



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Timeline

Superintendent Search 2016

<u>DATE</u>	<u>EVENT</u>
February 8, 2016	Board receives proposal.
February 9, 2016	Board reviews proposals and selects firms to interview.
February 13, 2016	Board interviews and selects consultants.
February 27, 2016	Board meets with consultants, identifies key qualities and characteristics desired in the new superintendent and publicly announces timeline and procedures for the selection of the superintendent.
March 14 & 15 2016	Consultants meet with staff and community designated by Board to receive input.
Late March 2016	Completion of Position Description.
April 2016	Advertising and active recruitment. Ad appears in EdCal, AASA – April 4 & 11 Ad appears in Ed Week. Online survey runs through March 25
April 25, 2016 5:00 p.m.	Deadline for applications.
Last Week of April-1st Week of May 2016	Consultants complete comprehensive reference and background checks on applicants.
May 11, 2016 3:00 p.m.	Board meets with consultants, reviews applications and selects finalists to be interviewed.
May 20 & 21 2016	Board interviews finalists.
Last Week of May 2016	Board visits community of leading candidate. Board offers contract.
1st Week of June 2016	Board approves superintendent contract at a regularly scheduled board meeting.
July 1, 2016	New Superintendent begins.