once the tutoring services are used. Ms. Oklan-Arko responded that the provider evaluates and reports successes to the State. The district supplements that with a parent satisfaction survey and can pass information on to the California Department of Education.

Mr. Ramsey asked about resources for CAHSEE in supplemental services and said that he sensed parents are engaged and excited to get the information.

Ms. Kronenberg asked about the parent satisfaction survey. Ms. Oklan-Arko responded that it is a district created survey mailed to parents of children with approximately a 60% return rate. The data are used for informal feedback to the CDE.

Mr. Ramsey commented on services for children of poverty.

Ms. Pfeifer asked about students taking advantage of these services. Ms. Oklan-Arko provided information regarding the funds available and the number of eligible students. She explained that when the funds are not expended they revert to Title I carryover for redistribution the following year to school sites councils. Ms. Pfeifer further asked whether the district monitors student performance before and after SES. Ms. Oklan-Arko said it is hard to isolate the impact of supplemental services from other efforts also made by Title I schools.

**MOTION: Mr. Ramsey moved approval of the NCLB Supplemental Educational Services (SES) Tutoring Contracts. Ms. Kronenberg seconded. Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with Mr. Brown absent and no abstentions. Motion carried 4-0-0-1.**

**F. DISCUSSION ITEMS**

**F.1 Status Reports – Facilities Planning and Construction**

Mr. Bill Savidge provided an updated report of the bond program construction in the district.

**Board Comment:**

Mr. Ramsey asked questions regarding the El Cerrito High furniture and equipment order.

**G. BUSINESS ITEMS**

**Consent Items** – This item was moved to follow B. 6

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD**

None

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

President Pfeifer asked a question of Ms. Romeo regarding the minutes from the meeting of September 17, 2008. Ms. Romeo discussed bringing back the minutes to the next meeting with corrections for approval.

Mr. Ramsey said it was nice to celebrate the schools' successes. He spoke about the City of Hercules and the Education Commission's unanimous support for Measure D. Mr. Ramsey thanked Mr. Greer for coordinating bus tours to Sacramento and Modesto. He concluded by saying that college admissions officers are coming more often to our district high schools to meet and recruit students.

Ms. Kronenberg said she took three Kennedy students to an event to learn about Bowdoin College. She commended Coronado school and staff for their extraordinary efforts in math improvements. She concluded by saying that Measure D needs public support for phone banking and precinct walking.

Ms. Miles thanked all the schools who participated in tonight's AYP / API growth recognition. She said it is important to recognize their progress. The district is in the process of increasing test scores, graduation rates, and passage of the CAHSEE. She offered thanks to teachers and parents for their efforts.

Ms. Pfeifer announced upcoming events; the Home Front Festival for the City of Richmond this weekend, WCCUSD candidates' night at Murphy Elementary, October 8, at 7:00 PM, and a fundraiser for the El Cerrito High School jazz band at Downtown Restaurant in Berkeley, October 12.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – October 15, 2008

**K. ADJOURNMENT**

President Pfeifer adjourned the meeting at 8:37 PM.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:dh

_____ Approved
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West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Jessica Romeo, Assistant Superintendent, Human Resources

**Agenda Item:** C.1

**Subject:** Employee Service Anniversary Recognition

**Background Information:** The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 31 staff;
- the 30-Year Service Pin Award to 35 staff;
- the 25-Year Service Pin Award to 32 staff;
- the 20-Year Service Pin Award to 74 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 4,400 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

**Recommendation:** Recognition; for board and public information

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_


West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Wendell Greer   
Associate Superintendent, K – Adult Education

**Agenda Item:** C.2

**Subject:** Report on the Efforts by District Counselors to promote a College-Going Culture at their sites.

**Background Information:**

Counselors are trying to make their high school a place where college is the next step for everyone by creating a College-Going Culture. Counselors are working with College Outreach Programs and admissions representatives to come to their school for college information sessions. They are maintaining a consistent focus on the variety of available options to their students by holding Career Days and providing resources within and outside the school to assist students.

**Recommendation:** Report only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Bruce Harter **Agenda Item:** C.3  
Superintendent  
**Subject:** Citizens' Bond Oversight Committee Report

**Background Information:** The Citizens' Bond Oversight Committee Chairperson, Sue Pricco, will provide an update to the Board.

**Recommendation:** For information only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Bruce Harter **Agenda Item:** C.4  
Superintendent  
**Subject:** In Memory of Members of the School Community

**Background Information:**

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Rosemary Moses, retired teacher from Nystrom, passed away recently at age 77. Ms. Moses worked for the district from 1964 until she retired in 2001.

Our thoughts go out to the family and friends in the loss of their loved one.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Bruce Harter  
Superintendent

**Agenda Item:** D.2

**Subject:** Request to Address the Board on East Bay Regional Park District's Park'n It Summer Day Camp

**Background Information:**

Anne Kassebaum, Recreation Services Manager at the East Bay Regional Park District, has requested time to speak about the Park'n It Summer Day Camp program and its benefits.

The program is a collaborative partnership with Edward Downer Elementary School and the Park District, and was created to provide nearly 75 children with a week-long summer day camp experience at Point Pinole Regional Shoreline and various other Regional Parks.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Nia Rashidchi *NR* **Agenda Item:** E.1  
Assistant Superintendent, Educational Services  
**Subject:** Board Approval of Single Plans for Student Achievement (SPSAs)  
October 2008 – November 2009

**Background Information:**

In 2006, the District adopted a new template for the Single School Plan for Student Achievement. The plans serve as a vehicle for communicating information about a school and efforts underway to improve academic achievement, as well as a description of how supplemental categorical funds from the Consolidated Application are used. School plans provide legally-mandated requirements and comprehensive information that includes:

- A description of how parents are involved in the school program;
- Adequate Yearly Progress (AYP) data analysis and assessment of student learning;
- An Action Plan for improving student achievement and closing the achievement gap;
- A plan to improve attendance; and
- A plan to promote a safe, welcoming and disciplined learning environment.

Training and support were provided to assist schools in using the template and in completing their plans. The plans were developed by and have been approved by the School Site Councils (SSCs). The plans are available for review on the District website and at the State and Federal Programs department located at the Seaview Campus.

**Recommendation:** Board Approval

**Fiscal Impact:** Categorical revenue

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** E.2

**Subject:** 2008-09 Budget Revisions

**Background Information:** Education Code Section (i) (4) states "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

Staff will provide a presentation that summarizes the 2008-09 budget revisions due to the impact of the state adopted budget.

**Recommendation:** Recommend approval of the 2008-09 Budget Revisions

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
**2008-09 - 45 DAY BUDGET REVISION**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	JULY 1 ADOPTED			Changes to Budget		SUMMARY		
	GENERAL FUND			GOVERNOR'S BUDGET -SSC 9/27/08		GENERAL FUND		
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	UNRESTRICTED	RESTRICTED	TOTAL
<b>REVENUES</b>								
Revenue Limit Sources	\$ 156,799,697	\$ 8,871,888	\$ 165,671,585	\$ 1,128,768	\$ -	\$ 157,928,465	\$ 8,871,888	\$ 166,800,353
Federal Revenues	-	24,340,440	24,340,440	-	-	-	24,340,440	24,340,440
Other State Revenues	14,765,174	50,173,845	64,939,019	-	-	14,765,174	50,173,845	64,939,019
Other Local Revenues	13,294,270	7,587,072	20,881,342	-	-	13,294,270	7,587,072	20,881,342
Total Revenues	184,859,141	90,973,245	275,832,386	1,128,768	-	185,987,909	90,973,245	276,961,154
<b>EXPENDITURES</b>								
Certificated Salaries	87,062,419	33,280,153	120,342,572	-	-	87,062,419	33,280,153	120,342,572
Classified Salaries	21,208,565	19,463,079	40,671,644	-	-	21,208,565	19,463,079	40,671,644
Employee Benefits	45,778,003	23,506,150	69,284,153	-	-	45,778,003	23,506,150	69,284,153
Books and Supplies	1,700,970	9,749,877	11,450,847	-	-	1,700,970	9,749,877	11,450,847
Services and Other Operating Expenditures	8,577,848	31,861,342	40,439,190	-	-	8,577,848	31,861,342	40,439,190
Capital Outlay	-	600,000	600,000	-	-	-	600,000	600,000
Other Outgo	985,000	-	985,000	-	-	985,000	-	985,000
Direct/Indirect Support Costs	(3,745,621)	2,901,481	(844,140)	-	-	(3,745,621)	2,901,481	(844,140)
Total Expenditures	161,567,184	121,362,082	282,929,266	-	-	161,567,184	121,362,082	282,929,266
<b>INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS</b>	23,291,957	(30,388,837)	(7,096,880)	1,128,768	-	24,420,725	(30,388,837)	(5,968,112)
<b>OTHER FINANCING SOURCES AND (USES)</b>								
Interfund Transfers In	-	-	-	1,418,583	-	1,418,583	-	1,418,583
Interfund Transfers Out	(787,360)	-	(787,360)	-	(1,418,583)	(787,360)	(1,418,583)	(2,205,943)
Other Sources	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-
Contributions To Restricted Programs	(30,239,152)	30,239,152	-	(2,780,499)	2,780,499	(33,019,651)	33,019,651	-
Total Other Financing Sources and Uses	(31,026,512)	30,239,152	(787,360)	(1,361,916)	1,361,916	(32,388,428)	31,601,068	(787,360)
<b>NET CHANGE IN FUND BALANCE</b>	(7,734,555)	(149,685)	(7,884,240)	(233,148)	1,361,916	(7,967,703)	1,212,231	(6,755,472)
<b>BEGINNING FUND BALANCE, JULY 1, 2008</b>	21,567,078	24,272,690	45,839,768	-	-	21,567,078	24,272,690	45,839,768
<b>PROJECTED ENDING FUND BALANCE JUNE 30, 2009</b>	\$ 13,832,523	\$ 24,123,005	\$ 37,955,528	\$ (233,148)	\$ 1,361,916	\$ 13,599,375	\$ 25,484,921	\$ 39,084,296

1 Funded COLA - change to deficit	\$ 1,128,768
1% Routine Repair & Maintenance - requirement returned to 3% level from 2%	
2 adopted at July 1	\$ 2,780,499
.5% Deferred Maintenance Match	
3 requirement returns	\$ 1,418,583

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.1

**Subject:** Contracted Services

**Background Information:** Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated October 15, 2008.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per contracts summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

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<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST &amp; FUNDING</u>	<u>PURPOSE</u>
Curriculum- State Project	10/16/08 thru 6/30/09	Super Achievement Inc. R06565	\$35,898 HPSG	Increase existing \$14,101 contract to provide an additional 16 days of training, professional development and in-class training and instruction to teachers in implementing culturally responsive classrooms and multi-sensory standard based strategies at Lovonya DeJean Middle School. Training will also provide follow-up to effective classroom management techniques and instructional strategies, consistent with brain research, necessary to carry out objectives. Services will also include corrective action as needed, parent training and collaboration, and character education workshops for students, focused on social skills. Students will be taught to behave safely, communicate respectfully and act responsibly.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.2

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated October 15, 2008.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per grants summary.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____



GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
CalServe Initiative	\$85,000	California Department of Education - Counseling, Student Support & Service- Learning Office	CalServe Sustainable District Partnership Year 3 of a 3 year annually renewing grant.
Resource # 5575	9/1/08 - 8/31/09		PCA # 13161-00
Carl D. Perkins Vocational and Technical Education	\$84,576	California Department of Education - Secondary Postsecondary and Adult Leadership Division	Vocational and Technical support
Resource # 3550	7/1/08-6/30/09		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.3

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated October 15, 2008. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District  
 October 15, 2008 Board Meeting

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Juliet Gee	DVD/VCR	\$50 *	Collins Elementary School
PG&E Corp/Campaign for the Community	For 4 & 5 <sup>th</sup> grade activities	\$600	Downer Elementary School
James Oqata	Office equipment	\$1,000 *	Fairmont Elementary School
Julie Gee	3 microscopes	\$400 *	Harding Elementary School
PG&E Corporation Foundation	For school use	\$90	Hercules Middle/High School
Wells Fargo Community Support	For school use	\$831	Hercules Middle/High School
AT&T United Way	For school use	\$129	Hercules Middle/High School
Mr. & Mrs. Willie McGee	For football team	\$2,500	Kennedy High School
Richmond Rotary	For classroom teacher support	\$2,700	Peres Elementary School
Target Take Charge of Education	For student use	\$94	Peres Elementary School
Chevron	For Band	\$100	Pinole Valley High School
Macy's	For school use	\$160	Pinole Valley High School
Wells Fargo Foundation	For school use	\$175	Pinole Valley High School
Gail Wilson-Smith	Computer equipment	\$1,500 *	Pinole Valley High School
George Miller Youth Fund	For Close Up	\$1,750	Richmond High School
Rosemary Corbin	For Close Up	\$50	Richmond High School
Maya Elmer	For Close Up	\$15	Richmond High School
Abbott Foote	For Close Up	\$30	Richmond High School
Sonia Elias-Lara	For Close Up	\$40	Richmond High School
Louise O'Dea	For Close Up	\$50	Richmond High School
E. M. Puters	For Close Up	\$100	Richmond High School
Susan Thomson	For Close Up	\$50	Richmond High School

Caroline Moyer	For Close Up	\$50	Richmond High School
Jane Tolbert	For Close Up	\$50	Richmond High School
Chevron Public Affairs	For Engineering Partnership	\$2,000	Richmond High School
Saul Vargas	Golf cart	\$2,000 *	Richmond High School
Joseph & Bernice Robak Fund	For Close Up	\$5,000	Richmond High School
Ron & Ashley Latteri	Fall gifts for Kindergarten conflict mediation	\$2,883 *	Sheldon Elementary School
Ron & Ashley Latteri	Shade Umbrellas	\$4,000 *	Transition Learning Center
Marcia Hataye	4 cases of paper	\$152 *	Vista High School

\* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

*SG*

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.4

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2008-09 school year are summarized on the attached sheet dated October 15, 2008.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools.

<b>DISPOSITION BY BOARD OF EDUCATION</b>	
Motion by: _____	Seconded by: _____
Approved _____	Not Approved _____ Tabled _____

APPROVAL OF FUND-RAISERS

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<u>School</u>	<u>Fund-raising Activity</u>	<u>Activity Sponsor</u>
Ellerhorst Elementary School	Cookie Dough Sale	Students and faculty
Pinole Valley High School	2 <sup>nd</sup> Annual Kings or Queens of the Court Fundraiser	Students and faculty
Wilson Elementary School	Gift Catalog, Santa Shop, Valentine Grams, movie night, Chevy's, T-shirts and sweatshirts sale, book fair, E-scripts, Labels and box tops	PTA, students and faculty

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.5

**Subject:** Summary of Payroll and Vendor Warrant Reports

**Background Information:** Attached are the summaries of Payroll and Vendor Warrants issued during the month of September, 2008.

Total of payroll warrants: \$ 9,704,998

Total of vendor warrants: \$37,820,271

**Recommendation:** Recommend approval of the payroll and vendor warrant reports.

**Fiscal Impact:** As noted above.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

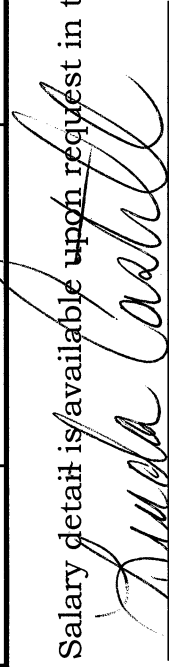
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District

Month of : Sept. 30, 2008

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	552936	554073	2,927,839	1,831,379	4,759,218
Reg. EFT	204517	206422	5,966,090	3,556,273	9,522,363
Variable	552370	552899	390,515	2,000,409	2,390,924
Var. EFT	203902	204516	385,444	2,496,819	2,882,263
Special	552900	552935	22,142	242,113	264,255
Special EFT					0
Typed	296620	296630	25,742	42,489	68,231
Typed					0
Cancelled	Various	Various	(12,773)	(37,233)	(50,006)
Totals			9,704,998	10,132,249	19,837,247

Salary detail is available upon request in the Payroll office.

  
 Linda Castellán, Supervisor



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2008-2009

PAYMENT DATE: September 4, 2008

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	405039	405202	4,546,468	14,439,442	18,985,910
7706	CAFETERIA	405068	405197	54,286	177,403	231,689
7707	CHILD DEVELOPMENT				818	818
7710	BUILDING	405046	405201	3,965,350	5,895,537	9,860,887
7711	CAPITAL FACILITIES					0
7712	SELF INSURANCE PROPERTY & LIABILITY				1,408,133	1,408,133
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	405107	405107	151,827	104,482	256,309
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	405059	405196	3,288	106,389	109,677
7770	ADULT EDUCATION	405073	405152	25,459	32,395	57,854
7785	DEFERRED MAINTENANCE				240,270	240,270
7701	PAYROLL REVOLVING				5,308,642	5,308,642
	TOTALS			8,746,678	27,713,511	36,460,189

*Christine Spang*  
Prepared By

*WTE Coy*  
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
 WEEKLY VENDOR WARRANT REPORT  
 2008-2009

PAYMENT DATE: September 10, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	405228	405371	256,234	18,985,910	19,242,144
7706	CAFETERIA	405237	405363	209,791	231,689	441,480
7707	CHILD DEVELOPMENT				818	818
7710	BUILDING	405231	405356	731,132	9,860,887	10,592,019
7711	CAPITAL FACILITIES	405308	405308	3,623	0	3,623
7712	SELF INSURANCE PROPERTY & LIABILITY	405368	405368	98,720	1,408,133	1,506,853
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	405322	405322	2,400	256,309	258,709
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				109,677	109,677
7770	ADULT EDUCATION	405331	405331	344	57,854	58,198
7785	DEFERRED MAINTENANCE				240,270	240,270
7701	PAYROLL REVOLVING				5,308,642	5,308,642
	TOTALS			1,302,244	36,460,189	37,762,433

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
 WEEKLY VENDOR WARRANT REPORT  
 2008-2009

PAYMENT DATE: September 17, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	405372	405557	635,626	19,242,144	19,877,770
7706	CAFETERIA	405389	405555	12,455	441,480	453,935
7707	CHILD DEVELOPMENT	405391	405391	28,821	818	29,639
7710	BUILDING	405376	405561	2,243,933	10,592,019	12,835,952
7711	CAPITAL FACILITIES	405479	405514	21,372	3,623	24,995
7712	SELF INSURANCE PROPERTY & LIABILITY				1,506,853	1,506,853
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				258,709	258,709
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	405493	405550	2,015	109,677	111,692
7770	ADULT EDUCATION	405387	405525	25,140	58,198	83,338
7785	DEFERRED MAINTENANCE				240,270	240,270
7701	PAYROLL REVOLVING				5,308,642	5,308,642
	TOTALS			2,969,362	37,762,433	40,731,795

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2008-2009

PAYMENT  
DATE: September 24, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	405562	405755	635,557	19,877,770	20,513,327
7706	CAFETERIA	405576	405748	212,255	453,935	666,190
7707	CHILD DEVELOPMENT	405663	405721	39	29,639	29,678
7710	BUILDING	405564	405756	1,616,603	12,835,952	14,452,555
7711	CAPITAL FACILITIES	405671	405671	7,495	24,995	32,490
7712	SELF INSURANCE PROPERTY & LIABILITY	405569	405750	341,720	1,506,853	1,848,573
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	405666	405726	36,153	258,709	294,862
7719	CHARTER SCHOOL				0	0
7725	MIRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				111,692	111,692
7770	ADULT EDUCATION	405611	405734	5,511	83,338	88,849
7785	DEFERRED MAINTENANCE	405569	405710	38,502	240,270	278,772
7701	PAYROLL REVOLVING				5,308,642	5,308,642
	TOTALS			2,893,835	40,731,795	43,625,630

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
 WEEKLY VENDOR WARRANT REPORT  
 2008-2009

PAYMENT DATE: September 30, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	405818	406026	4,219,798	20,513,327	24,733,125
7706	CAFETERIA	405821	405982	13,405	666,190	679,595
7707	CHILD DEVELOPMENT	405877	405992	496	29,678	30,174
7710	BUILDING	405829	406018	2,812,579	14,452,555	17,265,134
7711	CAPITAL FACILITIES				32,490	32,490
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				1,848,573	1,848,573
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	405882	405984	1,338	294,862	296,200
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	405836	406015	3,441	111,692	115,133
7770	ADULT EDUCATION	405833	406020	8,231	88,849	97,080
7785	DEFERRED MAINTENANCE				278,772	278,772
7701	PAYROLL REVOLVING				5,308,642	5,308,642
	TOTALS			7,059,288	43,625,630	50,684,918

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2008-2009

PAYMENT DATE: September 4, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				24,733,125	24,733,125
7706	CAFETERIA				679,595	679,595
7707	CHILD DEVELOPMENT				30,174	30,174
7710	BUILDING				17,265,134	17,265,134
7711	CAPITAL FACILITIES				32,490	32,490
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				1,848,573	1,848,573
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				296,200	296,200
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				115,133	115,133
7770	ADULT EDUCATION				97,080	97,080
7785	DEFERRED MAINTENANCE				278,772	278,772
7701	PAYROLL REVOLVING	405039	405202	8,746,678	5,308,642	14,055,320
	TOTALS			8,746,678	50,684,918	59,431,596

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2008-2009

PAYMENT  
DATE: September 10, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				24,733,125	24,733,125
7706	CAFETERIA				679,595	679,595
7707	CHILD DEVELOPMENT				30,174	30,174
7710	BUILDING				17,265,134	17,265,134
7711	CAPITAL FACILITIES				32,490	32,490
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				1,848,573	1,848,573
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				296,200	296,200
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				115,133	115,133
7770	ADULT EDUCATION				97,080	97,080
7785	DEFERRED MAINTENANCE				278,772	278,772
7701	PAYROLL REVOLVING	405203	405227	725,570	14,055,320	14,780,890
	TOTALS			725,570	59,431,596	60,157,166

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2008-2009

PAYMENT DATE: September 30, 2008

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				24,733,125	24,733,125
7706	CAFETERIA				679,595	679,595
7707	CHILD DEVELOPMENT				30,174	30,174
7710	BUILDING				17,265,134	17,265,134
7711	CAPITAL FACILITIES				32,490	32,490
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				1,848,573	1,848,573
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				296,200	296,200
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				115,133	115,133
7770	ADULT EDUCATION				97,080	97,080
7785	DEFERRED MAINTENANCE				278,772	278,772
7701	PAYROLL REVOLVING	405758	405817	5,376,616	14,780,890	20,157,506
	TOTALS			5,376,616	60,157,166	65,533,782



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.6

**Subject:** Adoption of Resolution No. 41-0809 Replacement of Outdated Warrants

**Background Information:** Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Veronica Rideaux. Staff recommends replacement of the stale dated warrant.

**Recommendation:** Recommend approval to replace the outdated warrant.

**Fiscal Impact:** No impact.

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 41-0809  
REPLACEMENT OF OUTDATED WARRANT  
October 15, 2008

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated,

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	Payroll Check
Payee:	Veronica Rideaux
Check No.:	185932
Amount:	\$25.77
Issue Date:	September 10, 2003

PASSED AND ADOPTED on the 15th day of October, 2008, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District

---

Bruce Harter  
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.7

**Subject:** Budget Development Calendar 2009-10

**Background Information:** Attached for review please find the budget development calendar for the 2009-2010 fiscal year.

**Recommendation:** For information only.

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BUDGET DEVELOPMENT CALENDAR  
FISCAL YEAR 2009-10**

**10/15/08**

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>
Board Meeting	Board of Education	October 15	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	October 23	Alvarado Campus	6:30 p.m.
Board Meeting	Board of Education	November 5	DeJean Middle School	6:30 p.m.
Board Meeting	Board of Education	November 19	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	November 20	Alvarado Campus	6:30 p.m.
Board Meeting – First Interim Report	Board of Education/Supt/CBO	December 10	DeJean Middle School	6:30 p.m.
Board Meeting – Budget Development	Board of Education/Supt/CBO	January 7	DeJean Middle School	6:30 p.m.
Board Meeting – State Budget Summary	Board of Education	January 21	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	January 22	Alvarado Campus	6:30 p.m.
Preliminary Enrollment and Staffing Projections	Superintendent/Cabinet and Fiscal Services	January 26		
Board Meeting – State Budget Impact on WCCUSD/Fiscal Forecast	Board of Education	February 4	DeJean Middle School	6:30 p.m.
Finalize Enrollment and Staffing Projections	Superintendent/Cabinet and Fiscal Services	February 9		
Budget Development/Planning	Superintendent/Cabinet	February 9 – April 30		
Community Budget Advisory Committee Mtg	Committee	February 26	Alvarado Campus	6:30 p.m.
Board Meeting	Board of Education	March 4	DeJean Middle School	6:30 p.m.

West Contra Costa Unified School District  
 Budget Development Calendar  
 Fiscal Year 2009-10

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>
Board Meeting – 2nd Interim Report	Board of Education	March 18	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	March 26	Alvarado Campus	6:30 p.m.
Board Meeting	Board of Education	April 1	DeJean Middle School	6:30 p.m.
Board Meeting	Board of Education	April 22	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	April 23	Alvarado Campus	6:30 p.m.
Board Meeting – Last Date to Revise Budget Components	Board of Education	May 6	DeJean Middle School	6:30 p.m.
Board Meeting	Board of Education	May 20	DeJean Middle School	6:30 p.m.
Community Budget Advisory Committee Mtg	Committee	May 28	Alvarado Campus	6:30 p.m.
Board Meeting – Budget Presented	Board of Education/Supt/CBO	June 3	DeJean Middle School	6:30 p.m.
Budget Available for Public Inspection	Fiscal Services	June 5	Fiscal Services	
Board Meeting – Public Hearing / Budget Adoption	Board of Education	June 17	DeJean Middle School	6:30 p.m.
Budget Submitted to Trustee	Fiscal Services	June 19		
Budget Filed with County Office	Fiscal Services	June 26		
Budget Update per State Adopted Budget	Fiscal Services	45 days after Governor signs annual Budget Act		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI G.8

**Subject:** Contract with Employee Health and Welfare Providers  
Resolution No. 42-0809: Board of Education Members Retiring Prior to January 1, 2009

**Background Information:** Permission is requested of the Board of Education to approve the following resolution fixing the employer's contributions for medical benefits effective January 1, 2009.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted on resolution

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 42-0809  
RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE  
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT  
RETIRED BOARD OF EDUCATION MEMBERS  
OCTOBER 15, 2008**

WHEREAS, Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act, and

WHEREAS, West Contra Costa Unified School District hereinafter referred to as School Employer is contracting agency under the Act for participation by retired members of the Board of Education now, therefore be it

RESOLVED, That effective January 1, 2009, the employer's contribution for each employee or annuitant shall be the amount necessary to pay the cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan or plans shall be in an amount up to a monthly maximum as indicated in the chart below, plus administrative fees and contingent reserve fund assessments.

MEMBERS	Coverage Type	Cap Amount
Single	B	\$ 560.57
Two Party	B+B	\$ 1,121.14
Family	B+B+B	\$ 1,457.48
Single	SM	\$ 341.44
Two Party	SM+SM	\$ 682.88
Family	SM+SM+SM	\$ 1,024.32
Two Party	SM+B	\$ 902.01
Family	SM+B+B	\$ 1,238.35
Family	SM+SM+B	\$ 1,019.22
Two Party	B+SM	\$ 902.01
Family	B+SM+SM	\$ 1,243.45
Family	B+B+SM	\$ 1,238.35
B = Basic Coverage		
SM = Supplement to Medicare		

Adopted at a regular meeting of the Board of Education at Richmond, CA, on this 15th day of October, 2008.

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

Signed: \_\_\_\_\_  
Karen Pfeifer, President

Attest: \_\_\_\_\_  
Bruce Harter, Secretary to the Board

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Jessica R. Romeo,  
Assistant Superintendent Human Resources

**Agenda Item:** CI G.9

**Subject:** Certificated Personnel Changes

**Background Information:** Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



October 15, 2008

**Waivers**

Amy, Nolan  
Drotman, Spencer  
Kelley, Raewyn  
McDonnell, Andrew  
McNamara, Elizabeth  
Pelley, Courtney  
Wagasky, Melissa  
Williams, Erica

**SITE**

Richmond High  
Pinole Middle  
Richmond High  
Richmond High  
De Anza High  
Richmond High  
DeJean Middle  
Crespi Middle

**ASSIGNMENT**

CBEST Waiver  
CBEST Waiver  
CBEST Waiver  
CBEST Waiver  
CBEST Waiver  
CBEST Waiver  
CBEST Waiver  
CBEST Waiver

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

**Consent**

Alameda, Steven	Pinole Valley HS	Health	44258.7 (cd)
Beckel, Bruce	Delta	PE, Art	44865
Brooks, Gregory	Delta	Health Sci,Life Sci,Phy Sci, Art	44865
Cartwright, Lynda	Hercules MHS	Work Experience	44258.7 (cd)
Brammer, Dennis	Pinole Middle	Computers	44258.7 (cd)
Gabelko, David	DeAnza HS	Math CAHSEE	44258.7 (cd)
Headington, Janet	Hercules MHS	Teacher Cadet	44258.7 (cd)
Hirshfeld, Elizabeth	Kappa	Social Science	44865
Koutz, Jeffrey	Delta	Journalism,Math,Economics,PE	44865
Nazar, Roland	Omega	Art	44865
Nicol, Robert Scott	Pinole Middle	Yearbook	44258.7 (cd)
Olson, Ronald	Gompers	English/Math	44865
Parks, Robert	Hercules MHS	Yearbook	44258.7 (cd)
White, Benita	Pinole Middle	Leadership	44258.7 (cd)
Wilson, Donald	Pinole Valley HS	Work Experience	44258.7 (cd)
Zolly, Mary	Omega	Leadership	44865

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Jessica R. Romeo,   
Assistant Superintendent Human Resources

**Agenda Item:** CI G.10

**Subject:** Routine Personnel Changes - Certificated

**Background Information:**

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

**Recommendation:** For Information Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
**October 15, 2008**  
**FOR INFORMATION ONLY**

**Certificated Board Changes**

**TERMINATED/RETIRED**

Debra	Aiken	Wilson	5th SEI	Resigned	9/15/2008
Eugene	Rachel	RHS	Science SEI	Resigned	8/29/2008
Charlotte	Brainard	Downer	K SEI	Retired	10/3/2008
Darilyn	Washington-Williams	PVHS	English SEI	Retired	9/10/2008
Monique	Metzcus	Hercules Middle/High School	P.E. SEI	Resigned	6/13/2008
Edgar	Olmos Romo	Helms	6th Grade SEI	Resigned	6/13/2008

**NEW HIRE/RE HIRE/TRANSFER**

Jessica	Hjort	PSC	School Psychologist	New Hire	8/13/2008
Debra	Aiken	Wilson	5th SEI	New Hire	8/21/2008
Nolan	Amy	KHS	Math SEI	New Hire	8/21/2008
Lourdes	Balderas	Coronado	1st TBE	New Hire	8/21/2008
Eric	Bankston	Pinole Middle	80% P.E. SEI	New Hire	8/21/2008
Peter	Beekley	Downer	SH K-2nd SEI	New Hire	8/21/2008
Leigh	Benaderet	Riverside	2nd SEI	New Hire	8/21/2008
Suzanne	Besag	Grant	5th SEI	New Hire	8/21/2008
Rachel	Brainerd	Lincoln	2nd SEI	New Hire	8/21/2008
Scott	Bushnell	HMHS	P.E. SEI	New Hire	8/21/2008
Amy	Cantania	PVHS	Librarian	New Hire	8/21/2008
Kelly	Cary	Castro	K/1st SEI	New Hire	8/21/2008
Cameron	Clark	Tara Hills	6th SEI	New Hire	8/21/2008
Robert	Collins	RHS	P.E. SEI	New Hire	8/21/2008
Rick	Davey	DeJean	P.E. SEI	New Hire	8/21/2008
Ruby	de los Reyes	Hanna Ranch/Castro	SH	New Hire	8/21/2008
Marice	De Los Santos-Johnson	Lake	K SEI	New Hire	8/21/2008
Catherine	DeMulder-Johnston	Montalvin	2nd SEI	New Hire	8/21/2008
Teresa	Diaz	Kensington	4th SEI	New Hire	8/21/2008
Christina	D'Onofrio	Verde	1st SEI	New Hire	8/21/2008
Spencer	Drotman	Pinole Middle	Life Science SEI	New Hire	8/21/2008
Lucas	Duchene	PVHS	Social Science SEI	New Hire	8/21/2008
Catherine	Eberle	Grant	5th SEI	New Hire	8/21/2008
Cherlyn	Fernandez	Adams	Math SEI	New Hire	8/21/2008
John	Flores	Dover	1st SEI	New Hire	8/21/2008
Aurelio	Garcia	RHS	Math SEI	New Hire	8/21/2008
Abigail	Gonzalez	Ford	K SEI	New Hire	8/21/2008
Robin	Hart-Poindexter	Coronado	K SEI	New Hire	8/21/2008
Carmen	Henriquez	Olinda	3rd/4th SEI	New Hire	8/21/2008
Denise	Holladay	Murphy	SH SEI	New Hire	8/21/2008
Lisa	Jackson	Helms	English SEI	New Hire	8/21/2008

Karin	Jensen	Downer	5th SEI	New Hire	8/21/2008
Tralee	Johnson	HMHS	Counselor	New Hire	8/21/2008
Emily	Johnston	Stege	1st SEI	New Hire	8/21/2008
Bridget	Keating	Sheldon	RSP SEI	New Hire	8/21/2008
Raewyn	Kelley	RHS	Biology SEI	New Hire	8/21/2008
Courtney	Kelley	RHS	Chemistry SEI	New Hire	8/21/2008
Juliet	Laughlin	Ellerhorst	NSH SEI	New Hire	8/21/2008
Michelle	Layer	Downer	6th SEI	New Hire	8/21/2008
Russell	LeBlanc	King	1st SEI	New Hire	8/21/2008
Corinna	Lefkowitz	RHS	English SEI	New Hire	8/21/2008
Michael	Levy	HMHS	Severely Handicapped SEI	New Hire	8/21/2008
Wai	Lin	RHS	English SEI	New Hire	8/21/2008
Thomas	Magnglona	HMHS	Math SEI	New Hire	8/21/2008
Ana Fe	Manaois	Adams	Science 7/8 SEI	New Hire	8/21/2008
Olga	Mang	Adams	Math SEI	New Hire	8/21/2008
Robert	Mayer	Hanna Ranch	4th SEI	New Hire	8/21/2008
Clinton	McBride	RHS	Biology SEI	New Hire	8/21/2008
Denise	McCoy	HMHS	Math SEI	New Hire	8/21/2008
Andrew	McDonnell	RHS	English SEI	New Hire	8/21/2008
Martha	Nelson	Cameron	Birth-3 yrs SH	New Hire	8/21/2008
Ja Ja	Nkrumah	North Campus	Opportunity SEI	New Hire	8/21/2008
Richard	Pelayo	Nystrom	4th SEI	New Hire	8/21/2008
Courtney	Pelley	RHS	Chemistry SEI	New Hire	8/21/2008
Latesha	Pipkin	Peres	1st SEI	New Hire	8/21/2008
Luis	Porras	ECHS	Spanish SEI	New Hire	8/21/2008
Connie	Powell	Downer	2nd SEI	New Hire	8/21/2008
Thomas	Reich	Valley View	6th SEI	New Hire	8/21/2008
Mary	Rhodes	Sheldon	Pre K SMILE- SDC SEI	New Hire	8/21/2008
Janet	Robinson	Lincoln	4th SEI	New Hire	8/21/2008
Nina	Rodriguez	Cameron	Deaf/Hard of Hearing	New Hire	8/21/2008
Anna	Salcedo	Ohlone	2nd SEI 40% Job Share	New Hire	8/21/2008
Andrew	Sanchez	TLC	TOR SEI	New Hire	8/21/2008
Tim	Schreider	PVHS	NSH SEI	New Hire	8/21/2008
Emily	Seawright	RHS	Math SEI	New Hire	8/21/2008
Katherine	Seven	Helms	English SEI	New Hire	8/21/2008
Deirdre	Sims	Portola	U.S. History 8 SEI	New Hire	8/21/2008
Ester	Soto	Helms	Science 7/8 SEI	New Hire	8/21/2008
Saeth	Soun	Adams	ELD SEI	New Hire	8/21/2008
Emily	Springhart	Portola	NSH SEI	New Hire	8/21/2008
Jess	Stullman	Harbour Way	7th/8th SEI	New Hire	8/21/2008
Melissa	Styer	Kensington	2nd SEI	New Hire	8/21/2008
Sandra	Swidler	Murphy	K/1st SH SEI - Class closing	New Hire	8/21/2008
Catherine	Vanier	DeJean	Science 7/8 SEI	New Hire	8/21/2008
Patricia	Vargas	Grant	NSH SEI	New Hire	8/21/2008
Eric	Verprauskus	Lincoln	5th SEI	New Hire	8/21/2008
Gary	Watson	Riverside	3rd/4th SEI	New Hire	8/21/2008
Erica	Williams	Crespi	Science 7/8 SEI	New Hire	8/21/2008
Bonnie	Wilson	Downer	3rd TBE	New Hire	8/21/2008
Adrian	Wilson	Bayview	3rd SEI	New Hire	8/21/2008
Alison	Wood	Washington	4th/5th SEI	New Hire	8/21/2008

Katherine	Reyes	Itinerant	NSH SEI	New Hire	8/21/2008
Kevin	Myrick	Adams	Computer SEI	New Hire	8/21/2008
Shukri	Rashid	Hercules Middle/High School	U.S. History 8 SEI	New Hire	8/21/2008
SoYoung	Jun	ECHS	Art SEI	New Hire	8/21/2008
Darron	Miller	PVHS	English SEI	New Hire	8/21/2008
Kevin	Parks	DAHS	English SEI	New Hire	8/21/2008
Spring	Friedlander	KHS	Construction SEI	New Hire	8/21/2008
Steven	Spilman	DAHS	Auto SEI	New Hire	8/21/2008
Jeremiah	Turner	DAHS	English, ELD SEI	New Hire	8/21/2008
Elizabeth	McNamara	DAHS	English SEI	New Hire	8/21/2008
Christine	DiBerardino	Murphy	NSH SEI	New Hire	8/22/2008
Maurice	Kers	PVHS	P.E. SEI	New Hire	8/22/2008
Lowanda	West-Brown	Peres	6th SEI	New Hire	8/22/2008
Jessica	Estrada	HMHS	Art SEI	New Hire	8/25/2008
Juan	Quezada	Nystrom	1st TBE	New Hire	8/25/2008
Johathan	Catolico	Downer	6th SEI	New Hire	8/26/2008
Daphne	Bills	Helms	6th Grade SEI	New Hire	8/29/2008
Sally Lee	Christian	Collins	RSP	New Hire	9/2/2008
Laura	Curtis	Pinole Middle	English	New Hire	9/4/2008
Jean Pierre	DeOliveira	KHS	Counselor	New Hire	9/4/2008
Yewtnde	Dina	Dover	Preschool	New Hire	9/4/2008
Francisco	Mijango	Verde	K TBE	New Hire	9/4/2008
Eva	Yaba	Downer	Preschool	New Hire	9/4/2008
Leilani	Heath	Helms	Social Science SEI	New Hire	9/4/2008
Talia	Alarid	Crespi	English SEI	New Hire	9/4/2008
Elizabeth	Finlayson	DeJean	Math SEI	New Hire	9/10/2008
Charles	Kruger	DAHS	English SEI	New Hire	9/17/2008
Fang	Lee	DeJean	Math SEI	New Hire	9/17/2008
Frederick	Jeffrey	Verde	2nd/3rd SEI	New Hire	9/18/2008
Michael	Constantin	Hercules Middle/High School	Counselor	New Hire	9/18/2008
Calvin	Gipson	DAHS	English SEI	New Hire	9/19/2008
Aimara	Olazabal	RHS	ELD SEI	New Hire	9/19/2008
Angela	Yu	Stege	4th/5th SEI	New Hire	9/22/2008
Hector	Trujillo	DAHS	Cultural Geography, Wld. History SEI	New Hire	9/22/2008
Estella	Morris	North Campus	Spanish SEI	New Hire	9/24/2008
Angel	Malone	DeJean	English 7/ELD SEI	New Hire	10/1/2008
Julie	Maier	Ellerhorst	Reading Resource	New Hire	10/1/2008
Phillip	Redd	Hercules Middle/High School	NSH SEI	New Hire	10/2/2008
Andrew	Brodie	Helms	Librarian	New Hire	10/3/2008
Minerva	Mendoza-Friedman	PSC	School Psychologist	Re Hire	8/11/2008
Kimberly	Roberts	Washington/Riverside	60% School Psychologist	Re Hire	8/11/2008

Rebecca	Chakrin	Itinerant	School Psychologist	Re Hire	8/11/2008
Lavell	Byrd	PSC	Speech 40%	Re Hire	8/15/2008
Alaina	Krystek	HMHS	Counselor	Re Hire	8/15/2008
Wilma	Marcelino	Ford & Riverside	Speech	Re Hire	8/15/2008
Farah	Pangan	Riverside/Ellerhorst	Speech	Re Hire	8/15/2008
Minette	Solidum	Mira Vista/Transition Program	Speech	Re Hire	8/15/2008
Andrea	Snow	Cameron	Speech	Re Hire	8/18/2008
Marshall	Leng	PSC	Speech	Re Hire	8/19/2008
William	Allums	King	5th SEI	Re Hire	8/21/2008
Kathleen	Balazy	KHS	CAHSEE Prep, English, Reading SEI	Re Hire	8/21/2008
Crystal	Barb	DeJean	ELD SEI	Re Hire	8/21/2008
Alice	Belton	Coronado	P.A. 20%	Re Hire	8/21/2008
Donald	Benham	Itinerant	Music Prep	Re Hire	8/21/2008
Andrea	Bold	Chavez	5th SEI 20% Job Share	Re Hire	8/21/2008
Vranda	Booker	Portola	Science SEI	Re Hire	8/21/2008
Erin	Calentine	KHS	NSH SEI	Re Hire	8/21/2008
John	Call	ECHS	RSP SEI	Re Hire	8/21/2008
Tiana	Clifton	Mira Vista	RSP SEI	Re Hire	8/21/2008
Ann	Daly Mallard	Lake	2nd SEI	Re Hire	8/21/2008
Larry	DeMons	PVHS	NSH SEI	Re Hire	8/21/2008
Alison	Evert	RHS	English SEI	Re Hire	8/21/2008
Leatha	Ferreira	Grant	2nd SEI	Re Hire	8/21/2008
Joseph	Fitzgerald	Fairmont	1st SEI	Re Hire	8/21/2008
Lois	Frifeld	Collins	Art Prep SEI 20%	Re Hire	8/21/2008
Phyllis	Hayes	Stege	4th SEI	Re Hire	8/21/2008
Maxime	Konan	TLC	NSH SEI	Re Hire	8/21/2008
Teresa	Leeper	DeJean	English 7 SEI	Re Hire	8/21/2008
Eric	Leung	Wilson	5th SEI	Re Hire	8/21/2008
Stephanie	Lin	RHS	Chemistry SEI	Re Hire	8/21/2008
David	Martin	DAHS	Math SEI	Re Hire	8/21/2008
Lorna	McClellan	RHS	Biology SEI	Re Hire	8/21/2008
Ruby	McDonald	PVHS	Biology SEI	Re Hire	8/21/2008
Sarah	McKellar	PVHS	RSP SEI	Re Hire	8/21/2008
Julia	McKinnon	KHS	RSP SEI	Re Hire	8/21/2008
Pedro	Navarro	Chavez	3rd SEI	Re Hire	8/21/2008
Tiffani	Neal	KHS	Biology SEI	Re Hire	8/21/2008
Jameria	Ogunmakin	PVHS	Math SEI	Re Hire	8/21/2008
Mary Jo	Oshima	Grant	5th SEI	Re Hire	8/21/2008
John	Parkin	KHS	Math SEI	Re Hire	8/21/2008
Maria	Ponce	Ford	1st SEI	Re Hire	8/21/2008
Rocio	Reyes	Helms	ELD SEI	Re Hire	8/21/2008
Tobias	Riday-White	RHS	History SEI	Re Hire	8/21/2008
Nicole	Ruiz	Coronado	4th SEI	Re Hire	8/21/2008
Christine	Russell	PSC	RSP Itinerant SEI	Re Hire	8/21/2008
Melody	Santos	ECHS	Multi Media, Production SEI	Re Hire	8/21/2008

Linda	Searls	Madera	1st SEI 20% Job Share	Re Hire	8/21/2008
Vulynda	Sims	ECHS	SH SEI	Re Hire	8/21/2008
Ebony	Sinnamon-Johnson	RHS	RSP SEI	Re Hire	8/21/2008
Edwin	Slade	KHS	Chemistry SEI	Re Hire	8/21/2008
Jessica	Smith	Crespi	English SEI	Re Hire	8/21/2008
Rosilyn	Spencer	PVHS	Math SEI	Re Hire	8/21/2008
Kimberly	Stewart	Hanna Ranch	K SEI	Re Hire	8/21/2008
Jason	Strickland	DeJean	P.E. SEI	Re Hire	8/21/2008
Kenton	Villano	Verde	5th SEI	Re Hire	8/21/2008
LaTae	Willis	Madera	K SEI	Re Hire	8/21/2008
Danielle	Woody	Harding	5th SEI	Re Hire	8/21/2008
Monica	Bianco	Itinerant	Elementary Science Prep SEI	Re Hire	8/21/2008
Guy	Sutherlin	PVHS	PE SEI	Re Hire	8/21/2008
Summerlynn	Sigler	RHS	English SEI	Re Hire	8/21/2008
Jason	Lau	Adams	Math SEI	Re Hire	8/21/2008
Paul	Goessling	KHS	Computer SEI	Re Hire	8/21/2008
Michelle	Lynch	Murphy	6th SEI 20% Job Share	Re Hire	8/26/2008
Marilyn	Colbert	Harding	50% - Reading Intervention	Re Hire	8/28/2008
Amandeep	Kang	RHS	Art SEI	Transfer	8/21/2008

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Jessica R. Romeo  
Assistant Superintendent Human Resources

**Agenda Item:** CI G.11

**Subject:** Certificated Provisional Internship Permit (PIP) Request(s)

**Background Information:** The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



**October 15, 2008**

**Action Taken**

**PIP**  
Olazabal, Aimara

**SITE**  
Richmond High


**ASSIGNMENT**  
English

**DISTRICT INTERN - PROJECT PIPELINE**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Jessica R. Romeo   
Assistant Superintendent for Human Resources **Agenda Item:** CI G.12  
**Subject:** Notification of Claim Approval and Settlement Payment

**Background Information:**

The District received a claim regarding compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify authorized settlement payment.

**Recommendation:** Ratify the authorized approval of claim and payment for personal injury.

**Fiscal Impact:** Self-Insurance Program

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
October 15, 2008

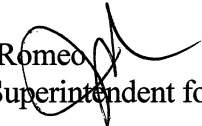
2008-2009 CLAIM SETTLEMENT

<u>Plaintiff</u>	<u>Defendant</u>	<u>Settlement</u>
Olive Kaplanis	WCCUSD	\$1,384.57

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Jessica R. Romeo  **Agenda Item:** CI G.13  
Assistant Superintendent for Human Resources  
**Subject:** Notification of Claim Rejected

**Background Information:**

The District has received a claim requesting compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

**Recommendation:** Ratify the rejection of claim.

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
October 15, 2008

2008-2009 CLAIM REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Mira Vista Elementary School	4/9/08	District Student	Personal Injury	Rejected

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Bruce Harter **Agenda Item:** CI G.14  
Superintendent  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts.

**Fiscal Impact:** Total for this action: \$272,719. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
Ford Elementary School New Campus  Measure J Bond	October 2008 thru December 2008	Vanir Construction Management	\$58,719	Constructability Review and Backcheck
Cesar Chavez Elementary School Water Intrusion  Deferred Maintenance Fund	October 2008 thru November 2008	Grossman Design Group	\$14,000	Water intrusion testing and report recommendations for remedial action. Williams Complaint.
Dover Elementary School New Campus  Measure J Bond	October 2008 thru December 2000	HY Architects	\$200,000	Value Engineering design changes.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Bruce Harter **Agenda Item:** CI G.15  
Superintendent  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of Change Orders on the following current District construction projects: Pinole Valley HS Restroom Renovations; DeAnza HS Demolition, Utilities, Sitework; DeAnza HS Fieldhouse; Downer Elementary New School. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

**Recommendation:** Ratify negotiated Change Orders as noted

**Fiscal Impact:** Total ratification and approval by this action: \$200,774.75.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



**October 15, 2008 Change Order Ratification Summary**

School Site	Company	Original Contract	Previously Approved CO's	Items Pending Board Action			Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers							
				CO's Pending Ratification	CO's Pending Approval	CO's Pending Ratification											
1	Pinole Valley HS																
	Kel-Tec Builders	\$158,750.00	\$0.00	\$7,769.00	\$0.00	\$7,769.00	4.89%	\$166,519.00	1								
2	De Anza HS Gym, Utilities, Demo	\$2,393,000.00	\$93,847.52	\$35,772.46	\$0.00	\$129,619.98	5.42%	\$2,522,619.98	2								
3	De Anza HS Field House	\$3,130,800.00	\$137,937.53	\$100,935.29	\$0.00	\$238,772.82	7.63%	\$3,369,572.82	3								
4	Downer ES New School	\$21,232,027.00	\$1,712,744.00	\$56,298.00	\$0.00	\$1,769,042.00	8.33%	\$23,001,069.00	19								
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Pending Board Actions</th> </tr> </thead> <tbody> <tr> <td>Ratifications</td> <td align="right">\$200,774.75</td> </tr> <tr> <td>Approvals</td> <td align="right">\$0.00</td> </tr> <tr> <td><b>Total Board Action</b></td> <td align="right"><b>\$200,774.75</b></td> </tr> </tbody> </table>										Pending Board Actions		Ratifications	\$200,774.75	Approvals	\$0.00	<b>Total Board Action</b>	<b>\$200,774.75</b>
Pending Board Actions																	
Ratifications	\$200,774.75																
Approvals	\$0.00																
<b>Total Board Action</b>	<b>\$200,774.75</b>																

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

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**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Bruce Harter  
Superintendent

**Agenda Item:** CI G.16

**Subject:** Ratification of Previously Awarded Contract

**Background information:**

The following construction contract was approved by the Board at its meeting of September 17, 2008. This action was taken prior to the expiration of the Bid Protest period in order to expedite the start of the work. In this case, the Board authorized staff to issue the Notice of Award. The Education Code requires the Board to ratify this award action by staff. The following contract was awarded by staff pursuant to Board authorization after successful completion of the Bid Protest period:

**Bay Cities Paving and Grading.** Leadership Public Schools Temporary Campus. Contract award: \$1,616,000. This project had a Bid Protest which was subsequently confirmed, the apparent low bidder was declared non-responsive.

**Recommendation:** Ratify previously awarded contract

**Fiscal Impact:** \$66,000. Additional fiscal impact is the difference between non-responsive apparent low bidder and awarded contract amount to lowest responsive, responsible bidder.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Sheri Gamba *SG* **Agenda Item:** CI G.17  
Associate Superintendent, Business Services  
**Subject:** Network Support Services RFP #0809-01

**Background Information:**

Proposals were sought from qualified service providers with certified technicians and engineers to assist when workload priorities increase or outside expertise is required. Three vendors submitted proposals: LAN LOGIC, AEKO Consulting, and USWired. Staff recommends LAN LOGIC, a local provider based in Livermore, with consistently high scores in pricing, unlimited Help Desk monthly support, past experience with school districts, and staff qualifications.

The Board's action will be to authorize staff to negotiate the contract provisions. The contract will then be brought back for ratification at a future meeting.

**Recommendation:** Recommend approval

**Fiscal Impact:** \$35,000 General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Sheri Gamba *SG* **Agenda Item:** CI G.18  
Associate Superintendent, Business Services

**Subject:** Student Information System (SIS) & Services RFP #0809-02

**Background Information:**

The district has been using the application software SASI as its student information system (SIS) for many years. The company that developed and supported SASI over the years is discontinuing the product line and this has required the district to select another application. The application selection is just one step towards fully implementing a new SIS system district wide.

The information that sits within the SIS system generates much of the district's revenue stream. Countless reports to the state regarding attendance, proof of federal compliance related to grants and programs, tie-overs into multiple other local systems, in-district staffing models, and hundreds of other information needs depend on this system.

Proposals were sought from qualified firms or individuals to provide a Student Information System and associated project management services related to the implementation of the software. Two vendors submitted proposals: Sungard and Pearson School System. Staff recommends Pearson School System, the same SIS provider the District has used since 1991. Pearson's PowerSchool was rated with consistently high scores in pricing, CA state reporting requirements, and hardware OS versatility requirements (MAC, Windows, Windows CE).

The Board's action will be to authorize staff to negotiate the contract provisions. The contract will then be brought back for ratification at a future meeting.

**Recommendation:** Recommend approval

**Fiscal Impact:** Approximately \$398,840. Microsoft Voucher Grant

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** October 15, 2008  
**From:** Bruce Harter **Agenda Item:** CI G.19  
Superintendent  
**Subject:** Williams Lawsuit Complaints Quarterly Report

**Background Information**

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from July 1 – September 30, 2008.

**Recommendation:** For Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



# Quarterly Report on Williams Uniform Complaints

[Education Code 35186]

District: West Contra Costa Unified School District

Person completing this form: Bruce Harter Title: Superintendent of Schools

Quarterly Report Submission Date: October 31, 2008 (July-Sept 2008)

Date for information to be reported publicly at governing board meeting: October 15, 2008

No complaints were filed with any school in the district during the quarter indicated above.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0
<b>Facilities Conditions</b>	0	0	0
<b>TOTALS</b>	0	0	0

\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
October 15, 2008

Date

Please return completed form to Susan Magnone, Associate Superintendent, Educational Services  
CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523  
FAX: (925) 942-5319 E-MAIL: [smagnone@cccoe.k12.ca.us](mailto:smagnone@cccoe.k12.ca.us)

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** October 15, 2008

**From:** Wendell C. Greer *WCG*  
Associate Superintendent, K – Adult Operations

**Agenda Item:** CI G.20

**Subject:** Red Ribbon Board Resolution No. 40-0809

**Background Information:**

Our District has been involved in Red Ribbon Week for the past twenty years. Congress officially proclaimed the first National Red Ribbon Week October 23 – 31, 1988. The Red Ribbon has now become a symbol for drug-free environments.

This resolution represents the West Contra Costa Unified School District's support of the Red Ribbon Campaign October 23 – 31, 2008. Red Ribbon Week may be celebrated one week during the year, but its effects last throughout the year.

This year, some of the school activities will include prevention curriculum lessons, poster/essay/decoration contests, wear-red days, letter writing, school assemblies, etc. The focus of this week is not only on drug-free youth but also on safe and healthy communities.

**Recommendation:** Formal recognition

**Fiscal Impact:** Cost of Red Ribbon materials to students and District staff approximately \$1500.00  
(Funded under Title IV – Safe and Drug-Free Schools and Communities)

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
**RESOLUTION NO. 40-0809**  
**RED RIBBON WEEK**  
**October 23 - October 31, 2008 — National**  
**October 23 – 31, 2008 – WCCUSD**

**WHEREAS**, tobacco, alcohol and other drug use and abuse has reached pandemic stages in California and in the United States; and,

**WHEREAS**, it is imperative that community members launch unified and visible tobacco, alcohol, and other drug prevention education programs and activities to eliminate the demand for these substances; and,

**WHEREAS**, Californians for Drug-Free Youth, Inc. (CADFY) coordinates the California Red Ribbon Celebration in cooperation with the National Federation of Parents and the California Parent Teacher Association to offer our citizens the opportunity to demonstrate their commitment to healthy, drug-free and alcohol abuse-free lifestyles; and,

**WHEREAS**, President George W. Bush is the National Honorary Chairperson, Governor Schwarzenegger and Mrs. Schwarzenegger are California's Honorary Chairpersons to provide this national and state focus on a DRUG-FREE AMERICA; and,

**WHEREAS**, The Red Ribbon Celebration will be observed across America during RED RIBBON WEEK, October 23 - 31, 2008; and, in WCCUSD, October 27 - 31, 2008; and,

**WHEREAS**, Parents, Youth, Government, Business, Law Enforcement, Schools, Religious Institutions, Service Organizations, Social Services, Health Services, Media, and the General Public will demonstrate their commitment to drug-free communities by wearing and displaying red ribbons during this week-long celebration; and,

**WHEREAS**, the community of the West Contra Costa Unified School District further commits its resources to ensure the success of the RED RIBBON CELEBRATION and **year-round** tobacco, alcohol, and other drug prevention efforts; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the West Contra Costa Unified School District does hereby support RED RIBBON WEEK, and encourages all citizens to participate in tobacco, alcohol, and other drug prevention programs and activities, making a visible statement and commitment that we are strongly committed to healthy, safe and drug-free communities in which to raise a generation of safe and drug-free youth; and,

**BE IT FURTHER RESOLVED**, that the Board of Education of the West Contra Costa Unified School District encourages all members of the West Contra Costa Unified School District including staff, faculty, and students and their families to personally pledge: **"NO USE OF ILLEGAL DRUGS AND NO ILLEGAL USE OF LEGAL DRUGS!"**

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

I hereby certify that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 15th of October, 2008.

\_\_\_\_\_  
Clerk of the Board of Education

\_\_\_\_\_  
Secretary of the Board of Education