



**West Contra Costa Unified School District  
Multilingual District Advisory Committee**



**THURSDAY NIGHT MEETING**  
 FEBRUARY 2, 2017  
 6:30 P.M. – 8:00 P.M.  
 HELMS MIDDLE SCHOOL  
 CAFETERIA  
 2500 ROAD 20, SAN PABLO CA 9 4806

**FRIDAY MORNING MEETING**  
 FEBRUARY 3, 2017  
 9:00 A.M. - 10:30 A.M.  
 KENNEDY HIGH SCHOOL  
 LIBRARY  
 4300 CUTTING BLVD. RICHMOND 94804

**AGENDA**

No.	ITEM	MDAC Legal Requirement	MPEL
1.	Welcome		
2.	Ice Breaker		
3.	Review of MDAC Meeting Norms	All	All
4.	Review of Minutes - <i>tabled</i>	All	All
5.	English Learner Needs Assessment Discussion	2	5
6.	MDAC Bylaws – Article IV and V Amendment Discussion	All	All
7.	ELACs advising SSCs for SPSA 17-18 Development	1	All
8.	Announcements: -LCAP Meeting Dates -CABE 2017 travel instructions		
9.	Adjournment		

**NEXT MEETING**

**THURSDAY NIGHT MEETING**  
 MARCH 16, 2017  
 6:30 P.M. – 8:00 P.M.  
 HELMS MIDDLE SCHOOL  
 CAFETERIA  
 2500 ROAD 20, SAN PABLO CA 9 4806

**FRIDAY MORNING MEETING**  
 MARCH 17, 2017  
 9:00 A.M. - 10:30 A.M.  
 KENNEDY HIGH SCHOOL  
 LIBRARY  
 4300 CUTTING BLVD. RICHMOND 94804

**MDAC Legal Requirements (5 CCR § 11308(c)(1-8) (d))**

The MDAC must advise the school district governing board on all of the following tasks:

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| <ul style="list-style-type: none"> <li>1-Development of a district master plan for educational programs and services for English learners that takes into consideration the Single Plan for Student Achievement.</li> <li>2-Conducting a district-wide needs assessment on a school-by-school basis.</li> <li>3-Establishment of district program, goals, and objectives for programs and services for English learners.</li> </ul> | <ul style="list-style-type: none"> <li>4-Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.</li> <li>5-Review and comment on the school district's reclassification procedures.</li> <li>6-Review and comment on the written notifications required to be sent to parents and guardians.</li> <li>7-The District must provide training materials and training, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities.</li> </ul> |
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**WCCUSD Master Plan Components (MPEL)**

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| <ul style="list-style-type: none"> <li>Component-1: Identification, Assessment and Program Placement</li> <li>Component-2: Instructional Programs</li> <li>Component-3: Monitoring of Student Progress and Reclassification</li> </ul> | <ul style="list-style-type: none"> <li>Component-4: Staffing and Professional Growth</li> <li>Component-5: Parent and Community Involvement</li> <li>Component-6: Accountability and Evaluation</li> </ul> |
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MDAC Co-Chairs	WCCUSD Board Representative	WCCUSD MDAC Staff
Stephanie Sequeira (2016-2018) Rosy Esparza (2016-2018)	Madeline Kronenberg	Lisa Jimenez- Coordinator Marin Trujillo- Coordinator