



West Contra Costa Unified School District
District Library Department

MINUTES

Subject: District Meeting of Library Department Personnel (K-12)
Date: 7 March 2007
Place: Portola Middle School Library Media Center

WELCOME AND ANNOUNCEMENTS

The meeting was called to order at 2:15 p.m. by co-chairs Francie Kunaniec and Grace Murphy Jenkins.

ATTENDANCE

Director of Literacy and Libraries-Harlan Kerr

High School LMTs & Information Literacy Assistants

De Anza HS –Mary Kuntz-Cote/
El Cerrito HS –/
Hercules MHS –/Kathy Williams
Kennedy HS –/
Pinole Valley HS –/
Richmond HS –/

Middle School LMTs & Information Literacy Assistants

Adams MS –Francie Kunaniec/Paulina Lopez
Crespi JHS –Elayne Isaacs/
DeJean MS –Grace Murphy Jenkins/Carrie
Laurant
Helms MS –Marilyn Jaquith/Lucy Garza
Pinole MS – Marva Rodgers-Hahn/Dena
Kirkland
Portola MS – Anne Milkie/Velta Rutkovskis

Elementary Library Media Specialists

Leslie Boyle
Maria Chavez
Zettie Gooden
Paul Haxo
Cheryl Meibos
Leticia Mendoza
Carol Oller
Dolores Thompson
Jeanne Walker



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GUEST SPEAKER

Lana Skrtc of Recyclemore, a waste reduction program in schools, has been working with our Literacy Department to donate hardcover books to our school libraries about recycling. Five will be donated to each elementary school library, two to each middle school library, and one to each high school library. Harlan Kerr will request a letter to be given to the school board to record the books as an official donation to the district.

CDE ONLINE SURVEY/SLIB

This survey is part of the mandate for receiving SLIB funds. Each WCCUSD school is required to complete the survey by April 15th. Be sure to include a statement in the school site plan in support of literacy; otherwise funds are frozen. For ordering library materials, include a photocopy of the school plan page number, as well as the language arts standard, when submitting a purchase requisition.

RELATED SURVEYS—INFORMATION IS POWER!

There is also an AASL (American Association of School Librarians) survey for members. And the Richmond Public Library has a survey for residents of Richmond. This is the first time the AASL is collecting information as well. Go to <<http://www.aaslsurvey.org>> Francie Kunaniec is representing the district on a community advisory committee, which is currently conducting a needs assessment in planning for the future direction of this city library. Printed and online surveys have been distributed to Richmond city schools. Focus groups will meet to talk to students, parents, and staff as to what they would like to see in the local public library. Richmond Public Library is looking to build a good partnership with school libraries.

AB 333, PROPOSED SCHOOL LIBRARY DATABASE BILL

This bill, reintroduced by Assemblywoman Loni Hancock, is currently working its way through the state legislature. If passed, it would provide free online access to database reference materials to all students California schools. Francie Kunaniec is sending information on to Harlan Kerr for possible presentation to the school board. At present only three states, including California, do not have electronic databases in their public schools.

The district committee discussed the possibility, in the event that AB 333, does not pass, that money be allocated for databases in our district high schools. That would bear further study.

TEXTBOOK ORDERS

Harlan Kerr, Director of Literacy and Library Services, will meet individually with all Information Literacy Assistants concerning textbook orders. The date for a revised/final textbook order has been changed from June 13th to June 20th.



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CLOSING DATES for 2006-2007

Harlan Kerr will send a notice to all principals regarding these dates. The proposed dates for schools are as follows:

For elementary checkout the last day is May 4th. All books are due May 11th.

For secondary the last day of library services is May 25th. All books are due May 29th.

GOOD OF THE ORDER

Sunshine Club

The list of contributing members is on the back of the agenda sheet. All dues should be sent to Jan Noeldner at DAHS Library Media Center.

Minutes Electronically Transmitted

District Library Department Minutes are transmitted electronically to those with Internet access. If there are any questions or concerns, please contact the department co-chairman and acting secretary, Grace Murphy-Jenkins at 412.8321.

NEXT MEETING SCHEDULED

Our next district library meeting will be held Wednesday, 30 May 2007, 12:30 PM, at DeAnza High School Library Media Center. It will include a potluck luncheon. Members should contact Mary Kuntz-Cote (Mary.Kuntzcote@gw.wccusd.k12.ca.us) to let her know whether or not they will be attending, and what they will be bringing. We will be extending an invitation to our superintendent, Dr. Bruce Harter.

Respectfully submitted,
Grace Murphy Jenkins
Library Media Teacher
Lovonya DeJean Middle School

DISTRIBUTION: Library Media Teachers, Information Literacy Assistants, Library Media Specialists, Carolyn Gardner, Elementary Library Central; Harlan Kerr; Cabinet; Principals, Vice Principals, and Necessary Small School Coordinators; Paul Ehara.