

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JANUARY 20, 2010**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended pending infrastructure upgrades. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative Manuel Lopez, Vista Independent High School**

Comment:

Student Board Representative Manuel Lopez will be representing Vista Independent High School at the Board of Education meeting on January 20, 2010. We would like to recognize and commend his participation.

Recommendation:

For Information Only

Fiscal:

None

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: January 6, 2010**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as dated January 20, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated January 20, 2010.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2009-10 school year are summarized as dated January 20, 2010.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed dated January 20, 2010.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of December, 2009 are presented for approval.

Total of payroll warrants:	\$10,240,890
Total of vendor warrants:	\$25,022,184

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted

***CI C.6 Adoption of Resolution No. 64-0910: Replacement of Outdated Warrant**

Comment:

Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of checks to replace the outdated warrants for Veronica Rideaux and Robert Maerdian. Staff recommends replacement of the stale dated warrant.

Recommendation:

Recommend approval to replace the outdated warrant

Fiscal Impact:

No Impact

***CI C.7 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed dated January 20, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.9 Approve Job Description: School Facilities Planning Specialist**

Comment:

The revised job description for the School Facilities Planning Specialist is presented for approval.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.10 Resolution No. 63-0910: Recognition of West Contra Costa Unified School District Job Shadow Days February 2 - 4, 2010 and Recognition of February 2010 as National Job Shadow Month**

Comment:

Resolution No. 63-0910 recognizes and acknowledges February 2 – 4, 2010 as WCCUSD Job Shadow Days and the month of February 2010 as National Job Shadow Month. Job Shadow is an academically motivating activity designed to give kids the unique opportunity of an up-close look at the world of work. Beginning with a nationwide kickoff on February 2, 2010, and continuing throughout the school year, students across America will “shadow” workplace mentors as they go through a normal day on the job. The program invites students to see firsthand how the skills learned in school relate to the workplace. Job Shadow 2010 is led by the National Job Shadow Coalition.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.11 Resolution No. 62-0910: Signature Authorization for E-Rate**

Comment:

The E-Rate program provides the support necessary to have, maintain, and improve technology/telecommunications in the District. This resolution is being brought forth to update the signature authorizations, to add Mr. Fay and to remove Mr. Edmison.

Recommendation:
Recommend adoption of resolution.

Fiscal Impact:
Approximately \$4M reimbursement

***CI C.12 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from October 1, 2009 through December 31, 2009.

Recommendation:
Recommend Approval

Fiscal Impact:

None

* **C.13 Adding Sixth Grade at Ford Elementary School**

Comment:

On February 11, 2009, the Board acted to close schools and re-assign sixth graders from middle to elementary school at eight schools including Chavez, Coronado, Dover, King, Lincoln, Nystrom, Stege and Wilson. The only reason that Ford Elementary was not included was that Ford is currently located on a temporary campus at the Downer site. The plan was for Ford to become K-6 when the school returned to the new building on Maricopa Avenue. For the 2009-10 school year Ford has remained K-5. Principal Barbara Penny-James is requesting that Ford add sixth grade for 2010-11. She believes that she can better serve the community as a K-6 school since all of the surrounding schools are K-6. There is space on the Ford temporary campus to house the sixth grade for the remainder of the time that Ford is at the temporary site.

Recommendation:

That the Board approve adding sixth grade at Ford Elementary School beginning with the 2010-11 school year.

Fiscal Impact:

Unknown at this time

* **C.14 Agreement Between the City of San Pablo and the West Contra Costa Unified School District for Joint Use of School District Recreational Facilities**

Comment:

On February 17, 2009, the San Pablo City Council authorized the expenditure of up to \$300,000 a year for services and use of facilities owned by the District. This two-year agreement codifies said intention and includes Bayview, Dover, Downer, Lake, and Riverside Elementary Schools and Helms Middle School. The purpose is an exchange to hold the Board approved closure of Lake Elementary School for the schools years of 2010-2011 and 2011-2012.

Recommendation:

Recommend Approval

Fiscal Impact:

\$300,000 for year 2010 and \$300,000 for year 2011

D. AWARDS, RECOGNITIONS, AND REPORTS

* **D.1 Report on Parental Involvement Efforts in WCCUSD**

Comment:

In August of 2009, the Board approved a resolution on Equity that included information regarding parental involvement. The Board committed to continuing to develop an educational system where:

- Strong, collaborative partnerships are established to welcome and actively recruit the participation of parents,
- Staff guides and involves families in supporting high achievement by our children, and we utilize the assets, innovation, creativity, expertise, and resources offered by our community members to close the achievement gap,
- Schools, central office departments, parents and community-based organizations create equitable partnerships that help raise achievement for all, and
- Schools and central office departments improve access to information, increase parent/community volunteerism, and allow for seamless navigation through district systems, policies and practices.

Tonight, we will give a report on where we are as a district with our parental involvement work.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.2 Budget Report Updates**

Comment:
Staff will provide information for the 2009-10, 2010-11, and 2011-12 District budgets.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens’ Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Safety Committee
Special Education Citizens Advisory Committee
Youth Commission

Public Employees Local 1
School Supervisors Association
United Teachers of Richmond
West Contra Costa Administrators Association

* **D.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Emma Payton, retired Special Education Assistant from the Transition Program located on the Contra Costa College, recently passed away. She began working in the District in September 1973 and retired in June 2007.

Ruth Roselyn Kibby recently passed away. She began in November 1977, working in various District positions including secretary to Superintendent Marks and Administrator Bob George, and retired in 1994 as the Accounting Supervisor.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Resolution No. 65-0910: African-American History Month - February 2010**

Comment:

The State Board of Education has proclaimed February 2010 as African-American History Month. The West Contra Costa Unified School District recognizes the contributions of African Americans and encourages schools to develop special instructional activities and celebrations.

Recommendation:

Approve Resolution honoring African-American History Month, February 2010

Fiscal Impact:

None

* **F.2 Consulting Group Approval**

Comment:

At the December 9, 2009 meeting, the Board reviewed a community survey done by Godbe Research to assess the degree to which there is community support for possible local measures that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall and / or moving forward the renovation and rebuilding of the WCUSD schools. The survey provides information about what programs and services the public supports, assesses the priorities of the community as well as provides accurate insights into the attitudes and opinions of voters. The consensus among the Board, based on the conclusions in the report, was that there is strong voter support for a bond measure and insufficient voter support for a parcel tax measure for either the June or November 2010 elections.

At the January 6, 2010 meeting, the Board authorized the subcommittee that has been working on the survey with Mr. Godbe, to select a consultant firm to assist the Board in the preliminary work around assessing community priorities, the political climate of the District, the community understanding of the need to continue the bond program, to bring the non-renovated schools up to the standards of those that have been renovated and provide for the on-going maintenance of the newer facilities.

The District is currently conducting a request for qualifications process. Proposals were due on January 14, 2010 with interviews and final selection by the subcommittee to take place thereafter. Staff will bring a recommendation for award to the meeting of January 20, 2010.

Recommendation:

That the Board ratify the appointment of the firm selected by the subcommittee

Fiscal Impact:

Not to exceed \$50,000

G. DISCUSSION ITEMS

*** G.1 Portola Middle School Temporary Relocation**

Comment:

On three successive evenings beginning January 12 (at Kennedy High School, Portola Middle School and Mira Vista Elementary School), the staff facilitated parent forums to discuss the intent expressed by the Board at the Board meeting of January 6, 2010 to temporarily relocate the students/staff from the facilities of Portola Middle School. This outreach solicited questions and alternative ideas on how best to respond to safety, program, timeline and fiscal issues. The feedback was distilled and is being brought back to the Board for further discussion.

Recommendation:

For Discussion

Fiscal Impact:

Unknown

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – February 10, 2010

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

January 20, 2010

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

The following administrative appointment will be reported for the 2009-2010 school year:

Elementary School Principal

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS